

Agenda Item Report



Winnebago County
The Wave of the Future

DATE: August 22, 2022
FROM: Parks and Expo Director
RE: Winnebago County 4H Sunnyview Exposition Center Policy Statement

General Description: The Parks Department has been working with the Winnebago County 4H program and UW-Extension to update the Sunnyview Exposition Center Policy Statement.

Requested Action:

The Parks Department and Winnebago County 4H Program recommends that the Parks and Recreation Committee approves the Winnebago County 4H Sunnyview Exposition Center Policy Statement

Procedural Steps:

Parks and Recreation Committee	Meeting date: 8/22/22
Action taken:	Vote: 5-0
Personnel and Finance Committee	Meeting Date: 9/1/22
Action Taken	Vote: 5-0
County Board	Meeting Date: 9/20/22
Action Taken	Vote:

Background:

In January of 2009, the Parks and Recreation Committee approved an updated policy statement between the Parks Department and the Winnebago County 4H program. This policy defines the booking policies, types of events, and the cost of the events that the 4H program hosts at the Sunnyview Exposition Center. Parks Department staff have been reviewing this policy and we feel that it needs further clarification and an update. Some of the programs listed are no longer offer by the Winnebago County 4H program. Also, the fee for the 4H program's May horse project is not defined in this agreement.

Justification:

A policy statement between the Parks Department and Winnebago County 4H is a good practice to maintain to ensure that both parties understand the booking policy and any associated fees.

Attachments:

- Winnebago County 4H Sunnyview Exposition Center Policy Statement
- Resolution to Approve the Winnebago County 4H Sunnyview Exposition Center Policy Statement