

**NOTICE OF PUBLIC MEETING  
ELISHA D. SMITH PUBLIC LIBRARY  
BOARD OF TRUSTEES**

Elisha D. Smith Public Library  
440 First St., Menasha  
Tuesday, February 27, 2024  
at 4:00pm  
Company E Room

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL
- C. PUBLIC COMMENT/COMMUNICATION
- D. CONSENT BUSINESS
  - 1. Approve Library Board meeting minutes from January 30, 2023
- E. AUTHORIZATION OF BILLS: Authorize payment of the remaining 2023 bills and February 2024
- F. UPDATES
  - 1. Planning Process Update
  - 2. Friends of the Elisha D. Smith Public Library Update
- G. NEW BUSINESS
  - 1. Director's report
  - 2. January Statistics
  - 3. 2023 budget status report
  - 4. 2024 budget status report
  - 5. 2023 Annual Report to Wisconsin's Department of Instruction
  - 6. County Resolution (policy to protect children)
  - 7. Staff reports
- H. ADJOURN

This meeting is open to the public. Attendees with special needs are encouraged to call the library office at 920.967.3662 within 24 hours of the meeting to assure that specific needs with regards to parking, building and meeting room accessibility are met. A quorum of Menasha aldermen may attend meetings of this body. No official action of that body will be taken.

**UPCOMING MEETINGS & ACTIVITIES:**

- Special Meeting of the Elisha D. Smith Public Library Board of Trustees: Tuesday, March 12, 2024, at 4:00pm
- Elisha D. Smith Public Library Board of Trustees: Tuesday, March 26, 2024 at 4:00pm