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NOTICE OF COMMISSION, BOARD OR COMMITTEE MEETING

NAME OF COMMISSION,
BOARD OR COMMITTEE: AD-HOC STRUCTURE REVIEW TASK FORCE

TIME OF MEETING: 9:00 am

DATE OF MEETING: Monday, June 12, 2023

PLACE OF MEETING: Winnebago County Administrative Building
112 Otter Avenue, Oshkosh WI
Room 120

To join this Zoom Meeting via video, use this link:

<https://us02web.zoom.us/j/81684137868?pwd=aFloUE9GSINEWTBVNU1sbThPbGFvUT09>

Meeting ID: 816 8413 7868 Passcode – Task061223

To join this meeting by telephone (312) 626-6799 and enter the Meeting ID: 816 8413 7868

Passcode 8386178255

SUBJECT MATTER OF THE MEETING

NOTE: Members are encouraged to bring their materials from the last meeting.

1. Call to order.
2. Consideration of Minutes of May 25, 2023 meeting.
3. Chair comments on meeting and agenda organization by Supervisor Floam.
4. Public comments within jurisdiction of committee.
5. Communications shared by Committee Members.
6. Discussion: Legal considerations update relayed by Corporation Counsel
7. Discussion: Judiciary & Public Safety Committee writing a follow up resolution to our report.
8. Consideration/Vote: A final report with the summary of our findings and recommendations to the Judiciary & Public Safety Committee.
9. Discussion: Conclusion of our work.
10. Adjourn.

****This meeting is also being posted as a committee meeting for:**

- Judiciary & Public Safety Committee
- Winnebago County Board of Supervisors

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Phone Number: (920) 232-3430

AD-HOC STRUCTURE REVIEW TASK FORCE MEETING

May 25, 2023

Winnebago County Administration Building
112 Otter Avenue, Oshkosh, WI

Members Present: Supervisors Jacob Floam, Brian Defferding, Maribeth Gabert, and Conley Hanson

Zoom: Supervisor Paul Eisen

Motion by Supervisor Hanson, seconded by Supervisor Defferding to strike item 6 from tonight's agenda.
CARRIED BY VOICE VOTE.

1. Meeting called to order by Chairman Jacob Floam at 6:00 p.m.
2. **Consideration of Minutes of May 11, 2023 meeting:**

Motion by Supervisor Gabert, seconded by Supervisor Defferding to approve May 11, 2023 minutes. CARRIED BY VOICE VOTE.
3. **Chair Comments on Meeting and Agenda Organization by Supervisor Floam:**

Chairman Floam apologized for the late notice on pulling item 6.
4. **Public Comments within Jurisdiction of Committee:** No comments.
5. **Communications Shared by Committee Members:**

Supervisor Defferding spoke with former Chairman Shiloh Ramos regarding committee structure. He showed support for this decision to restructure the committees.
6. **Closed Session: Pulled from the Agenda**
7. **Return to Open Session and Resume Regular Business: Never went in to Closed Session.**
8. **Discussion: Discussing the Sum of our Research**

Supervisor Floam conferred with Corporation Counsel as to what the next steps would be after the survey. Any resolution that is drawn up, would have to be drafted by Judiciary and Public Safety. Recommendations can be submitted to JPS from this task force. It was noted that one of the task force members would like to consider downsizing the county board.

Supervisor Defferding feels that the task force should stay focused on the committee structure and not look at the size of the county board.

Supervisor Floam feels that a summary of the findings from this task force is what should be forwarded to the Judiciary and Public Safety Committee.

Supervisor Gabert feels that the task force should stay focused on the committee structure.

Supervisor Hanson feels that the discussions and the research that have been done, have been beneficial. He likes talking about change, but also feels that it doesn't have to happen.
9. **Consideration/Vote: Recommendations to the Judiciary and Public Safety Committee on Structure Options for the Winnebago County Board**

Supervisor Floam would like to submit a report to the Judiciary and Public Safety Committee of the information that has been harvested regarding committee structure.

Supervisor Gabert considers change beneficial but wants to see the committee's flow. She is concerned that with consolidation, the meetings will be very lengthy. If the number of committees decreases, she is worried about the representation for the Legislative Committee.

Supervisor Floam discussed the options that he proposed for the make-up of committee structure. He presented three options. He feels that an ordinance and a resolution to change

the County Board rules would have to be presented to the board to be able to accomplish the changes that the task force are recommending. The Task Force discussed the pros and cons of the different committee structures that were proposed.

Supervisor Defferding noted his feelings as to where departments should fit in the committees listed.

The intent is not to upset anyone with this consolidation, it is to figure out a better way and more efficient process to accomplish county policies.

10. Discussion: Next Meeting Date:

The next meeting is scheduled for June 12, 2023, at 9:00 a.m. in room 120 of the County Administration Building.

11. Adjourned: Motion by Supervisor Gabert, seconded by Supervisor Hanson to adjourn.
CARRIED. The meeting was adjourned at 8:26 p.m.

Submitted by:
Julie A. Barthels
Winnebago County Clerk

Ad Hoc Structure Review Task Force Recommendation to the Judiciary and Public Safety Committee

The Ad Hoc Structure Review Task Force, since its establishment in March, has endeavored to do the research and input necessary to propose a right-sized suite of solutions for structure of the Winnebago County Board. We spoke with other counties, asked for feedback from supervisors and departmental stakeholders in the form of questionnaires, and digested this information thoughtfully. As per our charter, we are recommending to you, the Judiciary and Public Safety Committee, a solution that flows logically. They are laid out below. Just a reminder, we currently have twelve standing committees and three boards of major departments. These fifteen bodies are the only ones that have been considered in our rightsizing efforts.

Eight Standing Committees

This is a solution that is unique for Winnebago County. The new standing committees are laid out below with the proposed member makeup and with what other bodies may be consolidated.

I.) Public Works

- a.) Highway
- b.) Facilities/Property Management
- c.) Solid Waste Board* (may need to be removed from this consolidation)

Membership: This committee will consist of nine members eight of which will be supervisors and one citizen member.

II.) Judiciary and Public Safety

Membership: This committee's makeup and jurisdiction will remain unchanged.

III.) Personnel and Finance

- a.) Information Technology*

Membership: This committee's makeup will remain unchanged.

*The task force recommends that the citizen member spot on Information Technology not be carried over. The duties of Information Technology would be simply transferred to Personnel and Finance.

IV.) Natural Resources

- a.) UW Education/Extension/Agriculture
- b.) Parks/Recreation
- c.) Land Conservation*

Membership: This committee will consist of seven members five of which will be supervisors, one USDA Farm Service Agency representative (as per statute), and one citizen member.

V.) Health and Human Services

- a.) Human Services Board
- b.) Board of Health
- c.) Parkview Health Center

Membership: This committee will consist of nine members six of which will be supervisors and three citizen members.

VI.) Planning and Zoning

Membership: This committee's makeup and jurisdiction will remain unchanged.

VII.) Aviation

Membership: This committee's makeup and jurisdiction will remain unchanged.

VIII.) Legislative

Membership: This committee's jurisdiction will remain unchanged, but will be reduced to the new committee chairs (8x) plus the Winnebago County Board Chairman.

Citizen Participation and Service/Statute Considerations

You will note that this solution still provides for citizen input and expertise that is both mandated by state statute and is ideal for continuity of said citizen service. We reviewed the statutes and made our recommendations based on what they require. We asked Corporation Counsel and Legislative Counsel in Madison to review and confirm what may or may not need to be maintained in terms of citizen members in such a consolidation. For example, Wisconsin Statute outlines that a member of the USDA's Farm Service Agency must be a member on a Land Conservation Committee. The Task Force is under the impression that this would have to be maintained in any consolidation involving Land Conservation. However, since citizen members would now sit on ostensibly more powerful committees, the task force recommends that citizen members not be able to chair these new major standing committees.

Other Committees, Commissions, and Boards:

This does not involve the more minor commissions and boards of jurisdiction (for example the Winnefox Library System, Board of Adjustment, or ADRC). The task force's work focused on the bodies of jurisdiction over major departments.

Summary of our Research

-Summary of the surveys*

Task Force input required before forwarding to JPS