

BUDGET TRANSFER

Coughlin USDA Lease Remodel

<div style="text-align: right; margin-bottom: 10px;"> Department Requesting - Signature </div> <div style="text-align: right; margin-bottom: 10px;"> Committee of Jurisdiction - Signature </div> <div style="text-align: right; margin-bottom: 10px;"> Committee Vote: <u>5/0</u> </div> <div style="text-align: right; margin-bottom: 10px;"> Reviewed by Finance Dept.: _____ </div> <div style="text-align: right; margin-bottom: 10px;"> Approved - Facilities & Prop Mgmt Committee </div> <div style="text-align: right;"> Committee Vote: _____ </div>	Date <u>5/1/2022</u> <u>5/11/2022</u>	<div style="text-align: right; margin-bottom: 10px;"> Approval - County Executive </div> <div style="text-align: right; margin-bottom: 10px;"> Approval - Personnel & Finance </div> <div style="text-align: right; margin-bottom: 10px;"> Committee Vote: _____ </div> <div style="text-align: right; margin-bottom: 10px;"> N/A </div> <div style="text-align: right; margin-bottom: 10px;"> Approved - Information Systems Committee </div> <div style="text-align: right;"> Committee Vote: <u>N/A</u> </div>
Total amount of budget transfer.....		\$ 259,900

ACCOUNT NUMBER

AMOUNT

Org	Object	Project	Phase	Task	Object Code / Phase Task title	I=Incr D=Decr	Amount (Whole dollars only)
				502	Bond Proceeds	I	259,900
				203	Planning and Design	I	26,000
				204	Construction	I	233,900

Description (Must be completed - Attach extra pages if needed):

This budget request is to provide funds for the design and construction to remodel the USDA Office suite in the Coughlin Center in accordance with General Services Administration lease requirements

The remodeling includes demolition of a hallway wall, removal of a door and infilling the the gap, creating a new conference room, creating a new computer server room with air conditioning, reconfiguring existing lighting, electrical and HVAC systems to match the new spaces.

See attached memo

ENTRY NUMBER