

**NOTICE OF PUBLIC MEETING
ELISHA D. SMITH PUBLIC LIBRARY
BOARD OF TRUSTEES**

Elisha D. Smith Public Library
440 First St., Menasha
Tuesday, January 30, 2024
at 4:00pm
Company E Room

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. PUBLIC COMMENT/COMMUNICATION
- D. CONSENT BUSINESS
 - 1. Approve Library Board meeting minutes from December 18, 2023
- E. AUTHORIZATION OF BILLS: Authorize payment of the remaining 2023 bills and January 2024
- F. UPDATES
 - 1. Planning Process Update
 - 2. Friends of the Elisha D. Smith Public Library Update
- G. NEW BUSINESS
 - 1. Approve EUA contract
 - 2. Review and approve Construction Manager RFP
 - 3. Approve plan to relocate to temporary site during construction
 - 4. Approve lease with edits
 - 5. Director's report / December / Year End Statistics
 - 6. 2023 budget status report
 - 7. Staff reports
- H. ADJOURN

This meeting is open to the public. Attendees with special needs are encouraged to call the library office at 920.967.3662 within 24 hours of the meeting to assure that specific needs with regards to parking, building and meeting room accessibility are met. A quorum of Menasha aldermen may attend meetings of this body. No official action of that body will be taken.

UPCOMING MEETINGS & ACTIVITIES:

- Elisha D. Smith Public Library Board of Trustees: Tuesday, February 27, 2024, at 4:00pm (Board Meeting)