

**WINNEBAGO COUNTY BOARD OF SUPERVISORS**  
**TUESDAY, MAY 16, 2023 @ 6:00 PM**  
**FOURTH FLOOR – WINNEBAGO COUNTY COURTHOUSE**  
**415 JACKSON STREET, OSHKOSH, WISCONSIN**  
Via ZOOM

**To join this meeting via Zoom, use this link:**

<https://us02web.zoom.us/j/83659877141?pwd=SWhRb1JHak5ONkU4NHlll3pQbjJMZz09>

Passcode: W1NNE

**To join this meeting by telephone, dial (312) 626-6799. Enter the Meeting ID: 836 5987 7141**

Passcode: 862921

A Regular Business Meeting of the Winnebago County Board of Supervisors will be held on Tuesday, May 16, 2023 at 6:00 p.m. in the Winnebago County Board Room, Fourth Floor, Winnebago County Courthouse, 415 Jackson Street, Oshkosh, Wisconsin.

At this meeting, the following will be presented to the Board for its consideration:

**A. Call to Order**

**B. Roll Call**

**C. Pledge of Allegiance**

**D. Invocation – Supervisor Karen Powers**

**E. Adopt Agenda**

**F. Public Comments**

Time will be allowed for persons present to express their opinion on any resolution or ordinance that appears on the agenda, as well as, any matter over which this body has jurisdiction.

*Pursuant to Rules 6.4, 8.1 and 10.1 of the 2022-2024 Rules of the Winnebago County Board of Supervisors, the County Board Chairman shall limit all public comments to two (2) minutes.*

**G. Communications, Petitions, Memorials, Accounts, Commendations, Etc.**

1. Resolutions from Other Counties:

- Green Lake County – Resolution 7-2023 – "Recommending Revision to State Renewable Energy Contract Regulations"
- La Crosse County – Resolution 2-4/2023 – "Requesting the State to Revise the Current Real Estate Transfer Fees Revenue Sharing Formula"
- Price County – Resolution 9-23 – "Requesting the State of Wisconsin to Use a Portion of the 2023 Budget Surplus for Maintenance of the County Trunk Highway System"

2. Petition for Zoning Amendments:

- 001 – Gary & Julie Chikowski; Town of Wolf River, rezone from B-2 (Community Business District) to R-1 (Rural Residential District)
- 002 – Hot Head Properties, LLC (Steven Fleming); Town of Neenah, rezone from B-3 (General Business District) to I-1 (Light Industrial District)
- 003 – Bartel Family Land, LLP (Claude Bartel); Town of Wolf River, rezone from A-2 (General Agriculture District) to B-2 (Community Business District)
- 004 – BL Titan, LLC (Bruce Karnitz); Town of Algoma, rezone from B-3 (General Business District) to R-2 (Suburban Residential District)
- 005 – Lindsay Bahn Locklar/Dave & Eric Raube; Town of Utica, rezone from A-2/R-2 (General Agriculture District/Suburban Residential District) to R2/A2 (Suburban Residential District/General Agriculture District)

3. Notice of Claims:

- Notice of Claim from Chris Shafer for damage to his vehicle's windshield caused by gravel and stones coming from a trailer pulled by a County vehicle
- Notice of Claim from Erin Metcher for damage to her vehicle from hitting a "Visitor Parking" sign at the Courthouse that was covered with snow.

4. Commendations for Laura Forbes, Mary Jo Radig and Joy Tappy

**H. Reports from Committees, Commissions and Boards**

**I. County Executive's Report**

**J. County Board Chairman's Report**

**K. County Board Chairman's Appointments**

1. Winnebago County Board of Supervisors, District 20 – Timothy Ernst, 617 W. 5<sup>th</sup> Avenue, Oshkosh
2. Information Systems Committee – Supervisor Timothy Ernst

**L. CONSENT CALENDAR**

Consent Calendar Items are those items of a Routine Administrative Nature that are Voted on by the Winnebago County Board of Supervisors in a Single Roll Call Vote. Staff Recommends Approval of all items. Any Winnebago County Board of Supervisor may Request that an Item be Removed from the Consent Calendar for Discussion. Questions relating to items on the Consent Calendar do not require the item be removed from the Consent Calendar if a satisfactory answer is provided.

**ZONING REPORTS & ORDINANCES**

1. Amendatory Ordinance No. 05/01/23 – Town of Vinland on behalf of James Pahlow; Rezoning from A-2 (Agricultural/Rural/Rural Residential) to R-1 (Rural Residential) for tax parcel no. 026-0308-02-05(part)
2. Amendatory Ordinance No. 05/02/23 – Town of Vinland on behalf of Steve & Trudy Resnick; Rezoning from R-1/A-2 (Rural Residential/Agricultural) to A-2 (Agricultural) for tax parcel no. 026-0435-01

**RESOLUTIONS & ORDINANCES**

3. Resolution No. 221-052023: Commendation for Laura Forbes  
Submitted by: PERSONNEL & FINANCE COMMITTEE  
Vote Required: **MAJORITY OF MEMBERS PRESENT**
4. Resolution No. 222-052023: Commendation for Mary Jo Radig  
Submitted by: PERSONNEL & FINANCE COMMITTEE  
Vote Required: **MAJORITY OF MEMBERS PRESENT**
5. Resolution No. 223-052023: Commendation for Joy Tappy  
Submitted by: PERSONNEL & FINANCE COMMITTEE  
Vote Required: **MAJORITY OF MEMBERS PRESENT**
6. Resolution No. 224-052023: Disallow Claim of Chris Shafer  
Submitted by: PERSONNEL & FINANCE COMMITTEE  
Vote Required: **MAJORITY OF THOSE PRESENT**
7. Resolution No. 225-052023: Amend Sections 23.1 (Standing Committees) and 24.12 (Information Systems Committee) of the Rules of the Winnebago County Board of Supervisors to Rename Information Systems, Information Technology  
Submitted by: INFORMATION SYSTEMS COMMITTEE  
Vote Required: **TWO-THIRDS OF MEMBERS PRESENT**
8. Resolution No. 226-052023: Authority for Winnebago County to Participate as a Wisconsin Department of Natural Resources Life Jacket Loaner Board Partner at the Grundman Boat Landing  
Submitted by: PARKS & RECREATION COMMITTEE  
Vote Required: **MAJORITY OF MEMBERS PRESENT**

**M. RESOLUTIONS & ORDINANCES**

1. Resolution No. 227-052023: Authorize a Budget Transfer in the Amount of \$35,000 for the Removal of the Netzer home, barn, and garage at the Sunnyview Expo Center to Allow for Future Growth  
Submitted by: PARKS & RECREATION COMMITTEE  
PERSONNEL & FINANCE COMMITTEE  
**Vote Required: TWO-THIRDS OF MEMBERSHIP**
2. Resolution No. 228-052023: Request Authority to Apply for and Accept Grant Funds from the Wisconsin Department of Natural Resources for the Waukau Dam Restoration and Improvement Project  
Submitted by: PARKS & RECREATION COMMITTEE  
PERSONNEL & FINANCE COMMITTEE  
Vote Required: **MAJORITY OF MEMBERS PRESENT**

3. Resolution No. 229-052023: Amend Section 0.0 (Role of the County Board Supervisor) of the Rules of the Winnebago County Board of Supervisors to Add Section 0.4 Addressing the Use of Winnebago County Owned Electronic Devices by Winnebago County Board Supervisors and Outlining Consequences for Misuse of Such Electronic Devices  
Submitted by: SUPERVISOR KAY HORAN, District 5  
JUDICIARY & PUBLIC SAFETY COMMITTEE  
Vote Required: **TWO-THIRDS OF MEMBERS PRESENT**
4. Resolution No. 230-052023: Amend Section 24.9(5)(b) of the Rules of the Winnebago County Board of Supervisors to Increase Limit on Contingency Fund Transfers Which May Be Authorized by Personnel & Finance Committee  
Submitted by: PERSONNEL & FINANCE COMMITTEE  
JUDICIARY & PUBLIC SAFETY COMMITTEE  
Vote Required: **TWO-THIRDS OF MEMBERS PRESENT**
5. Resolution No. 231-052023: Petitioning the Secretary of Transportation for Airport Improvement Aid  
Submitted by: AVIATION COMMITTEE  
Vote Required: **MAJORITY OF THOSE PRESENT**
6. Resolution No. 232-052023: Approving \$150,000 from the Spirit Fund's County Government Projects Category to Improve Meeting Room Virtual Capabilities and Provide Other Technology Upgrades to Support Higher Quality Streaming including Paperless Agenda Packet Options  
Submitted by: ARPA STRATEGY AND OUTCOME COMMISSION  
Vote Required: **TWO-THIRDS OF MEMBERSHIP**
7. Ordinance No. 233-052023: Invoking the Authority of Wis. Stat. 59.10(1) for Winnebago County to Become a Self-Organized County  
Submitted by: AD HOC ON PER DIEM TASK FORCE  
JUDICIARY & PUBLIC SAFETY COMMITTEE  
Vote Required: **MAJORITY OF THOSE PRESENT**

**N. ADJOURN**

Respectfully Submitted,  
Julie A. Barthels  
Winnebago County Clerk  
(920) 232-3431

**Upon request, provisions will be made for people with disabilities.**

**(Times provided are estimates. Any item on the agenda may be taken up by the Board after 6:00 P.M.)**

**PROCEEDINGS OF THE  
WINNEBAGO COUNTY BOARD OF  
SUPERVISORS**

**Adjourned Session  
April 18, 2023**

**Winnebago County Courthouse  
415 Jackson Street  
Oshkosh, Wisconsin**

**Printed by authority of the Winnebago County Board  
Thomas Egan, Chairman                      Julie A. Barthels, Clerk**

**ADJOURNED SESSION  
WINNEBAGO COUNTY BOARD OF SUPERVISORS MEETING  
TUESDAY, APRIL 18, 2023**

**A. CALL TO ORDER**

Chairman Thomas Egan called the meeting of the Winnebago County Board of Supervisors to order at 6:00 P.M. from the Winnebago County Courthouse, 415 Jackson Street, Oshkosh, Wisconsin and virtually by ZOOM.

**B. ROLL CALL**

The following Supervisors were present: 31 – Dowling, Borchart, Eisen, Horan, Defferding, Ellenberger, Wise, Nussbaum, Stafford, Albrecht, Binder, Swan, Robinson, Floam, Gordon, Ponzer, Belville, Hinz, Zellmer, Schellenger, Buck, Powers, Hanson, Cox, Youngquist, Farrey, Harrison, Zastera, Egan, Nelson and Miller. Excused: 4 – Nichols, Gabert, Gustafson and Beem. Vacant: 1.

**C. PLEDGE OF ALLEGIANCE**

The meeting was opened with the Pledge of Allegiance.

**D. INVOCATION**

Invocation by Supervisor Karen Powers

**E. ADOPT AGENDA**

Motion by Supervisor Albrecht, seconded by Supervisor Cox, to adopt the agenda for tonight's meeting. CARRIED BY VOICE VOTE.

**F. PUBLIC COMMENTS**

Supervisor Kay Horan stated that the Menasha Library has donated library books to the youth shelter on Harrison Street so these young individuals have access to books.

The following people spoke in support of Resolution No. 219-042023: "Amend Winnebago County General Code Section 7.14(8) to Replace the Word "possible"":

- Matt Olson, Town of Winchester Chairman

Beth Oswald, Town of Black Wolf resident, CEO and President of the Oshkosh Area United Way, was appointed to the Spirit Commission having knowledge about the needs in the community. She expressed her thoughts, concerns and dissatisfaction with the County Board of Supervisors decision to remove the non-governmental community projects (25% of funds) category in Resolution 167-012023 and move that 25% into the County Government Projects category.

The following people spoke in opposition of Resolution No. 219-042023: "Amend Winnebago County General Code Section 7.14(8) to Replace the Word "possible"":

- Al Hanson, Larsen
- Todd Boyce, Winchester
- Howard Wojahn, Winchester

Alicia Gehrig, the Executive Director at Christine Ann Domestic Abuse Services, voiced her concerns at the decision by the Winnebago County Board of Supervisors on March 21, 2023 to not allocate any county ARPA funds specifically to non-profits. She asked the ARPA Commission to reconsider supporting Christine Ann's capital campaign under Government Identified Projects by funding a portion of their purchase of the Beach Building at 240 Algoma Boulevard to expand their services for survivors of domestic abuse that includes transitional housing. In providing essential services, their agency works closely with and takes some of the burden off of government entities. There is a great need for transitional housing programs and affordable housing in our community. Many other organizations are working hard to address this need yet there are still limitations that leave survivors of domestic abuse underserved. For example, some facilities only accept certain clientele which cannot meet the need for everyone. Christine Ann Center is the missing puzzle piece when it comes to the transitional housing. Their transitional housing program for survivors is only possible in the Beach Building. They will fill the remaining gaps in the community.

Emily James, Grant and Stewardship Specialist at the Christine Ann Domestic Abuse Services, voiced her support of ARPA funds for Christine Ann Center. Christine Ann is currently in the capital campaign to purchase, renovate and move into the Beach Building in Oshkosh. Board members, staff and volunteers have been working towards this goal for well over a year. This move will increase the capacity at their emergency shelter from 37 to 60 beds and allow them to offer a new transitional housing program with 11 apartments. The commission's choice to fund Christine Ann has the power to make their vision in the new building a reality and help us serve thousands more survivors there for decades to come. Based on the results of the feasibility study and limitations of the other funding sources, it is unlikely that they will be able to move forward without County ARPA funding. Christine Ann is not the only non-profit negatively impacted by this decision. Without ARPA funds to make these necessary projects possible,

multiple organizations in our community will be unable to grow resulting in a continued lack of affordable housing and the inability to expand services to the even more vulnerable people in our community.

Bob Doemel, Highway Commissioner, reminded everyone that April 17, 2023 – April 21, 2023, is "National Work Zone Awareness Week" and how important it is to slow down in construction zones. Tomorrow is "Wear Orange Day" and I encourage anyone to wear orange to represent work zone awareness.

Trevor Fenrich, Executive Director for Solutions Recovery, expressed his thoughts regarding the expansion project for the Christine Ann Center. Solutions Recovery has been working with the Christine Ann Center for the last several months to come to an agreement about purchasing their facility. The Christine Ann Center expansion, increase in services and moving would allow Solutions Recovery to do the same thing. Solutions Recovery has identified many gaps within the housing and continuum of care within recovery services. They are hoping to be able to expand those services. Solutions Recovery has identified that the current Christine Ann Center Building would be a great fit for their agency to move into. It has more accessibility and space and gives them an option to increase their administration space. They currently operate transitional housing and a 24/7 peer support program which is utilized by many county and private organizations within the county. Solutions Recovery is really excited to hopefully be able to expand their services and asking the board to consider supporting the Christine Ann Center capital campaign.

#### **G. COMMUNICATIONS, PETITIONS, MEMORIALS, ACCOUNTS, COMMENDATIONS, ETC.**

Julie Barthels, Winnebago County Clerk, presented the following communications:

1. Resolutions from Other Counties:
  - Barron County – Resolution 2023-12 – "Requesting the State to Revise the Current Real Estate Transfer Fees Revenue Sharing Formula" was referred to the Legislative Committee.
  - Clark County – Resolution 3-1-23 – "Recommending Revision to State Wind Energy Regulations" was referred to the Legislative Committee.
  - Columbia County – Resolution No. 14-23 – "Requesting State to Revise Solar Energy System Law" was referred to the Legislative Committee.
  - Outagamie County – Resolution No. 147-2022-23 – "Requesting the State of Wisconsin, in the next Legislative Biennium, Review and Revise its Policy on Foreign Ownership of Farmland" was referred to the Legislative Committee.
  - Shawano County – Resolution No. 12-23 – "Request State of Wisconsin to Use a Portion of the 2023 Budgetary Surplus for the Maintenance, Repair and Replacement of County Trunk Highway System" was referred to the Legislative Committee.
  - Washington County – Resolution 62 – "Requesting the State of Wisconsin Review and Revise the Entry Level Compensation Rate for Assistant District Attorneys" was referred to the Legislative Committee.
  - Washington County – Resolution 63 – "Requesting the State of Wisconsin Review and Revise the Compensation Rate for State Public Defenders was referred to the Legislative Committee.
2. Resolution from Municipality:
  - Town of Black Wolf – Resolution 03-13-23 – "Support of Winnebago County American Rescue Plan Act (ARPA) Strategy and Outcomes Commission action to equally distribute \$145,000 to each Municipality located exclusively in Winnebago County"
3. Notice of Claims:
  - Notice of Claim from Casey Haen for damage to his vehicle caused by a Winnebago County Highway Truck while plowing snow was referred to the Personnel & Finance Committee.
  - Notice of Claim from Luke Gehl for damage to his vehicle caused by a Winnebago County vehicle while plowing snow at Sunnyview Expo Center was referred to the Personnel & Finance Committee.
4. Commendations for Cindy Krimmel, Mary E. Krueger and Thomas Matczynski

#### **H. REPORTS FROM COMMITTEES, COMMISSIONS & BOARDS**

Supervisor Karen Powers asked and referred to Corporation Counsel to see if there is any path forward and available to the County Board to reconsider the County ARPA funds also known as Spirit Funds. Corporation Counsel looked into the County Board rules and Roberts Rules and confirmed that the Board cannot bring this back at this point because the Board adopted the agenda and it was done by affirmative vote. It specifically states an affirmative vote to adopt an agenda may not be reconsidered. The item was not noticed so the Board cannot do it.

Supervisor Brian Defferding reminded everyone that the National Chief Justice Summit will be held on April 21, 2023, in Madison on Mental Health. He will be attending this event. The Summit will feature local, state & national speakers on a range of mental health issues. There is also a WCA Judicial & Public Safety Committee meeting in Stevens Point on April 27, 2023.

Supervisor Jacob Floam stated that the Ad-Hoc Task Force on Committee Structure met on March 29, 2023. He was elected the Chairman and Supervisor Defferding was elected Vice-Chairman. The group is excited to get to work.

The next meeting is scheduled for Thursday, April 27, 2023 at 6:00 pm in the County Administration Building located at 112 Otter Avenue in Oshkosh. There is an agenda item for that meeting and if that item passes, it will ask for input from County Board Supervisors about their thoughts on the current committee structure and if the Task Force needs to do any sort of revising.

Supervisor Kay Horan stated that three current supervisors, two past supervisors, and three Human Services staff went to Madison to lobby for Human Services specifically for Mental Health Care. She also mentioned that one of the Senators stated that ARPA funds will be used to update the internet projects that need to be done around the state.

Supervisor John Hinz provided an update on the Sawyer Creek Flood Plain and retention map issue.

Supervisor Jim Wise announced that the Ad-Hoc Task Force on Per Diems have had two meetings so far. Supervisor Wise was elected the chairman and Supervisor Ellenberger was elected the vice-chair on this task force. We have a deadline for July 24, 2023 and would like to pass this on to Judiciary & Public Safety Committee. The next meeting will take place on Monday, April 24, 2023 at 12:00 pm. We will be discussing a possible ordinance for changing Winnebago County to a self-organized county.

## **I. COUNTY EXECUTIVE'S REPORT**

Executive Doemel reported on the following topics:

- Executive Doemel acknowledged the vacant seat, Supervisor Michael Norton, District 20, tonight. He expressed his condolences to his family.
- Executive Doemel stated to "Go Orange" in memory of the two highway employees that lost their lives while working on the highway and for the safety of everyone that will be working out on the roads this summer. As the Highway Commissioner, Bob Doemel pointed out earlier, it is "Work Zone Awareness Week".
- Executive Doemel thanked the Board for the unanimous support of wage adjustments. There is still a long way to go and expressed gratitude to the Board for their willingness to give them the tools they need to succeed.
- Executive Doemel thanked the Board for passing the creation of the Spirit Fund and the approval of the projects that followed.
- The 980 Housing Project came in over budget. They have decided to make the best of it by moving forward with three units on the property. They will be keeping the two-bedroom trailer in the meantime. He is not comfortable spending any additional funds on this project than what has already been approved. He believes this will deal with the issue at hand.
- The Sheriff's Boat House has possibly reached an impasse as well. The quote went over budget and then was reduced to come in slightly under budget but has no contingency allowance. This is simply not enough to comfortably move forward on the project. They are exploring a permanent spot in the Pioneer marina and will be looking at the cost of demolition of the existing boat house.
- The implementation of Resource X Priority Based Budgeting tool has begun. This work will allow us to dig deeper into the programs we offer and align them to strategic priorities that they will set up. The strategic planning will begin in May. The County Executive's office will be conducting workshops with the county board for their input for the Strategic Plan. The one question he is asking the board to start considering is this, "why does county government exist?"
- With the priority-based budgeting tool implementation, the County Executive has begun the budget process for 2024. If you want to get a head start on understanding the philosophy he will be using to prepare the 2024 budget, he is recommending two books.
  1. "City on the Line" by Andrew Kleine. He was a Finance instructor that came into Baltimore and turned them around in the great recession right around 2008.
  2. "Start with Why" by Simon Sinek. What is the purpose of why we exist and what we function? These are two books if you want to know where my philosophy on the budget will be coming from.
- Executive Doemel stated they are moving forward with the merit pay plan adjustments. They will be working diligently to create a new system that allows our employees to move along the pay range preventing future compression.
- There is a Tyler Munis upgrade next week. Tyler Munis is the enterprise financial software that runs Winnebago Counties Finance and HR functions. Currently, the county is five versions behind and this upgrade is needed.
- The Facilities Condition Assessment is underway. McKinstry was hired to go through our buildings and assess their conditions and energy efficiencies. After the assessment is completed, Winnebago County will have a detailed look into what their deferred maintenance issues are and use that information to determine where to invest and possibly divest in our buildings. With the age and multitude of buildings Winnebago County owns, the County Executive does expect some crucial decisions to come before this board in the near future.

## **J. COUNTY BOARD CHAIRMAN'S REPORT**

Chairman Egan reported that Supervisor Nichols, Gabert, Gustafson and Beem are excused from tonight's meeting.

Chairman Egan expressed his condolences to family and friends of Supervisor Michael Norton. There are no funeral plans at this time. There may be a possible celebration of life for him on his birthday in June but no specific plans have been set.

#### **K. CONSENT CALENDAR**

**Consent Calendar Items are those items of a Routine Administrative Nature that are Voted on by the Winnebago County Board of Supervisors in a Single Roll Call Vote. Staff Recommends Approval of all items. Any Winnebago County Board of Supervisor may Request that an Item be Removed from the Consent Calendar for Discussion. Questions relating to items on the Consent Calendar do not require the item be removed from the Consent Calendar if a satisfactory answer is provided.**

**3. Resolution No. 207-042023: Commendation for Cindy Krimmel**

WHEREAS, Cindy Krimmel has been employed with the Winnebago County Clerk of Courts, for the past thirty years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Cindy Krimmel has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge her years of service.

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors, that sincere appreciation and commendation be and it hereby is extended to Cindy Krimmel for the fine services she has rendered to Winnebago County.

BE IT FURTHER RESOLVED, that the County Clerk send a copy of this Resolution to Cindy Krimmel.

Submitted by:  
PERSONNEL & FINANCE COMMITTEE

**4. Resolution No. 208-042023: Commendation for Mary E. Krueger**

WHEREAS, Mary E. Krueger has served the citizens of Winnebago County for the past thirty-three years as County Treasurer of Winnebago County; and

WHEREAS, throughout her term of office, Mary E. Krueger has distinguished herself as a most conscientious and dedicated public servant; and

WHEREAS, Mary E. Krueger has recently completed her services to Winnebago County; and

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors, that sincere appreciation and commendation be and it hereby is extended to Mary E. Krueger for the fine services she has rendered to the citizens of Winnebago County.

BE IT FURTHER RESOLVED, that the County Clerk send a copy of this Resolution to Mary E. Krueger.

Submitted by:  
PERSONNEL & FINANCE COMMITTEE

**5. Resolution No. 209-042023: Commendation for Thomas Matczynski**

WHEREAS, Thomas Matczynski has been employed with the Winnebago County Department of Human Services, for the past thirty-six years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Thomas Matczynski has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge his years of service; and

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors, that sincere appreciation and commendation be and it hereby is extended to Thomas Matczynski for the fine services he has rendered to Winnebago County.

BE IT FURTHER RESOLVED, that the County Clerk send a copy of this Resolution to Thomas Matczynski.

Submitted by:  
PERSONNEL & FINANCE COMMITTEE

**6. Resolution No. 210-042023: Disallow Claim of Casey Haen**

WHEREAS, your Personnel and Finance Committee has had the claim of Casey Haen referred to it for review; and

WHEREAS, your Committee has investigated the claim and recommends it be disallowed by Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that the claim of

**Resolution No. 210-042023 cont.**

Casey Haen, filed with the County Clerk on Casey Haen, is hereby disallowed since there is no basis for liability on the part of Winnebago County.

Submitted by:  
PERSONNEL & FINANCE COMMITTEE

**7. Resolution No. 211-042023: Disallow Claim of Luke Gehl**

WHEREAS, your Personnel and Finance Committee has had the claim of Luke Gehl referred to it for review; and

WHEREAS, your Committee has investigated the claim and recommends it be disallowed by Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that the claim of Luke Gehl, filed with the County Clerk on Luke Gehl, is hereby disallowed since there is no basis for liability on the part of Winnebago County.

Submitted by:  
PERSONNEL & FINANCE COMMITTEE

**8. Ordinance No. 212-042023: Amend Winnebago County General Code Chapter 19.24a "Community Park Shelter Rental Fee Schedule" to Include the Proposed Fee Schedule for the Community Park Shelters and Pavilion**

WHEREAS, the Parks and Recreation Committee has reviewed and recommends approval of the following amendments to the Winnebago County General Code Chapter 19.24a Community Park Shelter Rental Fee Schedule as attached; and

WHEREAS, the amendments adjust the rental fees of the shelters and pavilion at the Community Park to better reflect market value; and

WHEREAS, the Winnebago County Parks Department would also like to adjust the minimum deposit amount that the Parks Director can charge; and

WHEREAS, the Winnebago County Parks Director is also granted permission to work with other community businesses, non-profits, and volunteers to host events and programs within the community parks for a reduced or modified fee in order to promote use of the parks, health, and wellness to Winnebago County residents; and

WHEREAS, the Parks Department will enforce the updated fees listed in Chapter 19.24a Community Park Shelter Rental Fee Schedule.

NOW, THEREFORE, THE WINNEBAGO COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

That Chapter 19.24a Community Park Shelter Rental Fee Schedule of the General Code of Winnebago County be revised as listed in Exhibit A.

BE IT FURTHER ORDAINED by the Winnebago County Board of Supervisors that said amendment to the General Code of Winnebago County shall become effective on the date following the date of publication.

Submitted by:  
PARKS & RECREATION COMMITTEE

**9. Resolution No. 213-042023: Request Authority to Apply for and Accept Funds for Maintenance of County-Owned and Leased Snowmobile Trails**

WHEREAS, Winnebago County is interested in maintaining County-owned and leased lands for public snowmobile trail use; and

WHEREAS, funds are available for snowmobile trail maintenance as well as snowmobile trail developments and improvements through the Department of Natural Resources pursuant to Sec. 23.09(26), Wisconsin Statutes; and

WHEREAS, in order to participate in this project, it is necessary that the County Board authorize applying for and accepting of the funds.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that the County Executive and the County Clerk are hereby authorized to apply for and accept funds from the Department of Natural

**Resolution No. 213-042023 cont.**

Resources, for any financial aid that may be available for public snowmobile trail maintenance, snowmobile trail developments and improvements in Winnebago County.

Submitted by:  
PARKS & RECREATION COMMITTEE  
PERSONNEL & FINANCE COMMITTEE

**10. Resolution No. 214-042023: Authorize Three-Year Extension for Land Records Life Cycle Contract with Fidlar Technologies**

WHEREAS, the Winnebago County Office of the Registrar of Deeds wishes to renew its contract with Fidlar Technologies for a three-year period for software and support to record and maintain all county real estate and vital records.

WHEREAS, the Registrar of Deeds Office has reviewed the contract and recommends its approval.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the three-year service contract with Fidlar Technologies.

Submitted by:  
JUDICIARY & PUBLIC SAFETY COMMITTEE

**11. Resolution No. 215-042023: Approve Ground Lease Renewal between Joseph Norris and Winnebago County**

WHEREAS, Joseph B. Norris desires to renew a ground lease with Winnebago County; and

WHEREAS, Joseph B. Norris has been a ground lessee in a privately built and owned hangar for twenty years; and

WHEREAS, said Agreement renewal shall be for a period of twenty (20) years, from May 1, 2023 to April 30, 2043; and

WHEREAS, Joseph B. Norris agrees to pay Winnebago County the ordinance rate of \$.19/sq. ft./year or \$1,203.84 per year for 6,336 sq. ft. of airport land and with an increase adjusted by the percentage change in CPI-U every third anniversary of the agreement; and

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby approves execution by the Winnebago County Executive and Winnebago County Clerk of the Ground Lease Agreement between Joseph B. Norris and Winnebago County.

Submitted by:  
AVIATION COMMITTEE

**12. Resolution No. 216-042023: Request Authority to Apply for and Accept WDNR Runoff Management Grant**

WHEREAS, Winnebago County Land & Water Conservation Department is interested in acquiring a grant from the Wisconsin Department of Natural Resources (WDNR) for the purpose of implementing a project to control agricultural or urban stormwater runoff pollution pursuant to Wis. Stats. 281.65 and 281.66, and Chapters NR 151, 153 and 155; and

WHEREAS, a cost-sharing grant is required to carry out the project; and

WHEREAS, the project implementation, for which the grant is being applied for, is a priority identified in the 2021-2030 Winnebago County Land & Water Resource Management Plan.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Director of the Land & Water Conservation Department to:

1. Submit and sign an application to the WDNR for any financial aid that may be available;
2. Sign a grant agreement between the local government (applicant) and the WDNR;
3. Submit reimbursement claims along with necessary supporting documentation;
4. Submit signed documents;
5. Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED by the Winnebago County shall comply with all state and federal laws, regulations and permit requirements pertaining to implementation of this project and the grant document provisions.

Submitted by:  
LAND CONSERVATION COMMITTEE  
PERSONNEL & FINANCE COMMITTEE

**13. Resolution No. 217-042023:**

**Approve a Budget Transfer in the Amount of \$30,500 for Replacement of Three Water Heaters at Park View Health Center to be Funded from the Unassigned General Fund Balance and Project Funding will Either Reduce the Unassigned General Fund or Will Later be Reimbursed by a Subsequent Bond Issue**

WHEREAS, the three facility water heaters at Park View Health Center require replacement; and  
WHEREAS, the water heaters are critical to functioning at Park View Health Center in order to adequately care and provide services to the residents; and  
WHEREAS, two of the three water heaters are original to the building, dating back to 2008 and have reached the end of their life expectancy; and  
WHEREAS, one water heater is non-functioning; and  
WHEREAS, JDR Engineering recommendation is to replace all three water heaters as replacement parts are no longer available coupled with the fact that the new heaters will be more efficient; and  
WHEREAS, the original \$87,924 budgeted for this project and approved by the Board for replacement is not a sufficient amount to cover increased costs.  
WHEREAS, the bid received was \$98,562, not including any contingency funding; and  
WHEREAS, design costs were expended out of the original appropriation;  
NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it approves a budget transfer of \$30,500 for replacement of three water heaters at Park View Health Center.  
BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that funding for this project will be funded from the Unassigned General Fund balance and project funding will either reduce the Unassigned General Fund or will later be reimbursed by a subsequent bond issue

Submitted by:  
PARK VIEW HEALTH CENTER COMMITTEE  
PERSONNEL & FINANCE COMMITTEE

**14. Resolution No. 218-042023:**

**Approval of Additional Funding for a Capital Improvement Project in the Amount of \$48,000 for the Replacement of the Oshkosh Human Services Building Public Elevator Controls and Necessary Building Modifications, Funded from the Unassigned General Fund Balance and Project Funding will Either Reduce the Unassigned General Fund or will later be Reimbursed by a Subsequent Bond Issue**

WHEREAS, the Oshkosh Human Services Building Addition was constructed in 1995 and was built to provide a single public elevator to the upper floors; and  
WHEREAS, the elevator controls, a proprietary system of Otis Elevator Co., are discontinued and unavailable;  
and  
WHEREAS, the public elevator controls have developed a nonrepairable fault; and  
WHEREAS, an operational public elevator is needed to comply with the Americans with Disabilities Act to maintain adequate accessibility throughout the building; and  
WHEREAS, the project went out for bid; and  
WHEREAS, the bids received exceed the prior authorized funding.  
NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes additional funding in the amount of \$48,000 for the replacement of the Oshkosh Human Services Building public elevator controls and necessary building modifications, to be funded from the unassigned general fund balance and project funding will either reduce the unassigned general fund or will later be reimbursed by a subsequent bond issue.

Submitted by:  
FACILITIES & PROPERTY MANAGEMENT COMMITTEE  
PERSONNEL & FINANCE COMMITTEE

**Consent Calendar cont.**

Motion by Supervisor Hinz and seconded by Supervisor Eisen, to adopt the consent calendar excluding:

1. Approval of proceedings from the March 7, 2023 and March 21, 2023 board proceedings.
2. County Executive's Appointments

Supervisor Cox requested that these items be pulled from the Consent Calendar.

CARRIED BY VOICE VOTE.

**1. Approval of proceedings from the March 7, 2023 and March 21, 2023 board proceedings.**

Motion by Supervisor Farrey, seconded by Supervisor Albrecht, to adopt. CARRIED BY VOICE VOTE.

**2. County Executive's Appointments:**

- a. ADRC Committee: Jim Lauer, Neenah; Term will expire 08/31/2025

Motion by Supervisor Farrey, seconded by Supervisor Ellenberger, to adopt. CARRIED BY VOICE VOTE.

- b. Solid Waste Management Board: Supervisors Jim Wise and Shanah Zastera; Citizen Members: Gerald Konrad, Oshkosh and Michael Easker, Neenah; Terms will expire 04/2026

Motion by Supervisor Farrey, seconded by Supervisor Albrecht, to adopt. CARRIED BY VOICE VOTE.

- c. Winnefox Library Board: Supervisor Doug Zellmer

Motion by Supervisor Stafford, seconded by Supervisor Buck, to adopt. CARRIED BY VOICE VOTE.

**L. RESOLUTIONS & ORDINANCES**

**1. Ordinance No. 219-042023:**

**Amend Winnebago County General Code Section 7.14(8) to Replace the Word "possible" with the Definition, "legally compliant"**

WHEREAS, driveway access needs to be permitted for all land parcels; and

WHEREAS, it is imperative to have safe ingress and egress to each driveway along city, village, town or county roads; and

WHEREAS, safety of the motorists traveling on all roads should be considered when granting driveway access; and

WHEREAS, City, Village, and Town Codes are enacted in order to help provide safety for all motorists; and

WHEREAS, the word "possible" can have multiple meanings that can lead to individual interpretation.

NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WINNEBAGO DOES

ORDAIN AS FOLLOWS:

That Section 7.14 (8) of the General Code of Winnebago County be revised to state as follows:

RIGHT OF ACCESS FOR PARCELS EXISTING PRIOR TO ENACTMENT. Each existing parcel of land abutting a Winnebago County Trunk Highway at the time of enactment of this Ordinance shall be entitled to one (1) access to when in compliance with the provisions of this Ordinance. Whenever ~~possible~~ **legally compliant** access shall ~~can~~ be granted on local roads **the driveway shall be placed there** instead of ~~the~~ County Trunk Highway. ~~when there is a choice between the two types of roads.~~ Newly created lots shall be allowed an access as shown on a recorded Certified Survey Map.

Submitted by:

SUPERVISOR HOWARD MILLER, DISTRICT 36

SUPERVISOR DON NUSSBAUM, DISTRICT 9

HIGHWAY COMMITTEE

Motion by Supervisor Miller, seconded by Supervisor Nussbaum, to adopt. Vote on Resolution: AYES: 15 – Eisen, Nussbaum, Albrecht, Swan, Robinson, Floam, Ponzer, Zellmer, Powers, Hanson, Youngquist, Farrey, Zastera, Egan and Miller; NAYES: 16; ABSENT: 4 – Nichols, Gabert, Gustafson and Beem; VACANT: 1. FAILED.

**2. Resolution No. 220-042023:**

**Urge the Wisconsin Legislature to Provide \$18.7 million in Stable, Core Funding Support for County Conservation Department Staffing**

WHEREAS, Wis. Stats. 92.06 and 92.07 create and define the powers of Land Conservation Committees (LCCs) and Wis. Stat. 92.09 empowers Land and Water Conservation Departments (LWCDs) to administer county soil and water conservation programs and may exercise the powers granted to the land conservation committee; and;

WHEREAS, county LWCDs are the local delivery mechanism for a wide range of Wisconsin's natural soil and water and other resource management programs including non-point pollution control, farmland preservation, lakes protection, and more; and;

WHEREAS, LWCD professionals work as trusted, technical advisors to support agricultural producers, assist waterfront property owners, help farmers develop and implement nutrient management plans, respond to natural disasters like floods, and spend years building the trust to be able to successfully do so; and;

WHEREAS, the conservation practices that LWCD professionals help landowners with have numerous water quality benefits, including: preventing soil erosion and promoting soil health, increasing infiltration into groundwater aquifers, protecting drinking water supply, reducing surface runoff and flood severity, and more; and;

WHEREAS, the State of Wisconsin 2023 Joint Allocation Plan establishes the current need for county LWCD staffing at \$18.7 million, per the core funding goal established in Wis. Stat. 92.14(6)(b); and

WHEREAS, the return on investment in county LWCDs is high—leveraging other grant dollars into more conservation on the land and more dollars into local economies, and multiplying several times over the state’s existing investment; and;

WHEREAS, support of county LWCD funding is a bipartisan issue, supported by farm, conservation, environmental and local government groups alike, and was a top priority voiced by Wisconsinites at statewide Water Quality Task Force hearings in 2019; and;

WHEREAS, providing state funding for core county LWCD staffing needs will result in more conservation on the landscape and better protection of water quality.; and

NOW, THEREFORE, BE IT RESOLVED, that the Winnebago County Board of Supervisors hereby supports and urges the Wisconsin Legislature and the Joint Committee on Finance to provide \$18.7 million in stable, base funding for county conservation staffing, in fulfillment of the state's core funding goal and in recognition that county LWCD professionals are the among the best and most cost-effective solutions available to improve water quality, achieve clean and safe drinking water, and support a viable agricultural industry simultaneously.

BE FURTHER IT RESOLVED, that a copy of this Resolution shall be forwarded by the County Clerk to the Governor of the State of Wisconsin, the members of the Joint Committee on Finance, and the state senators and state representatives representing Winnebago County.

Submitted by:  
LEGISLATIVE COMMITTEE  
LAND CONSERVATION COMMITTEE

Motion by Supervisor Farrey, seconded by Supervisor Gordon, to adopt. CARRIED BY VOICE VOTE.

**M. ADJOURNMENT**

Motion by Supervisor Albrecht, seconded by Supervisor Cox, to adjourn until the May 2, 2023 special orders meeting at 6:00 p.m. The meeting was adjourned at 7:55 p.m.

Submitted by:  
Cassie J. Smith-Gregor  
Winnebago County Deputy Clerk

State of Wisconsin)  
County of Winnebago) ss

I, Cassie J. Smith-Gregor, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their regular meeting held April 18, 2023.

Cassie J. Smith-Gregor  
Winnebago County Deputy Clerk

Thomas J. Egan  
Winnebago County Board Chairman



112 OTTER AVENUE  
P.O. Box 2806  
OSHKOSH, WISCONSIN 54903-2808

OSHKOSH (920) 232-3430  
FAX (920) 232-3435  
E-mail: Tom.Egan@co.winnebago.wi.us

**Winnebago County**  
*The Wave of the Future*

TO: Winnebago County Board of Supervisors  
FROM: Chairman Thomas Egan  
DATE: May 16, 2021  
RE: Appointment to Supervisor District No. 20

Subject to your approval, I am appointing Timothy Ernst, 617 W. 5<sup>th</sup> Avenue Oshkosh, Wisconsin, to Supervisor District No. 20. Mr. Ernst will complete the unexpired term of Michael Norton who passed away. Mr. Ernst's term will begin immediately and end on April 16, 2024.

Thank you in advance for your approval of this appointment.

THOMAS J. EGAN  
Chairman  
County Board



112 OTTER AVENUE, P.O. BOX 2806  
OSHKOSH, WISCONSIN 54903-2806

(920) 232-3430  
FAX (920) 232-3435

**Winnebago County**

Office of the County Clerk

*The Wave of the Future*

TO: Members of the Winnebago County Board  
FROM: Chairman Thomas Egan  
DATE: May 16, 2023  
RE: Appointment to the Information Systems Committee

Subject to your approval, I am appointing Supervisor Timothy Ernst to the Information Systems Committee. Supervisor Ernst will replace Supervisor Rebecca Nichols who has resigned from the Committee. This term will expire April 16, 2024.

Thank you in advance for your support of this appointment.

DATE: 05/16/23

# R E S O L U T I O N

No. 001

To The Board of Supervisors of Winnebago County, Wisconsin:

## AMENDATORY ORDINANCE 05/01/23

WHEREAS, it is desirable to amend the Zoning Map of the TOWN OF VINLAND in accordance with the petition of James Pahlow and

WHEREAS, said request is in compliance with the adopted Winnebago County Land Use Plan.

NOW, THEREFORE, the County Board of Supervisors of Winnebago County do ordain that the Zoning Ordinance and the Zoning Map of the TOWN OF VINLAND , be and the same, are amended to provide that the attached described property be changed from the classification of **A-2 (Agricultural/Rural/Rural Residential)** of said ordinance, which it now and heretofore had, to the zoned district of **R-1 (Rural Residential)**.

AND BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed Ordinance is hereby  **ADOPTED** OR  **DENIED**.

\_\_\_\_\_  
see attached documents  
County Board Supervisor  
(Town of Vinland)

PARCEL NO: **026-0308-02-04 (part); FROM A-2 TO R-1**

### COUNTY DISCLAIMER:

County Board approval does not include any responsibility for County liability for the legality or effectiveness of the Town Zoning Amendment or the Town Zoning Ordinance.

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
Jon Doemel – County Executive

County Board Supervisory district **30 - Farrey**



## Winnebago County

Zoning Department

*The Wave of the Future*

MEMO FOR P & Z MEETING AGENDA OF MAY 5, 2023

TO: Planning & Zoning Committee

FM: Zoning Administrator

RE: Review of Town Zoning Change(s)

1. James Pahlow - Town Zoning Change (Tax ID No(s): 026-0308-02-04 (part)) – Town of Vinland.

The town zoning change for James Pahlow is consistent with Winnebago County's Future Land Use Plan. The Town of Vinland approved the zoning change from A-2 (Agricultural / Rural / Rural Residential) to R-1 (Rural Residential) and Winnebago County's future land use plan shows future land use as Residential.

**RECOMMENDATION: Approve a motion to forward zone changes to County Board for action.** *MG, TE<sub>2</sub> 5-0*

2. Steve & Trudy Resnick - Town Zoning Change (Tax ID No(s) 026-0435-01) – Town of Vinland.

The town zoning change for Steve & Judy Resnick is consistent with Winnebago County's Future Land Use Plan. The Town of Vinland approved the zoning change from R-1 & A-2 (rural residential and agricultural) to A-2 (agricultural) and Winnebago County's future land use plan which incorporates the City of Oshkosh' future land use plan, shows future land use as Agricultural and Rural.

*TE, MG<sub>2</sub> 5-0*

TOWN OF VINLAND  
6085 COUNTY ROAD T  
OSHKOSH, WI. 54904  
PHONE: (920) 235-6953 \*\* FAX: (920) 235-6994

ZONING SUBMITTAL FORM

Name of Property Owner: **James Pahlow**

Address of Owner: 3179 VINLAND CENTER RD NEENAH WI 54956

Name of Applicant: JAMES PAHLOW

Address of Applicant: SAME AS ABOVE

Legal Description of Area to be Rezoned: **PT NE NW DESC AS LOT 2 OF CSM-7773 5.71 A.**

Tax Parcel Number (if Existing Parcel): **026-0308-02-05**

**Section 14**                      **Town 19 N.**                      **Range 16E.**

Existing Zoning: **A-2**    Name of District: **AGRICULTURAL / RURAL RESIDENTIAL**

\* Proposed Zoning: **A-2**    Name of District: **AGRICULTURAL / RURAL RESIDENTIAL (see page 2)**

Town Board Action:                      **Approved: XX**                      **Denied:**

Findings:

1. Does the Town have an adopted land use plan? **Yes**
2. Does the request agree with the plan?                      **Yes**
3. Other findings (List). **Approved by Town Board vote 3-0**

I, Karen Brazee, Clerk/Treasurer of the Town of Vinland, hereby certify that a public hearing was conducted on **5/27/2021** and that all required notices were posted and/or mailed as required by local ordinance.

Signed: Karen Brazee                      Dated: 5.27.01  
Clerk/Treasurer: Karen Brazee

**TOWN OF VINLAND**  
**6085 COUNTY ROAD T**  
**OSHKOSH, WI. 54904**  
**PHONE: (920) 235-6953 \*\* FAX: (920) 235-6994**

**ZONING SUBMITTAL FORM**

Name of Property Owner: **CHRISTIE PRAHL**

Address of Owner: **3147 VINLAND CENTER RD NEENAH WI 54956**

Name of Applicant: **CHRISTIE PRAHL**

Address of Applicant: **SAME AS ABOVE**

Legal Description of Area to be Rezoned: **14,170 SQ FT**

Tax Parcel Number (if Existing Parcel): **026-0308-02-01. 04**

**Section 14                      Town 19 N.                      Range 16E.**

Existing Zoning: **A-2 / R-1** Name of District: **AGRICULTURAL / RURAL RESIDENTIAL.**

**\* Proposed Zoning: R-1 Name of District: R-1 RURAL RESIDENTIAL.**

Town Board Action:                      **Approved: XX**                      **Denied:**

- Findings:
1. Does the Town have an adopted land use plan? **Yes**
  2. Does the request agree with the plan? **Yes**
  3. Other findings (List). **Approved by Town Board vote 3-0**

I, Karen Brazee, Clerk/Treasurer of the Town of Vinland, hereby certify that a public hearing was conducted on **May 27, 2021** and that all required notices were posted and/or mailed as required by local ordinance.

Signed: *Karen Brazee*                      Dated: 5.27.01  
Clerk: Karen Brazee

Town of Vinland  
General Application Form

APPLICATION TYPE:

- ZONING CHANGE (\$300.00)
- VARIANCE (\$300.00)
- CONDITIONAL USE PERMIT (\$300.00)
- SWIMMING POOL PERMIT (\$40.00)
- POND PERMIT (\$40.00)
- SIGN PERMIT (\$50.00)
- CSM REVIEW (\$150.00)

SITE PLAN IS REQUIRED

PLEASE PRINT OR TYPE:

PROPERTY OWNER: Jim Pahlow

MAILING ADDRESS: 3179 Vinland Center Road

CITY: Neenah STATE: Wi ZIP CODE: 54956

PHONE: (773) 706-1251 FAX: — DATE: 4-11-21

SIGNATURE: \_\_\_\_\_

APPLICANT'S NAME: Christie Hanson (Pahl)

MAILING ADDRESS: 3147 Vinland Center Road

CITY: Neenah STATE: Wi ZIP CODE: 54956

PHONE: (920) 422-0130 FAX: — DATE: 4-11-21

SIGNATURE: Christie Hanson

ADDRESS OF AFFECTED PROPERTY: 3179 Vinland Center Rd

TAX KEY/PARCEL NO. 02603080203 026-03080201 PT NENWDESC as lot 1 of  
SECTION \_\_\_\_\_ RANGE: \_\_\_\_\_ CSM 74226.00 A.

1. ZONING: EXISTING \_\_\_\_\_ OVERLAY \_\_\_\_\_ PROPOSED \_\_\_\_\_

2. SEWER: EXISTING:  NEW \_\_\_\_\_ COUNTY PERMIT# \_\_\_\_\_

3. EXISTING USE OF PROPERTY: lawn

Town of Vinland  
General Application Form

4. **PROPOSED USE OF THE PROPERTY:** *Remain the same, other than a vegetable garden in time add a pole building*

5. **ATTACH A COPY OF A DETAILED LEGAL DESCRIPTION OF THE PROPERTY.**

*Matt emailed description to Tom survey in process*

**PLEASE MAKE ALL CHECKS PAYABLE TO THE TOWN OF VINLAND**

**PLEASE SEND THE REQUIRED INFORMATION TO:**

**TOM SPIEROWSKI  
6085 County Rd. T  
Oshkosh, WI 54904**

**IF YOU HAVE ANY QUESTIONS, PLEASE CALL TOM AT:  
920-428-3361**

**REMEMBER! ALL APPLICATIONS MUST BE RECEIVED A MINIMUM OF TWENTY-ONE (21) DAYS PRIOR TO MONTHLY TOWN BOARD MEETINGS WHICH ARE HELD THE SECOND MONDAY OF EACH MONTH.**

# OFFER TO PURCHASE REAL ESTATE

Date: 4/9/21

Address of Property: 3179 Vinland Center Road Neenah Wi 54956

Legal Description (or attach separate page(s)): \_\_\_\_\_  
See Bottom of page

Name of Buyer(s): Christie Hanson

Address: 3147 Vinland Center Road Neenah Wi 54956

Phone: (920) 422-0130

Email: christieprahl@gmail.com

Name of Seller(s): Jim Pahlow

Phone: (773) 706-1251

Email: ausdaver40@gmail.com

Buyer(s) hereby offer to purchase from the Seller(s) the Property identified above, together with any personal property described below. Buyer(s) offer is made upon the following terms:

Total Purchase Price: \$ 1,000.00

Earnest Money Deposit: \$ 500.00

Balance Due at Closing: \$ 500.00

Proposed Closing Date: upon approval from town and county

Earnest Money Deposit shall be paid to: Jim Pahlow check # 8209  
("Escrow Holder").

Personal Property Items / Fixtures to be included in the sale of this Property:

Purchasing from parcel number 02603080203  
10 feet east of red horse stall/Barn to Parcel number  
02603080201 lot line, from south property line  
218 feet to the road. approx. 1/4 acre

This Offer is Submitted by:

Christie Hanson

**Buyer Signature**

Print Name: Christie Hanson

Date: 4/9/21

**Buyer Signature**

Print Name:

Date:

This Offer is Accepted by:

[Signature]

**Seller Signature**

Print Name: JAMES PATROW

Date: "JM"

4/11/21

**Seller Signature**

Print Name:

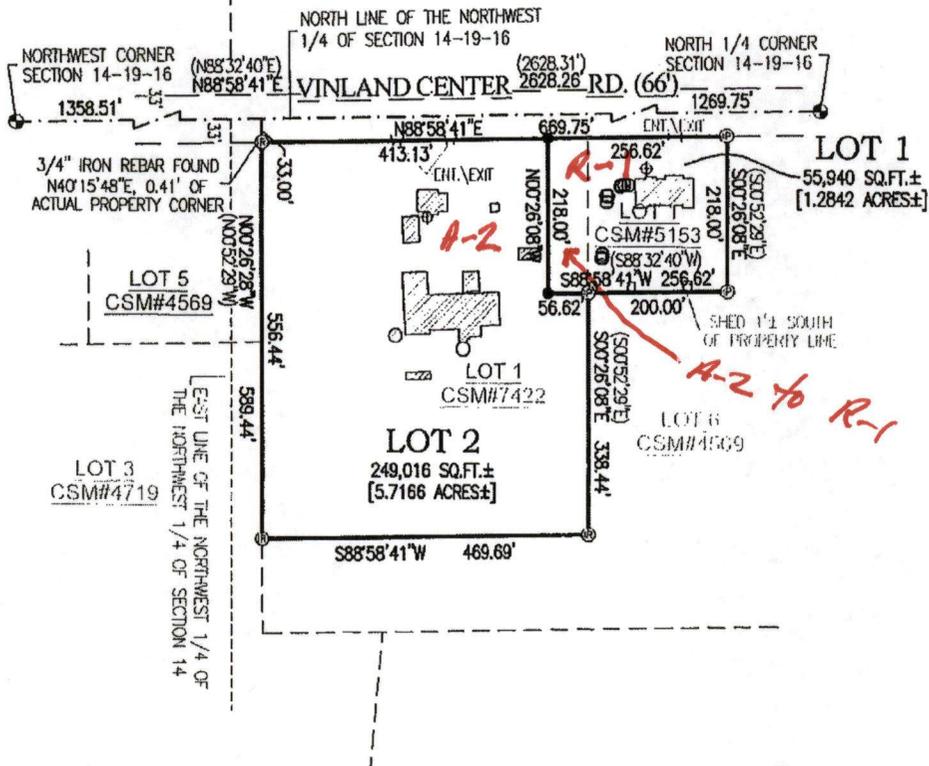
Date:

# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

BEING ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 5153 AS RECORDED IN DOCUMENT NO. 1213390 AND ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 7422 AS RECORDED IN DOCUMENT NO. 1780015, LOCATED IN THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 14, TOWNSHIP 19 NORTH, RANGE 16 EAST, TOWN OF VINLAND, WINNEBAGO COUNTY, WISCONSIN.

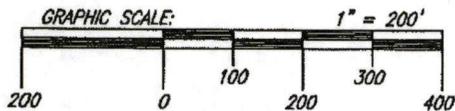
**OWNERS OF RECORD:**  
 JAMES PAHLOW  
 TAX PARCEL #02603080203  
 AND  
 CHRISTINE A. PRAHL  
 TAX PARCEL #02603080201

UNPLATTED LANDS  
 GEORGE C. & VERNA A.  
 DOBBERKE REVOCABLE TRUST



**LEGEND:**

- = 1" X 18" I.D. PIPE SET, WEIGHING 1.13 LBS. PER LIN. FT.
- ⊙ = 1" IRON PIPE WITH M&E CAP FOUND
- ⊚ = 3/4" IRON REBAR FOUND
- ⊛ = BERNTSEN MONUMENT FOUND
- ( ) = RECORDED AS
- ⊕ = WELL
- ⊙ = SEPTIC TANK/VENT



NORTH IS REFERENCED TO THE NORTH LINE OF THE NORTHWEST 1/4 OF SECTION 14, TOWNSHIP 19 NORTH, RANGE 16 EAST, TOWN OF VINLAND, WINNEBAGO COUNTY, WISCONSIN, WHICH BEARS N88°58'41"E PER THE WISCONSIN COUNTY COORDINATE SYSTEM (WINNEBAGO COUNTY)

CHRISTOPHER E. PERREULT, PLS-2249 DATED CAROW LAND SURVEYING CO., INC. 615 N. LYNNDAL DR., P.O. BOX 1297 APPLETON, WISCONSIN 54912-1297 PHONE: (920)731-4168 A2104.17 DATED: 4-23-2021 DRAFTED BY: (ajd RDD)

**CERTIFIED SURVEY MAP NO.** \_\_\_\_\_

BEING ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 5153 AS RECORDED IN DOCUMENT NO. 1213390 AND ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 7422 AS RECORDED IN DOCUMENT NO. 1780015, LOCATED IN THE NORTHEAST ¼ OF THE NORTHWEST ¼ OF SECTION 14, TOWNSHIP 19 NORTH, RANGE 16 EAST, TOWN OF VINLAND, WINNEBAGO COUNTY, WISCONSIN.

**SURVEYOR'S CERTIFICATE:**

I, CHRISTOPHER E. PERREAULT, PROFESSIONAL LAND SURVEYOR, CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 5153 AS RECORDED IN DOCUMENT NO. 1213390 AND ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 7422 AS RECORDED IN DOCUMENT NO. 1780015, LOCATED IN THE NORTHEAST ¼ OF THE NORTHWEST ¼ OF SECTION 14, TOWNSHIP 19 NORTH, RANGE 16 EAST, TOWN OF VINLAND, WINNEBAGO COUNTY, WISCONSIN. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE MADE SUCH SURVEY UNDER THE DIRECTION OF ERIC HANSON, 3147 VINLAND CENTER ROAD, NEENAH, WI 54956.

THAT THIS MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY LINES OF THE LAND SURVEYED.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION ORDINANCE OF WINNEBAGO COUNTY.

CHRISTOPHER E. PERREAULT, PLS-2249 DATED  
CAROW LAND SURVEYING CO., INC.  
615 N. LYNNDALE DRIVE, P.O. BOX 1297  
APPLETON, WISCONSIN 54912-1297  
PHONE: (920)731-4168  
A2104.17 (RFR) DATED: 4-23-2021

**NOTES:**

- 1) THIS CSM CONSISTS OF TAX PARCEL NO. (S): 02603080201 AND 02603080203.
- 2) THE PROPERTY OWNER (S) OF RECORD IS (ARE): CHRISTINE A. PRAHL AND JAMES PAHLOW.
- 3) THE CSM IS WHOLLY CONTAINED WITHIN THE PROPERTY DESCRIBED IN THE FOLLOWING RECORDED INSTRUMENT (S): DOCUMENT NO. 1459317 & 1780539.

**TOWN BOARD CERTIFICATE:**

WE HEREBY CERTIFY THAT THE TOWN OF VINLAND BOARD OF SUPERVISORS APPROVED THIS CERTIFIED SURVEY MAP ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
TOWN CHAIRPERSON

\_\_\_\_\_  
TOWN CLERK

**WINNEBAGO COUNTY PLANNING AND ZONING COMMITTEE APPROVAL:**

PURSUANT TO THE WINNEBAGO COUNTY SUBDIVISION ORDINANCE, ALL REQUIREMENTS FOR APPROVAL HAVE BEEN FULFILLED. THIS CERTIFIED SURVEY MAP WAS APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
CHAIRPERSON, WINNEBAGO COUNTY PLANNING AND ZONING COMMITTEE.

**TREASURER CERTIFICATE:**

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LAND INCLUDED ON THIS CERTIFIED SURVEY MAP

\_\_\_\_\_  
TOWN TREASURER

\_\_\_\_\_  
DATED

\_\_\_\_\_  
COUNTY TREASURER

\_\_\_\_\_  
DATED

**CERTIFIED SURVEY MAP NO.** \_\_\_\_\_

BEING ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 5153 AS RECORDED IN DOCUMENT NO. 1213390 AND ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 7422 AS RECORDED IN DOCUMENT NO. 1780015, LOCATED IN THE NORTHEAST ¼ OF THE NORTHWEST ¼ OF SECTION 14, TOWNSHIP 19 NORTH, RANGE 16 EAST, TOWN OF VINLAND, WINNEBAGO COUNTY, WISCONSIN.

**OWNER'S CERTIFICATE:**

AS OWNER (S), I (WE) HEREBY CERTIFY THAT I (WE) CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED HEREON. I (WE) ALSO CERTIFY THAT THIS MAP IS REQUIRED BY S.236.10 OR 236.12 OF THE WISCONSIN STATUTES TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: TOWN OF VINLAND AND WINNEBAGO COUNTY.

WITNESS THE HAND AND SEAL OF SAID OWNER (S) THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
CHRISTINE A. PRAHL

STATE OF WISCONSIN    )  
                                  )SS  
COUNTY OF WINNEBAGO)

PERSONALLY CAME BEFORE ME THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_\_\_, THE ABOVE NAMED PERSON (S) TO ME KNOWN TO BE THE PERSON (S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

\_\_\_\_\_  
NOTARY PUBLIC  
MY COMMISSION EXPIRES \_\_\_\_\_

\_\_\_\_\_  
CHRISTOPHER E. PERREAULT, PLS-2249 DATED  
CAROW LAND SURVEYING CO., INC.  
615 N. LYNNDAL DRIVE, P.O. BOX 1297  
APPLETON, WISCONSIN 54912-1297  
PHONE: (920)731-4168  
A2104.17 (RFR) DATED: 4-23-2021

**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

BEING ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 5153 AS RECORDED IN DOCUMENT NO. 1213390 AND ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 7422 AS RECORDED IN DOCUMENT NO. 1780015, LOCATED IN THE NORTHEAST ¼ OF THE NORTHWEST ¼ OF SECTION 14, TOWNSHIP 19 NORTH, RANGE 16 EAST, TOWN OF VINLAND, WINNEBAGO COUNTY, WISCONSIN.

**OWNER'S CERTIFICATE:**

AS OWNER (S), I (WE) HEREBY CERTIFY THAT I (WE) CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED HEREON. I (WE) ALSO CERTIFY THAT THIS MAP IS REQUIRED BY S.236.10 OR 236.12 OF THE WISCONSIN STATUTES TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: TOWN OF VINLAND AND WINNEBAGO COUNTY.

WITNESS THE HAND AND SEAL OF SAID OWNER (S) THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
JAMES PAHLOW

STATE OF WISCONSIN    )  
                                  )SS  
COUNTY OF WINNEBAGO)

PERSONALLY CAME BEFORE ME THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_\_\_, THE ABOVE NAMED PERSON (S) TO ME KNOWN TO BE THE PERSON (S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

\_\_\_\_\_  
NOTARY PUBLIC  
MY COMMISSION EXPIRES \_\_\_\_\_

\_\_\_\_\_  
CHRISTOPHER E. PERREAULT, PLS-2249 DATED  
CAROW LAND SURVEYING CO., INC.  
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PHONE: (920)731-4168  
A2104.17 (RFR) DATED: 4-23-2021

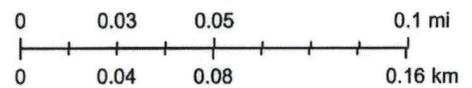
# Site Map



4/22/2021, 8:41:20 AM

1:3,000

- Adjacent Counties
- Lakes, Ponds and Rivers
- Navigable Waterways**
- Navigable - Permanent (unchecked)
- Navigable - Intermittent (unchecked)
- Navigable - Stream (unchecked)
- Navigable - Permanent (checked)
- Navigable - Intermittent (checked)
- Navigable - Stream (checked)
- Tax Parcel Boundary
- Road ROW
- Municipal Boundary



Winnebago County GIS, Imagery Date: April 2020

**Notice sent by mail to the following address's for zoning change:**

Eric Hanson – Jim Pahlow 026-0308-02-03. 026-0308-02-01

026-0308, 0308-02-02

MICHELE GRUNDMAN  
6461 HWY 76  
NEENAH WI 54956

026-0251

DOBBERKE REV TST  
6401 DOBBERKE LN  
NEENAH WI 54956

026-0250

BRAD STARR  
3276 VINLAND CENTER RD  
NEENAH WI 54956

026-0310-11

MARK FRIERDICH  
3221 VINLAND CENTER RD  
NEENAH WI 54956

026-0310-10

BRIAN BAUER  
6496 DOBBERKE LN  
NEENAH WI 54956

026-0310-09

JILL WEBER  
5713 ST IVES  
OSHKOSH WI 54904

026-0310-08

FORBES REV TST  
6446 DOBBERKE LN  
NEENAH WI 54956



DATE: 05/16/23

# R E S O L U T I O N

No. 002

To The Board of Supervisors of Winnebago County, Wisconsin:

## AMENDATORY ORDINANCE 05/02/23

WHEREAS, it is desirable to amend the Zoning Map of the TOWN OF VINLAND in accordance with the petition of Steve & Trudy Resnick and

WHEREAS, said request is in compliance with the adopted Winnebago County Land Use Plan.

NOW, THEREFORE, the County Board of Supervisors of Winnebago County do ordain that the Zoning Ordinance and the Zoning Map of the TOWN OF VINLAND , be and the same, are amended to provide that the attached described property be changed from the classification of **R-1 & A-2 (rural residential and agricultural)** of said ordinance, which it now and heretofore had, to the zoned district of **A-2 (Agricultural)**.

AND BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed Ordinance is hereby  **ADOPTED** OR  **DENIED**.

\_\_\_\_\_  
see attached documents  
County Board Supervisor  
(Town of Vinland)

PARCEL NO: **026-0435-01**; FROM **R-1 & A-2** TO **A-2**

### COUNTY DISCLAIMER:

County Board approval does not include any responsibility for County liability for the legality or effectiveness of the Town Zoning Amendment or the Town Zoning Ordinance.

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

\_\_\_\_\_  
Jon Doemel – County Executive

County Board Supervisory district **30 - Farrey**



## Winnebago County

Zoning Department

*The Wave of the Future*

MEMO FOR P & Z MEETING AGENDA OF MAY 5, 2023

TO: Planning & Zoning Committee

FM: Zoning Administrator

RE: Review of Town Zoning Change(s)

1. James Pahlow - Town Zoning Change (Tax ID No(s): 026-0308-02-04 (part)) – Town of Vinland.

The town zoning change for James Pahlow is consistent with Winnebago County's Future Land Use Plan. The Town of Vinland approved the zoning change from A-2 (Agricultural / Rural / Rural Residential) to R-1 (Rural Residential) and Winnebago County's future land use plan shows future land use as Residential.

**RECOMMENDATION: Approve a motion to forward zone changes to County Board for action.** *MG, TE<sub>2</sub> 5-0*

2. Steve & Trudy Resnick - Town Zoning Change (Tax ID No(s) 026-0435-01) – Town of Vinland.

The town zoning change for Steve & Judy Resnick is consistent with Winnebago County's Future Land Use Plan. The Town of Vinland approved the zoning change from R-1 & A-2 (rural residential and agricultural) to A-2 (agricultural) and Winnebago County's future land use plan which incorporates the City of Oshkosh' future land use plan, shows future land use as Agricultural and Rural.

*TE, MG<sub>2</sub> 5-0*

R-1 & A-2 to A-2 FLU: Ag & Rural  
C-ost

TOWN OF Vinland

TOWN CLERK: Karen Brazee

**SUBMITTAL FORM**

Name of Property Owner: Steve & Trudy Resnick

Address of Owner: 4327 County Rd GG Oshkosh, WI 54904

Name of Applicant: same as above

Address of Applicant: \_\_\_\_\_

Legal description of area to be rezoned (attach CSM if applicable):

Section 20, T.19N R16N, Town of Vinland, Winnebago County

Tax Parcel Number(s): 026-0435-01

Section: 20 Town: 19N Range: 16N

Existing Zoning: R1&A2 Name of District: rural residential and agricultural

Proposed Zoning: A2 Name of District: agricultural

Town Board Action:  Approval  Denial

**Town Findings:**

Does the town have an adopted Land Use Plan? yes

Does the request agree with the Plan? yes

Other findings approved by the Town Board Vote (list):

When CSM was approved, dual zoning was applied to the lot. Correction is needed.

I, Karen Brazee, Clerk of Town of Vinland, hereby certify that a public hearing was conducted on 1/9/2023 and that all required notices were posted and/or mailed as by local ordinance.

Signed: Karen Brazee

Date: 1-10-23

## TOWN ZONING AMENDMENTS

### Winnebago County General Code, Chapter 8.04

#### Procedure for County Board Action on Town Zonng Amendments; Policy.

[https://www.co.winnebago.wi.us/sites/default/files/uploaded-files/chapter8\\_rev\\_2021.pdf](https://www.co.winnebago.wi.us/sites/default/files/uploaded-files/chapter8_rev_2021.pdf)

The purpose of this policy is to establish an orderly procedure whereby the Winnebago County Board of Supervisors may take action on Town Zoning Amendments as required by law.

Information required for submittal to County Board:

- the name and address of the owner of the property proposed to be rezoned;
- the name and address of the applicant (if different);
- an accurate legal description or parcel number of the parcel or area rezoned.
  - if an entire tax parcel is not being rezoned, the legal description must be by metes and bounds, specifying distances and bearings.
  - if an entire tax parcel is not being rezoned, the parcel number should indicate "part"
    - example 000-0000 (part)
- the zoning district designation and name of both the existing and proposed zoning districts;
  - for example: A-1 (General Ag) to R (Residential)
- Certification by the Town Clerk that:
  1. a public hearing was conducted
  2. the date of the hearing
  3. that publication and/or notices required by ordinance were made
- Findings (reasons) made by the Town Board to support the approval or denial
- a scale map showing:
  - 1. the affected area
  - 2. all surrounding properties within 1,320'
  - 3. detailing at minimum:
    - a. parcel boundaries
    - b. zoning districts
    - c. structures
    - d. road names

**TOWN OF VINLAND**  
**6085 COUNTY ROAD T**  
**OSHKOSH, WI. 54904**  
PHONE: (920) 235-6953 \*\* FAX: (920) 235-6994

**NOTICE OF PUBLIC HEARING**

The Town of Vinland, Winnebago County, WI. Plan Commission & Town Board will hold the following  
Public Hearings at the Vinland Town Hall.

**DATES/TIMES:** JANUARY 2, 2023 @ 6:30 PM.--PLAN COMMISSION  
JANUARY 9, 2023 @ 6:45 PM.-- TOWN BOARD

**SUBJECT:** ZONING CHANGE APPLICATION

**DESCRIPTION OF SUBJECT SITE:** 4327 CTY RD GG.

---

**PROPERTY OWNER:** STEVE & TRUDY RESNICK 4327 CTY RD GG OSHKOSH WI  
54904

**APPLICANT:** STEVE & TRUDY RESNICK 4327 CTY RD GG OSHKOSH WI 54904

**EXISTING ZONING:** R-1 RURAL RESIDENTIAL, A-2 AGRICULTURAL.

**PROPOSED ZONING:** A-2 AGRICULTURAL.

**LOCATION OF PREMISES AFFECTED:** 4327 CTY GG

**LEGAL DESCRIPTION:** SECTION 20, T.19N.-R.16E., TOWN OF VINLAND,  
WINNEBAGO, WI.

**TAX PARCEL NO:** 026-0435-01

**EXPLANATION:** CORRECT DUAL ZONING

**ORDINANCE & SECTION AFFECTED:** TOWN OF VINLAND ZONING CODE,  
CHAPTER 410 ARTICLE III, ZONING DISTRICTS, SECTIONS: 410-18, & 410-30

All interested persons wishing to be heard are invited to be present.  
Tom Spierowski, Zoning Administrator, Town of Vinland.



**PUBLIC HEARING MINUTES**  
**Monday, January 9, 2023 @ 6:45 PM**

DISCUSSION ON THE FOLLOWING:

 Zoning correction for Steve and Trudy Resnick/ parcel# 026-043501:

Public hearing was called to order at 6:45 pm.

Chairman O'Connell asked the audience 3x for comment. No public input received. **Motion made by Devens to adjourn/seconded by Frakes. Motion carried. Public hearing adjourned at 6:55pm.**

**Town Board Meeting Minutes**  
**Monday, January 9, 2023 @ 7:00 PM**

The Vinland Town Board held its monthly meeting in the Vinland Town Hall, 6085 County Road T Oshkosh, WI 54904 on Monday, January 9, 2023 @ 7:00 pm. Present were Chairman O'Connell, Supervisors Devens and Frakes, C/T Brazee and 12 others.

Chairman O'Connell called the meeting to order asking all present to join in the pledge of allegiance.

Review/Comment: First Responder and Fire Department minutes. **Approved as submitted by Devens/seconded by Frakes.**

Approval of Minutes:

1. Board Meeting of December 12th. **Motion to approve the minutes as written was made by Frakes/seconded by Devens. Motion carried.**
2. Special Board Workshop/Meeting of December 19th. **Motion to approve the minutes as written was made by Devens/seconded by Fakes. Motion carried.**

County Supervisor's Report: Co Supervisor Farrey wanted to provide specifics to the 2022 County tax. Last county mtg was attended by resident, Ellen Allen and she questioned why Supervisor Farrey provided incorrect information on the county tax decrease when in fact it increased. Farrey thanked Allen for attending the meeting, because it brought attention to the full Co Board. He does not have a definitive answer, but will get one. He reported to us in Oct he presented a number from the County budget book noting that there was a *43 cent/\$1000 reduction in County tax. Tax levy for the County went up 1.2 percent.* They did not use their entire net new construction offset. Farrey spk to Liz Nichols/Property Tax lister and Carol w/ the Deputy Finance Director. *County has a 71 mill tax levy and the municipalities have addntl \$4,650,000 added onto that for services that we participate in funding like library, public health, bridge and culvert aids and property lister and her staff. That is only assessed to the Towns that use those services.* Mill rate is at \$5.71 and the County mill rate is \$4.60. Where does that addtnl tax come from? According to Carol/ Finance- thinks it's because of TIDs for cities economic development that had a 11.35% increase, so the TIDs are not paying that tax and the munis are picking that amount up. Allen questioned the increase to the new amount of 6 million... so that will amount to a reduction when it was not a reduction. Farrey noted that she's talking about 2 different things. Farrey noted that *Allen is referring to a levy buydown and the board had 40 million dollars which is down to 19 million. ARPA funds are not appropriated to the levy. County applied 8 mill of the 40 mill to buy down the levy.* The appropriation amount that TOV has to pay of the County tax went up approx. 13%. *The other issue is the equalized value, which the county*

taping of the meetings is to protect what Allen is addressing along with a viable transparent source to the public. O'Connell noted that he will also take that under advisement.

Andrea w/ Greater Oshkosh provided a handout of their services along with their updated service area and initiatives. Also put together a report on programs that are coming out called RAISE, Top Rural Development and Explore Innovation Accelerator program. This information is available at the townhall.

December Zoning and Bldg permits: One bldg permit was submitted. No other board comment.

Financial report for December 2022:

C/T Brazee's report on all accounts held by the Town. Total of all accounts \$1,792,217.02, total of all Dec receipts \$1,601,335.34 with outstanding checks totaling \$3737.40. C/T Brazee also noted that the Deputy ledger did balance w/ the bank statements, but I did not balance with the Redwing software with an offset of \$31.64, and welcomes anyone to review the records to find the discrepancy. **A motion to approve the financial report was made by Devens/seconded by Frakes. Motion carried.**

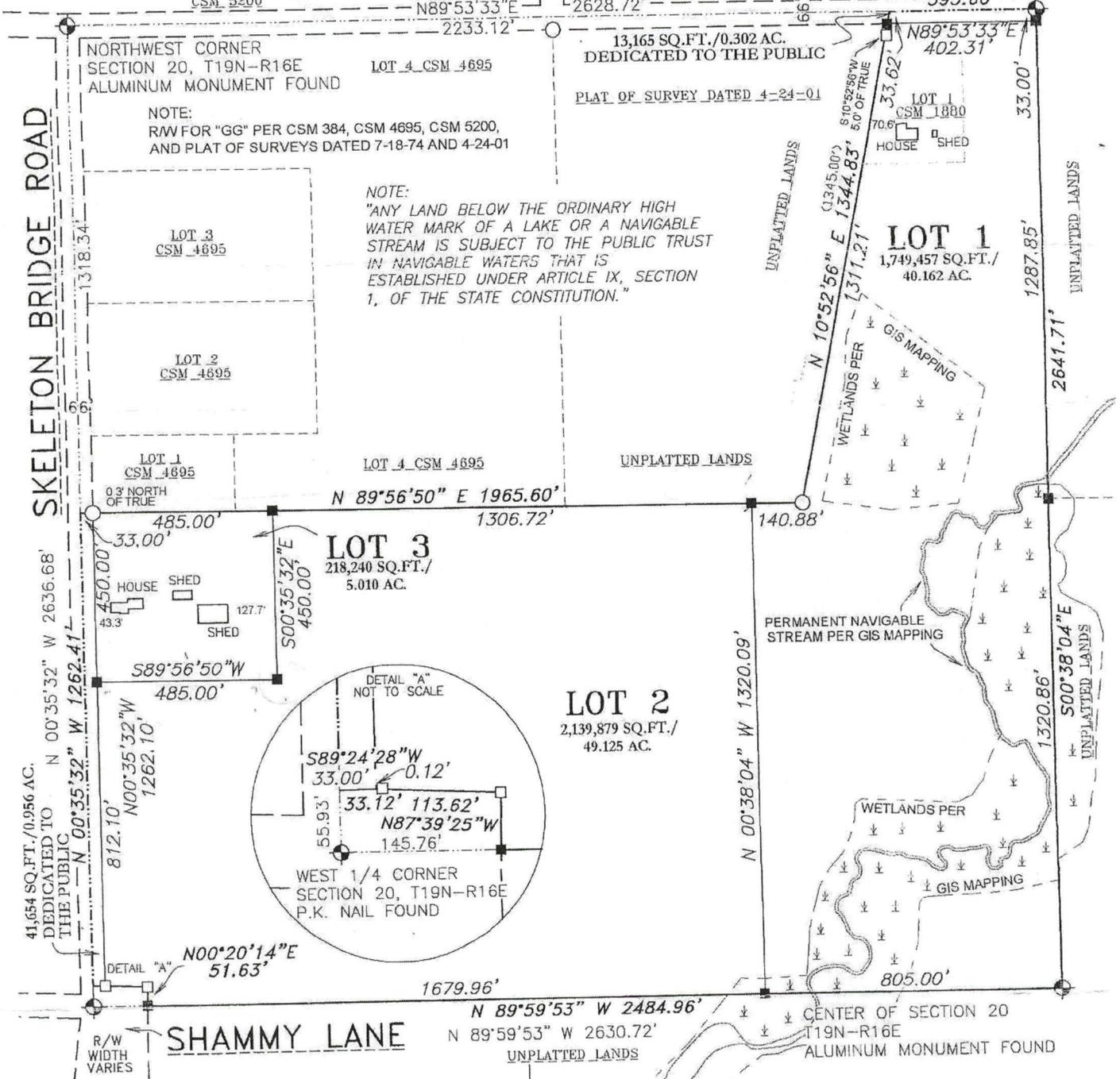
Discussion/Take Action:

1. Invoices and payroll: **Motion made by Frakes to approve/seconded by Devens. Motion carried.**
2. Zoning for Resnick/ 026-043501: O'Connell noted that the proposed zoning is A2. **Motion made by Devens to approve zoning as A2/seconded by Frakes. Motion carried.**
3. Chapter 39-23, UTV/ATV: O'Connell has drafted an ordinance and also sent a copy to the town's atty. O'Connell suggested before the Board makes any final approval, we should await atty's input. Town will open the roads for atv/utv use following state and county codes. Wants Town ordinance to be consistent w/ state and county and would like to be sure it's worded appropriately according to the attorney. **Devens made motion to table action until we get final approval from town attorney/seconded by Frakes. Motion carried.**
4. County review for Wittman Airport: O'Connell noted that it's a land use amongst the airport runways none of which are in the town, and doesn't affect our land use in anyway. **Motion made by Frakes to approve ordinance as written/seconded by Devens. Motion carried.**
5. Budget Resolution 001-2023: Transfer of Fire Dept 2% dues and emergency ins serv claims **Motion to approve resolution made by Frakes/seconded by Devens. Motion carried.** Devens confirmed that the money being transferred is going to the FD reserve account.
6. Cemetery fees; tabled from last month for clarification on the rates. Brazee clarified that the burial rates for both casket and cremation were increased at the same rate per request of the cemetery sexton. **Motion made by Frakes to approve/seconded by Devens. Motion carried.**
7. Chapter 89 of Code; Salary of Deputy C/T: O'Connell noted that it basically has to do with paragraph W that the town board will determine the compensation which in fact how its determined thru the budget process. Board puts the budget together and allocates the salary which the Clerk then manages thru hourly wages and hours of work. Brazee wants more clarification. Board ultimately determines the salary. Brazee wants wording to state who is determining the salary of the Deputy. Brazee wants clarification that she has authority to

HOWARD BECK  
5978 SKELETON BRIDGE ROAD  
OSHKOSH, WI 54904

C.T.H. "GG"

SECTION 20, T19N-R16E  
ALUMINUM MONUMENT FOUND  
PLAT OF SURVEY DATED 7-18-74 N89°53'33"E  
395.60'

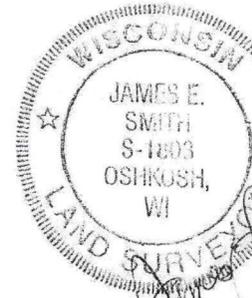
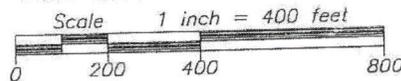


**LEGEND**

- 1-1/4" O.D. IRON PIPE SET, 18" LONG, WEIGHING 1.130 LBS. PER LIN. FOOT
- 3/4" REBAR FOUND
- 1-1/4" O.D. IRON PIPE FOUND
- ⊙ GOVERNMENT CORNER FOUND
- ✕✕ FENCE LINE
- ( ) RECORDED AS



BEARINGS ARE REFERENCED TO THE WINNEBAGO COUNTY COORDINATE SYSTEM OF 1983(1997)



*James E. Smith*  
JAN 13, 2015

**Martenson & Eisele, Inc.**



109 West Main Street  
Omro, WI 54963  
www.martenson-eisele.com  
P 920.685.6240 F 920.685.6340

Planning  
Environmental  
Surveying  
Engineering  
Architecture

PROJECT NO. 0-1926-001  
FILE 1926001CSM SHEET 1 OF 3  
This instrument was drafted by: DSL

Map 1880, part of the Northeast 1/4 of the Northwest 1/4, part of the Southwest 1/4 of the Northwest 1/4, and the Southeast 1/4 of the Northwest 1/4, all in Section 20, Township 19 North, Range 16 East, Town of Vinland, Winnebago County, Wisconsin, described as follows:

Beginning at the North 1/4 corner of said Section 20; thence South 00 degrees 38 minutes 04 seconds East 2641.71 feet, along the East line of the said Northwest 1/4; thence North 89 degrees 59 minutes 53 seconds West 2484.96 feet, along the South line of the said Northwest 1/4; thence North 00 degrees 20 minutes 14 seconds East 51.63 feet, along the East right-of-way line of Shammy Lane; thence North 87 degrees 39 minutes 25 seconds West 113.62 feet, along the North right-of-way line of Shammy Lane as described in Document 1164408; thence South 89 degrees 24 minutes 28 seconds West 33.12 feet, as described in said Document 1164408; thence North 00 degrees 35 minutes 32 seconds West 1262.41 feet, along the West line of the said Northwest 1/4; thence North 89 degrees 56 minutes 50 seconds East 1965.60 feet; thence North 10 degrees 52 minutes 56 seconds East 1344.83 feet; thence North 89 degrees 53 minutes 33 seconds East 395.60 feet, along the North line of the said Northwest 1/4, to the point of beginning.

That I have fully complied with Chapter 236.34 of the Wisconsin Statutes in surveying, dividing, and mapping the same and the Town of Vinland, and Winnebago County Subdivision Ordinances.

This map is a correct representation of all of the exterior boundaries of land surveyed and the division thereof.

Given under my hand this 13 day of JAN, 2015.

James E. Smith  
James E. Smith, WI. Land Surveyor, S-1803



**Winnebago County Planning and Zoning Committee Certificate:**

Pursuant to the Land Subdivision Regulations of the County of Winnebago, Wisconsin, all the requirements for approval have been fulfilled. This Minor Subdivision was approved by the Winnebago County Planning and Zoning Committee on \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Chairman, Planning and Zoning Committee

**This CSM is contained wholly within the property described in the following recorded instruments:**

<u>Owner(s) of record</u>	<u>Document(s)</u>	<u>Parcel Number(s)</u>
Beck Trust Dated 21, 2008	1472731	0260434 0260435 026043201
Steven J. Resnick Trudy J. Resnick	707593	02604320101



1 221-052023

2 **RESOLUTION: Commendation for Laura Forbes**

3 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

4 **WHEREAS**, Laura Forbes has been employed with the Department of Administration, for the  
5 past thirty-two years, and during that time has been a most conscientious and devoted County  
6 employee; and

7 **WHEREAS**, Laura Forbes has now retired from those duties, and it is appropriate for the  
8 Winnebago County Board of Supervisors to acknowledge her years of service; and

9 **NOW, THEREFORE, BE IT RESOLVED**, by the Winnebago County Board of Supervisors, that  
10 sincere appreciation and commendation be and it hereby is extended to Laura Forbes for the fine  
11 services she has rendered to Winnebago County.

12 **BE IT FURTHER RESOLVED** that the County Clerk send a copy of this Resolution to Laura  
13 Forbes.

14 Respectfully submitted by:

15 **PERSONNEL & FINANCE COMMITTEE**

16 Committee Vote: **5-0**

17 Vote Required for Passage: **Majority of Members Present**

18 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2023.

19

20

21

\_\_\_\_\_  
Jonathan D. Doemel

22

Winnebago County Executive

1 222-052023

2 **RESOLUTION: Commendation for Mary Jo Radig**

3 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

4 **WHEREAS**, Mary Jo Radig has been employed with General Services, for the past  
5 thirty-three years, and during that time has been a most conscientious and devoted County  
6 employee; and

7 **WHEREAS**, Mary Jo Radig has now retired from those duties, and it is appropriate for the  
8 Winnebago County Board of Supervisors to acknowledge her years of service.

9 **NOW, THEREFORE, BE IT RESOLVED**, by the Winnebago County Board of Supervisors,  
10 that sincere appreciation and commendation be and it hereby is extended to Mary Jo Radig for the  
11 fine services she has rendered to Winnebago County.

12 **BE IT FURTHER RESOLVED**, that the County Clerk send a copy of this Resolution to  
13 Mary Jo Radig.

14 Respectfully submitted by:

15 **PERSONNEL & FINANCE COMMITTEE**

16 Committee Vote: **5-0**

17  
18 Vote Required for Passage: **Majority of Members Present**

19  
20 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2023.

21  
22 \_\_\_\_\_  
23 Jonathan D. Doemel  
24 Winnebago County Executive

1 223-052023

2 **RESOLUTION: Commendation for Joy Tappy**

3 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

4 **WHEREAS**, Joy Tappy has been employed with the Winnebago County Treasurer's Office,  
5 for the past twenty-six years, and during that time has been a most conscientious and devoted  
6 County employee; and

7 **WHEREAS**, Joy Tappy has now retired from those duties, and it is appropriate for the  
8 Winnebago County Board of Supervisors to acknowledge her years of service.

9 **NOW, THEREFORE, BE IT RESOLVED**, by the Winnebago County Board of Supervisors,  
10 that sincere appreciation and commendation be and hereby is extended to Joy Tappy for the fine  
11 services she has rendered to Winnebago County.

12 **BE IT FURTHER RESOLVED**, that the County Clerk send a copy of this Resolution to  
13 Joy Tappy.

14 Respectfully submitted by:

15 **PERSONNEL & FINANCE COMMITTEE**

16 Committee Vote: **5-0**

17 Vote Required for Passage: **Majority of Members Present**

18 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2023.

19 \_\_\_\_\_  
20 \_\_\_\_\_

21 Jonathan D. Doemel

22 Winnebago County Executive

1 **224-052023**

2

3 **RESOLUTION: Disallow Claim of Chris Shafer**

4

5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6

7 **WHEREAS**, your Personnel and Finance Committee has had the claim of Chris Shafer referred to it for  
8 review; and

9 **WHEREAS**, your Committee has investigated the claim and recommends it be disallowed by Winnebago  
10 County.

11

12 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that the claim  
13 of Chris Shafer, filed with the County Clerk on 4/19/2023, is hereby disallowed since there is no basis for liability on  
14 the part of Winnebago County.

15

16 Submitted by:

17 **PERSONNEL AND FINANCE COMMITTEE**

18 Committee Vote: **5-0**

19 Vote Required for Passage: **Majority of Those Present**

20

21 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2023.

22

23

24

25

\_\_\_\_\_  
Jonathan D. Doemel  
Winnebago County Executive

JULIE A. BARTHELS  
County Clerk

112 OTTER AVENUE, P.O. BOX 2806  
OSHKOSH, WISCONSIN 54903-2806



**Winnebago County**

Office of the County Clerk

*The Wave of the Future*

OSHKOSH (920) 232-3430  
FAX (920) 232-3435  
E-mail: [countyclerk@winnebagoctywi.gov](mailto:countyclerk@winnebagoctywi.gov)

**NOTICE OF CLAIM**

DATE: April 19, 2023  
TO: Joel Luepke, Melanie Boelter and Jenny Sonnleitner  
FROM: Cassie Smith-Gregor  
RE: Claim from Chris Schafer

This claim will be forwarded to the Personnel & Finance Committee for action on May 4, 2023 and to the County Board at their May 16, 2023 meeting.

## Gregor, Cassie

---

**From:** Barthels, Julie A  
**Sent:** Wednesday, April 19, 2023 1:15 PM  
**To:** Gregor, Cassie  
**Subject:** FW: Incident with stones coming off truck pulling trailer (64)

**From:** Chris Shafer <chris@chrisshaferagency.com>  
**Sent:** Wednesday, April 19, 2023 1:06 PM  
**To:** Luepke, Joel <JLuepke@winnebagoountywi.gov>; Barthels, Julie A <JABarthels@winnebagoountywi.gov>  
**Subject:** Re: Incident with stones coming off truck pulling trailer (64)

Joel,

This incident was called in and reported...

Happened at approximately, 330pm, Monday 4-17-23. I was driving north on 41, turned onto the exit 10 headed north west. I was behind a County Truck (orange) number 64. It was pulling a yellowish flat trailer..... covered with gravel/stones that were coming off. I was coming off the ramp onto 10 and tried to get around the truck. A number off stones hit. My Son, Drew Shafer was in the passenger seat, his number 920-291-5154 is able to validate this and Levi Lenz, 920-238-1019. Both are students at WLA High School in Fond du lac. I was taking them to a trap shooting event for school to Waupaca. I have 2 marks in my windshield, one right in my site line and one lower center of my windshield. My veh is a 2020 Dodge Grand Caravan.

I am an insurance agent/owning my own agency. I'm also a taxpayer in Winnebago County. I certainly don't enjoy even having to file this but, brooms are made for cleaning off trailers and I only wish I would have had time to stop and take a picture. The gravel/stones weren't just a couple, it was visual on the trailer.

I called 920-232-1700 at 3:58pm to report this. Spoke to a lady that advised I had to talk to Mike Sabel. After numerous phone calls back and forth with Mike, he finally left me a message that I needed to email you Joel. I have the voice mails. Now you are telling me I have to add others to the email.

For full disclosure I know Julie Barthels, quite well. I certainly wouldn't be filing this incident if I wouldn't have had damage. I am a former farmer and certainly understand mud, dirt, stones from implements or trailers, but this wasn't just a couple.

I am not filing a comprehensive claim under my auto insurance for this. I'm not going to have a claim against me that my carrier has to subrogate back to the county. I would like to know how we need to proceed on getting my windshield fixed.

Regards,  
Chris Shafer

**Chris Shafer**  
**Owner of The Chris Shafer Agency, LLC.**  
**Executive Director of The Forest County Chamber Of Commerce,**  
**Economic Development Partnership and Tourism**  
695 Sullivan Drive  
Fond Du Lac, WI 54935  
**Chamber Office:**  
116 S Lake Avenue  
Crandon, WI 54520  
920-517-4534 (Cell)  
920-263-9016 (Ins Office)  
920-263-9017(Ins Office2)

715-478-3450 (Chamber office)

[chris@chrisshaferagency.com](mailto:chris@chrisshaferagency.com)

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On Wed, Apr 19, 2023 at 12:34 PM Luepke, Joel <[JLuepke@winnebagoountywi.gov](mailto:JLuepke@winnebagoountywi.gov)> wrote:

Hello Chris.

Sorry to learn of your incident/damage involving a Winnebago County Highway Department vehicle which occurred on Monday, April 17.

Attached please find a document describing the process of filing a claim against Winnebago County. Please include as much detail as possible regarding the exact location and time of the incident. That level of detail will aid in determining which County vehicle may have been in the area at that point in time, especially if you did not obtain the vehicle number. (Does 64 refer to the truck or the trailer?)

Once your information is submitted to the County Clerk, the claim is placed on the agenda of the next County Board of Supervisors meeting. The claim is read into the record and referred to the Personnel & Finance Committee for consideration and recommendation. The P & F Committee will make a formal recommendation to the full Board of Supervisors for consideration at the next monthly Board meeting.

The County's liability insurer is also informed when your claim information is received. The insurer will investigate the claim during the time the County claim review process is underway. As the claim review process (both County and insurer) does not proceed rapidly, it may be in your best interest to work through your personal insurance to have the windshield repaired, especially if there is a safety concern. This repair cost could then be part of your claim.

Thank you for contacting me and please feel welcomed to address questions to me.

Best Regards.

Joel Luepke

Risk Manager

920-232-3459

**From:** Chris Shafer <[chris@chrisshaferagency.com](mailto:chris@chrisshaferagency.com)>  
**Sent:** Wednesday, April 19, 2023 10:14 AM  
**To:** Luepke, Joel <[JLuepke@winnebagoountywi.gov](mailto:JLuepke@winnebagoountywi.gov)>  
**Subject:** Incident with stones coming off truck pulling trailer (64)

Joel: Mike Sabel gave me your contact info. I was traveling north on 41 and got off to take 10 to Waupaca Monday afternoon to take my son and another student to their trap shoot. I was just coming off the ramp and there was a county truck pulling a trailer with a bunch of stones coming off. I was trying to get around on the left side. I have 2 marks in my 2020 Dodge Grand Caravan windshield.

I called in on this as soon as I got to Waupaca and was able to pull over. I called in and got a lady that sent me to Mike. We went back and forth on voicemails and finally yesterday he left me a voicemail to contact you. I need to know if I can proceed to get my windshield replaced.

If you could please get back to me at your earliest convenience I would appreciate it.

Thanks

Chris

**Chris Shafer**

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Fond Du Lac, WI 54935

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## Gregor, Cassie

---

**From:** Barthels, Julie A  
**Sent:** Monday, April 24, 2023 10:29 AM  
**To:** Gregor, Cassie  
**Subject:** FW: Incident with stones coming off truck pulling trailer (64)  
**Attachments:** Ideal Glass \$518..windshield replacement...JPG; windshield estimate from Safelite....JPG; Chris Shafer Agency, LLC. Mail - Your saved quote.pdf

fyi

**From:** Chris Shafer <chris@chrisshaferagency.com>  
**Sent:** Friday, April 21, 2023 12:50 PM  
**To:** Luepke, Joel <JLuepke@winnebagoountywi.gov>; Barthels, Julie A <JABarthels@winnebagoountywi.gov>  
**Subject:** Re: Incident with stones coming off truck pulling trailer (64)

Safelite is about a \$100 lower than anyone else.. Ideal Glass has a cash price of \$518. Next other estimates are all over \$600.

As you will see on the Safelite one, I only am quoting the glass only. Not looking for anything other than the window. So to be clear, what is the next step. I want to replace my windshield, but will not proceed until I get the ok from you. I just don't want to proceed with Safelite and then have someone tell me that I need to use who the county wants me to use... I will gladly use anyone you want me to as well, but the directions state nothing about that nor do they state a timeline on this. Any response would be appreciated.

Thanks  
Chris

**Chris Shafer**  
**Owner of The Chris Shafer Agency, LLC.**  
**Executive Director of The Forest County Chamber Of Commerce,**  
**Economic Development Partnership and Tourism**

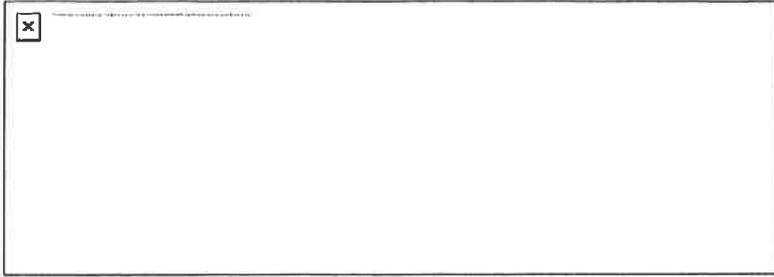
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FOREST COUNTY  
*Chamber of Commerce*



On Fri, Apr 21, 2023 at 11:34 AM Luepke, Joel <[JLuepke@winnebagoctywi.gov](mailto:JLuepke@winnebagoctywi.gov)> wrote:

Chris,

Two repair estimates are required as part of the claim submission materials.

Joel

**From:** Chris Shafer <[chris@chrisshaferagency.com](mailto:chris@chrisshaferagency.com)>

**Sent:** Friday, April 21, 2023 11:21 AM

**To:** Luepke, Joel <[JLuepke@winnebagoctywi.gov](mailto:JLuepke@winnebagoctywi.gov)>; Barthels, Julie A <[JABarthels@winnebagoctywi.gov](mailto:JABarthels@winnebagoctywi.gov)>

**Subject:** Re: Incident with stones coming off truck pulling trailer (64)

Joel: That is all in the last email sent to you and had Julie Barthels attached too...

Julie: Is there anything else I need to do? I didn't call law enforcement... Certainly didn't think that was necessary.

I will await response..

Thanks

Chris

**Chris Shafer**

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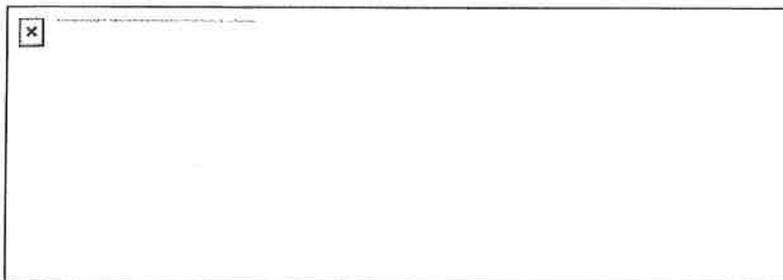
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FOREST COUNTY  
*Chamber of Commerce*



On Fri, Apr 21, 2023 at 11:16 AM Luepke, Joel <[JLuepke@winnebagocountywi.gov](mailto:JLuepke@winnebagocountywi.gov)> wrote:

Chris,

Although the claim process may seem cumbersome and redundant, considering the calls and emails already exchanged, the steps specified in the attachment need to be followed to potentially rectify the damage to your vehicle.

The claim information must be submitted by the person making the claim; I cannot do so. A short, concise statement addressing the points listed in the attachment is what is needed, as that statement is what will be forwarded to the County committees for review. Bulleted responses to each of the six items specified in the attachment would be a good method of submission.

Photographs are helpful, however, two repair estimates are required.

Thank you for your understanding.

**Joel Luepke** – Risk Manager

Winnebago County

112 Otter Avenue P.O. Box 2808

Oshkosh, WI 54903-2808

920-232-3459 920-232-3461 fax

**New Email as of Sept. 1, 2022: [jluepke@winnebagoountywi.gov](mailto:jluepke@winnebagoountywi.gov)**

**From:** Chris Shafer <[chris@chrisshaferagency.com](mailto:chris@chrisshaferagency.com)>

**Sent:** Wednesday, April 19, 2023 1:06 PM

**To:** Luepke, Joel <[JLuepke@winnebagoountywi.gov](mailto:JLuepke@winnebagoountywi.gov)>; Barthels, Julie A <[JABarthels@winnebagoountywi.gov](mailto:JABarthels@winnebagoountywi.gov)>

**Subject:** Re: Incident with stones coming off truck pulling trailer (64)

Joel,

This incident was called in and reported...

Happened at approximately, 330pm, Monday 4-17-23. I was driving north on 41, turned onto the exit 10 headed north west. I was behind a County Truck (orange) number 64. It was pulling a yellowish flat trailer..... covered with gravel/stones that were coming off. I was coming off the ramp onto 10 and tried to get around the truck. A number off stones hit. My Son, Drew Shafer was in the passenger seat, his number 920-291-5154 is able to validate this and Levi Lenz, 920-238-1019. Both are students at WLA High School in Fond du lac. I was taking them to a trap shooting event for school to Waupaca. I have 2 marks in my windshield, one right in my site line and one lower center of my windshield. My veh is a 2020 Dodge Grand Caravan.

I am an insurance agent/owning my own agency. I'm also a taxpayer in Winnebago County. I certainly don't enjoy even having to file this but, brooms are made for cleaning off trailers and I only wish I would have had time to stop and take a picture. The gravel/stones weren't just a couple, it was visual on the trailer.

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I am not filing a comprehensive claim under my auto insurance for this. I'm not going to have a claim against me that my carrier has to subrogate back to the county. I would like to know how we need to proceed on getting my windshield fixed.

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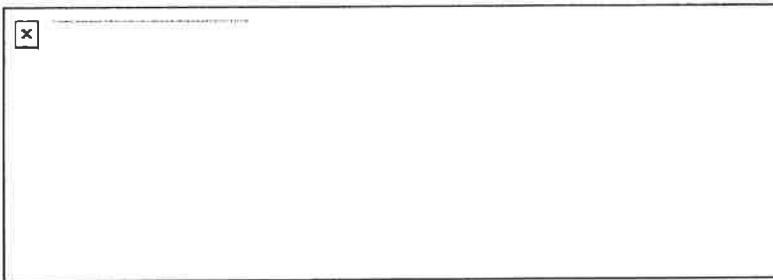
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The County's liability insurer is also informed when your claim information is received. The insurer will investigate the claim during the time the County claim review process is underway. As the claim review process (both County and insurer) does not proceed rapidly, it may be in your best interest to work through your personal insurance to have the windshield repaired, especially if there is a safety concern. This repair cost could then be part of your claim.

Thank you for contacting me and please feel welcomed to address questions to me.

Best Regards.

Joel Luepke

Risk Manager

920-232-3459

**From:** Chris Shafer <[chris@chrisshaferagency.com](mailto:chris@chrisshaferagency.com)>  
**Sent:** Wednesday, April 19, 2023 10:14 AM  
**To:** Luepke, Joel <[JLuepke@winnebagoountywi.gov](mailto:JLuepke@winnebagoountywi.gov)>  
**Subject:** Incident with stones coming off truck pulling trailer (64)

Joel: Mike Sabel gave me your contact info. I was traveling north on 41 and got off to take 10 to Waupaca Monday afternoon to take my son and another student to their trap shoot. I was just coming off the ramp and there was a county truck pulling a trailer with a bunch of stones coming off. I was trying to get around on the left side. I have 2 marks in my 2020 Dodge Grand Caravan windshield.

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If you could please get back to me at your earliest convenience I would appreciate it.

Thanks

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Fond Du Lac, WI



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## Premier Glass Provider for the Fond Du Lac Area

If you are looking for high-quality glass and great installation, come to Ideal Glass Company. We provide glass windows for all types of auto needs. We can fit your vehicle with new glass and replace the older or damaged windows.

Call us for quotes on glass jobs as well as repairs to all types of vehicles. Bring your sports car or SUV into our shop to get a better glass and better service.

## We Put Our Name on the Line

As a small local and family-owned business, we put our name on the line for every job that we take. We provide quality service every single time that will hold up well. Get brand new auto mirrors or get your auto glass resealed for your car. Request a service by filling out our form today.



Expert Glass Installation

Call us today for **FREE** estimates.

(920) 921-1631





## We've got your 2020 DODGE GRAND CARAVAN covered!

Now choose your payment and service options\*.

Pay on my own

Pay with insurance

**Glass service only**

- New replacement windshield
- Expert installation
- Nationwide lifetime warranty

**New wiper blades are not included with Economy service. Failure to replace worn wipers may damage your new glass.**

**\$420.00**

**Standard**

MOST POPULAR

- New replacement windshield
- Expert installation
- Nationwide lifetime warranty
- New wiper blades

\$484.98

**Premium**

- New replacement windshield
- Expert installation
- Nationwide lifetime warranty
- New wiper blades
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\$529.97

Make 4 interest-free payments starting at \$105.00, every 2 weeks with **afterpay**. [Learn more](#)

I have a promo code

Continue



Chris Shafer <chris@chrisshaferagency.com>

**Your saved quote**

1 message

**Safelite AutoGlass** <noreply@t.safelite.com>

Fri, Apr 21, 2023 at 11:48 AM

Reply-To: Safelite AutoGlass <reply-fe961075756c017d76-516\_HTML-1271332015-7225942-257123@t.safelite.com>

To: chris@chrisshaferagency.com



## We're here when you're ready

Thank you for choosing Safelite AutoGlass. We have saved your quote to replace the windshield on your 2020 DODGE GRAND CARAVAN. To finish scheduling your appointment, select the button below.

**Your estimate: \$420.00\***



Please be aware that global glass shortages are impacting appointment availability. [Click here to learn more.](#)

*\*Quote does not include tax, recycle fee, and other applicable fees.*



### Why choose Safelite?

When you choose Safelite you get more than just glass, you get the safety and reliability of the Safelite Advantage featuring the industry's

only nationwide lifetime guarantee.

**Learn more about the Safelite Advantage**



**"Very simple process, great overall experience!"**

Everything from scheduling the appointment, to the confirmation, to the work being performed. was very simplified for a person with a full time job. They came to my office, and were done in 2 hours. Overall great experience.

Bo1142, Knoxville, TN



This quote is good for up to 3 days. The price quoted is based on the information you provided related to your vehicle and the type of service, and includes basic labor and parts used when replacing/repairing your damaged auto glass. In some cases, the condition or style of the vehicle may require that the Safelite technician use additional materials such as replacement moldings or other accessories to ensure a safe, quality installation. Your technician will complete an evaluation of the vehicle and provide an estimate for any additional costs prior to starting the work.

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[Privacy Policy](#)

[View in browser](#)

## Gregor, Cassie

---

**From:** Barthels, Julie A  
**Sent:** Monday, April 24, 2023 10:30 AM  
**To:** Gregor, Cassie  
**Subject:** FW: Incident with stones coming off truck pulling trailer (64)

fyi

**From:** Luepke, Joel <JLuepke@winnebagoountywi.gov>  
**Sent:** Friday, April 21, 2023 4:26 PM  
**To:** Chris Shafer <chris@chrisshaferagency.com>; Barthels, Julie A <JABarthels@winnebagoountywi.gov>  
**Subject:** RE: Incident with stones coming off truck pulling trailer (64)

Chris,

Thanks for sending the estimates. I'm sure the County Clerk's office will formally process your claim early next week.

As I mentioned in an email earlier this week, the claims process takes time. The County Board's next meeting is May 16<sup>th</sup>. The claim will be read into the minutes and referred to the Personnel & Finance Committee, who will meet on June 1<sup>st</sup>. The P & F recommendation will then be placed on the County Board agenda for the June 20<sup>th</sup> meeting.

I submitted your claim information to the County's liability insurer this afternoon, although the Highway Department has not yet provided the information regarding the locations of vehicle #64 on 4/17. I expect to receive that information early next week and will immediately forward to the adjustor.

Claim handling through the insurer can also be a lengthy process. The late winter snow storms generated numerous claims, so that backup will need to be processed. I am still waiting for decisions on claims from February and March, so I don't expect a determination on your claim in the near future.

As for which business would handle the actual repair, the insurance company has not been dictating where repairs should be made. The practice has been to go with the lowest estimate.

I hope this provides some answers, although probably not the answers you would have preferred.

Thank you.

Joel Luepke

**From:** Chris Shafer <chris@chrisshaferagency.com>  
**Sent:** Friday, April 21, 2023 12:50 PM  
**To:** Luepke, Joel <JLuepke@winnebagoountywi.gov>; Barthels, Julie A <JABarthels@winnebagoountywi.gov>  
**Subject:** Re: Incident with stones coming off truck pulling trailer (64)

Safelite is about a \$100 lower than anyone else.. Ideal Glass has a cash price of \$518. Next other estimates are all over \$600.

As you will see on the Safelite one, I only am quoting the glass only. Not looking for anything other than the window. So to be clear, what is the next step. I want to replace my windshield, but will not proceed until I get the ok from you. I just don't want to proceed with Safelite and then have someone tell me that I need to use who the county wants me to

**Gregor, Cassie**

---

**From:** Barthels, Julie A  
**Sent:** Monday, April 24, 2023 10:29 AM  
**To:** Gregor, Cassie  
**Subject:** FW: Incident with stones coming off truck pulling trailer (64)  
**Attachments:** Ideal written estimate 4.21.23.pdf

fyi

**From:** Chris Shafer <chris@chrisshaferagency.com>  
**Sent:** Friday, April 21, 2023 2:43 PM  
**To:** Luepke, Joel <JLuepke@winnebagoountywi.gov>; Barthels, Julie A <JABarthels@winnebagoountywi.gov>  
**Subject:** Re: Incident with stones coming off truck pulling trailer (64)

Written estimate from Ideal glass attached...

**Chris Shafer**  
**Owner of The Chris Shafer Agency, LLC.**  
**Executive Director of The Forest County Chamber Of Commerce,**  
**Economic Development Partnership and Tourism**

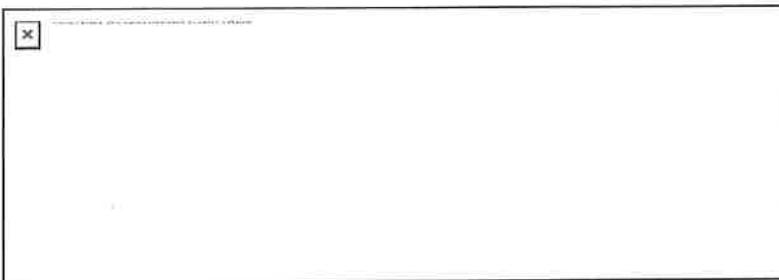
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Phone (920) 921-1631  
Fax (920) 921-1632

# IDEAL GLASS COMPANY

235 Winnebago Drive  
Fond du Lac, WI 54935

PO. #

Date

4-21-23

Name

Chris@chrisshafersagency.com

Address

Phone

Model

2020 Dodge Grand Cherokee

When Needed

Bill To:

Comments:

DW 2476 STR Windshield  
GBB 1708 SKIT Side Mirrors

491.00

27.00 TK

518.00

Installed  
Price

ESTIMATE ONLY



Cheng

Name

Time:

1 **225-052023**

2

3 **RESOLUTION: Amend Sections 23.1 (Standing Committees) and 24.12 (Information Systems**  
4 **Committee) of the Rules of the Winnebago County Board of Supervisors to rename**  
5 **Information Systems, Information Technology**

6

7

8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **WHEREAS**, the Information Systems Department has been renamed the Information Technology  
10 Department; and

11 **WHEREAS**, to correspond with the department name change the Information Systems Committee should be  
12 renamed the Information Technology Committee

13

14 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
15 amends Section 23.1 of the Rules of the Winnebago County Board of Supervisors to read as follows:

16

17 "~~L. Information Systems Committee~~ **L. Information Technology Committee**".

18

19 **BE IT FURTHER RESOLVED**, by the Winnebago County Board of Supervisors that it hereby amends  
20 Section 24.12 of the Rules of the Winnebago County Board of Supervisors to read as follows:

21 "~~24.12 INFORMATION SYSTEMS COMMITTEE~~ **INFORMATION TECHNOLOGY COMMITTEE** - The  
22 Committee shall be composed of five (5) County Board members and one citizen member. The citizen member shall  
23 be appointed by the County Board Chairman subject to the approval of the County Board of Supervisors. The term of  
24 the citizen member shall expire on June 30 of all even numbered years. The primary duties of such Committee shall  
25 be to review all proposals and needs relating to Winnebago County's present and future information systems needs  
26 and technologies related thereto. This shall be the committee of jurisdiction for the ~~Information Systems~~ **Information**  
27 **Technology Department.**"

28

29 Fiscal Note: *There is no cost associated with this resolution.*

30

31 Respectfully submitted by:

32 **INFORMATION SYSTEMS COMMITTEE**

33 Committee Vote: **4-0**

34 Vote Required for Passage: **Two-Thirds of Members Present**

35

36 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2023.

37

38

39

40

41

\_\_\_\_\_  
Jonathan D. Doemel  
Winnebago County Executive

1 226-052023

2

3 **RESOLUTION: Authority for Winnebago County to Participate as a Wisconsin Department of**  
4 **Natural Resources Life Jacket Loaner Board Partner at the Grundman Boat**  
5 **Landing**

6

7

8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **WHEREAS**, since at least 2016, the County has participated as a Life Jacket Loaner Board Partner with the  
10 Wisconsin Department of Natural Resources (WDNR) at the Grundman Boat Landing located in the town of Vinland; and

11 **WHEREAS**, the Life Jacket Loaner Board provides an opportunity for users of the Grundman Boat Landing to  
12 borrow a life jacket for the day; and

13 **WHEREAS**, the state of Wisconsin – through WDNR Stewardship Fund – recently funded about \$800,000 in  
14 capital improvements to the boat launch and so it makes sense for the county to continue to partner with the WDNR on  
15 this program; and

16 **WHEREAS**, the program is highly successful to ensure compliance with floatation device requirements and  
17 to ensure proper fitting life preservers while on Lake Winnebago.

18

19 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it authorizes the  
20 Parks Department to continue to participate as a Wisconsin Department of Natural Resources Life Jacket Loaner Board  
21 Partner at the Grundman Boat Landing and to sign agreements authorizing such participation.

22

23 *Fiscal Impact:* No Fiscal Impact to Winnebago County.

24

25 Respectfully submitted by:

26 **PARKS AND RECREATION COMMITTEE**

27 Committee Vote: **5-0**

28 Vote Required for Passage: **Majority of Members Present**

29

30 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2023.

31

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\_\_\_\_\_  
Jonathan D. Doemel  
Winnebago County Executive

# Agenda Item Report



**Winnebago County**  
*The Wave of the Future*

DATE: April 18, 2023  
FROM: DIRECTOR OF PARKS AND EXPO CENTER  
RE: WI DNR LIFE JACKET LOANER BOARD AGREEMENT

## **General Description:**

The Winnebago County Parks Department is renewing a 2 year agreement with the Wisconsin Department of Natural Resources for the Life Jacket Loaner Board program.

## **Requested Action:**

The Parks Department recommends that the Parks and Recreation Committee recommends to the County Board to authorize the County Executive and County Clerk to make application on behalf of Winnebago County with the Department of Natural Resources for the Life Jacket Loaner Board program at the Grundman Boat Landing

## **Procedural Steps:**

Parks and Recreation Committee  
Action taken: Approved  
County Board

Meeting date: 4/25/22  
Vote: 5-0  
Meeting date: 5/16/22

## **Background:**

In 2016, Winnebago County entered into an agreement with the State of Wisconsin Department of Natural Resources to install and operate a Life Jacket Loaner Board at the Grundman Boat Landing within the Town of Vinland. The purpose of this Loaner Board is to provide life jackets for loan for those that may have forgotten or a life jacket or need to loan one for the day. The life jackets are clearly labeled that they belong to the DNR.

## **Attachments:**

- Resolution
- Agreement Extension
- Original Agreement

**LIFE JACKET LOANER BOARD AGREEMENT  
EXTENSION**

State of Wisconsin, Department of Natural Resources and  
Winnebago County

This agreement (Agreement) between the State of Wisconsin, Department of Natural Resources (hereinafter referred to as the “DNR”), acting through the Secretary and Winnebago County acting as a single entity or designee (hereafter referred to as the Loaner Board Partner “LBP”).

RECITALS:

WHEREAS, this Agreement is effective between LBP and DNR with regard to the following specified sites, which are collectively referred to throughout this Agreement as:

Lake Winnebago  
Grundman Boat Landing  
Winnebago County

THIS AGREEMENT extends all the Recitals, Provisions and Conditions of the Original Agreement between the DNR and Winnebago County for a period of two calendar years, expiring on 3/10/2025

IN WITNESS WHEREOF, the Winnebago County has caused this Agreement to be executed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Winnebago County

By: \_\_\_\_\_

Attested: \_\_\_\_\_

Position: \_\_\_\_\_

IN WITNESS WHEREOF, the State of Wisconsin, Department of Natural Resources has caused this Agreement to be ratified this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

State of Wisconsin  
Department of Natural Resources

By: \_\_\_\_\_  
For the Secretary

**LIFE JACKET LOANER BOARD AGREEMENT  
BETWEEN  
STATE OF WISCONSIN, DEPARTMENT OF NATURAL RESOURCES  
AND**

Winnebago County Parks

**THIS AGREEMENT** ("Agreement") between the State of Wisconsin, Department of Natural Resources (hereinafter referred to as the "DNR"), acting through the Secretary and Winnebago County Parks, as the Loaner Board Partner acting as a single entity or designee (hereafter referred to the "LBP").

**RECITALS**

**WHEREAS**, it is the purpose of the DNR to promote safe boating practices and to reduce boating related fatalities;

**WHEREAS**, the DNR desires to work with citizens and groups to create a safer boating environment;

**WHEREAS**, the LBP has expressed a desire to assist the DNR in this endeavor;

**WHEREAS**, this Agreement is effective between LBP and DNR with regard to the following specified sites, which are collectively referred to throughout this Agreement as Osh-O-Nee boat landing, to wit:

Osh-O-Nee Boat Landing;

**NOW, THEREFORE**, in consideration of the mutual benefits which will accrue to the DNR and the LBP, the parties agree as follows:

**1. AUTHORIZATION**

The DNR authorizes LBP to build, maintain and supply a Personal Flotation Device Loaner Board Station at the Boat Landing listed above, located on Lake Winnebago, Winnebago County, Wisconsin, for a period of 1 year, commencing on the day following ratification of this Agreement. The Agreement shall automatically renew for an additional consecutive year period, unless reasonable notice of cancellation is given by either party before the date of renewal. The DNR or LBP reserve the right to terminate this Agreement or any part thereof, at any time upon 30 days written notice setting forth the reasons for termination without the necessity of any legal process.

An evident and distinct separation shall be maintained between the management and decision-making activities of LBP and those of the DNR. All steps shall be taken to avoid even an appearance that the DNR directs the management or decision-making process of LBP.

The management and operation of the LBP and the loaner board program is subject to all applicable Wisconsin Statutes and the Wisconsin Administrative Code.

2. **DNR RESPONSIBILITIES**

The DNR shall provide the plans and material list to construct the Personal Flotation Device Loaner Board Station.

The DNR will directly supply materials or reimburse the LBP for the cost of the materials needed to construct the Personal Flotation Device Loaner Board Station.

The DNR will have final approval of the location chosen by the LBP for the placement of the Personal Flotation Device Loaner Board Station.

The DNR will provide a set of personal flotation devices to LBP (3-Infant, 8-Child, 8-Youth, 5-Adult, 5-Adult XL, and 4-Type IV). These personal flotation devices will be clearly labeled as "DNR Loaner Life Jacket". As annual budget and funding allows, the DNR will provide replacement personal flotation devices as needed.

The DNR will maintain ownership of the Personal Flotation Device Loaner Board Station, life jackets and materials.

The DNR will provide signage recognizing the LBP as a partner in the Personal Flotation Device Loaner Board Station project.

3. **LBP RESPONSIBILITIES**

The LBP shall limit its official activities to the support of the Personal Flotation Device Loaner Board Station.

The LBP shall secure written permission from the owner or governmental entity responsible for the boat landing before placing the Personal Flotation Device Loaner Board Station. The written permission shall be provided to the DNR Boating Program prior to the completion and approval of this agreement.

The LBP is responsible for the construction and placement of the Personal Flotation Device Loaner Board Station.

The LBP is responsible for stocking and maintaining the personal flotation devices at the Loaner Board Station and for notifying the DNR of items missing and presumed lost or stolen.

The LBP is required to physically inspect Personal Flotation Device Loaner Board Station and associated gear once per week

The LBP is responsible for monitoring usage of the Personal Flotation Device Loaner Board Station as requested by the DNR.

The LBP is responsible for placing the Personal Flotation Device Loaner Board Station at the boat landing prior to the Memorial Holiday weekend and removing and storing of the loaner board station at the end of the boating season, but not before Labor Day. \*Note high water or other natural or man-made conditions may preclude placement within this time frame. In this case it is the LBP's responsibility to notify the DNR of said conditions.

4. **LIABILITY**

With respect to liability to third parties arising out of the performance of this Agreement, on behalf of itself, its officers, directors, members, employees, agents, and representatives, each party agrees that it will be responsible for its own acts and omissions and the results thereof and that it shall not be responsible for the acts or omissions of the other party, nor the results thereof to the extent authorized by Wisconsin law. Each party therefore agrees that it will assume the risk and liability to itself, its agents, employees, and volunteers for any injury to or death of persons or loss or destruction of property resulting in any manner from the conduct of the party's own operations and/or the operations of its agents, employees, and/or volunteers under this Agreement.

5. **ASSIGNMENT**

No transfer or assignment of this Agreement or of any part thereof or interest therein, directly or indirectly, voluntary or involuntary, shall be made unless such transfer or assignment is first approved in writing by the DNR Secretary or Secretary's authorized representative.

6. **APPROPRIATIONS**

Nothing herein contained shall be construed as binding the DNR to expend any sum in excess of appropriations made by the Legislature, or administratively allocated, for the purpose of the Agreement, or to involve the DNR in any contract or other obligation for the future expenditure of money in excess of such appropriations or allocation and all payments or obligations hereunder are subject to the availability of future appropriations.

7. **MISCELLANEOUS**

- A. The parties hereto confirm and agree that the recitals set forth at the beginning of this Agreement are true and correct and incorporate the same herein for all purposes.
- B. The rights and benefits conferred by this Agreement shall be subject to of the laws of the State of Wisconsin governing the DNR and the rules and regulations promulgated thereunder, whether now in force or hereafter enacted or provided; and the mention of specific restrictions, conditions and stipulations herein shall not be construed as in any way impairing the general powers of supervision, regulation, and control by the DNR.

- C. Both parties agree to keep this Agreement in force when signed by both parties hereto until terminated by mutual agreement or at the option of either party upon 3 months' notice given in writing upon any anniversary date thereof. DNR and LBP shall review the Agreement every 3 years and at such other times as may be required by either party on 30 days written notice.
- D. DNR or LBP may terminate this Agreement upon 30 days written notice to the other party if, after reasonable effort by said party to correct a default, it is determined that conditions still exist contrary to this Agreement.
- E. This Agreement shall be interpreted, construed and governed by the laws of Wisconsin and such laws of the United States as may be applicable. In the event of any litigation over the interpretation or application of any of the terms or provisions of this Agreement, the Parties agree that litigation shall be conducted in the State of Wisconsin.
- F. If any provision of this Agreement is held invalid, the other provisions shall not be affected thereby.
- G. This Agreement may be executed in counterparts, each of which when executed shall be deemed to be an original and all of which when taken together shall constitute one and the same agreement.

IN WITNESS WHEREOF, the of Department of Natural Resources has caused this Agreement to be executed this 12<sup>th</sup> day of July, 2016.

State of Wisconsin  
 Department of Natural Resources  
 For the Secretary

By: \_\_\_\_\_

IN WITNESS WHEREOF, the Loaner Board Partner has caused this Agreement to be executed this 12<sup>th</sup> day of July 2016.

Loaner Board Partner

By: Robert Wayne

Attested: \_\_\_\_\_

Position: \_\_\_\_\_

1 227-052023

2

3 **RESOLUTION: Authorize a Budget Transfer in the Amount of \$35,000 for the removal of the**  
4 **Netzer home, barn, and garage at the Sunnyview Expo Center to Allow for Future**  
5 **Growth**

6

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8

9 **WHEREAS**, in 2018 Winnebago County purchased 40 acres including the Netzer home, barn and garage on  
10 the east end of the Sunnyview Exposition property to expand parking capacity and allow for future growth of the  
11 Sunnyview Exposition Center; and

12 **WHEREAS**, the Netzer home, barn, and garage located on the property need to be removed to allow for  
13 future growth and eliminate the annual maintenance and labor costs associated with the home, barn and garage; and

14 **WHEREAS**, the barn is a safety hazard and is past its useful life; and

15 **WHEREAS**, the removal of these buildings will allow the County to develop this property and allow for future  
16 growth of the Sunnyview Expo Center.

17

18 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
19 authorizes a Budget Transfer in the amount of \$35,000 for the removal of the Netzer home, barn, and garage at the  
20 Sunnyview Expo Center to be funded from the Winnebago County Contingency Fund.

21

22 *Fiscal Note: \$35,000.00 would be funded with a transfer from the Contingency Fund. The current unallocated*  
23 *balance of the Contingency Fund is \$244,167, prior to this transfer.*

24

25 Respectfully submitted by:

26 **PARKS & RECREATION COMMITTEE**

27 Committee Vote: 5-0

28 Respectfully submitted by:

29 **PERSONNEL & FINANCE COMMITTEE**

30 Committee Vote: 5-0

31 Vote Required for Passage: **Two-Thirds of Membership**

32

33 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2023

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\_\_\_\_\_  
Jonathan D. Doemel  
Winnebago County Executive

# Agenda Item Report



**Winnebago County**  
*The Wave of the Future*

DATE: April 6, 2023  
FROM: DIRECTOR OF PARKS AND EXPO CENTER  
RE: NETZER HOME REMOVAL AT THE SUNNVIEW EXPOSITION CENTER

## **General Description:**

In 2018, Winnebago County purchased roughly 40 acres of land on the east side of the Sunnyview Exposition Center. There is a residential home, barn, and small garage located on this land that the Parks Department is requesting to remove.

## **Requested Action:**

The Parks Department recommends that the Parks and Recreation Committee recommends to the County Board to authorize the budget transfer for the purpose of removing the residential dwelling, barn, and small garage located on the Sunnyview Exposition Center property.

## **Procedural Steps:**

Parks and Recreation Committee	Meeting date: 4/25/23
Action taken: Approved	Vote: 5-0
Personnel and Finance Committee	Meeting date: 5/4/23
Action taken: Approved	Vote: 5-0
County Board	Meeting date: 5/16/23

## **Background:**

The Netzer Home, barn, and small garage located on the Sunnyview Exposition property has not been in use since the County purchased the property. When the property was purchased, the plan was to remove these three buildings. The Parks Department plans to build a small shed on property to minimally heat the well so the well can stay in place as is for the community garden and any future use. The home will most likely have asbestos as well. The department has included this in the project budget. I have included a project budget below.

### *Project Budget*

- Removal and Disposal of Materials (HWY) - \$20,000
- Hazardous Material Inspection and Disposal - \$5,000
- Small Well Shed and Disconnect Utilities - \$5,000
- Contingency - \$5,000

TOTAL - \$35,000

The long range plan for this property is to reconstruct the driveway into the property and create an access road to the north side of the property connecting the central area of the Sunnyview Exposition Campus with this eastern section. By removing the house, we are eliminating maintenance costs and preparing for the future use of this property.

**Attachments:**

- Resolution
- Budget Adjustment



Barn

Garage

House

0180282

770

E COUNTY RD Y

## BUDGET AMENDMENT

Department Requesting: <b>Parks Department</b>	Date	Committee Approvals required by: Facilities & Property Management Committee Vote: _____	Date
Finance Dept Reviewer:		Personnel & Finance Committee Vote: _____	_____ <b>N/A</b>
Committee of Jurisdiction - <b>Parks &amp; Recreation</b>		Information Technology Committee Vote: _____	_____ <b>N/A</b>
Committee Vote: _____		Budget Adjustment impact: <b><u>\$35,000 of General Fund Contingency</u></b>	
Passed County Board (Two-thirds of board present): _____			

### ACCOUNT NUMBER

Org	Object	Object Description	Project	Budget Explanation	I=Incr D=Decr	Amount*
1069	55014	Professional Service		Netzer Property Removal	I=Incr	15,000
1069	75014	Professional Services		Netzer Property Removal	I=Incr	20,000
1039	59502	Res Contingencies		Netzer Property Removal	D=Decr	35,000

\*full dollars only (no pennies)

**Description (Must be completed - Attach extra pages if needed):**

In 2018, Winnebago County purchased roughly 40 acres of land on the east side of the Sunnyview Exposition Center. There is a residential home, barn, and small garage located on this land that the Parks Department is requesting to remove.

**ENTRY NUMBER** \_\_\_\_\_

1 **228-052023**

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**RESOLUTION: Request Authority to Apply for and Accept Grant Funds from the Wisconsin Department of Natural Resources for the Waukau Dam Restoration and Improvement Project**

**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, the Waukau Dam is one of Winnebago Counties Nature Preserves located in the Town of Rushford. This park property is utilized by residents for fishing, walking/hiking, mountain biking, snow shoeing, and nature viewing; and

**WHEREAS**, in February of 2023, the Winnebago County Board approved the 2023 Capital Projects. Included in the Capital Improvement Plan was \$230,000 for engineering, design, and permitting for the Waukau Dam Restoration and Improvement Project; and

**WHEREAS**, The Waukau Dam Restoration and Improvement Project consists of fortifying the stream and pond embankment, paving the parking lot, adding site lighting, replacing the catwalks over the dams, improving accessibility on the walking trail and over the dams, adding a small shade shelter and 2 additional fishing piers; and

**WHEREAS**, the estimate for construction for this project is \$1,503,630 and was included in Winnebago County's 2023-2027 Capital Improvement Plan to be funded in 2024 with CIP funds or Spirt Fund dollars.

**WHEREAS**, Winnebago County is interested in obtaining a cost-share grant in the amount of \$751,815 from the Wisconsin Department of Natural Resources (DNR) for the purpose of renovations to and improvements at the Waukau Dam.

**NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it authorizes the County Executive and the County Clerk to apply for and accept funds from the DNR for financial assistance that may be available for the Waukau Dam Restoration and Improvement Project.

Fiscal Impact: No immediate impact. If a grant is awarded, the funds may be appropriated through subsequent County Board action during the 2024 Capital Improvement Plan process.

Respectfully submitted by:

**PARKS AND RECREATION COMMITTEE**

Committee Vote: **5-0**

Respectfully submitted by:

**PERSONNEL AND FINANCE COMMITTEE**

Committee Vote: **5-0**

Vote Required for Passage: **Majority of Members Present**

Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Jonathan D. Doemel  
Winnebago County Executive

# Agenda Item Report



**Winnebago County**  
*The Wave of the Future*

DATE: April 11, 2023  
FROM: DIRECTOR OF PARKS AND EXPO CENTER  
RE: REQUEST AUTHORITY TO APPLY FOR WI DNR STEWARDSHIP FUNDS – WAUKAU DAM

## **General Description:**

The Winnebago County Parks Department is applying for a grant with the Wisconsin Department of Natural Resources for the Waukau Dam project. The grant requires a resolution from the County Board.

## **Requested Action:**

The Parks Department recommends that the Parks and Recreation Committee recommends to the County Board to authorize the County Executive and County Clerk to make application on behalf of Winnebago County with the Department of Natural Resources for any financial aid available through the WI DNR Stewardship Fund for the Waukau Dam restoration and improvement project.

## **Procedural Steps:**

Parks and Recreation Committee	Meeting date: 4/25/22
Action taken: Approved	Vote: 5-0
Personnel and Finance Committee	Meeting date: 5/4/22
Action taken: Approved	Vote: 5-0
County Board	Meeting date: 5/16/22

## **Background:**

On May 1, 2023, the Parks Department is planning to submit a grant request through the Wisconsin Department of Natural Resources Knowles Nelson Stewardship Fund for a grant amount of \$750,015 to assist in funding the Waukau Dam improvement and renovation project located within the Town of Rushford.

The Wisconsin Department of Natural Resources requires the applicant to pass a resolution stating that if awarded the grant, the applicant will meet the financial obligations necessary to fully and satisfactorily complete the project and grant permission to the County Executive and County Clerk to submit the required documents to the DNR for financial assistance.

## ***Current Project Timeline***

- February, 2023 – County Board Approved the fund for Engineering, Design, and Permitting within the 2023 – 2027 Capital Improvement Plan
- April, 2023 – Request Proposals for Qualified Engineers to bid on the project
- May 1, 2022 – Submit Grant Application to the WI DNR
- Summer – Fall 2023 – Engineering, Design, Permitting

- September, 2023 – Hear Back on the Grant from the WI DNR
- All of 2024 – Request Authority through the 2024 – 2028 Capital Improvement Plan for Construction.

*Project Budget*

**EXPENSES**

*2023*

- \$230,000 Engineering Cost

*2024*

- \$1,503,630 Construction Cost

**FUNDING SOURCES**

*2023*

- \$230,000 County

*2024*

- \$750,000 County
- \$751,815 Outside Funding\*\*

\*\*On May 1<sup>st</sup> we will apply for the WI DNR Stewardship Fund Grant. This is a state-wide competitive grant. Results are typically released in September.

**Attachments:**

- Resolution

2

3 **RESOLUTION: Amend Section 0.0 (Role of the County Board Supervisor) of the Rules of**  
4 **the Winnebago County Board of Supervisors to Add Section 0.4**  
5 **Addressing the Use of Winnebago County Owned Electronic Devices by**  
6 **Winnebago County Board Supervisors and Outlining Consequences for**  
7 **Misuse of Such Electronic Devices**

8

9 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

10 **WHEREAS**, Winnebago County Board Supervisors have the privilege of being elected and trusted officials;  
11 and

12 **WHEREAS**, Winnebago County encourages the use of electronic devices by Winnebago County Board  
13 Supervisors and Winnebago County Board Supervisors normally vote electronically. To that end, Winnebago County  
14 loans Winnebago County Board Supervisors' electronic devices; and

15 **WHEREAS**, Winnebago County owned electronic devices can be used to read and review meeting material  
16 and access information pertinent to meeting discussions; and

17 **WHEREAS**, Winnebago County Board Supervisors are required to sign a Winnebago County Computer Use  
18 Policy at the beginning of their tenure; and

19 **WHEREAS**, one express mandate of the Winnebago County Computer Use Policy is that "the computer  
20 system belonging to Winnebago County is to be used for business purposes only".

21 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it adds  
22 Section 0.4 to the Rules of the Winnebago County Board of Supervisors to read as follows:

23 0.4 An electronic device is issued to each County Board Supervisor to participate in County  
24 Board meetings, receive County Board correspondence, and research and communicate in  
25 performing County Board duties. Unethical or illegal use will result in reprimand, censure, or  
26 expulsion from the County Board of Supervisors.

27

28 Winnebago County Board Supervisors may only use Winnebago County owned  
29 electronic devices for Winnebago County Business. Winnebago County Supervisors shall  
30 not use such electronic devices to communicate with other Winnebago County Board  
31 Supervisors during any Winnebago County meeting to discuss, collaborate, or influence a  
32 vote.

33

34 Winnebago County Board Supervisors shall be required to return their Winnebago County  
35 electronic devices if violating the rule and pay all costs associated with damages to or loss of  
36 the Winnebago County electronic devices.

37

38 The Winnebago County Board Supervisors will return their electronic devices within five  
39 business days of the end of their tenure to the Winnebago County Clerk. In the event an

40 electronic device is not returned in a timely manner Winnebago County will bill the  
41 Supervisor for the current value of the electronic device

42

43

44 *Fiscal Note: No fiscal impact.*

45 Respectfully submitted by:

46 **SUPERVISOR KAY HORAN, DISTRICT 5**

47

48 Respectfully submitted by:

49 **JUDICIARY & PUBLIC SAFETY COMMITTEE**

50 Committee Vote: **5-0**

51

52 Vote Required for Passage: **Two- Thirds of Members Present**

53

54 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2023.

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Jonathan D. Doemel  
Winnebago County Executive

3 **RESOLUTION: Amend Section 24.9(5)(b) of the Rules of the Winnebago County Board of**  
4 **Supervisors to Increase Limit on Contingency Fund Transfers Which May Be**  
5 **Authorized by Personnel & Finance Committee**

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **WHEREAS**, Chapter 65.90(5)(b) of the Wisconsin Statutes provides:

10 "A county board may authorize its standing committees to transfer funds between budgeted items of an  
11 individual county office or department, if such budgeted items have been separately appropriated, and to  
12 supplement the appropriations for a particular office, department, or activity by transfers from the contingent  
13 fund. Such committee transfers shall not exceed the amount set up in the contingent fund as adopted in the  
14 annual budget, nor aggregate in the case of an individual office, department, or activity in excess of 10  
15 percent of the funds originally provided for such office, department, or activity in such annual budget."

16 ; and

17 **WHEREAS**, the Winnebago County Board has implemented this provision through the adoption of its Rule  
18 24.9 (5), which grants to the Personnel & Finance Committee authority to authorize transfers from the contingency  
19 fund to department budgets in amounts not to exceed \$15,000.00; and

20 **WHEREAS**, in recent years the Board has included a general contingency fund of \$300,000.00 in each  
21 annual budget, but since only relatively small budget transfers can be authorized by committee in most cases much  
22 of the contingency fund has been either left unused or used by transfers which require a resolution and action by the  
23 full Board of Supervisors; and

24 **WHEREAS**, increasing the amount which may be transferred by the Personnel & Finance Committee from  
25 the contingency fund will increase efficiency, enable transfers to be handled more quickly, and reduce the need for  
26 County Board meetings to devote time and attention to budget transfers which are still relatively small and which will  
27 have been approved by one or (usually) two committees, and are therefore unlikely to be considered controversial;

28 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it  
29 amends Subsection 5 of Section 24.9 of the Rules of the Winnebago County Board of Supervisors as follows:

30 5. Authorize budgetary alterations as permitted in Sec. 65.90(5), Wis. Stats. in either of the following  
31 situations:

32 A. A transfer of funds between budgeted items of an individual County Department if such budgeted  
33 items have been separately appropriated, and

34 B. Supplementation of appropriations for a particular office or department by transfer from the  
35 Contingency Fund. The limitation on the dollar amount set aside in the budgetary alteration shall be the  
36 amount set aside in the Contingency Fund or the sum of ~~\$15,000.00~~\$40,000.00, whichever is the lesser  
37 sum, and

38 C. Notwithstanding subsection (b), above, to accept gifts from the Oshkosh Area Community  
39 Foundation's Park View Health Center Pass-Through Fund into the Contingency Fund and to appropriate  
40 monies received from said gifts to the new Park View Health Center construction project for additions,

41 enhancements, landscaping or furnishings in relationship to said project, provided that the total amount of  
42 said appropriation does not exceed 10% of the total amount of funds budgeted for said project for that  
43 budgetary year.

44  
45  
46

47 *Fiscal Note: No fiscal impact.*

48

49 Respectfully submitted by:

50 **PERSONNEL & FINANCE COMMITTEE**

51 Committee Vote: **5-0**

52

53

54 **JUDICIARY & PUBLIC SAFETY COMMITTEE**

55 Committee Vote: **4-1**

56 Vote Required for Passage: **Two-Thirds of Members Present**

57

58 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2023.

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Jonathan D. Doemel  
Winnebago County Executive

# Agenda Item Report



**Winnebago County**  
*The Wave of the Future*

DATE: April 20, 2023  
FROM: Mike Collard, Director of Administration  
RE: Resolution Amending

## **General Description:**

This resolution will amend County Board Rule 24.9(5) to increase the maximum size of a contingency fund budget transfer which may be approved by the Personnel & Finance Committee, without the need for a County Board resolution, from \$15,000 to \$40,000.

## **Action Requested:**

Approval of the attached resolution.

## **Procedural Steps:**

### **Personnel & Finance Committee**

Action taken: Approved

Meeting date: 4/6/2023

Vote: 5 - 0

### **Judiciary & Public Safety Committee:**

Action taken: Approved

Meeting date: 5/1/2023

Vote: 4-1

### **County Board**

Meeting date: 5/16/2023

## **Background:**

Chapter 65.90(5)(b) of the Wisconsin Statutes provides:

"A county board may authorize its standing committees to transfer funds between budgeted items of an individual county office or department, if such budgeted items have been separately appropriated, and to supplement the appropriations for a particular office, department, or activity by transfers from the contingent fund. Such committee transfers shall not exceed the amount set up in the contingent fund as adopted in the annual budget, nor aggregate in the case of an individual office, department, or activity in excess of 10 percent of the funds originally provided for such office, department, or activity in such annual budget."

The Winnebago County Board has implemented this provision through the adoption of its Rule 24.9 (5), which states that the Personnel & Finance Committee may:

"5. Authorize budgetary alterations as permitted in Sec. 65.90(5), Wis. Stats. in either of the following situations:

- A. A transfer of funds between budgeted items of an individual County Department if such budgeted items have been separately appropriated, and
- B. Supplementation of appropriations for a particular office or department by transfer from the Contingency Fund. The limitation on the dollar amount set aside in the budgetary alteration shall be the amount set aside in the Contingency Fund or the sum of \$15,000.00, whichever is the lesser sum, and
- C. Notwithstanding subsection (b), above, to accept gifts from the Oshkosh Area Community Foundation's Park View Health Center Pass-Through Fund into the Contingency Fund and to appropriate monies received from said gifts to the new Park View Health Center construction project for additions, enhancements, landscaping or furnishings in relationship to said project, provided that the total amount of said appropriation does not exceed 10% of the total amount of funds budgeted for said project for that budgetary year.

In recent years, the county budget has usually included a general contingency fund in the amount of \$300,000.00. It would take, for example, 20 contingency fund transfers of the maximum amount of \$15,000 each to exhaust this fund, but we have not had nearly that many. Consequently, a majority of the contingency fund is usually either left unused at the end of the year, or used toward a larger expense authorize by a County Board resolution.

**Policy Discussion:**

Increasing the amount which may be transferred by the Personnel & Finance Committee from the contingency fund will increase efficiency, enable transfers to be handled more quickly, and reduce the need for County Board meetings to devote time and attention to budget transfers which are still relatively small and which will have been approved by one or (usually) two committees, and are therefore unlikely to be considered controversial.

**Attachments:**

Resolution

List of contingency fund balance uses 2017-2022

List of non-capital undesignated general fund balance uses 2017-2022

## CONTINGENCY FUND BALANCE USES 2017 -- 2023

*(Amounts listed in red are over \$15,000 but under \$40,000)*

DESCRIPTION	DATE	USED
Replace tables & chairs at the Sunnyview Expo Center	1/5/23	\$ 15,000.00
Purchase P1 Player (monitor to display employee's daily tasks)	1/5/23	\$ 2,833.00
MUNIS (ERP Financial Software) PACE Training for upgrade	2/8/23	\$ 15,000.00
Additional funds needed for the Child Care Center capital project	3/28/22	\$ 69,412.00
Leadership development trainings, core values workshops and UW Extension partnerships	6/30/22	\$ 14,750.00
Employee appreciation event	6/30/22	\$ 14,625.00
Audit costs related to additional assistance with Comprehensive Annual Financial Report	12/31/22	\$ 15,000.00
Purchase office furniture due to a change in staff	3/31/21	\$ 6,500.00
Purchase a laptop for County Clerk staff for use at County Board meetings	5/31/21	\$ 1,000.00
Small equipment needs for Table of Organization change - add one new net position (remove Accounting Supervisor, add Budget Manager and Accountant positions).	5/31/21	\$ 5,000.00
Replace vehicle that was totaled in an accident.	10/20/21	\$ 21,470.00
Expo Campus Improvements - Capital Improvement Program Project #4318 transfer	11/18/21	\$ 153,733.00
Cover unexpected overages due to street/sewer charges on Parks property, additional parking lot repairs, and a transfer out for the Sheriff NextGen911 project.	12/31/21	\$ 40,000.00
Adding part-time Administrative Associate position	7/31/20	\$ 4,175.00
Funds needed to replace damaged Patrol squad car (\$10,000 coming from insurance)	8/31/20	\$ 29,272.00
Additional funds needed to complete the improvements to the Orrin King building for the DA Drug Diversion Program	9/30/20	\$ 24,021.00
Equipment and services to set up emergency election location	10/31/20	\$ 2,345.00
Feasability study for the redevelopment of the Student Development Center and Food Service Operations - Phase I	11/30/20	\$ 21,000.00
Add funds to the NextGen911 Project	11/30/20	\$ 94,282.00
Soccer Shelter Project for Parks - add plasters and brackets to the shelter restrooms	12/31/20	\$ 2,301.00
Add \$50,000 to the Asylum Point Bridge Replacement Capital Improvements budget	12/31/20	\$ 50,000.00
Deputy labor increases	4/18/19	\$ 73,584.00
Munis upgrade - new server costs	5/2/19	\$ 7,006.00
Crack Seal & Seal Coat Pavement Maintenance Project	5/2/19	\$ 4,150.00
Soccer shelter capital project - funds needed to finish project	5/22/19	\$ 67,813.00

Community Gardens	7/17/19	\$	39,500.00
New Positions & equipment needs to replace James Kearney	7/17/19	\$	53,057.00
Sources of Strength - expenses not requested during the budget process	8/26/19	\$	13,500.00
IMS/21 Full Text Search Module for Imaging System	11/7/19	\$	14,377.00
Increase in legal fees due to overbudget in other operating category	12/31/19	\$	3,877.00
Additional funds needed for unforeseen electrical work needed.	4/30/18	\$	50,000.00
Bids came in higher on second time bid out for work	5/30/18	\$	50,000.00
Cyber Security Architect Position	6/30/18	\$	45,448.00
Replace softball diamond outfield fences	10/1/18	\$	14,000.00
Labor overages from Airport Director turnover & overtime costs	12/1/18	\$	6,500.00
Overages in data processing for the larger size of ballots in April election	12/31/18	\$	6,500.00
Lost Interest on Buckstaff Delinquent Property Taxes	7/27/17	\$	30,011.00
Furniture for office relocation (workstations and file cabinets)	8/11/17	\$	15,000.00
Additional funds to complete the resurfacing project - the Facilities Department parking lot resurfacing.	8/11/17	\$	34,000.00
File storage system - part of relocation, to be purchased prior to remodeling of space in Courthouse	9/20/17	\$	150,000.00
Increase funding due to additional costs to meet the State building inspector requirements.	10/5/17	\$	15,000.00
Sick leave payout - over budget	12/31/17	\$	23,750.00

**GENERAL FUND BALANCE USES 2017 -- 2023**  
**NON CAPITAL PROJECTS**

*(Amounts listed in red are over \$15,000 but under \$40,000)*

<b>Use</b>	<b>Date</b>	<b>Amount</b>
PVHC Industrial Dishwasher Replacement from the General Fund	10/01/22	\$ 29,600.00
PVHC Water Heater Replacement from the General Fund	10/01/22	\$ 87,924.00
New Department of Administration Director position	07/22/22	\$ 36,925.00
Miscellaneous & Unclassified Budget Overages	12/01/21	\$ 174,000.00
PO #20190287 adjustment (Facilities)	01/01/20	\$ 900.00
PO #20190612 adjustment (County Clerk)	03/01/20	\$ 1,687.00
UWO-Fox Cities Campus - Various roof repairs	06/01/20	\$ 25,000.00
UWO-Fox Cities Campus - revenue adjustment	08/01/20	\$ 21,919.00
Info Systems - Fiber Work for County Highway A	08/01/20	\$ 150,000.00
Clerk of Courts - Video Conferencing Equipment	06/01/19	\$ 1,976.00
Public Health rollover correction	08/01/19	\$ 1,603.00
UWO-FCC Carryover Expenses - missed Outagamie County revenues	10/01/19	\$ 16,787.00
UWO-FCC Roof Repairs	11/01/19	\$ 25,000.00
Purchase Order Rollovers (Parks & Public Health)	12/01/19	\$ 2,660.00
Soccer shelter rebuilding project	04/01/18	\$ 50,000.00
Type I Carryover (LWCD-missing amount)	05/01/18	\$ 21,000.00
Purchase of additional land for Parks-Expo (Netzer property)	06/01/18	\$ 175,000.00
Labor budget transfer from GF contingency fund to Airport	11/01/18	\$ 6,500.00
Lake Winnebago Management Plan Grants Coordinator position	01/01/17	\$ 20,000.00
Payout wages - Public Health (Pinter)	04/01/17	\$ 331.00
Sale of Land to County - Marwede Resolution #231-122017	12/01/17	\$ 95,000.00
Corporation Counsel labor overages	12/01/17	\$ 6,500.00
Refund Excess Property Taxes	12/01/17	\$ 104,728.00

1 **231-052023**

2

3 **RESOLUTION: Petitioning the Secretary of Transportation for Airport Improvement Aid**

4

5

6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, Winnebago County, Wisconsin hereinafter referred to as the sponsor, being a municipal body  
8 corporate of the State of Wisconsin, is authorized by Wis. Stat. §114.11, to acquire, establish, construct, own,  
9 control, lease, equip, improve, maintain, and operate an airport; and

10 **WHEREAS**, the sponsor desires to develop or improve the Wittman Regional Airport, Winnebago County,  
11 Wisconsin,

12 **"PETITION FOR AIRPORT PROJECT"**

13 **WHEREAS**, the foregoing proposal for airport improvements has been referred to the County Aviation  
14 Committee for its consideration and report prior to County Board action as required by Wis. Stat. §114.33(2), and

15 **WHEREAS**, a public hearing was held prior to adoption of this petition in accordance with Wis. Stat. §114.33(2)  
16 as amended, and a transcript of the hearing is transmitted with this petition, and

17 **WHEREAS**, airport users have been consulted in formulation of the improvements included in this resolution,  
18 and

19

20 **THEREFORE, BE IT RESOLVED**, by the sponsor that a petition for federal and (or) state aid in the following  
21 form is hereby approved:

22

23 The petitioner, desiring to sponsor an airport development project with federal and state aid or state aid only,  
24 in accordance with applicable state and federal laws, respectfully represents and states:

25

26 1. That the airport, which it is desired to develop, should generally conform to the requirements for a  
27 general aviation type airport as defined by the Federal Aviation Administration.

28

29 2. The character, extent, and kind of improvements desired under the project are as follows: Air Traffic  
30 Control Tower Upgrades; Clear and maintain runway approaches as stated in Wis. Admin. Code Trans  
31 §55, and any necessary related work.

32

33 3. That the airport project, which your petitioner desires to sponsor, is necessary for the following reasons:  
34 to meet the existing and future needs of the airport.

35

36 **WHEREAS**, it is recognized that the improvements petitioned for as listed will be funded individually or  
37 collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate  
38 cost of the airport development projects described above which are to be paid by the sponsor to the Secretary of the  
39 Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes  
40 of the project; any unneeded and unspent balance after the project is completed is to be returned to the sponsor by  
41 the Secretary; the sponsor will make available any additional monies that may be found necessary, upon request of

42 the Secretary, to complete the project as described above; the Secretary shall have the right to suspend or  
43 discontinue the project at any time additional monies are found to be necessary by the Secretary, and the sponsor  
44 does not provide the same; in the event the sponsor unilaterally terminates the project, all reasonable federal and  
45 state expenditures related to the project shall be paid by the sponsor; and

46

47 **WHEREAS**, the sponsor is required by Wis. Stat. §114.32(5) to designate the Secretary as its agent to  
48 accept, receive, receipt for and disburse any funds granted by the United States under the Federal Airport and  
49 Airway Improvement Act, and is authorized by law to designate the Secretary as its agent for other purposes.

50

51 **"DESIGNATION OF SECRETARY OF TRANSPORTATION AS SPONSOR'S AGENT"**

52 **THEREFORE, BE IT RESOLVED**, by the sponsor that the Secretary is hereby designated as its agent and is  
53 requested to agree to act as such, in matters relating to the airport development project described above, and is  
54 hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed  
55 project whether by contract, agreement, force account or otherwise; and particularly, to accept, receive, receipt for  
56 and disburse federal monies or other monies, either public or private, for the acquisition, construction, improvement,  
57 maintenance and operation of the airport; and, to acquire property or interests in property by purchase, gift, lease, or  
58 eminent domain under Wis. Stat. §32.02; and, to supervise the work of any engineer, appraiser, negotiator, contractor  
59 or other person employed by the Secretary; and, to execute any assurances or other documents required or  
60 requested by any agency of the federal government and to comply with all federal and state laws, rules, and  
61 regulations relating to airport development projects.

62

63 **FURTHER**, the sponsor request that the Secretary provide, per Wis. Stat. §114.33(8)(a), that the sponsor may  
64 acquire certain parts of the required land or interests in land that the secretary shall find necessary to complete the  
65 aforesaid project.

66

67 **"AIRPORT OWNER ASSURANCES"**

68 **AND BE IT FURTHER RESOLVED**, that the sponsor agrees to maintain and operate the airport in accordance with  
69 certain conditions established in Wis. Admin. Code Trans §55, or in accordance with sponsor assurances  
70 enumerated in a federal grant agreement.

71

72 **AND BE IT FURTHER RESOLVED THAT THE** County Executive and County Clerk be authorized to sign and  
73 execute the agency agreement and federal block grant owner assurances authorized by this resolution.

74

75 **Fiscal Note:** *No immediate fiscal impact. The resolution will facilitate future eligibility for federal block grant funds*  
76 *through the Wisconsin Bureau of Aeronautics Capital Improvements Program.*

77

78 Respectfully submitted by:

79 **AVIATION COMMITTEE**

80 Committee Vote: **Approved 5/0**

81 Vote Required for Passage: **Majority of Those Present**

82

83 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2023.

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\_\_\_\_\_  
Jonathan D. Doemel  
Winnebago County Executive

**CERTIFICATION**

I, Julie A. Barthels, Clerk of Winnebago County, Wisconsin, do hereby certify that the foregoing is a correct copy of a resolution introduced at a monthly meeting of the Winnebago County Board of Supervisors on - \_\_\_\_\_ 2023, adopted by a majority vote, and recorded in the minutes of said meeting.

\_\_\_\_\_  
Julie A. Barthels, County Clerk

## AGENDA ITEM REPORT

DATE: May 16, 2023

TO: WINNEBAGO COUNTY BOARD OF SUPERVISORS

FROM: JIM SCHELL, AIRPORT DIRECTOR

RE: AIRPORT DEVELOPMENT PETITION FOR FEDERAL AND STATE AID

### **Background:**

As a part of receiving federal and state airport aid, Wisconsin public airports have to petition the state every 5 years or as-needed when new projects arise. A new project has been identified, thus a new petition is required. The petition process for Wittman Regional Airport included a hearing for public comments that took place on April 25, 2023. The transcription of that hearing is included as an attachment.

The Air Traffic Control Tower Upgrades project is a result of being awarded a competitive federal grant through the Bipartisan Infrastructure Law. This 100% federal grant will be used to upgrade the control tower's chiller system, access control system, telephones, intercom and CCTV system, and to provide new chairs for air traffic controllers and tower cab window shades.

The "Clear and maintain runway approaches as stated in Wis. Admin. Code Trans §55, and any necessary related work" project is included in all petitions (requested by the state) to cover any grant assistance needed to ensure runway approaches remain clear of obstructions. There is no specific project related to clearing runway approaches at this time.

### **Policy Discussion:**

This resolution allows the County Executive to sign the Agency Agreement and Federal Block Grant Owner Assurances document. This authorizes the state to act as agent for Winnebago County for airport capital projects and accepts the federal block grant owner assurances. The end result of this petition allows for projects to be placed on the Wisconsin Bureau of Aeronautics Capital Improvement Plan and be eligible for grant assistance.

### **Requested Action:**

Approve the resolution authorizing the County Executive to sign the Agency Agreement and Federal Block Grant Owner Assurances.

### **Committee Action:**

Approved by the Aviation Committee on May 3, 2023, 5/0.

### **Attachments:**

Agency Agreement and Assurances  
Public Hearing Transcript

IN THE STATE OF WISCONSIN

WINNEBAGO COUNTY

WITTMAN REGIONAL AIRPORT

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IN THE MATTER OF:

WITTMAN REGIONAL AIRPORT

REGARDING:

2023 PETITION FOR FEDERAL AND STATE AID

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TRANSCRIPT OF PROCEEDINGS

PUBLIC HEARING

APRIL 25, 2023

JIM SCHELL

Airport Director

3:00 PM

At Wittman Regional Airport

525 West 20<sup>th</sup> Avenue

Oshkosh, WI

Kim Maki

Administrative Associate, Wittman Regional Airport, Transcribing

APPEARANCES

JIM SCHELL, Airport Director, and CAMERON HALLOCK, Deputy Director, Wittman Regional Airport, 525 West 20<sup>th</sup> Avenue, Oshkosh, Wisconsin, 54902

Present: Fred Stadler, Wittman Regional Airport Tenant; Tom Gabert, Wittman Regional Airport Tenant; Joe Norris, Wittman Regional Airport Tenant; Geoff Downey, Wittman Regional Airport Tenant; Jeff Smith, Wittman Regional Airport Tenant; Larry and Debbie Last, Wittman Regional Airport Tenants

Virtual: Jack Pelton, EAA

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## PROCEEDINGS

(3:00 PM)

MR. SCHELL: Thank you everybody for coming today. Bigger crowd than I expected for our Petition for Federal and State Airport Aid. This is a hearing that we have to host periodically in order to be eligible for any grant assistance. It's a state requirement, so any federal or state grant assistance that we receive whether it be our typical AIP funding, or, in this case we're holding this public hearing for one specific grant we were just awarded which was through the Bipartisan Infrastructure Law (BIL). The BIL funding that has been out there now for awhile specifically aimed at doing upgrades to Air Traffic Control Towers in the United States. I'll talk about that here when we get to that point. As far as this process goes, public airports that are in the NPIAS or the National Plan of Integrated Airport Systems and the State Aviation System Plan for the state of Wisconsin that rely on federal or state grant funding for their capital projects have to undergo this process either the minimum of every five years or you can petition as frequently as you need to if new projects come up. In this case, the grant we have just been awarded is for the control tower. Typically speaking, our AIP projects are in a share of 90% Federal, 5% State, and 5% focal matched or sponsored. In this case the BIL or the infrastructure grant that we are receiving is 100% Federal. State Aid can be used for projects even when federal dollars are unavailable. We actually had this hearing back in the fall for a much larger list of projects that was precipitated partially by our Master Plan that we've been working our way through and also a number of projects that have been identified since the last time we held a petition. Prior to our fall 2022 was a petition in 2017. So the number of projects that have been completed recently with other federal or state aid or a combination of both. Currently we have an ongoing project on our east GA side of the field to construct hangars. This terminal facility that you are sitting in will be another example of a state aid project. Taxiway Alpha reconstruction back in 2020 was federally funded and state funded along with our match. The process for receiving capital funds at

this point in time we are at the Petition process, which is Public Hearing in order to get any feedback or input from anyone in the public about anything that is on the current petition. This case it's really just, I guess it's two projects technically, but it's one main project that we're having the hearing for today. State BOA Capital Improvement Plan which the Bureau of Aeronautics holds our capital plan for the Federal Aviation Administration, so they're our primary planning agency that every time we're going through an update in the CIP, we work with the Bureau of Aeronautics, and they forward that on to the FAA. Also, if there's any funding match that is required from Winnebago County, that's also in our own county CIP plan as well, depending on the project. Then, typically speaking, if we have any county match, which in this case we do not, we would go to the county board for a funding request for a match. Then we would file the appropriate paperwork through the BOA if it's strictly state only through the Bureau of Aeronautics, but if it's federal grant, then that's also sent to the Federal Aviation Administration. Then we would typically go out to bid on most projects. The Petition process, again, like I mentioned, is a state requirement by statute. It lists projects in our CIP that might be considered in the next ten years. We don't prioritize any of our funding in this stage. Simply a public hearing to get feedback on a project or set of projects. Ultimately the petition documents would go to the Aviation Committee and then the Winnebago County Board of Supervisors for approval and signature. What that does is boils down to an agency agreement that we sign with the Bureau of Aeronautics. We are a block grant state in Wisconsin so essentially anything federal grant funding flows through the Wisconsin Bureau of Aeronautics as our agent for those funds. That is the same with any airport in the NPIAS in the state of Wisconsin. Air Traffic Control Tower upgrades. We received a BIL Grant recently within the last thirty days awarded to upgrade various components of our Air Traffic Control Tower. We are a federal contract tower with Winnebago County owning the facility itself. Planned improvements include replacing of the chiller system, chairs for the controllers up in the tower cab, replacement of window shades for the tower cab, new telephones, a new access control system, intercom system, and potentially CCTV cameras. Those are the items that were essentially included in our grant application for this particular BIL Grant. We were awarded a grant in the amount of two hundred thousand dollars to complete that work. So with that, that is the primary reason we are here today. To have our Petition Hearing on the two hundred-thousand-dollar BIL Grant for the control tower. I'd be happy to take any questions that you might have. Your questions will be formulated into minutes for the meeting that we publish along with the rest of the petition.

MR. HALLOCK: If you wish to speak, please say your name and address too for our transcript.

MR. STADLER: Fred Stadler from Oshkosh. Just curious about the closed-circuit TV. Is that for the perimeter of the tower?

MR. SCHELL: I think primarily we are envisioning that being interior. But will probably be for the primary entrances to the building. It will be security related and so it's a federal facility through the federal contract with the FAA and could be a part of the project but it's something that was included in our grant application. We have two-hundred-thousand dollars. Two-hundred-thousand dollars may not go as far as it would have a few years ago, but our primary goal for this project, the biggest of them, would be the replacing of the chiller system.

MR. NORRIS: Joe Norris, Oshkosh. What is the chiller system? What does it do?

MR. SCHELL: It's a component of the HVAC for the air conditioning. When that chiller was installed back in 2008, it is still to this day running on what they call R-22 refrigerant. That is being phased out for quite a few years now. Getting additional refrigerant for that system has been pretty cost prohibitive. It's getting more and more expensive every single year. We actually already had that chiller on our county CIP this year, in our operating budget for this year to have that replaced. So it would have been 100% county funded if we didn't receive this grant.

MR. DOWNEY: Geoff Downey, Lowell, Wisconsin. I think this is very well needed. Great job for getting it done. Very well done, makes sense. Getting the grant money is phenomenal for the airport.

MR. NORRIS: Joe Norris again. So the tower was built, when did you say, 2008 ish?

MR. SCHELL: I believe it was opened in 2008.

MR. NORRIS: So, geez, that's older than I thought. So that's what, fifteen years? So telephones, needing new telephones. They're wore out or they're upgrading the system, they're part of the intercom system? Is that what we're talking about there?

MR. SCHELL: I believe there are some short comings to the telecommunication devices that are in the tower now. The FAA stipulates a minimum equipment list for any contract tower. A number of those items on that list is part of the grant application. Things like window shades have a lifespan, they get pulled down just about every single day in the tower cab. They have a lifespan of about seven to ten years. We had to replace them at my former airport while I was there. Things that are in the need of an upgrade. This is our time to get these things replaced.

MRS. LAST: I have a question. Debbie Last, Oshkosh, Wisconsin. Will the whole list be accomplished? Or is just priority and amount of money?

MR. SCHELL: The whole list up here?

MRS. LAST: Yes.

MR. SCHELL: I think it will go to priority and the amount of funds available. We'll put this out to bid as we would any federal project through their procurement requirements. It's more or less listed in order of priority up there. We'll see what available funds we have as bids come in. If we put the whole package out to bid and it's four-hundred-thousand dollars, we'll accomplish about half of it.

Any other questions or comments?

Hearing none, we'll move onto the next project.

This project has been requested to be on every petition from the State Bureau of Aeronautics. This was on last fall's as well, but they have asked us to have this on every single one. Just a standard clear and maintain runway approaches as stated in Wisconsin Administrative Code Transportation Chapter 55, and any necessary related work. Essentially keeping our approaches to our runways clear of obstructions that we can control to the best of our abilities as required by statute. Any questions on that one?

Mr. STADLER: Are there obstructions other than from the diagonal runways?

MR. SCHELL: I believe there are. There are certain obstructions that are out of our control. If it's a tree that we don't own, we can request property owners to top those trees or we can get the city involved if it's something the city can enforce. It's a blanket request for the petition process. We continually keep tabs on that. We have the State of Wisconsin out for an airfield inspection, it's called a fifty ten record inspection and they take a look at that pretty closely. We've had obstructions in the last few years, primarily trees, that we've been able to remove when they've become an issue. If it's on our property, it's very easy. If it's on EAA property, it's typically very easy. Or if it's on adjoining property's where we have good a relationship with the property owner, we do our best to remove those obstructions as we identify them.

Any other questions or comments?

Seeing none, we'll move onto the next steps for this petition.

Once we have the minutes typed up, it will go with a set of documents to the Aviation Committee for approval at our next meeting, which is next week. It will then go onto the May County Board meeting for Resolution Approval.

Essentially it will have an agenda item report, or cover memo, a set of minutes, and any other required documents for the petition process itself for approval and signature. Again, this is being held to go through the public hearing process to accept the BIL Grant for the tower upgrades. With that, I believe we close the public hearing.

MR. HALLOCK: We just had our first Zoom attendee. Mr. Pelton.

Mr. SCHELL: OK. Does he have a question or a comment? Anyone on Zoom? I'm sorry I didn't realize we had anyone on Zoom. Any question or comment about the public hearing for this petition? I think I heard Jack. Are you on there Jack?

MR. PELTON: Yes I am.

MR. SCHELL: Did you have any questions or comments regarding anything with the hearing?

MR. PELTON: No, I didn't. I'm just leaving myself on mute. If I have a question, I will come off mute. I just don't want to have background noise.

MR. SCHELL: OK. Well, with that, we will close the public hearing for today and I appreciate everyone for coming.

(Hearing adjourned at 3:21 PM)

**AGENCY AGREEMENT AND  
FEDERAL BLOCK GRANT OWNER ASSURANCES**

**Department of Transportation  
Bureau of Aeronautics  
Madison, Wisconsin**

WHEREAS, the Winnebago County, Winnebago County, Wisconsin, hereinafter referred to as the sponsor, desires to sponsor an airport development project to be constructed with federal aid and/or state aid, specifically, the Wittman Regional Airport project to:

Air Traffic Control Tower Upgrades; Clear and maintain runway approaches as stated in Wis. Admin. Code Trans §55, and any necessary related work.

WHEREAS, the sponsor adopted a resolution on \_\_\_\_\_, 2023, a copy of which is attached and the prescribed terms and conditions of which are fully incorporated into this agreement, designating the Secretary as its agent and requesting the Secretary to act as such as set forth in the resolution, and agreeing to maintain and operate the airport in accordance with certain conditions; and

**AGENCY AGREEMENT** .....

WHEREAS, upon such request, the Secretary is authorized by law to act as agent for the sponsor until financial closing of this project;

NOW THEREFORE, the sponsor and the Secretary do mutually agree that the Secretary shall act as the sponsor's agent in the matter of the airport development as provided by law and as set forth in the referenced resolution; provided, however, that the Secretary is not required to provide legal services to the sponsor.

By: SECRETARY OF TRANSPORTATION

\_\_\_\_\_  
David M. Greene, Director (Date)  
Bureau of Aeronautics

**FEDERAL BLOCK GRANT OWNER ASSURANCES** .....

WHEREAS, the sponsor does agree to the conditions established in Wis. Admin. Code Trans §55, and for projects receiving federal aid, to the attached federal sponsor assurances, which are a condition of a federal grant of funds.

The federal block grant owner assurances shall remain in full force and effect throughout the useful life of the facilities developed under this project, but in any event not to exceed twenty (20) years from the date of the finding (except for land projects, which shall run in perpetuity);

Acceptance: The sponsor does hereby accept the agency agreement and the federal block grant owner assurances.

Sponsor: Winnebago County, Wisconsin

\_\_\_\_\_  
Name  
\_\_\_\_\_  
Title  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Name  
\_\_\_\_\_  
Title  
\_\_\_\_\_  
Date

1 232--052023

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3 **RESOLUTION:** Approving \$150,000 from the Spirit Fund's County Government Projects Category to  
4 improve Meeting Room Virtual Capabilities and Provide other Technology Upgrades to  
5 Support Higher Quality Streaming including Paperless Agenda Packet Options  
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7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, in 2022, the Winnebago County Board of Supervisors approved board rule 22.11, which  
9 requires all County Board, Committee, Commission, Board meetings to be held in a hybrid format with all meetings  
10 streamed and made available after the meeting; and

11 **WHEREAS**, the Winnebago County Board Room in the courthouse and many meeting rooms across county  
12 properties lack technology which makes it difficult to follow and hear the meeting via the streaming product; and

13 **WHEREAS**, county staff desire software to improve meeting agenda preparation and this Board approved  
14 funding for such software in the 2023 Annual Budget; and

15 **WHEREAS**, numerous members of the Winnebago County Board of Supervisors have requested agenda  
16 packets be made available to the public on the county's website in a uniform manner; there has also been a request for  
17 paperless agenda packets; and

18 **WHEREAS**, streamlining the agenda packet preparation and posting process will save county staff time and  
19 ensure a more open and transparent county government; and

20 **WHEREAS**, several proposals have been received for agenda preparation software which all require some  
21 investment in technology infrastructure to ensure streaming services can be properly utilized and accessed; and

22 **WHEREAS**, nothing in this Resolution will require agendas to be exclusively paperless or alter Winnebago  
23 County Board rules; and

24 **WHEREAS**, once enacted, Winnebago County will host on its website paperless agenda packets and meetings  
25 which have better quality and are indexed to specific items on each meeting's agenda.

26

27 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that \$150,000 from  
28 the Spirit Fund's County Government Projects category be appropriated to improve meeting room virtual capabilities  
29 and provide other technology upgrades to support higher quality streaming with paperless agenda packet options.

30

31 Fiscal Note: *This spending will decrease the Spirit Fund by \$150,000. It will fall in the County Government Projects*  
32 *category, which is about 20% appropriated with \$13,345,000 available for appropriation.*

33

34 Respectfully submitted by:

35 **ARPA STRATEGY AND OUTCOME COMMISSION**

36 Committee Vote: **8-0**

37 Vote Required for Passage: **Two-Thirds of Membership**

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39 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2023.

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\_\_\_\_\_  
Jonathan D. Doemel  
Winnebago County Executive

# Agenda Item Report



**Winnebago County**  
*The Wave of the Future*

DATE: April 26, 2023

FROM: County Executive Jon Doemel

RE: Resolution Approving \$150,000 from the Spirit Fund to be Used to improve Meeting Room Virtual Capabilities and other Technology Upgrades to Support Higher Quality Streaming with Paperless Agenda Packet Options

## **General Description:**

Request of a \$150,000 appropriation to improve the technology in multiple meeting rooms to allow for better recorded committee meetings, virtual access to conference rooms, and to better implement software to allow streamlined and paperless agenda packets

## **Action Requested:**

Motion to Recommend Passage of the Resolution.

## **Procedural Steps:**

Committee of Jurisdiction: ARPA Strategy & Outcomes Commission Meeting date: May 4, 2023

Action taken:       APPROVED       Vote: 8-0

County Board

Meeting date: May 16, 2023

## **Background:**

Last year the county board changed board rules to require hybrid (in person and virtual) access to all committee and county board meetings. Additionally, the meetings are to be streamed, archived, and posted for citizens to review later.

Several county board members have requested packets electronically and county staff have requested to have a less manual and seamless committee agenda preparation software to reduce the amount of resources it takes to put a packet together. The county board approved \$25,000 in the 2023 Annual Budget for such software and the county administration is in the process of reviewing several proposals.

In addition to paperless and streamlined agenda preparation, the proposals also allow for higher quality recordings and streaming of meetings. Future videos could include indexing of meetings so that a watcher could skip ahead based on agenda items which interest him or her.

The county's current streaming process is to use OWL conference room cameras, which can be difficult to hear on the "far side." Many committee discussions are inaudible.

Lastly, the county lacks good virtual meeting rooms for day-to-day meetings with outside groups and stakeholders. Winnebago County needs a few conference rooms which could accommodate virtual meetings.

Winnebago County would also have the ability to post agenda packets to the website more effectively.

**Policy Discussion:**

Nothing in this resolution would change how packets are distributed to supervisors. This resolution does not change county board rules or the practice to mail packets. However, supervisors who want to better utilize their iPad would have the ability to go paperless with the already approved Agenda Preparation software.

It is clear Winnebago County needs to improve our streaming and virtual experience for our citizens, board members, and employees. It will be more cost effective to include upgrades to the technology in the agenda prep software project.

This will ensure all technology is uniform across the county and compatible with the software we purchase.

In the end, this project will save staff time and allow for a better paperless product. Most importantly, this project will increase transparency for the public to follow their county government in action.

The appropriation requested is estimated to create quality virtual meeting space in all of the county buildings. The priority would be the county board room, CAB 120, Coughlin Meeting Rooms, Oshkosh Human Services, and other conference rooms.

This complies with the Framework of Spirit Fund Spending approved by the ARPA Strategy and Outcomes Commission because it is one-time-spending, will assist in sustainability planning as it will make the county more efficient, and will assist with the quality of life as citizens can better follow their county government.

**Attachments:**

Draft Resolution w/ fiscal note.

1 233-052023

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**ORDINANCE: Invoking the Authority of Wis. Stat. 59.10(1) for Winnebago County to Become a Self-Organized County**

**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, Winnebago County desires to achieve the maximum amount of flexibility relating to its local administrative affairs and governance by becoming a self-organized county pursuant to Section 59.10, Wis. Stats., and;

**WHEREAS**, Section 59.10, Wis. Stats. provides that Winnebago County may become self-organized by adopting an ordinance electing to become self-organized and filing a certified copy of the ordinance with the Secretary of State, and;

**WHEREAS**, a county which has elected to become self-organizing may adopt its own policies limited to compensation for County Board Supervisors, filling vacancies for County Board Supervisors, and creating staggered terms for County Board Supervisors.

**NOW, THEREFORE, BE IT RESOLVED BY THE WINNEBAGO COUNTY BOARD OF SUPERVISORS THAT WINNEBAGO COUNTY DOES ORDAIN AS FOLLOWS:**

It hereby elects to become self-organized pursuant to Section 59.10(1), Wis. Stats.

**BE IT FURTHER ORDAINED** by the Winnebago County Board of Supervisors that the Winnebago County Clerk shall file a certified copy of this Ordinance with the Secretary of State for the State of Wisconsin.

**BE IT FURTHER ORDAINED** by the Winnebago County Board of Supervisors that 0.00 of the General Code will be created to say that Winnebago County is a self-organizing county.

*Fiscal Note: No Fiscal Impact.*

Respectfully submitted by:  
**AD HOC ON PER DIEM TASK FORCE**

Committee Vote: **7-0**

Respectfully submitted by:  
**JUDICIARY AND PUBLIC SAFETY COMMITTEE**

Committee Vote: **4-1**

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Jonathan D. Doemel  
Winnebago County Executive

# Agenda Item Report



**Winnebago County**  
*The Wave of the Future*

DATE: May 8, 2023

FROM: Ad-Hoc Task Force on Per Diems

RE: Invoking the Authority of Wis. Stat. 59.10(1) for Winnebago County to Become a Self-Organized County

## **General Description:**

Self-organization is a process used by county boards that provides the board with alternatives to some of the specific procedures otherwise prohibited in Wis. Stat. Chapter 59. A county which has undergone self-organization may adopt its own policies regarding:

- Use of staggered terms for the supervisors, electing half of them each year rather than electing them all each even-numbered year. §59.10(1)(b). Without self-organization, all supervisors are to be elected on the first Tuesday in April in even-numbered years and take office on the third Tuesday in April of that year. §59.10(3)(d).
- Compensation of supervisors for attendance at board meetings and paying mileage. §59.10(1)(c). While non-self-organized boards already have a number of options\*, self-organization would allow the board to be as creative as it wished, except that compensation would have to be set by the statutorily required date and the board could not give a mid-term compensation increase for itself.
- Filling vacancies in the office of county supervisor. §59.10(1)(d). A county may determine the procedures for filling a vacancy. Without self-organization, vacancies are filled by the board chairperson for the unexpired term, with the approval of the board. §59.10(3)(e).

## **Action Requested:**

Invoke the Authority of Wis. Stat. 59.10(1) for Winnebago County to Become a Self-Organized County.

## **Procedural Steps:**

Committee of Jurisdiction: **AD HOC ON PER DIEM TASK FORCE** Meeting date: 04-24-2023  
Action taken: APPROVED Vote: 7-0

Committee of Jurisdiction: **JUDICIARY AND PUBLIC SAFETY** Meeting date: 05-01-2023  
Action taken: APPROVED Vote: 4-1

County Board Meeting date: 05-16-2023

**Background:**

Self-organization is a process used by county boards that provides the board with alternatives to some of the specific procedures otherwise mandated in Chapter 59, Wisconsin Statutes. A county that has undertaken self-organization has given itself somewhat more flexibility in the manner in which its board of supervisors may operate. This narrow power to control several elements of county board functioning is established in §59.10(1). It was given to counties during the 1970s, when the legislature decided that counties needed some flexibility in these matters.

Counties are completely subject to state law; they have no constitutional home rule authority as do cities and villages. The statutes have historically dictated almost all elements of substance, policy, and procedure for counties. Chapter 59, the basic law under which counties operate, contains more than 150 optional powers which counties may invoke by action of the county board.

**Policy Discussion:**

County boards are granted clear authority to change the way they do business in very specific areas of board functioning if they undertake self-organization. In the absence of self-organization, county boards are given broadly stated, but vague, authority in administrative and organizational matters as set forth in Wis. Stat. §59.03 and §59.04.

**Attachments:**

Self-Organized Counties

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\* Note: In the absence of self-organization, the controlling statutes regarding compensation of county board members are as follows:

**Wis. Stat. §59.10(3)(f) Compensation.** Each supervisor shall be paid a per diem by the county for each day he or she attends a meeting of the board. Any board may, at its annual meeting, by a two-thirds vote of all the members, fix the compensation of the board members to be next elected. Any board may also provide additional compensation for the chairperson.

**Wis. Stat. §59.10(3)(g) Mileage.** Each supervisor shall, for each day that he or she attends a meeting of the board, receive mileage for each mile traveled in going to and returning from the meetings by the most usual traveled route at the rate established by the board pursuant to §59.22 as the standard mileage allowance for all county employees and officers.

**Wis. Stat. §59.10(3)(h) Limitation on compensation.** Except for services as a member of a committee as provided in §59.13, no supervisor shall be paid for more days' attendance on the board in any year than is set out in this schedule: In counties having a population of less than 25,000, 20 days; at least 25,000 but less than 100,000, 25 days; at least 100,000 but less than 500,000, 30 days.

**Wis. Stat. §59.10(3)(i) Alternative compensation.** As an alternative method of compensation, in counties having a population of less than 750,000, including counties containing only one town, the board may at its annual meeting, by a two-thirds vote of the members entitled to a seat, fix the compensation of the supervisors to be next elected at an annual salary for all services for the county including all committee services, except the per diem allowance for services in acquiring highway rights of way set forth in §84.09(4). The board may, in like manner, allow additional salary for the members of the highway committee and for the chairperson of the board. In addition to the salary, the supervisors

shall receive mileage as provided in par.(g) for each day's attendance at board meetings or for attendance at not to exceed 2 committee meetings in any one day.

**Wis. Stat. §59.10(3)(j) Supplementary compensation.** The board, in establishing an annual salary, may enact an ordinance for a per diem for all committee meetings attended in excess of 40 committee and board meetings.



# Winnebago County

*The Wave of the Future*

DATE: May 8, 2023  
TO: Members of the Winnebago County Board of Supervisors  
FROM: Winnebago County Corporation Counsel  
RE: FAQs about Self-Organized Government

## **Background:**

Self-organization is a process used by county boards that provides the board with alternatives to some of the specific procedures otherwise mandated in Chapter 59, Wisconsin Statutes. A county that has undertaken self-organization has given itself somewhat more flexibility in the manner in which its board of supervisors may operate. A county which has undergone self-organization may adopt its own policies regarding:

- A. Compensation of supervisors for attendance at board meetings and paying mileage,
- B. Use of staggered terms for the supervisors, electing half of them each year rather than electing them all each even-numbered year,
- C. Filling vacancies in the office of county supervisor.

## **Frequently Asked Questions:**

**Q: How many Wisconsin counties have become self-organized?**

A: 52 of the 72 counties in Wisconsin.

**Q: Which Counties have elected not to become self-organized?**

A: Barron, Bayfield, Brown, Buffalo, Burnett, Clark, Eau Claire, Florence, Fond du Lac, Forest, Jackson, Kewaunee, Menominee, Milwaukee, Oconto, Outagamie, Sauk, Trempealeau, Waushara, and Winnebago.

**Q: Will becoming self-organized allow the Winnebago County Board of Supervisors to change procedures without any checks and balances?**

A: No. There are only three areas (compensation, staggered terms, and filling board vacancies) that could be affected by becoming self-organized. However, the County Board Supervisors should bring forth a resolution for each separate issue for the County Board to vote on. Nothing changes unless a resolution is brought forward.

**Q: If you change one procedure, do you have to change them all?**

A: No

**Q: Is there another way to change the compensation for Winnebago County Board Supervisors without becoming self-organized?**

A: Wis. Stat. 59.10(3)(f) provides that "any board may, at its annual meeting, by a two-thirds vote of all members, fix compensation of the board members to be next elected."

**Q: When does Winnebago County Board's Annual Meeting take place?**

A: Wis. Stat. 59.11 provides that "Every board shall hold an annual meeting on the Tuesday after the 2nd Monday of November in each year for the purpose of transacting business. Any board may establish by rule an earlier date during October or November for the annual meeting..." Also, Winnebago County Board Rule 4.0 is captioned "Budget Session/Annual Meeting."

**Q: What is the vote required to amend the Winnebago County Board's Department Budget at the annual meeting?**

A: Majority of members present.

**Q: How is self-organization accomplished?**

A: A majority of the County Board adopts an ordinance invoking the authority of the authorizing statute, Wis. Stat. 59.10(1). A certified copy of the adopted ordinance is to be filed by the County Clerk with the Secretary of State. The County Board adopts the policies it decides regarding staggered terms, compensation for board members, and filling vacancies.

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# Self-Organized Counties

## Fact Sheet No. 8

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### Local Government Education Program

February 1997

#### What self-organizing is:

Self-organization is a process used by county boards that provides the board with alternatives to some of the specific procedures otherwise mandated in Chapter 59, Wisconsin Statutes. A county that has undertaken self-organization has given itself somewhat more flexibility in the manner in which its board of supervisors may operate.

This narrow power to control several elements of county board functioning is found in §59.10(1). It was given to counties during the 1970s, when the legislature decided that counties needed some flexibility in these matters. Later, the legislature also provided a little elbow room for county boards in the area of organizing their administrative departments. This latter authority is called administrative home rule. It is found primarily in §§59.03 and 59.04.

Counties are completely subject to state law; they have no constitutional home rule authority as do cities and villages. The statutes have historically dictated almost all elements of substance, policy, and procedure for counties. Chapter 59, the basic law under which counties operate, contains more than 150 optional powers which counties may invoke by action of the county board. These grants are necessary because of the lack of home rule.

#### What it does for a county:

A county which has undergone self-organization may adopt its own policies regarding:

- Use of staggered terms for the supervisors, electing half of them each year rather than electing them all each even-numbered year. [§59.10(1)(b)] Without self-organization, all supervisors are to be elected on the first Tuesday in April in even-numbered years and take office of the third Tuesday in April of that year (except in 1996, when the desire for an early presidential preference primary led the legislature to move the spring general election to mid-March). Self-organization allows the use of staggered terms. [§59.10(3)(d)]
- Compensation of supervisors for attendance at board meetings and paying mileage. [§59.10(1)(c)] Non-self-organized boards already have several options. Self-organization would allow the board to be as creative as it wished, except that compensation would have to be set by the statutorily required date and the board could not give a mid-term compensation increase for itself. For the statutes that control board compensation in the absence of self-organization,

see Note below.

- Filling vacancies in the office of county supervisor. [§59.10(1)(d)] A county may adopt its own procedures. Without self-organization, vacancies are filled by the board chairperson for the unexpired term, with the approval of the board. [§59.10(3)(e)]

## How self-organization is accomplished:

This is a very simple procedure.

- A majority of the whole board adopts an ordinance invoking the authority of the authorizing statute, §59.10(1). A certified copy of the adopted ordinance is filed by the county clerk with the Wisconsin Secretary of State.
- The county board adopts the policies it desires regarding possible staggered terms, compensation for board members, and the method for filling vacancies on the county board.

## How self-organization relates to administrative home rule:

Sections 59.03 and 59.04 of Chapter 59 provide for administrative home rule. This legislation grants counties flexibility in administrative and organizational matters — such as grouping functions into departments and establishing committees to supervise those departments.

The statutory language in the administrative home rule sections is more general than it is in the self-organization section, but administrative home rule has a broad and not clearly defined limit attached to it. Administrative home rule does not apply in areas where the legislature has enacted a statute of “statewide concern.” This is the same language that has been interpreted by the courts and attorney general to restrict municipal home rule considerably. Statewide concern has been interpreted several times similarly to restrict the latitude of counties in administrative home rule.

## Summary

County boards are granted clear authority to change the way they do business in very specific areas of board functioning if they undertake self-organization. In contrast, county boards are given broadly stated, but vague, authority in administrative and organizational matters in §§59.03 and 59.04. This last authority, however, is subject to challenge in the event that the legislature might have enacted another statute considered to be of “statewide concern” in an area where a county board wanted to exercise administrative home rule.

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**Note:** In the *absence* of self-organization, the controlling statutes regarding compensation of county board members are these as quoted:

§59.10(3)(f) **Compensation.** Each supervisor shall be paid a per diem by the county for each day he or she attends a meeting of the board. Any board may, at its annual meeting, by a two-thirds vote of all the members, fix the compensation of the board members to be next elected. Any board may also provide additional compensation for the chairperson.

§59.10(3)(g) **Mileage.** Each supervisor shall, for each day that he or she attends a meeting of the board, receive mileage for each mile traveled in going to and returning from the meetings by the most usual traveled route at the rate established by the board pursuant to §59.22 as the standard mileage allowance for all county employees and officers.

§59.10(3)(h) **Limitation on compensation.** Except for services as a member of a committee as provided in §59.13, no supervisor shall be paid for more days' attendance on the board in any year than is set out in this schedule: In counties having a population of less than 25,000, 20 days; at least 25,000 but less than 100,000, 25 days; at least 100,000 but less than 500,000, 30 days.

§59.10(3)(l) **Alternative compensation.** As an alternative method of compensation, in counties having a population of less than 500,000, including those containing only one town, the board may at its annual meeting, by a two-thirds vote of the members entitled to a seat, fix the compensation of the supervisors to be next elected at an annual salary for all services for the county including all committee services, except the per diem allowance for services in acquiring rights of way set forth in §84.09(4). The board may, in like manner, allow additional salary for the members of the highway committee and for the chairperson of the board. In addition to the salary, the supervisors shall receive mileage as provided in par.(g) for each day's attendance at board meetings or for attendance at not to exceed 2 committee meetings in any one day.

§59.10(3)(j) **Supplementary compensation.** The board, in establishing an annual salary, may enact an ordinance for a per diem for all committee meetings attended in excess of 40 committee and board meetings.

