

**NOTICE OF PUBLIC MEETING
ELISHA D. SMITH PUBLIC LIBRARY
BOARD OF TRUSTEES**

Elisha D. Smith Public Library
440 First St., Menasha
Tuesday, February 28, 2023
at 4:00pm
Gegan Room

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. PUBLIC COMMENT/COMMUNICATION
- D. CONSENT BUSINESS
 - 1. Approve Library Board meeting minutes from January 24, 2023 and February 5, 2023
- E. AUTHORIZATION OF BILLS: Authorize payment of the February 2023 bills
- F. UPDATES
 - 1. Planning Process Update
 - 2. 501(c)3 Update
- G. NEW BUSINESS
 - 1. Director's Report
 - 2. January Statistics
 - 3. 2022 Budget Status Report
 - 4. 2023 Budget Status Report
 - 5. 2022 Annual Report to Wisconsin's Department of Instruction
 - 6. Addendum to Meeting Room Policy
 - 7. 2023 Volunteer of the Year
 - 8. Tabard Inn Library
 - 9. Staff Reports
- H. ADJOURN

This meeting is open to the public. Attendees with special needs are encouraged to call the library office at 920.967.3662 within 24 hours of the meeting to assure that specific needs with regards to parking, building and meeting room accessibility are met. A quorum of Menasha aldermen may attend meetings of this body. No official action of that body will be taken.

UPCOMING MEETINGS & ACTIVITIES:

Elisha D. Smith Public Library Board of Trustees: Tuesday, March 28, 2023, at 4:00pm (Board Meeting)