

**IMPORTANT NOTE:** Due to timing issues, agenda items 7(c) will be considered for action by the Executive Committee using its authority to act on behalf of the full Commission per Bylaws, Section 2 (a)(2). This agenda is being sent as the required notification to all Commissioners of these pending actions. **It is not necessary/required for non-Executive Committee members to attend this meeting, however; your comments and/or input prior to, or at, the meeting is welcome and encouraged.**

**MEETING NOTICE  
EXECUTIVE COMMITTEE MEETING  
East Central Wisconsin Regional Planning Commission**

**COMMITTEE MEMBERS:** Jeff Nooyen (Chair), Alice Connors (Vice Chair), Steven Abel, Dick Koeppen, Thomas Kautza, Jeremy Johnson, Dave Albrecht

**Date:** Wednesday, November 29, 2023 (In-Person)

**Time:** 10:00 a.m.

**Place:** East Central Wisconsin Regional Planning Commission Offices (400 Ahnaip Street, Suite 100; Menasha)

*Members-Please contact the East Central office if you are unable to attend and arrange for an alternate to be present.*

**AGENDA**

**1. Welcome and Introductions**

**2. Roll Call**

A. Introduction of Alternates, Staff and Guests

**3. Approval of the Agenda/Motion to Deviate**

**4. Public Comment**

**5. Approval of the Minutes of the October 27, 2023 Executive Committee Meetings**

**6. Announcements and Discussion Items**

**7. New Business/Action Items**

A. Review and approval of the Draft 2024 Commission Meeting Schedule

B. Proposed Resolution 57-23: Adopting the 2024 Cost Allocation Plan, Indirect Cost Rate, and Certificate of Lobbying for the East Central Wisconsin Regional Planning Commission *(being addressed under the full authority of the Commission)*

C. Review and discussion on the 2024 Draft Work Program and Budget

D. **CLOSED SESSION:** The Committee will convene into closed session pursuant to Section 19.85(1)(e) of the Wisconsin Statutes to discuss strategy regarding ongoing negotiations with another entity so as not to compromise the Commission's bargaining position and Section 19.85(1)(c) of the Wisconsin Statutes to consider personnel matters, compensation, the 2024 staffing plan, and to conduct the annual performance evaluation and review of the 2024 employment agreement terms for the Executive Director.

E. **RECONVENE INTO OPEN SESSION:** The Committee will reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes to take action, if necessary, on the above matters.

- i. Action from closed session discussions

## 8. Informational/Discussion Items

- A. County Roundtable Discussion (*as time permits*)

## 9. Establish Time and Place for Next Commission Meeting

- A. **Executive Committee Meeting:** *The next Executive Committee meeting is scheduled for Wednesday, January 17<sup>th</sup>, 2024. To be held in person at East Central office(s) An agenda and meeting materials will be forthcoming.*
- B. **Commission Meeting:** *The next Commission meeting date Friday, January 26, 2024. An agenda and meeting materials will be forthcoming.*

## 10. Adjourn

*Any person wishing to attend this meeting or hearing, who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.*