

**MEETING NOTICE  
FULL COMMISSION MEETING**

**East Central Wisconsin Regional Planning Commission**

**Date:** Thursday, March 28, 2024  
**Time:** 10:00 a.m. (Immediately following the Nominating Committee Meeting at 8:45 am)  
**Place:** In Person, at The Hillside, at Plamann Park 1375 Broadway Drive, Appleton.

**AGENDA**

1. **Call to Order**
2. **Roll Call**
  - A. Introduction of Alternates and Guests
3. **Public Comment**
4. **Approval of Agenda / Motion to Deviate**
5. **Approval of the Minutes** of the January 24, 2024 Quarterly Commission Meeting
6. **Announcements and Reports**
  - A. Director's Report
7. **Special Order of Business**
  - A. 2023 Draft audited financials presented by Sara Otting-Controller on behalf of CLA
  - B. SERDI Board Assessment Update – Jim Youngquist
8. **Business**
  - A. **Executive Committee**
    1. Approval of the Minutes for
      - a. January 17, 2024 Meeting
      - b. February 21, 2024 Meeting
    2. Resolution 08-24: Adopting an updated Financial Policies and Procedures Manual for East Central Wisconsin Regional Planning Commission
    3. Resolution 18-24: Authorizing the Executive Director of the Commission to Enter into an Office Lease Amendment and a New Lease Agreement with the Gilbert Development Company, LLC for Space at 400 Ahnaip Street, Suite 100; Menasha
    4. Resolution 19-24: Authorizing the Executive Director to Enter into Contract for Professional Services with HNTB Corporation for Travel Demand Model Training
    5. Resolution 20-24: Authorizing the Executive Director of the Commission to Enter into a Contract with Traffic Analysis & Design Inc. for the Safe Routes to School Program
    6. Resolution 21-24: Amending the 2024 Transportation Section of the 2024 Work Program and Budget for the East Central Wisconsin Regional Planning Commission. <https://www.ecwrpc.org/wp-content/uploads/2024/03/Draft-Transportation-Work-Program-and-Budget-Amended.pdf>
    7. Resolution 22-24: Authorizing the Executive Director and East Central Staff to Engage Communities and Partner Organizations in the Process of Redesignation of the Appleton (Fox Cities) MPO Policy Board Structure
    8. Resolution 23-24: Authorizing the Executive Director and East Central Staff to Engage Communities and Partner Organizations in the Process of Redesignation of the Oshkosh MPO Policy Board Structure
    9. Resolution 24-24: Endorsing the Eventual Goal of Zero Roadway Fatalities and Serious Injuries for the Appleton (Fox Cities) Metropolitan Planning Organization

10. Resolution 25-24: Endorsing the Eventual Goal of Zero Roadway Fatalities and Serious Injuries for the Oshkosh Metropolitan Planning Organization
11. Resolution 26-24: Authorizing the Commission to Submit and Support an Application for FHWA Prioritization Process Pilot Program (PPPP) Grant Funding

**B. Economic Development Committee**

1. Staff Update – Informational Only

**C. Environmental Management Committee**

1. Staff Update – Informational Only

**D. Transportation Committee**

1. Approval of the Minutes for January 9, 2024 Meeting
2. Resolution 11-24: Adopting the Adjusted 2020 Urban Area Boundary for the Appleton (Fox Cities) Metropolitan Planning Organization
3. Resolution 12-24: Adopting the Adjusted 2020 Urban Area Boundary for the Oshkosh Metropolitan Planning Organization
4. Resolution 13-24: Adopting the Adjusted 2020 Metropolitan Planning Area Boundary for the Appleton (Fox Cities) Metropolitan Planning Organization
5. Resolution 14-24: Adopting the Adjusted 2020 Metropolitan Planning Area Boundary for the Oshkosh Metropolitan Planning Organization
6. Resolution 15-24: Amending the 2024-2027 Transportation Improvement Program (TIP) for the Appleton (Fox Cities) Metropolitan Planning Organization
7. Resolution 16-24: Amending the 2024-2027 Transportation Improvement Program (TIP) for the Oshkosh Metropolitan Planning Organization
8. Resolution 17-24: Approving the 2024-2029 Surface Transportation Block Grant-Urban Project for the Oshkosh Metropolitan Planning Organization

**9. Other Business**

1. Service Awards

**10. Establish Time and Place for Next Commission Meeting**

- A. The Commission's Annual meeting will be *tentatively* held at 10:00 a.m. on May 23, 2024 prior to the Full Commission Meeting.
- B. The next Commission Meeting will be *tentatively* be held on Wednesday, May 23, 2024 immediately following the Annual Meeting. Additional meeting details will be forthcoming.

**11. Adjourn**

*Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.*