

**ADJOURNED SESSION  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
TUESDAY, DECEMBER 17, 2019**

There will be an Adjourned Session of the Winnebago County Board of Supervisors on Tuesday, December 17, 2019 at 6:00 p.m., in the Supervisors' Room, Fourth Floor, Winnebago County Courthouse, 415 Jackson Street, Oshkosh, Wisconsin. At this meeting, the following will be presented to the Board for its consideration:

- \*Roll Call
- \*Pledge of Allegiance
- \*Invocation
- \*Adopt agenda

**Time will be allowed for persons present to express their opinion on any resolution or ordinance that appears on the agenda, as well as, any matter over which this body has jurisdiction.**

- Correspondence
  - Zoning Petitions:
    - No. 001 – Margaret Yoder; Town of Nekimi; tax parcel no. 012-0346; rezone to A-2
  - Notice of Claim:
    - Notice of Claim from Progressive Group of Insurance Companies on behalf of Ashley Solvang for damage to her vehicle caused by a Winnebago County Snowplow that occurred on 12/01/2019.
  - Resolutions from Other Counties:
    - Florence County – Resolution No. 2019-23: Opposing the enactment of any legislation that would infringe upon the Right of the People to keep and bear arms and consider such laws to be unconstitutional and beyond lawful legislative authority
    - Racine County – Resolution No. 2019-57S: Support of 2019 Assembly Bill 33 and 2019 Senate Bill 39 relating to the expungement of criminal and civil conviction and non-conviction records
    - Sawyer County – Resolution No. 2019-50: Support non-partisan procedure for preparation of Legislative and Congressional redistricting plans
- Reports from Committees, Commissions & Boards
- Approval of the proceedings from the November 19, 2019 County Board meeting
- County Executive's Report
- County Executive's Appointment:
  - Director of Child Support – Julie G. Mabry, Winnebago County Child Support Office Supervisor
- County Board Chairman's Report

**ZONING REPORTS & ORDINANCES**

Report No. 001 – Erma and Marvin C. Potratz - Town of Nekimi.

Amendatory Ordinance No. 12/01/19 – Rezoning from B-3 Regional Business, A-2 General Agriculture, to A-2 General Agriculture, for tax parcel nos. 012-0594-02 & 012-0594-03

Report No. 002 – Dale J. Voskuil – Town of Nepeuskun

Amendatory Ordinance No. 11/02/19 – Rezoning from A-2 General Agriculture to R-1 Rural Residential for tax parcel nos. 014-0283 & 014-0283-03

**RESOLUTIONS AND ORDINANCES**

**MOTION TO SUSPEND**

**COUNTY BOARD RULE 5.11:**

Suspend County Board Rule 5.11 – The Chair's appointment to fill a County Board vacancy shall be made not later than 60 days after the vacancy occurs

Submitted by:

SHILOH RAMOS, DIST. 5

**Vote Required: Two-Thirds of Members Present**

**RESOLUTION NO. 249-122019:**

Disallow Claim of Sophia Kue

Submitted by:

PERSONNEL AND FINANCE COMMITTEE

**Vote Required: Majority of Those Present**

- RESOLUTION NO. 250-122019: Authorize a Transfer of \$15,563 from the Undesignated General Fund Balance to the Winnebago County Office of Corporation Counsel's Labor Accounts for Fiscal Year 2020 to Increase the Hours of Three (3) Paralegals from 37.5 to 40 Hours a Week and to Accommodate the Higher Than Originally Budgeted Wages of a Recently-Hired Paralegal  
Submitted by:  
JUDICIARY & PUBLIC SAFETY COMMITTEE  
PERSONNEL & FINANCE COMMITTEE  
**Vote Required: Two-Thirds of Membership**
- RESOLUTION NO. 251-122019: Authorize a Capital Project for Wittman Regional Airport to Construct a New General Aviation Terminal Building at a Cost of \$5.7 Million, to be Funded as Follows: \$2 Million Transferred from the Undesignated General Fund Balance; 1.9 Million of Bond Proceeds; and 1.8 Million Reimbursed from the Wisconsin Department of Transportation – Bureau of Aeronautics (WI DOT BOA)  
Submitted by:  
AVIATION COMMITTEE  
FACILITIES & PROPERTY MANAGEMENT COMMITTEE  
PERSONNEL & FINANCE COMMITTEE  
**Vote Required: Three-Fourths of Membership**
- RESOLUTION NO. 252-122019: Authorize Additional Spending of \$183,000 for Re-design, Bidding and Construction Administration Services of the Wittman Regional Airport New General Aviation (GA) Terminal Building, to be Funded with Bond Proceeds  
Submitted by:  
AVIATION COMMITTEE  
FACILITIES & PROPERTY MANAGEMENT COMMITTEE  
PERSONNEL & FINANCE COMMITTEE  
**Vote Required: Three-Fourths of Membership**
- RESOLUTION NO. 253-122019: Redirect \$1.1 Million, Previously Earmarked and Approved for the Airport Terminal Property Pursuant to Resolution Numbers 208-112017 and 223-122017, to Demolish the Airport Terminal Building and Construct a General Aviation Terminal Facility Through the Issuance of General Obligation Promissory Notes  
Submitted by:  
AVIATION COMMITTEE  
FACILITIES & PROPERTY MANAGEMENT COMMITTEE  
TOM EGAN, District 33  
LARRY LAUTENSCHLAGER, District 19  
**Vote Required: Majority of Those Present**
- RESOLUTION NO. 254-122019: Authorize Wittman Regional Airport to Accept Additional Land Rental Revenue for Fiscal Year 2019 From the Experimental Aircraft Association (EAA) in the Amount of \$116,603, and Appropriate the Funds to Capital Outlay to Begin Design work on Hanger Re-Development  
Submitted by:  
AVIATION COMMITTEE  
PERSONNEL & FINANCE COMMITTEE  
**Vote Required: Two-Thirds of Membership**
- RESOLUTION NO. 255-122019: Amend Section 19.24(2)(a) of the General Code of Winnebago County to Reflect Implementation of a Soccer Shelter Rental Fee to be Charged During Tournament and Special Event Usage  
Submitted by:  
PARKS & RECREATION COMMITTEE  
PERSONNEL & FINANCE COMMITTEE  
**Vote Required: Majority of Those Present**

- RESOLUTION NO. 256-122019: Authorize an Automated Teller Machine (ATM) Licensing Agreement Between Winnebago County and Cornerstone Processing Solutions, Inc.  
Submitted by:  
PARKS & RECREATION COMMITTEE  
PERSONNEL & FINANCE COMMITTEE  
**Vote Required: Majority of Those Present**
- RESOLUTION NO. 257-122019: Authorize Execution of Three (3)-Year Lease Agreement Between Winnebago County Parks Department and Richard Helms for Property Located at 770 East County Road Y, Oshkosh, Wisconsin  
Submitted by:  
PARKS & RECREATION COMMITTEE  
PERSONNEL & FINANCE COMMITTEE  
HAROLD SINGSTOCK, District 23  
STEPHANIE SPELLMAN, District 10  
**Vote Required: Majority of Those Present**
- RESOLUTION NO. 258-122019: Authorize Execution of a Three-Year Expo Rental Agreement Between Winnebago County Parks Department and the Wisconsin Futurity Horse Festival  
Submitted by:  
PARKS & RECREATION COMMITTEE  
PERSONNEL & FINANCE COMMITTEE  
**Vote Required: Majority of Those Present**
- RESOLUTION NO. 259-122019: Authorize the Public Health Department to Accept an Advancing a Healthier Wisconsin (WI) Grant for Fiscal Year 2020 in the Amount of \$85,100 and Appropriate the Funds to Program Expenses  
Submitted by:  
BOARD OF HEALTH  
PERSONNEL & FINANCE COMMITTEE  
**Vote Required: Two-Thirds of Membership**
- RESOLUTION NO. 260-122019: Authorize the Transfer of \$190,000 from Park View Health Center's Unrestricted Fund Balance to the Park View Health Center's Capital Equipment Account for the Neighborhood Range Hood Project  
Submitted by:  
PARK VIEW HEALTH CENTER COMMITTEE  
PERSONNEL & FINANCE COMMITTEE  
**Vote Required: Two-Thirds of Membership**
- RESOLUTION NO. 261-122019: Authorize a Change of Funding Source for the University of Wisconsin Oshkosh-Fox Cities Campus Roof Repairs from Bond Proceeds to a Transfer from the Undesignated General Fund, Total Cost of \$50,000 with \$25,000 Being Reimbursed from Outagamie County  
Submitted by:  
PERSONNEL & FINANCE COMMITTEE  
**Vote Required: Two-Thirds of Membership**
- RESOLUTION NO. 262-122019: Authorize Winnebago County to Enter into a Two (2)-Year Contract with Cintas Corporation for the Purpose of Mat and Uniform Rental and Cleaning Services  
Submitted by:  
PERSONNEL & FINANCE COMMITTEE  
**Vote Required: Two-Thirds of Membership**
- RESOLUTION NO. 263-122019: Authorize Extension of Lease Agreement Between Winnebago County and United States Department of Agriculture  
Submitted by:  
FACILITIES AND PROPERTY MANAGEMENT COMMITTEE  
PERSONNEL & FINANCE COMMITTEE  
**Vote Required: Majority of Those Present**

RESOLUTION NO. 264-122019:

Amend the Table of Organization for the Winnebago County Public Health Department by Adding One Full-time Community Health Strategist Position

Submitted by:

PERSONNEL & FINANCE COMMITTEE

**Vote Required: Majority of Those Present**

Respectfully submitted,  
Susan T. Ertmer  
Winnebago County Clerk  
(920) 232-3432

Upon request, provisions will be made for people with disabilities.

*(Times provided are estimates. Any item on the agenda may be taken up by the Board after 6:00 P.M.)*



# **PROCEEDINGS OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS**

**Regular Business Session  
November 19, 2019**

**Winnebago County Courthouse  
415 Jackson Street  
Oshkosh, Wisconsin**

**Printed by authority of the Winnebago County Board**  
**Shiloh Ramos, Chairman** **Susan T. Ertmer, Clerk**

**WINNEBAGO COUNTY BOARD MEETING  
TUESDAY, NOVEMBER 19, 2019**

Chairman Shiloh Ramos called the meeting to order at 6:00 p.m. in the County Board Room, Fourth Floor, Courthouse, 415 Jackson Street, Oshkosh, Wisconsin.

The meeting was opened with the Pledge of Allegiance lead by Cub Scout Pack 3633, followed by the Scout Oath, the Scout Law, and the invocation by Supervisor Locke.

Chairman Ramos presented Dan Braun, Cub Scout Pack 3633 Cub Master, a "Certificate of Recognition for Youth Citizenship".

The following Supervisors were present: 35 - Konetzke, Brunn, Borchart, Eisen, Ramos, Defferding, Lenz, Smith, Nussbaum, Spellman, Albrecht, Gabert, Binder, Konrad, Schorse, Wojciechowski, Gordon, Wingren, Lautenschlager, Norton, Warnke, Singstock, Buck, Powers, Locke, Wise, Finch, Youngquist, Farrey, Rasmussen, Keller, Egan, Ellis, Snider and Joas. Excused: 1 – Robl.

Motion by Supervisor Albrecht and seconded by Supervisor Finch to adopt the agenda for tonight's meeting.  
**CARRIED BY VOICE VOTE.**

**PUBLIC HEARING**

The following person spoke in support of the General Aviation Terminal Building Project:

- Amy Albright – Executive Director, Oshkosh Convention and Visitors Bureau

**COMMUNICATIONS AND PETITIONS**

The following correspondence was presented to the board by Susan Ertmer, County Clerk:

- Zoning Petitions:
  - No. 001 – Petition for zoning change from Steven Potratz; Town of Nekimi; for tax parcel nos. 012-0594-02 & 012-0594-03; rezone from A-2/B-3 General Agriculture District / General Business District to A-2 General Agriculture District was referred to the Planning and Zoning Committee.
  - No. 002 – Petition for zoning change from Thomas M. Kromm; Town of Nepeuskun; tax parcel nos. 014-0283 & 014-0283-03; rezone from A-2 General Agriculture District to R-1 Rural Residential District was referred to the Planning and Zoning Committee.
- Notice of Claim:
  - Notice of Claim from Sophia Kue for damage to her vehicle caused by a Winnebago County Facilities vehicle was referred to the Personnel and Finance Committee.
- Resolutions from Other Counties:
  - Outagamie County – Resolution No. 64-2019-20: Supports legislation which addresses a non-partisan redistricting process that utilizes locally developed wards/districts to establish voting districts was referred to the Legislative Committee.
  - Outagamie County – Resolution No. 72-2019-20: Urging the Wisconsin Governor and Legislators to make changes to encourage families to maintain Wisconsin as their residence and develop a plan to encourage families to move to Wisconsin was referred to the Legislative Committee
  - Outagamie County – Resolution No. 84-2019-20: Supports pending legislation that would require the Department of Revenue (DOR) to post on their website information about the determination of utility aid payments was referred to the Legislative Committee.
  - Wood County – Resolution No. 19-10-16: Encouraging the Wisconsin legislature to revise the statutes for a consistent charge for court costs, fees and surcharges in the Offices of Clerk of Courts and Register in Probate was referred to the Legislative Committee.

**REPORTS FROM COMMITTEES, COMMISSIONS AND BOARDS**

Supervisor Gabert commented on the presentation of the new airport terminal building to be held during this meeting. She noted that a resolution will be presented to the full board at the December 17, 2019 meeting.

Supervisor Norton reported on his attendance at the Park and Recreation Association Annual Conference held in Wisconsin Dells. The conference focused on the importance of parks.

Supervisor Norton reported on his attendance at the Wisconsin Counties Association Health and Human Services Steering Committee meeting held on November 8, 2019 in Stevens Point. He commented on the updates regarding childbirth return cost.

Supervisor Finch noted that scholarship applications were placed on Supervisor's desks at tonight's meeting. They are to be returned to the County Clerk's office by March 23, 2020. Winnebago County was the first county to initiate this program. It has been in place for twenty years.

Supervisor Konetzke reported on his attendance at the Park and Recreation Association Annual Conference. He attended eight very informative presentations and was impressed with all the different types of playground equipment that is available for parks.

Supervisor Smith reported on his attendance at the Wisconsin Department of Transportation Freight Conference held on Tuesday, November 12. He also attended the East Wisconsin Counties Railroad Consortium meeting on Wednesday, November 13. They are on schedule with all of their projects. He announced that the County's membership this year would be \$25,000.00.

Supervisor Egan announced that the Legislative Committee would be meeting four to six times per year as needed.

Supervisor Egan announced that the Sawyer Creek Watershed project had been forwarded to the City of Oshkosh. Supervisor Eisen has agreed to attend an insurance meeting regarding this project.

Motion by Supervisor Konetzke and seconded by Supervisor Albrecht to approve the proceedings from the October 15, 2019 county board meeting and the October 28 & 29, 2019 county board budget meetings. Supervisor Norton noted a correction that needed to be made in regard to who the sponsors were for Amendment #5 of the budget session. CARRIED BY VOICE VOTE.

### **COUNTY EXECUTIVE'S REPORT**

Executive Mark Harris introduced the new coroner for Winnebago County, Cheryl Brehmer. Executive Harris announced that their offices would be moving to the Administration Building on Otter Avenue.

Executive Harris spoke in support of the following Resolutions:

- Resolution No. 237-112019: "Authorize a capital project for the University of Wisconsin, Oshkosh-Fox Cities Campus for roof repairs at a cost of \$50,000, funded with an advance from the general fund to be reimbursed from a subsequent bond issue".
- Resolution No. 248-112019: "Adopt revisions to Winnebago County compensation schedule for 2020".

### **COUNTY EXECUTIVE'S APPOINTMENTS**

#### **Aging and Disability Resource Center Committee**

Executive Harris asked for the Board's approval of his appointment of Supervisor Harold Singstock to the Aging and Disability Resource Center Committee. This is a three (3) year term which will expire August 31, 2022. Motion by Supervisor Brunn and seconded by Supervisor Konetzke to approve. CARRIED BY VOICE VOTE.

#### **Complete Count Committee**

Executive Harris asked for the Board's approval of his appointment of Supervisors Michael Norton, Larry Smith and Stephanie J. Spellman to the Complete Count Committee. Motion by Supervisor Konetzke and seconded to approve. CARRIED BY VOICE VOTE.

#### **Human Services Board**

Executive Harris asked for the Board's approval of his appointment of Judy Wright, 6490 Breeze Street, Winneconne and Donna Lohry (Vice-Chair), 511 W. Bent Avenue, Oshkosh to the Human Services Board. These are three (3) year terms which will expire December 31, 2022. Motion by Supervisor Ellis and seconded to approve. CARRIED BY VOICE VOTE.

#### **Local Emergency Planning Commission**

Executive Harris asked for the Board's approval of his appointment of Ray Palonen, Highway Commissioner; Suzanne Murawski, Oshkosh Defense; Tim Eichman, Sheriff's Department; Brian Bending, Oshkosh Fire Department; and Carl Mohl, Medxcell Facilities; to the Local Emergency Planning Commission. Ms. Murawski is replacing Jake Biggar and Mr. Bending is replacing Mark Boettcher. These are three (3) year terms which will expire December 31, 2022. Motion by Supervisor Konetzke and seconded by Supervisor Albrecht to approve. CARRIED BY VOICE VOTE.

#### **Winnefox Library System Board of Trustees**

Executive Harris asked for the Board's approval of his appointment of David Rucker, 233 Fulton Avenue, Oshkosh; Elizabeth Eisen, 1807 Brighton Drive, Menasha; Randall Fieldhack, 2438 Forest Manor Court, Neenah and Bill Bracken, 1770 Chatham Drive, Oshkosh to the Winnefox Library System Board of Trustees. These are three (3) year terms which will expire December 31, 2022. Motion by Supervisor Snider and seconded by Supervisor Konetzke to approve. CARRIED BY VOICE VOTE. ABSTAIN: 1 – Eisen.

### **COUNTY BOARD CHAIRMAN'S REPORT**

Chairman Ramos reported that Supervisor Robl is excused from tonight's meeting.

Chairman Ramos made the following announcements:

- will not be a Board of Health meeting in December.

- The board's holiday party will be held on December 16, 2019 at Jimmy's Whitehouse Inn located in Butte des Morts.

Chairman Ramos then extended Happy Thanksgiving and Happy Hunting wishes to everyone.

### **GENERAL AVIATION TERMINAL BUILDING PROJECT**

Jim Schell, Wittman Regional Airport Director, presented the board with the plans for the new general aviation terminal building. The current building was constructed in 1958. It is 6,254 total square feet. Mr. Schell provided photos of Community Gateway Regional General Aviation Terminal Facilities.

The proposed new facility would be 12,500 square feet. The building and site work would cost \$5,800,000. Demolition cost of the current terminal building would be approximately \$1,000,000. Total anticipated project cost would be \$6,800,000. He provided a draft of the interior floor plan and the total site plan.

Construction funding sources would be \$5,000,000 for the County's portion. \$1,100,000 was appropriated at a County Board meeting in November, 2017. \$3,900,000 would be presented to the County Board for approval in December, 2019. \$1,800,000 would come from the Wisconsin Board of Aeronautics grant assistance.

Mr. Schell provided key dates for the project timeline. With approval from the board, construction could begin as soon as the end of May, 2020 with completion of project late June, 2021.

Mr. Schell then took questions from the board. A copy of this presentation is available in the County Clerk's office.

### **ADDITIONAL FUNDING FOR NEIGHBORHOOD RANGE HOODS FOR HOMELIKE DINING**

Marleah Keuler-Grahek, Park View Health Center Administrator, presented the board with the neighborhood kitchens range hoods project. The current meal service equipment is reaching the end of its life. With this project, they would have the opportunity to provide more "homelike" neighborhood meal service. An architect has reviewed the plans and accommodations needed for range hood installations that will require additional fund allocation. The funds will come from the Park View Health Center Fund balance.

Ms. Keuler-Grahek provided pictures of the current system and the cost to replace the system. Replacement of the current system would be \$463,890 plus \$10,310 annual recurring costs for supplies.

The neighborhood kitchens would provide comfort foods that evoke a caring, pleasant feeling even before they are tasted. The cost to transition to neighborhood kitchens would be \$325,788 with annual maintenance and inspection cost of \$2,500.

Ms. Keuler-Grahek will bring this to her committee as well as the county board for approval in December.

Ms. Keuler-Grahek then took questions from the board. A copy of this presentation is available in the County Clerk's office.

### **ZONING REPORTS & ORDINANCES**

- Report No. 001 – A report from the Planning and Zoning Committee regarding a requested zoning change from Donna M. and Jason T. Bellis, Town of Winchester, for tax parcel no. 028-0302-02. Motion by Supervisor Joas and seconded by Supervisor Gabert to accept. CARRIED BY VOICE VOTE.
  - Amendatory Ordinance No. 11/01/2019 – A requested zoning change from A-2 General Agriculture, Wetland to A-2 General Agriculture, without Wetland for tax parcel no. 028-0302-02. Motion by Supervisor Joas and seconded by Supervisor Defferding to adopt. CARRIED BY VOICE VOTE. (Effective Date: November 25, 2019).
- Amendatory Ordinance No. 11/02/19 – A requested zoning change from the Town of Clayton on Behalf of Kevin Hoppe to rezone from A-2 General Agriculture to R-1 Rural Residential for tax parcel no. 006-0849-01. Motion by Supervisor Farrey and seconded by Supervisor Finch to adopt. CARRIED BY VOICE VOTE. (Effective Date: November 25, 2019).
- Amendatory Ordinance No. 11/03/19 – A requested zoning change from the Town of Clayton on behalf of Jack Borchert to rezone from R-2 Suburban Residential and A-2 General Agricultural to I-2 Heavy Industrial for tax parcel nos. 006-0317-01 and 006-0318-02. Motion by Supervisor Youngquist and seconded by Supervisor Gabert to adopt. CARRIED BY VOICE VOTE. (Effective Date: November 25, 2019).
- Amendatory Ordinance No. 11/04/19 – A requested zoning change from the Town of Oshkosh on behalf of Brett Gelbach to rezone from A-2 General Farming to B-3 General Business for tax parcel nos. 018-0414-05 & 018-0408-01. Motion by Supervisor Gabert and seconded by Supervisor Defferding to adopt. CARRIED BY VOICE VOTE. (Effective Date: November 25, 2019).

## **RESOLUTIONS & ORDINANCES**

### **RESOLUTION NO. 233-112019: Commendation for Steve Docherty**

WHEREAS, Steve Docherty has been employed with the Winnebago County Child Support Agency for the past thirty-six (36) years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Steve Docherty has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge his years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that sincere appreciation and commendation be and is hereby extended to Steve Docherty for the fine services he has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the Winnebago County Clerk send a copy of this Resolution to Steve Docherty.

Submitted by:

PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Konetzke to adopt. CARRIED BY VOICE VOTE.

### **RESOLUTION NO. 234-112019: Commendation for Jeffrey Bellin**

WHEREAS, Jeffrey Bellin has been employed with the Winnebago County Sheriff's Department for the past thirty-one (31) years, and during that time has been a most conscientious and devoted County employee; and

WHEREAS, Jeffrey Bellin has now retired from those duties, and it is appropriate for the Winnebago County Board of Supervisors to acknowledge his years of service.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that sincere appreciation and commendation be and is hereby extended to Jeffrey Bellin for the fine services he has rendered to Winnebago County.

BE IT FURTHER RESOLVED that the Winnebago County Clerk send a copy of this Resolution to Jeffrey Bellin.

Submitted by:

PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

### **RESOLUTION NO. 235-112019: Approve a Four-Year Agreement with the Fox-Wolf Watershed Alliance to Administer the Implementation of the "Winnebago Waterways Program"**

WHEREAS, your undersigned Committee has approved a proposed four-year agreement with the Fox-Wolf Watershed Alliance to administer the implementation of the "Winnebago Waterways Program"; and

WHEREAS, the Winnebago Waterways Committee, established by the Winnebago County Board of Supervisors pursuant to Resolution 173-72017, also supports this agreement; and

WHEREAS, the Land and Water Conservation Department has budgeted the annual cost, not to exceed \$20,000, for the past several years, including the Department's 2020 Budget recently approved by the County Board of Supervisors at its annual budget session; and

WHEREAS, the implementation of the Winnebago Waterways Program will require administration of large scale multi-year regional grants for Winnebago County, which the Fox-Wolf Watershed Alliance is uniquely qualified and experienced to do; and

WHEREAS, your undersigned Committee and the Winnebago Waterways Committee believe that it would be in the best interests of Winnebago County to approve the attached agreement with the Fox-Wolf Watershed Alliance.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes and approves the four year-agreement between Winnebago County and the Fox-Wolf Watershed Alliance, which is attached hereto and made a part of this Resolution herein by reference, to administer the implementation of the Winnebago Waterways Program.

Submitted by:

LAND AND WATER CONSERVATION COMMITTEE

Motion by Supervisor Farrey and seconded by Supervisor Gordon to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 236-112019:**

**Authorize the Winnebago County Land and Water Conservation Department to Accept a Natural Resource Damage Assessments Grant in the Amount of \$21,000 for the 2020 Budget, and Appropriate the Funds to Related Expenses**

WHEREAS, The Fox River/Green Bay Natural Resource Trustee Council has already awarded the Winnebago County Land and Water Conservation Department \$200,000 of Natural Resource Damage Assessment (NRDA) funds for the design, oversight, and construction of two off-shore break-wall projects on Lake Winneconne to protect emergent and nearshore wetlands that provide fish spawning and rearing habitat and support migratory waterfowl stopover habitat; and

WHEREAS, the cost of the projects have increased due to higher quarry material prices; and

WHEREAS, your Land and Water Conservation Department has requested and received additional NRDA grant funds from the Fox River/Green Bay Natural Resource Trustee Council in the amount of \$21,000 to help cost-share the increased project costs; and

WHEREAS, your Land Conservation Committee fully supports the projects and utilizing the NRDA funding.

NOW, THEREFORE, BE IT RESOLVED: by the Winnebago County Board of Supervisors that it hereby authorizes the Land and Water Conservation Department to accept a Natural Resource Damage Assessments grant in the amount of \$21,000 for the 2020 Budget, and appropriate the funds to related expenses.

Submitted by:

LAND CONSERVATION COMMITTEE

PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Farrey and seconded by Supervisor Finch to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 237-112019:**

**Authorize a Capital Project for the University of Wisconsin Oshkosh—Fox Cities Campus for Roof Repairs at a Cost of \$50,000, Funded with an Advance from the General Fund to be Reimbursed from a Subsequent Bond Issue**

WHEREAS, the University of Wisconsin Oshkosh—Fox Cities Campus is in need of roof repairs; and

WHEREAS, the roof repairs will extend the life expectancy for ten (10) more years; and

WHEREAS, the repairs will allow the facility to spend less on yearly expenses for repairs and will result in fewer repairs to ceiling tiles, flooring, and walls; and

WHEREAS, the total project cost is \$50,000 and will be funded by Outagamie County and Winnebago County, each county contributing fifty percent of the cost (\$25,000 each).

NOW, THEREFORE, BE IT RESOLVED: by the Winnebago County Board of Supervisors that it hereby authorizes a capital project for the University of Wisconsin Oshkosh—Fox Cities Campus for roof repairs at a cost to Winnebago County of \$25,000 to be funded with bond proceeds.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that funds to pay for the capital project will be advanced from the General Fund and will be reimbursed from a subsequent bond issue.

Submitted by:

UNIVERSITY OF WISCONSIN EDUCATION,

EXTENSION, AND AGRICULTURE COMMITTEE

PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Snider and seconded by Supervisor Finch to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 238-112019:**

**Authorize a Transfer of \$22,000 from the Winnebago County Property Lister's Fund Balance to the Winnebago County Property Lister's Health Insurance Account**

WHEREAS, the Property Listing unit of the Planning and Zoning Department had a change in health insurance coverage for an employee from no coverage to family coverage; and

WHEREAS, this new coverage could not have been anticipated and was, therefore, not included in the 2019 Budget; and

WHEREAS, it is not expected that there will be any excess unexpended funds elsewhere in the Labor Accounts for the Department that could be used to cover this unanticipated expense.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes a transfer of \$22,000 from the Winnebago County Property Lister's Fund Balance to the Winnebago County Property Lister's Health Insurance Expense Account.

Submitted by:

PLANNING AND ZONING COMMITTEE

PERSONNEL AND FINANCE COMMITTEE



Motion by Supervisor Egan and seconded by Supervisor Finch to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 239-112019: Authorize the Public Health Department to Accept Grants and Donations from Two Separate Grant Programs, Totaling \$185,000, and Appropriate the Funds to Program Expenses**

WHEREAS, the Winnebago County Public Health Department received grant funds from two separate donations/grant programs, the Opioid Harm Prevention Grant and the Samaritan Suicide Prevention Grant; and

WHEREAS, the Opioid Harm Prevention Grant was created to help assess local situations and needs for community response to our current opioid epidemic; and

WHEREAS, the Samaritan Suicide Prevention Grant is a new funding source that will help coordinate adult suicide prevention activities across the tri-county area in partnership with Northeast Wisconsin Mental Health Connection; and

WHEREAS, the total funds from these grants exceed the totals included in the 2019 Budget and at the time the 2019 Budget was prepared, the amounts of these funds were estimated as the amounts were unknown; and

WHEREAS, accepting the additional funding and applying the funds to program expenses would be beneficial to the residents of Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Public Health Department to accept additional grant funding and donations totaling \$185,000 and appropriate the funds to program expenses in order to meet the grant programs' objectives.

Submitted by:

BOARD OF HEALTH

PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Norton and seconded by Supervisor Snider to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 240-112019: Authorize the Public Health Department to Accept a Federal Drug Free Communities Grant in the Amount of \$145,833, and Appropriate the Funds to Program Expenses**

WHEREAS, the Winnebago County Public Health Department was awarded a Federal Drug Free Communities grant for five (5) years, beginning October 31, 2019; and

WHEREAS, the Drug Free Communities grant consists of funding provided to local community coalitions to implement local strategies to reduce substance use among youth and, over time, adults; and

WHEREAS, the Winnebago County Drug and Alcohol Coalition (WCDAC) has partnered with the Public Health Department to apply for funding to provide coalition coordination and oversight of the Drug Free Communities grant; and

WHEREAS, the budget transfer includes funding for one full-time staff person to be added to the Table of Organization at a later date; and

WHEREAS, the total funds from these grants exceed the totals included in the 2019 Budget and, at the time the 2019 Budget was prepared, the amounts of these funds were estimated as the amounts were unknown; and

WHEREAS, accepting the additional funding and applying the funds to program expenses would be beneficial to the residents of Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Public Health Department to accept a federal Drug Free Communities grant in the amount of \$145,833 and appropriate the funds to program expenses in order to meet the grant programs' objectives.

Submitted by:

BOARD OF HEALTH

PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Norton and seconded by Supervisor Finch to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 241-112019: Support the Adoption of a Statewide Bill to Incorporate E-Cigarettes and Vaping into the Clean Indoor Air Law, Presently SB 442**

WHEREAS, a core function of public health is policy development to ensure that the public interest is served by measures that are adopted; and

WHEREAS, a Health Focus Area of *Healthiest Wisconsin 2020* is tobacco use and exposure; and

WHEREAS, commercial tobacco use is the single most preventable cause of death in the United States; and

WHEREAS, tobacco still costs Wisconsin \$4.7 billion in health care and lost productivity; and

WHEREAS, in 2010, Wisconsin implemented its Clean Indoor Air Act, and since then e-cigarette types and brands have proliferated the landscape; and

WHEREAS, from 2014 to 2018 in Wisconsin, there was a 272% increase in e-cigarette use among middle school students and a 154% increase among high school students; and

WHEREAS, in 2018, 29% of Winnebago County high school students reporting using an electronic vapor product in the past month, compared to 21% in 2016; and

WHEREAS, nicotine found in tobacco products including e-cigarettes slows brain development in adolescents; and

WHEREAS, the use of any non-cigarette tobacco product, including e-cigarettes, is a precursor to smoking cigarettes a year later; and

WHEREAS, two chemicals found in some e-cigarette flavors – diacetyl and 2,3-pentanedione – have been shown to cause irreparable lung disease; and

WHEREAS, in 2019 the Wisconsin State Health Officer issued a Public Health Advisory to inform the public about the alarming statistics on current e-cigarette use among youth in Wisconsin; and

WHEREAS, e-cigarette aerosol can contain potentially harmful chemicals, including nicotine, heavy metals, volatile organic compounds (VOCs), and ultrafine particulates; and

WHEREAS, e-cigarette use increases airborne concentrations of particulate matter and nicotine in indoor environments compared with background levels; and

WHEREAS, the American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE), the international standards setting body and cognizant authority on ventilation and acceptable indoor air quality, has updated its recommended standard to include e-cigarette prohibition in smoke-free workplaces laws; and

WHEREAS, the City of Neenah and the City of Appleton have already incorporated electronic smoking devices into their clean indoor air laws; and

WHEREAS, at its October 4, 2019, meeting, your undersigned Committee endorsed the adoption of the bill to incorporate e-cigarettes and vaping into the Clean Indoor Air Law, SB 442.

NOW THEREFORE, BE IT RESOLVED, that the Winnebago County Board of Supervisors that it hereby supports the adoption of SB 442 to incorporate e-cigarettes and vaping into the Clean Indoor Air Law, SB 442.

Submitted by:

BOARD OF HEALTH

LEGISLATIVE COMMITTEE

Motion by Supervisor Norton and seconded by Supervisor Snider to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 242-112019: Support the Wisconsin Register in Probate Association in Urging the Wisconsin Legislature to Review Wisconsin Statutes for Court Fees and Costs in Probate and Juvenile Cases**

WHEREAS, Chapter 814, Wis Stats, covers court costs, fees, and surcharges. Sec. 814.66, Wis Stats, specifically, applies to the Office of the Register in Probate. Probate and Juvenile Courts handle other case types for which fees are not covered in §814.66 or other statutes, resulting in cases filed with the court without a filing fee; and

WHEREAS, some fees and costs collected by the Probate Office are different from fees collected by the Clerk of Court office for the same or similar items; this inconsistency can cause confusion and distrust; and

WHEREAS, employees of the Clerk of Court and Probate Offices are county employees, using the same equipment including CCAP provided computers and printers as well as county provided copiers; and

WHEREAS, it is feasible to request the Wisconsin Legislature to review the statutes for consistency and require fees and costs charged by the Clerk of Court and Register in Probate to be the same for the same or similar item or service as outlined in the attached “Court Fees and Costs in Probate and Juvenile Cases,” attached hereto and incorporated herein by reference; and

WHEREAS, your undersigned Committee supports revising the Wisconsin Statutes to make them consistent for Clerks of Court and Registers in Probate to collect fees and costs associated with their respective cases as outlined herein.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby supports the Wisconsin Register in Probate Association in its efforts to revise Wisconsin Statutes to be consistent with this Resolution and further urges the Wisconsin Legislature to revise and amend related statutes to further consistency between the fee structures outline in the statutes.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that it hereby directs the Winnebago County Clerk to forward a copy of this Resolution to the Office of Governor Tony Evers, the Wisconsin Counties Association, all members of the Wisconsin Legislature, and to each Wisconsin County.

Submitted by:

LEGISLATIVE COMMITTEE

Motion by Supervisor Egan and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 243-112019: Authorize a Policy for Voting Procedure**



WHEREAS, Winnebago County has no standard rules pertaining to voting devices; and  
WHEREAS, voting utilizing County electronic devices will make voting more efficient; and  
WHEREAS, the application software required for voting devices is already available at no additional cost; and  
WHEREAS, this policy will encourage the use of the County's electronic devices which have been paid for;

and

WHEREAS, this policy will promote sustainability by using fewer batteries; and

WHEREAS, those Supervisors who do not wish to use the County's electronic devices for voting will have the alternative of a voice vote.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby requires recorded votes be accomplished using Winnebago County electronic devices or by voice vote.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that this new voting procedure take effect following the April 2020 Orientation Meeting of the Board of Supervisors.

Submitted by:

INFORMATION SYSTEMS COMMITTEE

Motion by Supervisor Wojciechowski and seconded by Supervisor Finch to adopt.

Motion by Supervisor Lenz and seconded by Supervisor Smith to amend Lines 14 and 17 by adding the words "or written ballot" after the words "voice vote".

Motion by Supervisor Eisen to refer this resolution back to the Information Systems Committee and to have a joint meeting with Information Systems Committee and Judiciary and Public Safety Committee. This motion dies for lack of a second.

Motion by Supervisor Wise and seconded by Supervisor Norton to refer back to the Information Systems Committee. Vote on referral back to committee: AYES: 23; NAYES: 12 – Brunn, Borchart, Defferding Lenz, Nussbaum, Albrecht, Lautenschlager, Buck, Powers, Farrey, Rasmussen and Keller; ABSTAIN: 0; ABSENT: 1 – Robl. CARRIED.

**RESOLUTION NO. 244-112019: Authorize Payment of Excess Committee Days (April 1, 2018, through March 31, 2019)**

WHEREAS, §59.13(2)(b), Wis Stats, provides that in counties with a population of 25,000 persons or more, the Board of Supervisors may, by a two-thirds vote of the members present, increase the number of days for compensation and mileage that may be paid in any year and fix the compensation for each additional day or portion thereof; and

WHEREAS, your undersigned Committee recommends that a per diem payment be made to those committee members who have committee days in excess of 30 days for the period between April 1, 2018, and March 31, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby approves a per diem compensation for persons serving on committees for more than 30 days as is shown in the attached report, which is hereby made a part of this Resolution, for the period of April 1, 2018, and March 31, 2019.

Submitted by:

PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt.

After much discussion and debate, motion by Supervisor Eisen and seconded by Supervisor Farrey to call for the question. Vote on Resolution: AYES: 28; NAYES: 6 – Defferding, Wojciechowski, Wingren, Rasmussen, Ellis and Joas; ABSTAIN: 1 – Keller; ABSENT: 1 – Robl. CARRIED.

**RESOLUTION NO. 245-112019: Amend the Table of Organization for the Winnebago County Public Health Department by Adding one Full-Time Suicide Prevention Project Coordinator**

WHEREAS, the Department of Public Health has received funding from Samaritan Counseling of the Fox Valley to provide a Suicide Prevention Project Coordinator; and

WHEREAS, suicide prevention is a growing need in the community and a priority of the Public Health Department; and

WHEREAS, the responsibilities of the project cannot be performed using current staff and, consequently, a Suicide Prevention Project Coordinator should be added to the table of organization for this purpose; and

WHEREAS, the budget transfer needed to appropriate the funds needed for this position have been approved through Resolution Number 239-112019;

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors, that the Table of Organization for the Winnebago County Health Department is amended, effective immediately, adding one full-time Suicide Prevention Project Coordinator position.

Submitted by:

PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Finch to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 246-112019: Amend the Table of Organization for the Winnebago County Facilities and Property Management Department to Eliminate One Full-Time Administrative Associate—Facilities Position and Add One Full-Time Accounting Associate Position**

WHEREAS, the administrative staff currently authorized for the Winnebago County Facilities and Property Management Department consists of one full-time Administrative Associate—Facilities position and one full-time Administrative Associate I position; and

WHEREAS, there is currently a vacancy in the Administrative Associate—Facilities position, which has caused County management to re-evaluate the duties and responsibilities of the position; and

WHEREAS, the Facilities and Property Management Department is responsible for 14 County buildings and manages numerous maintenance and construction projects each year, as well as maintaining relationships with numerous contractors and vendors; and

WHEREAS, in order to ease the workload of the Director of Facilities, the Administrative Associate—Facilities position has assumed numerous accounting functions relating to accounts payable, accounts receivable, operational budget tracking, and capital project budget tracking, which require skills normally associated with an Accounting Associate or similar position; and

WHEREAS, although the Accounting Associate position will be in a slightly higher pay grade (20) than the Administrative Associate—Facilities position (18), the pay rate used in budgeting the Administrative Associate position was higher than the starting pay expected for a new Accounting Associate, so no budget transfer will be needed;

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors, that the Table of Organization for the Winnebago County Facilities Department is amended by deleting one full-time Administrative Associate—Facilities position and by adding one full-time Accounting Associate position.

Submitted by:

PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

**RESOLUTION NO. 247-112019: Amend Human Resources Policy 17 - Vacation**

WHEREAS, the current Human Resources Policy 17, Vacation, provides that vacation that is earned in one calendar year may be used by an employee during the next calendar year; and

WHEREAS, this aspect of the County's vacation policy has been detrimental to recruitment of new employees, since a new employee has no vacation available for use during the year of hire, and only a prorated portion of a full year's vacation is available for use in the employee's second year of employment; while the vacation earned during an employee's final year, which is paid out after termination of employment, has no perceived value to employees at the time of recruitment; and

WHEREAS, if the vacation expected to be earned during a year is made available to an employee at the beginning of that year, rather than at the end of that year, it will be seen as significantly more valuable to potential new employees, even though the total amount of vacation earned over the employee's tenure with the County would be exactly the same; and

WHEREAS, this change can be made with respect to new hires only, although it should also be extended to employees hired after January 1, 2019, so that new hires in 2020 will not have more vacation available for use than employees hired during 2019; and

WHEREAS, policy language has been drafted which will effectuate this change, and will also clarify and improve the policy regarding carryovers of vacation days from one year to the next and regarding conversion of vacation days to hours for employees whose schedules change;

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors, that effective January 1, 2020, the previously-adopted Human Resources Policy 17, Vacation, is amended by replacing it in its entirety with the attached new policy language, which is made a part of this Resolution and incorporated herein by reference.

Submitted by:

PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

WHEREAS, it is advisable to consider adjustments to the pay ranges for Winnebago County employees periodically, to ensure that wage rates remain at a level sufficient to allow the County to attract and retain good employees; and

WHEREAS, adjusting the minimums, control points, and maximums of pay ranges will not directly increase the pay of County employees, except for those at the minimum and not eligible for a merit increase, but will allow employees at the maximum of their pay ranges to participate in the merit pay program and to receive merit pay increases, if they do earn them, up to the new maximum of their pay ranges; and

WHEREAS, the Personnel and Finance Committee believes that an increase of 1.5% represents a reasonable adjustment of our non-union pay schedules;

NOW, THEREFORE, BE IT RESOLVED, by the Winnebago County Board of Supervisors, that it hereby authorizes a 1.5% increase to the minimums, control points, and maximums of each pay grade in the Winnebago County Compensation Schedule for 2020, as indicated on the attached schedule, which is made a part of this Resolution and incorporated herein by reference.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that the revisions to the 2020 Compensation Schedule will become effective as of January 1, 2020.

Submitted by:

PERSONNEL AND FINANCE COMMITTEE

Motion by Supervisor Rasmussen and seconded by Supervisor Ellis to adopt. CARRIED BY VOICE VOTE.

Motion by Supervisor Albrecht and seconded by Supervisor Finch to adjourn until the December 17, 2019 County Board meeting at 6:00 p.m. The meeting was adjourned at 9:08 p.m.

Submitted by:

Julie A. Barthels

Winnebago County Deputy Clerk

State of Wisconsin)

County of Winnebago) ss

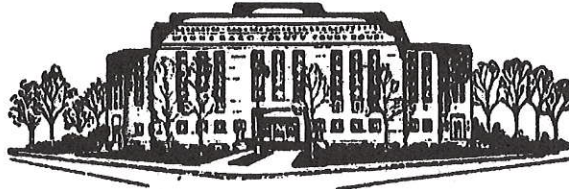
I, Julie A. Barthels, do hereby certify that the foregoing is a true and correct copy of the Journal of the Winnebago County Board of Supervisors for their regular meeting held November 19, 2019.

Julie A. Barthels

Winnebago County Deputy Clerk

MARK L. HARRIS  
County Executive

112 OTTER AVE., P. O. BOX 2808  
OSHKOSH, WISCONSIN 54903-2808



OSHKOSH (920) 232-3450  
FOX CITIES (920) 727-2880  
FAX (920) 232-3429

**Winnebago County**  
Office of the County Executive

**TO:** Members of the Winnebago County Board  
**FROM:** Mark L. Harris  
**DATE:** December 17, 2019  
**SUBJECT:** **Appointment as the DIRECTOR OF CHILD SUPPORT**

Subject to your approval, I am hereby making the following appointment as the **DIRECTOR OF CHILD SUPPORT**.

**JULIE G. MABRY**

I believe that you will find Ms. Mabry to be well qualified to head the Department of Child Support. I have attached a copy of Ms. Mabry's resume for your reference.

Thank you in advance for your favorable consideration of this appointment.

  
Mark L. Harris, County Executive

MLH/jpf  
CC: County Clerk

# JULIE G. MABRY

## PROFESSIONAL SUMMARY

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Meticulous and motivated supervisor with 9+ years of experience bringing strong leadership and relationship-building skills. Excellent at juggling multiple tasks and working under pressure while managing all levels of large-scale projects. Broad industry experience includes healthcare and legal.

## SKILLS

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Extremely organized, Self-motivated, Strong verbal communication and Detail oriented	Auditing, Customer service skills, Project management, Conflict resolution, Staff development, Team leadership
--	--

## WORK HISTORY

---

05/2014 to Current    **Child Support Office Supervisor**

Winnebago County Courthouse – Oshkosh, WI

- Supervise 21 employees including hiring, training, and discipline actions, while establishing administrative policies and procedures in order to increase consistency and also morale of the office.
- Increased our work time efficiency by creating and implementing an electronic filing system.
- Developed and implemented a new quality control process for employee evaluation which verified data integrity and accuracy.

07/2010 to 05/2014    **Office Systems & Confidential Records Supervisor**

Winnebago County Human Services – Oshkosh, WI

- Supervised 19 employees including hiring, training, and discipline actions, while establishing administrative policies and procedures in order to increase consistency and also morale of the office.



- Ensured all billing of the Behavioral Health Division can be processed as quickly as possible by monitoring all credentialing for the physicians, physician assistants, and psychotherapists is up to date at all times with all health insurance companies.
- Achieved a revenue increase for the Human Services department by increasing transcription consistency which lead to a 24-48 hour turn around time for all transcriptions with a 98% accuracy rate of them all, resulting in faster billing and better client care.
- Worked directly with supervisors and department managers of the Behavioral Health, Child Welfare, Economic Support, Long Term Support, and Administrative Services Divisions to achieve maximum working efficiency for their staff.

10/2007 to 07/2010

#### **Financial Employment Planner**

**Winnebago County Human Services – Neenah, WI**

- Performed initial client assessment and analysis to determine eligibility for BadgerCare, Foodshare, Child Care, W-2 and emergency assistance.
- Analyzed all client documents, such as employment verifications, cost deduction verifications, citizenship, and identity for accuracy, and entered them into the state computer system so state benefits could be issued.
- Monitored 450 cases daily, weekly, and monthly to ensure that all state and federal guidelines were being met and up to date at all times.

10/2003 to 10/2007

#### **Lead Patient Access**

**Aurora Medical Center – Oshkosh, WI**

- Increased the time efficiency of the department manager by performing all of the hiring, training, quality assurance and disciplinary action of 40 employee's.
- Developed a new cross training process, which resulted in staffing improvements.
- Verified data integrity while I analyzed departmental insurance cards for 100% entry accuracy and ensured appropriate distribution and filing leading to easier billing claims.

## **EDUCATION**

---

December 18, 2004

**Bachelor of Science: Economics**

**University of Wisconsin - Oshkosh, WI**

**TO THE WINNEBAGO COUNTY BOARD SUPERVISORS**

Your Planning and Zoning Committee begs leave to report:

WHEREAS, it has reviewed the Petition for Zoning Amendment 2019-ZC-5140 filed with the County Clerk by:

POTRATZ, ERMA ; POTRATZ, MARVIN C, Town of NEKIMI and referred to the Planning and Zoning Committee on 11/19/2019 and

WHEREAS, a Public Hearing was held on 11/20/2019, pursuant to mailed and published notice as provided by as on the following:

**PROPERTY INFORMATION:**

Owner(s) of Property: POTRATZ, ERMA ; POTRATZ, MARVIN C  
Agent(s): POTRATZ, STEVE

Location of Premises Affected: 357 PLANEVIEW DR

Legal Description: Being all of Lots 1 and 2 of CSM-7530, located in the SE 1/4 of the NE 1/4, Section 33, Township 17 North, Range 16 East, Town of Nekimi, Winnebago County, Wisconsin.

Tax Parcel No.: 012-0594-02, 012-0594-03

Sewer:	<input checked="" type="checkbox"/> Existing	<input type="checkbox"/> Required	<input type="checkbox"/> Municipal	<input checked="" type="checkbox"/> Private System
Overlay:	<input type="checkbox"/> Airport	<input type="checkbox"/> SWDD	<input type="checkbox"/> Shoreland	<input type="checkbox"/> Floodplain
	<input type="checkbox"/> Microwave	<input type="checkbox"/> Wetlands		

WHEREAS,  
Applicant is requesting a rezoning to A-2 General Agriculture,

And

WHEREAS, we received notification from the Town of NEKIMI recommending Approval

And

WHEREAS, your Planning and Zoning Committee, being fully informed of the facts, and after full consideration of the matter, making the following findings:

The Town of NEKIMI has Approved. Town findings for Approval were as follows: None  
County Findings:

1. There were no objections
2. Zoning Map Amendment/Zoning Change is required as a condition of CSM approval and will place the development in appropriate zoning district

*Findings were made in consideration of Section 23.7-5(b)(1),(2),&(3).*

NOW THEREFORE BE IT RESOLVED, that this committee hereby reports our findings for your consideration and is hereby recommending Approval with an effective date to be upon the recording of the CSM, but in no case later than 1 months after the date of approval of the zoning map amendment by Winnebago County Board of Supervisors by a vote of APPROVED 5-0

AND BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed Ordinance is hereby [ADOPTED] OR [DENIED].

---

For the Planning and Zoning Committee

**AMENDATORY ORDINANCE # 12/01/19**

The Winnebago County Board of Supervisors do ordain Zoning Amendment # 2019-ZC-5140 as follows:

Being all of Lots 1 and 2 of CSM-7530, located in the SE 1/4 of the NE 1/4, Section 33, Township 17 North, Range 16 East, Town of Nekimi, Winnebago County, Wisconsin.

FROM: B-3 Regional Business, A-2 General Agriculture,

TO: A-2 General Agriculture,

--

Adopted/ Denied this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
Shiloh Ramos, Chairperson

ATTEST:

Susan T. Ertmer, Clerk

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mark Harris  
County Executive

County Board Supervisory district 32 Keller



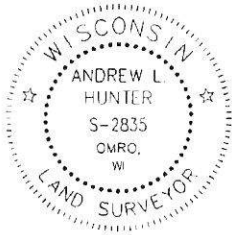
Revised log #5973 rec'd 8-30-19

615' No  
Tax Lister

3 x 3 recording  
space

**CERTIFIED SURVEY MAP NO. \_\_\_\_\_ SHEET 1 OF 3**

PART OF THE S.E. 1/4 OF THE N.E. 1/4, SECTION 33, TOWNSHIP  
17 NORTH, RANGE 16 EAST, TOWN OF NEKIMI, WINNEBAGO  
COUNTY, WISCONSIN.



**SUBDIVIDERS**

MARVIN C. POTRATZ  
ERMA L. POTRATZ  
3755 COUNTY ROAD Z  
VAN DYNE, WI 54979  
TAX PARCEL NO. 0120594

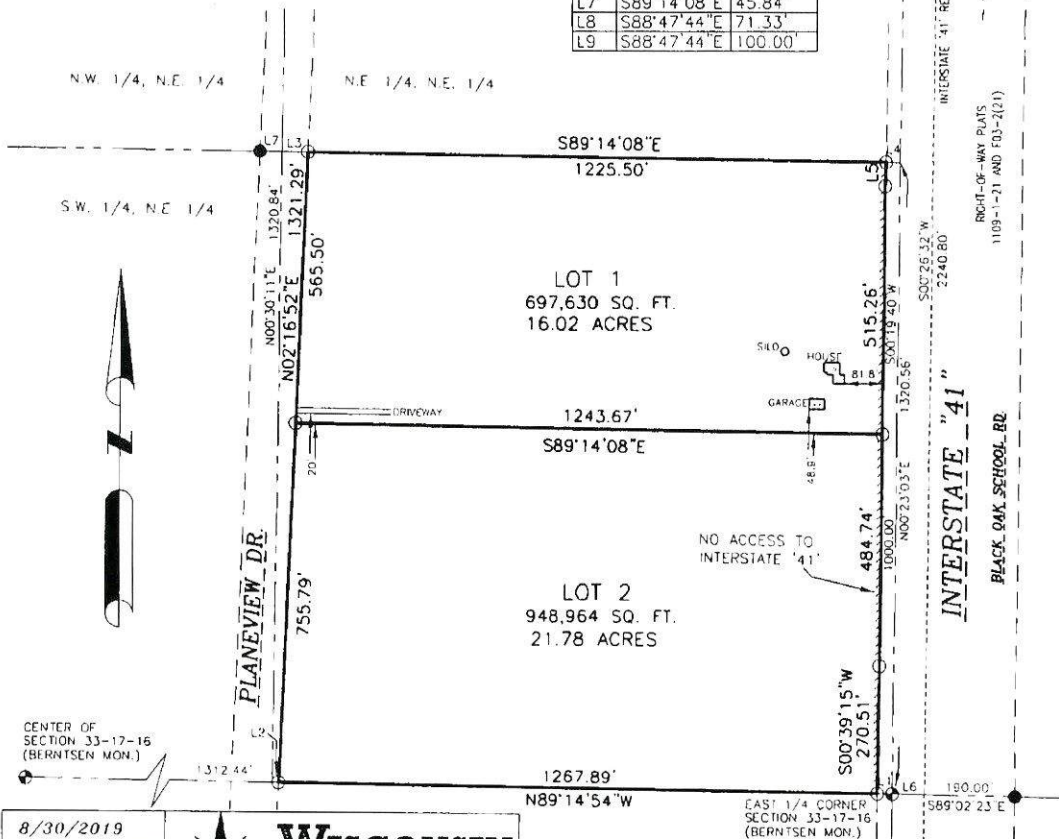
**LEGEND**

BEARINGS ARE REFERENCED TO THE EAST LINE  
OF THE N.E. 1/4 OF SECTION 33-17-16, WHICH  
BEARS NORTH 00°23'03" EAST

- DENOTES 3/4 INCH DIAMETER IRON ROD FOUND,  
UNLESS OTHERWISE NOTED.
- DENOTES 1 INCH DIAMETER IRON PIPE 18 INCHES LONG SET  
WEIGHING NOT LESS THAN 1.33 LBS PER LINEAL FOOT.

ALL DISTANCES ARE MEASURED TO THE NEAREST  
HUNDREDTH OF A FOOT.

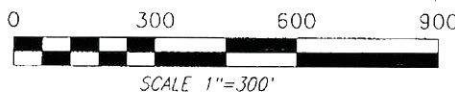
LINE	BEARING	DISTANCE
L1	N89°14'54"W	31.35'
L2	N89°14'54"W	13.20'
L3	S89°14'08"E	54.20'
L4	S89°14'08"E	30.02'
L5	S01°35'13"W	50.06'
L6	S89°02'23"E	68.65'
L7	S89°14'08"E	45.84'
L8	S88°47'44"E	71.33'
L9	S88°47'44"E	100.00'



8/30/2019  
PROJECT 5539  
SHEET 1 OF 3

**WISCONSIN LAND SURVEYING INC.**  
Professional Service You Can Trust

5020 LEONARD POINT RD. OSHKOSH, WI 54904  
www.wisconsinlandsurveying.com (920)410-7744





## Application #19-ZC-5140

Date of Hearing:

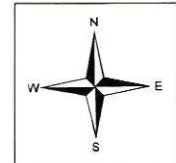
November 20, 2019

Owner(s):

Potratz, Marvin C. & Erma L.

Subject Parcel(s):

012059402 & 012059403



Winnebago County  
WINGS Project

Scale

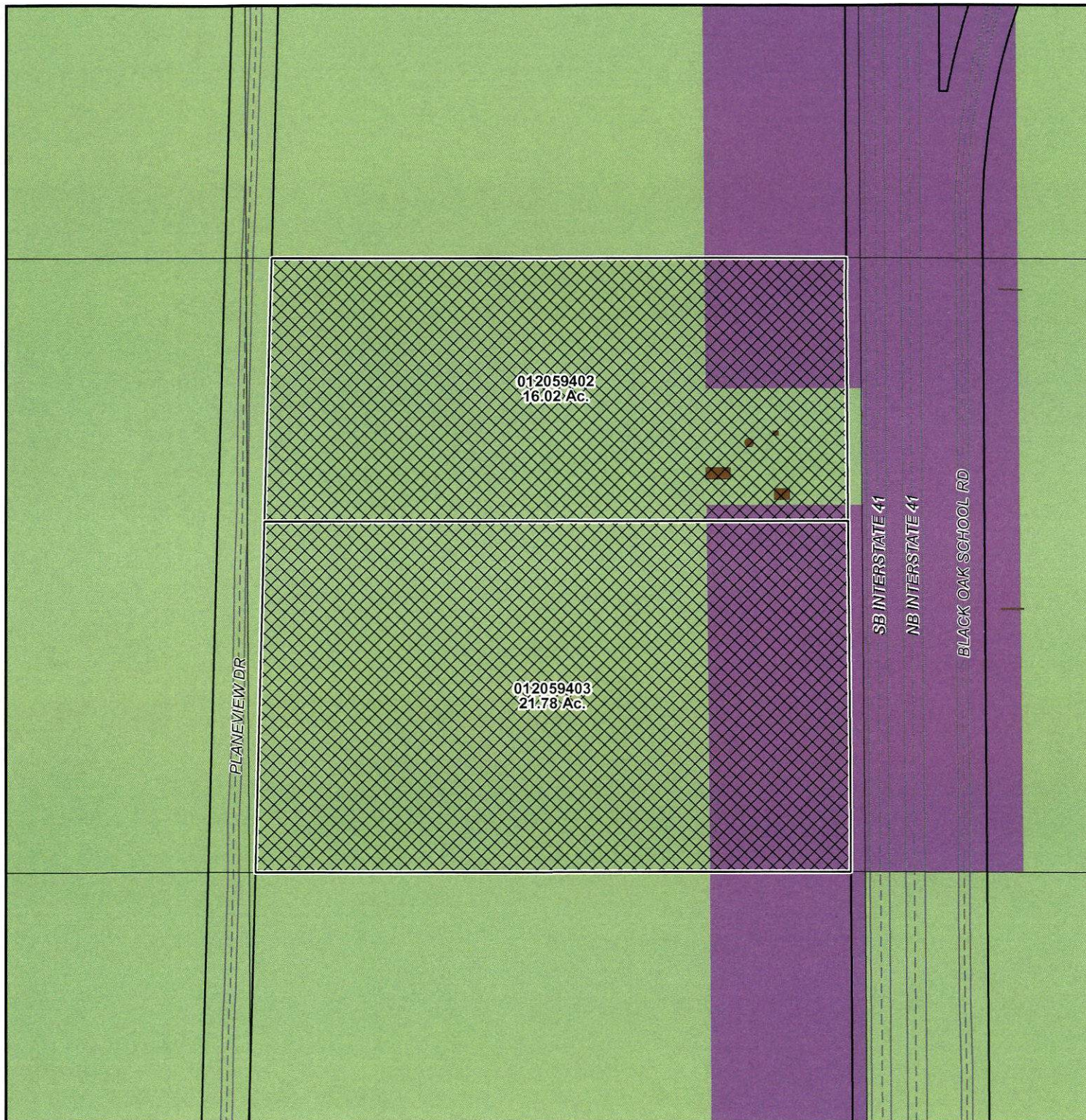
1 inch : 300 feet

### County Zoning Districts

R-1	PDD	B-1
R-2	A-1	B-2
R-3	A-2	B-3
R-4	I-1	M-1
R-8	I-2	Town Zoning

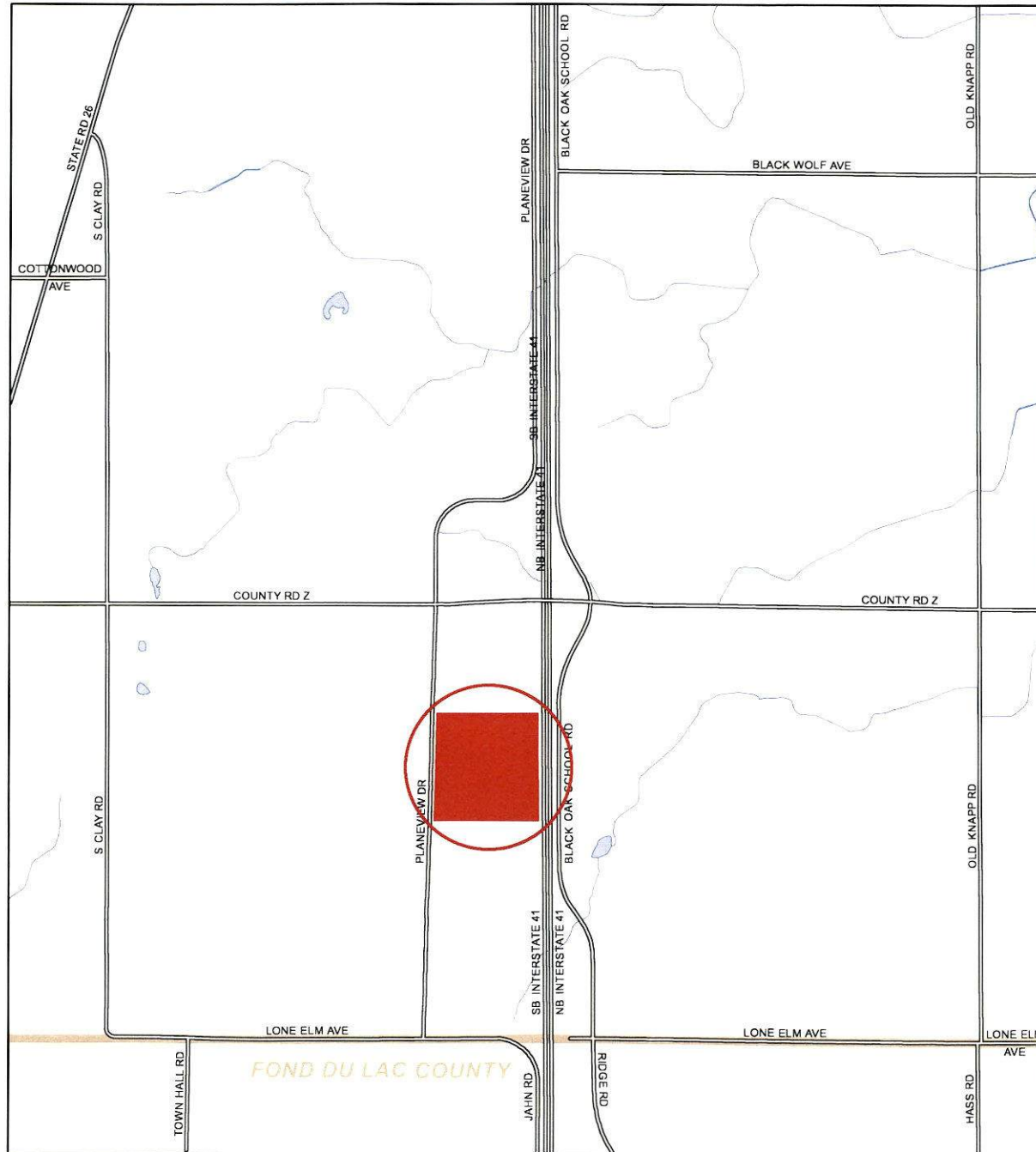
City of Oshkosh Extraterritorial  
Zoning Jurisdiction

Incorporated Area





○ = SITE



1 inch : 2,000 feet

**Application #19-ZC-5140**

Date of Hearing:

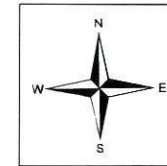
November 20, 2019

Owner(s):

Potratz, Marvin C. & Erma L.

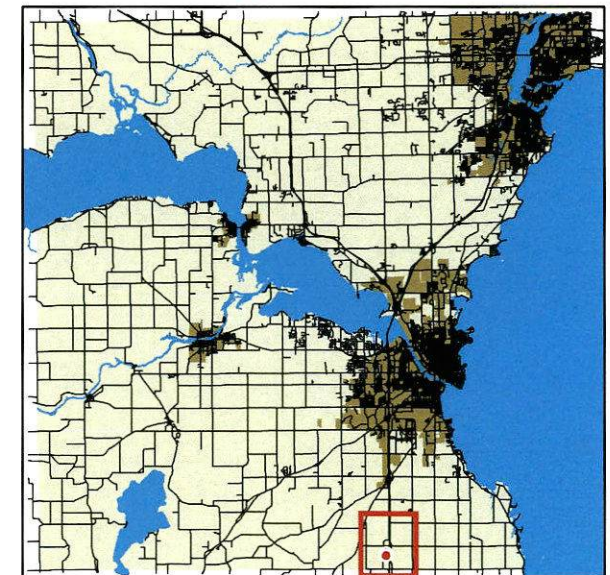
Subject Parcel(s):

012059402 & 012059403



Winnebago County  
WINGS Project

● = SITE



**WINNEBAGO COUNTY**

**TO THE WINNEBAGO COUNTY BOARD SUPERVISORS**

Your Planning and Zoning Committee begs leave to report:

WHEREAS, it has reviewed the Petition for Zoning Amendment 2019-ZC-5160 filed with the County Clerk by:

VOSKUIL, DALE J, Town of NEPEUSKUN and referred to the Planning and Zoning Committee on 11/19/2019 and

WHEREAS, a Public Hearing was held on 11/20/2019, pursuant to mailed and published notice as provided by as on the following:

**PROPERTY INFORMATION:**

Owner(s) of Property: VOSKUIL, DALE J  
Agent(s): KROMM, THOMAS - KROMM SURVEYING

Location of Premises Affected: 1370 COUNTY RD M

Legal Description: Being a part of the SE 1/4 of the SE 1/4, Section 13, Township 17 North, Range 14 East, Town of Nepeuskun, Winnebago County, Wisconsin.

Tax Parcel No.: 014-0283, 014-028303

Sewer:	<input checked="" type="checkbox"/> Existing	<input type="checkbox"/> Required	<input type="checkbox"/> Municipal	<input checked="" type="checkbox"/> Private System
Overlay:	<input type="checkbox"/> Airport	<input type="checkbox"/> SWDD	<input checked="" type="checkbox"/> Shoreland	<input checked="" type="checkbox"/> Floodplain
	<input type="checkbox"/> Microwave	<input checked="" type="checkbox"/> Wetlands		

WHEREAS,  
Applicant is requesting a rezoning to R-1 Rural Residential,

And  
WHEREAS, we received notification from the Town of NEPEUSKUN recommending No Response  
And

WHEREAS, your Planning and Zoning Committee, being fully informed of the facts, and after full consideration of the matter, making the following findings:

The Town of NEPEUSKUN has Not Responded. Town action is advisory due to shoreland jurisdiction.

**County findings:**

1. There were no objections
2. Proposed use is compatible with adjacent uses
3. Zoning Map Amendment/Zoning Change is required as a condition of CSM approval and will place the development in appropriate zoning district.

*Findings were made in consideration of Section 23.7-5(b)(1),(2),&(3).*

NOW THEREFORE BE IT RESOLVED, that this committee hereby reports our findings for your consideration and is hereby recommending Approval with an effective date to be upon the recording of the CSM but in no case later than 1 months after the date of approval of the zoning map amendment by Winnebago County Board of Supervisors by a vote of Approved 5-0

AND BE IT FURTHER RESOLVED, by the Winnebago County Board of Supervisors, that the enclosed Ordinance is hereby [ADOPTED] OR [DENIED].

---

For the Planning and Zoning Committee

**AMENDATORY ORDINANCE # 11/02/19**

The Winnebago County Board of Supervisors do ordain Zoning Amendment # 2019-ZC-5160 as follows:

Being a part of the SE 1/4 of the SE 1/4, Section 13, Township 17 North, Range 14 East, Town of Nepeuskun, Winnebago County, Wisconsin.

FROM: A-2 General Agriculture,

TO: R-1 Rural Residential,

--

Adopted/ Denied this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Shiloh Ramos, Chairperson

ATTEST:

Susan T. Ertmer, Clerk

APPROVED BY WINNEBAGO COUNTY EXECUTIVE THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mark Harris  
County Executive

County Board Supervisory district 33 Egan



# 5989  
C. Rowe

A part of Southeast ¼ of the Southeast ¼ of Section 13, Township 17 North, Range 14 East,  
Town of Nepeuskun, Winnebago County, Wisconsin.  
Survey for: Dale Voskuil  
1370 County Road M  
Pickett, WI 54964

The map shows Lot '1' with a total area of 131,342 Sq. Ft. (3.0152 Acres). The lot is bounded by a curved line (Curve #1) to the west and south, and a straight line to the east. The curved boundary is defined by two curves: Curve #1 (R = 2904.93', ARC = 401.06', CH = N37°21'28"W, CH = 400.74') and Curve #2 (R = 2904.93', ARC = 401.06', CH = N37°21'28"W, CH = 400.74'). The lot contains a 'HOUSE' and a 'GARAGE'. The lot is situated near a 'Metal R/W Post on R/W, 6.7' NW of lot corner' and a 'Navigable Stream Per Winnebago Only'. The lot is adjacent to 'C.T.H. "M"' and 'C.T.H. "N"'. The lot is also adjacent to 'Lot 2 of C.S.M. No. 5997' and 'Lot 1 of C.S.M. No. 5997'. The lot is situated near the 'SE CORNER SECTION 13, T.17N., R.14E. Berntsen Mon.' and 'E 1/2 CORNER SECTION 13, T.17N., R.14E. Berntsen Mon.'.

**CHRIS AND DIANE SHERLIN**  
PARCEL NO. 0140275  
UNPLATTED LANDS  
TOWN OF NEPEUSKUN

**USA**  
PARCEL NO. 0240382  
UNPLATTED LANDS  
TOWN OF UTICA

**JOHN AND KAY MURRAY**  
PARCEL NO. 024038302  
LOT 2 OF C.S.M. NO. 5997  
TOWN OF UTICA

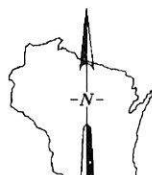
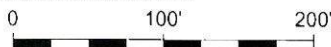
**JOSHUA TIPTON**  
PARCEL NO. 0240383  
LOT 1 OF C.S.M. NO. 5997  
TOWN OF UTICA

**NOTE:**  
WETLAND AND FLOOD PLAIN LIMITS AS SHOWN AND DELINEATED ON THIS MAP ARE APPROXIMATE. IF ANY BUILDING OR CONSTRUCTION ACTIVITY REQUIRES THAT THE EXACT LOCATION OF THE AFORE MENTIONED ENVIRONMENTAL FACTORS BE DETERMINED THEY SHOULD THEN BE DELINEATED BY A CERTIFIED AND OR AUTHORIZED Delineator.

**LEGEND**

- = 1.3" x 24" O.D. Iron Pipe, weighing 1.68 lbs./ft. set
- ⊕ = Chisel Mark Found
- ▲ = 1.3" O.D. Iron Pipe Found Unless noted otherwise
- ✕ = 3/4" Iron Rebar Found
- ✕ = Mag Nail Found
- = 6" O.D. Iron Pipe Found
- ( ) = Measurements of Record
- ⊙ = Government Corner

BEARINGS ARE REFERENCED TO THE WISCONSIN  
COUNTY COORDINATE SYSTEM, WINNEBAGO COUNTY  
S/LINE OF THE SE 1/4 OF SECTION 13-17-14  
RECORDED AS N89°30'11"W



**KROMM LAND SURVEYING LLC.**

200 PROSPECTOR COURT  
KAUKAUNA, WI 54130  
920-996-9649

Kromm2062@Gmail.com

L-3030



## Application #19-ZC-5160

Date of Hearing:

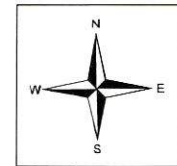
November 20, 2019

Owner(s):

Voskuil, Dale J.

Subject Parcel(s):

0140283 & 014028303



Winnebago County  
WINGS Project

Scale

1 inch : 300 feet

## County Zoning Districts

R-1	PDD	B-1
R-2	A-1	B-2
R-3	A-2	B-3
R-4	I-1	M-1
R-8	I-2	Town Zoning

City of Oshkosh Extraterritorial  
Zoning Jurisdiction

Incorporated Area



○ = SITE



1 inch : 2,000 feet

**Application #19-ZC-5160**

Date of Hearing:

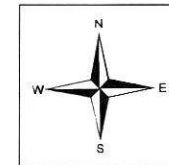
November 20, 2019

Owner(s):

Voskuil, Dale J.

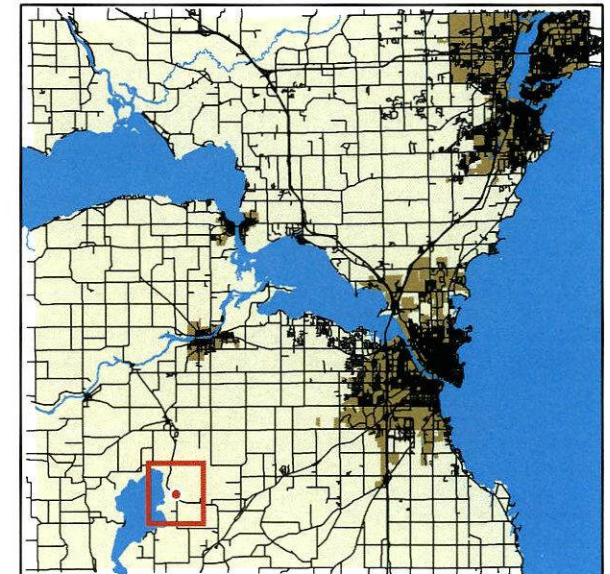
Subject Parcel(s):

0140283 & 014028303



*Winnebago County  
WINGS Project*

● = SITE



**WINNEBAGO COUNTY**



1	2
3	4
5	6
7	8
9	10
11	12
13	14
15	16
17	18
19	20
21	22
23	24

**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, your Committee has investigated the claim and recommends disallowance of same by Winnebago County.

**NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that the claim of Sophia Kue, filed with the County Clerk on October 28, 2019, be and the same is hereby disallowed for the reason that there is no basis for liability on the part of Winnebago County.

## PERSONNEL AND FINANCE COMMITTEE

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2019.

Mark L Harris  
Winnebago County Executive

SUSAN T. ERTMER  
County Clerk



**Winnebago County**  
Office of the County Clerk

*The Wave of the Future*

415 JACKSON STREET, P.O. BOX 2808  
OSHKOSH, WISCONSIN 54903-2808

OSHKOSH (920) 236-4890  
FOX CITIES (920) 727-2880  
FAX (920) 303-3025  
E-mail: [countyclerk@co.winnebago.wi.us](mailto:countyclerk@co.winnebago.wi.us)

### **NOTICE OF CLAIM**

Date: October 30, 2019

To: Doug, Linda and Joan

Re: Claim from Sophia Kue for damage to her vehicle that occurred on 10/21/2019  
caused by a Winnebago County Facilities vehicle.

This claim will be presented to the County Board at their November 19,  
2019 meeting.

10/28/19

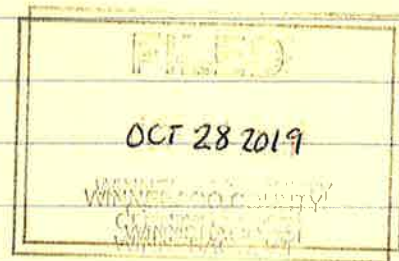
On October 21, 2019, I was involved in a rear end collision with a Winnebago County facilities vehicle. I feel there is major damage to the rear end of my vehicle. The trunk, bumper, right tail light, and the fuel filler inlet are all damaged.

*Sophia Kue*

Sophia Kue

920-645-5780

Sophiakue1.sk@gmail.com



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19-033541

# WISCONSIN MOTOR VEHICLE CRASH REPORT

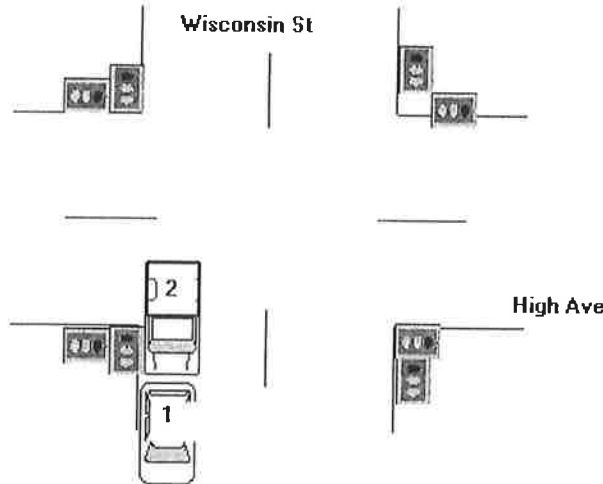
OSHKOSH POLICE DEPARTMENT  
420 JACKSON STREET  
OSHKOSH, WI 54903  
(920) 236-5700

5NL00MQL0Q

Document Number Override		Primary Crash Document #		Agency Crash Number		Investigating Officer/Deputy <b>OFFICER AARON ROBERTS</b>	
Crash Date <b>10/21/2019</b>		Crash Time <b>12:50 PM</b>		Date Arrived <b>10/21/2019</b>		Time Arrived <b>12:57 PM</b>	
Date Notified <b>10/21/2019</b>		Time Notified <b>12:52 PM</b>		Total Units <b>02</b>		Total Injured <b>00</b>	Total Killed <b>00</b>
<input type="checkbox"/> On Emergency	<input type="checkbox"/> Hit and Run	<input type="checkbox"/> Lane Closure		<input type="checkbox"/> Work Zone		<input type="checkbox"/> Trailer or Towed	<input type="checkbox"/> Reporting Threshold
<input type="checkbox"/> Government Property	<input type="checkbox"/> Active School Zone		School Bus Related <b>NO</b>		Tags		
<input checked="" type="checkbox"/> Reportable		Crash Type <b>DT4000 (STANDARD CRASH)</b>			<input type="checkbox"/> Amended	<input type="checkbox"/> Secondary Crash	

## Description

Diagram



Reconstruction By  
**OSHKOSH POLICE DEPARTMENT**

Photos By

Additional Information  
**RECONSTRUCTION**

☒ I, a sworn law enforcement officer, agree that I have not added any CJIS data in this report.

UNIT 1 WAS STOPPED FOR A RED LIGHT AT THE INTERSECTION OF WISCONSIN ST AND HIGH AVE. UNIT 1 PROCEEDED THROUGH THE INTERSECTION TRAVELING SOUTHBOUND WHEN THE TRAFFIC LIGHT TURNED GREEN. UNIT 2 FOLLOWED. UNIT 1 STOPPED FOR TRAFFIC ONCE THEY CROSSED THE INTERSECTION. UNIT 2 DRIVER STATED THEY LOOKED DOWN TO OPEN A VENT FOR 2 SECONDS. UNIT 2 DRIVER STATED THEIR PASSENGERS SAID BRAKE SO DRIVER APPLIED BRAKES. UNIT 2 DRIVER STATED THEIR REAR TIRES LOCKED UP AND THEY SLID INTO THE BACK OF UNIT 1 WHICH WAS STOPPED IN THE LANE FOR TRAFFIC. THE ROAD WAS WET AND IT WAS RAINING OUT. BODY CAMERA VIDEO AVAILABLE.

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19-033541

WISCONSIN MOTOR VEHICLE  
CRASH REPORT

OSHKOSH POLICE DEPARTMENT  
420 JACKSON STREET  
OSHKOSH, WI 54903  
(920) 236-5700

Location

ON WISCONSIN ST/ STH44 SB 97 FT S OF HIGH AVE IN THE CITY OF OSHKOSH IN WINNEBAGO COUNTY	Latitude	Longitude
	44.021569988	-88.547090623
	X Coordinate	Y Coordinate
	376007.78125	4875432
Structure Type		
NO STRUCTURE		

Crash Scene

First Harmful Event	First Harmful Event Location	
MOTOR VEH IN TRANSPORT	ON ROADWAY	
Manner of Collision	Light Condition	
02--FRONT TO REAR	DAYLIGHT	
Road Surface Condition(s)	Roadway Factor(s)	
WET	ROAD SURFACE CONDITION (WET, ICY, SNOW, SLUSH, ETC)	
Environment Factor(s)		
WEATHER CONDITIONS		
Weather Condition(s)		
RAIN		
Animal Type	Relation To Trafficway	
	TRAFFICWAY - ON ROAD	
Crash Classification - Location	Crash Classification - Jurisdiction	
PUBLIC PROPERTY	NO SPECIAL JURISDICTION	
Tribal Land	Access Control	Special Study
	FULL CONTROL	
Within Interchange Area	Junction Location	Intersection Type
NO	NON-JUNCTION	NOT AN INTERSECTION

Unit Summary

UNIT 01	Unit Status	Vehicle Operating As Classification		Unit Type	
	IN TRANSIT	D CLASS		AUTOMOBILE	
	Vehicle Type	Operating As Endorsements			
	PASSENGER CAR				
	Total Occs	Train/Bus # Recorded	Total # Citations Issued	Total Trailers	Total HazMat Types
	1		0	0	0
	Insurance?	Direction Of Travel	<input type="checkbox"/> Pre Crash Tire Mark	Speed Limit	Total Lanes
	YES	SOUTHBOUND		25	4
	Most Harmful Event: Collision With	Special Function	Emergency Motor Vehicle Use		
	MOTOR VEH IN TRANSPORT	NO SPECIAL FUNCTION	NOT APPLICABLE		
Traffic Way	Traffic Control	Traffic Control Inoperative/Missing			
TWO-WAY, NOT DIVIDED	NO CONTROL	NO			
Surface Type	Road Curvature	Road Grade			
CONCRETE	STRAIGHT	LEVEL			
Truck Bus or HazMat					
NO					
UNIT 01 VEHICLE	Vehicle				
	License Plate Number	Plate Type	St	Country of Issuance	
	ACR4781	AUT - AUTOMOBILE	WI	UNITED STATES	
	Vehicle Identification Number	Make	Year	Model	
	1G2ZH18N174131337	PONTIAC	2007	G6 GT	
	Color	Body Style	Bus Use		
	BLK - BLACK	CP - COUPE	NOT A BUS		
Initial Contact Point	Vehicle Damage				
6--REAR					
Extent Of Damage	6--REAR				
MINOR DAMAGE					

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19-033541

# WISCONSIN MOTOR VEHICLE CRASH REPORT

OSHKOSH POLICE DEPARTMENT  
420 JACKSON STREET  
OSHKOSH, WI 54903  
(920) 236-5700

UNIT	VEHICLE	Towed Due To Damage <b>NOT TOWED</b>	Vehicle Removed By <b>OWNER</b>	
		What Driver Was Doing <b>GOING STRAIGHT</b>	Vehicle Factors	
		Driver Prior Action Other	<b>NOT APPLICABLE</b>	
		Driver Actions <b>NO CONTRIBUTING ACTION</b>		
01	01	Owner Name <b>SOPHIA P KUE</b> <b>(920) 645-5780</b>	Owner Address <b>1625 ELMWOOD AVE APT 202</b> <b>OSHKOSH, WI 54901 , US</b>	
		<b>Sequence Of Events</b>		
UNIT	INDIVIDUAL	01 Event <b>MOTOR VEH IN TRANSPORT</b>		
		02 Event		
		03 Event		
		04 Event		
UNIT	INDIVIDUAL	<b>Policy Holder</b>		
		Insurance Company <b>PROGRESSIVE-CLASSIC-INS-CO</b>	Individual <b>SOPHIA KUE</b>	
UNIT	INDIVIDUAL	<b>Individual</b>		
		Driver <b>SOPHIA P KUE</b> <b>(920) 645-5780</b>	Citations Issued <b>0</b>	Sex <b>FEMALE</b>
UNIT	INDIVIDUAL	Date of Birth <b>05/04/1999</b>	Race <b>ASIAN</b>	
		Address <b>1625 ELMWOOD AVE APT 202</b> <b>OSHKOSH, WI 54901 , US</b>	Driver License Number <b>K0007959966400</b> STATE: WISCONSIN COUNTRY: UNITED STATES	
UNIT	INDIVIDUAL	<b>Safety Equipment</b>		
		On Duty Crash	Safety Equipment <b>SHOULDER &amp; LAP BELT</b>	
UNIT	INDIVIDUAL	Seat Position <b>1--FRONT SEAT-LEFT SIDE (DRIVER/MOTORCY</b>		
		Helmet Use	Helmet Compliance	
UNIT	INDIVIDUAL	Eye Protection	Tint Compliance	
		<b>Injury</b>		
01	001	Injury Severity <b>NO APPARENT INJURY</b>	Airbag <b>NON DEPLOYED</b>	
		Ejected <b>NOT EJECTED</b>	Ejection Path <b>NOT EJECTED/NOT APPLICABLE</b>	Trapped/Extricated <b>NOT TRAPPED</b>
UNIT	INDIVIDUAL	Medical Transport <b>NOT TRANSPORTED</b>	EMS Agency Identifier	EMS Run #
		Hospital	Date of Death	Time of Death
UNIT	INDIVIDUAL	<b>Distracted By</b>		
		Distracted By Source <b>NOT APPLICABLE (NOT DISTRACTED)</b>		
UNIT	INDIVIDUAL	Distracted By Action <b>NOT DISTRACTED</b>		

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19-033541

WISCONSIN MOTOR VEHICLE  
CRASH REPORT

OSHKOSH POLICE DEPARTMENT  
420 JACKSON STREET  
OSHKOSH, WI 54903  
(920) 236-5700

UNIT 01 INDIVIDUAL	<b>Non Motorist</b>		Striking Unit #	Location	
	Prior Action				
	Action				
	Action Other				
	To/From School				
	<b>Drug &amp; Alcohol</b>		Suspected Alcohol Use NO	Suspected Drug Use NO	
	Alcohol Test Given TEST NOT GIVEN		Alcohol Test Type		Alcohol Test Results
	Drug Test Given TEST NOT GIVEN		Drug Test Type		Drug Test Results
	Drug Type				
	Individual Condition APPEARED NORMAL				

Unit Summary

UNIT 02	Unit Status IN TRANSIT		Vehicle Operating As Classification D CLASS		Unit Type TRUCK	
	Vehicle Type UTILITY TRUCK/PICKUP TRUCK				Operating As Endorsements	
	Total Occs 2	Train/Bus # Recorded	Total # Citations Issued 0	Total Trailers 0	Total HazMat Types 0	
	Insurance? YES	Direction Of Travel SOUTHBOUND	<input type="checkbox"/> Pre CrashTire Mark	Speed Limit 25	Total Lanes 4	
	Most Harmful Event: Collision With MOTOR VEH IN TRANSPORT		Special Function NO SPECIAL FUNCTION		Emergency Motor Vehicle Use NOT APPLICABLE	
	Traffic Way TWO-WAY, NOT DIVIDED		Traffic Control NO CONTROL		Traffic Control Inoperative/Missing NO	
	Surface Type CONCRETE		Road Curvature STRAIGHT		Road Grade LEVEL	
	Truck Bus or HazMat NO					

UNIT 02 VEHICLE	<b>Vehicle</b>					
	License Plate Number 19532		Plate Type MUN - MUNICIPAL	St WI	Country of Issuance UNITED STATES	
	Vehicle Identification Number 1FDWW37S11EC74745		Make FORD	Year 2001	Model F350	
	Color WHI - WHITE		Body Style TK - TRUCK		Bus Use NOT A BUS	
	Initial Contact Point 12--FRONT		Vehicle Damage			
	Extent Of Damage MINOR DAMAGE		12--FRONT			
	Towed Due To Damage NOT TOWED		Vehicle Removed By OPERATOR			

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19-033541

# WISCONSIN MOTOR VEHICLE CRASH REPORT

OSHKOSH POLICE DEPARTMENT  
420 JACKSON STREET  
OSHKOSH, WI 54903  
(920) 236-5700

UNIT	02	VEHICLE	What Driver Was Doing GOING STRAIGHT		Vehicle Factors	
			Driver Prior Action Other		NOT APPLICABLE	
UNIT	02	02	Driver Actions FOLLOWING TOO CLOSE			
			Owner Name WINNEBAGO COUNTY (920) 236-4788		Owner Address 1220 KNAPP ST OSHKOSH, WI 54902 , US	
UNIT	02	01	Sequence Of Events			
			Event MOTOR VEH IN TRANSPORT			
			Event			
			Event			
			Event			
UNIT	02	02	Policy Holder			
			Insurance Company COUNTRY-MUTUAL-INSURANCE-CO		Government WINNEBAGO COUNTY	
UNIT	02	02	Individual			
			Driver SAMANTHA A KOEHN (920) 573-9721			
UNIT	02	02	Citations Issued 0		Sex FEMALE	
			Date of Birth 11/21/1998		Race WHITE	
UNIT	02	02	Address 1090 BIRCH LN OSHKOSH, WI 54901 , US		Driver License Number K5007819892106 STATE: WISCONSIN COUNTRY: UNITED STATES	
			Safety Equipment			
UNIT	02	02	On Duty Crash		Safety Equipment	
			Seat Position 1--FRONT SEAT-LEFT SIDE (DRIVER/MOTORCY		SHOULDER & LAP BELT	
UNIT	02	02	Helmet Use		Helmet Compliance	
			Eye Protection		Tint Compliance	
UNIT	02	02	Injury NO APPARENT INJURY		Airbag NON DEPLOYED	
			Ejected NOT EJECTED		Ejection Path NOT EJECTED/NOT APPLICABLE	Trapped/Extricated NOT TRAPPED
UNIT	02	02	Medical Transport NOT TRANSPORTED		EMS Agency Identifier EMS Run #	
			Hospital		Date of Death Time of Death	
UNIT	02	02	Distracted By OTHER DISTRACTION (ANIMAL, FOOD, GROOMING)			
			Distracted By Action OTHER ACTION (LOOKING AWAY FROM TASK ETC)			
UNIT	02	02	Non Motorist			
			Striking Unit #		Location	



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19-033541

WISCONSIN MOTOR VEHICLE  
CRASH REPORT

OSHKOSH POLICE DEPARTMENT  
420 JACKSON STREET  
OSHKOSH, WI 54903  
(920) 236-5700

UNIT INDIVIDUAL	Prior Action		
	Action		
	Action Other		To/From School
	<b>Drug &amp; Alcohol</b>		
	Suspected Alcohol Use NO		Suspected Drug Use NO
	Alcohol Test Given TEST NOT GIVEN	Alcohol Test Type	Alcohol Test Results
	Drug Test Given TEST NOT GIVEN	Drug Test Type	Drug Test Results
	Drug Type		
	Individual Condition APPEARED NORMAL		
	UNIT INDIVIDUAL	<b>Individual</b>	
Passenger VICKIE R EDGELL (920) 279-3852		Citations Issued 0	
Date of Birth 05/22/1958		Sex FEMALE	
Address 1112 E COUNTY ROAD Z OSHKOSH, WI 54902 , US		Race WHITE	
Driver License Number E3248765868204 STATE: WISCONSIN COUNTRY: UNITED STATES			
<b>Safety Equipment</b>			
On Duty Crash		Safety Equipment SHOULDER & LAP BELT	
Seat Position 3--FRONT SEAT-RIGHT SIDE (TRAIN ENGINEER			
Helmet Use		Helmet Compliance	
Eye Protection		Tint Compliance	
UNIT INDIVIDUAL	<b>Injury</b>		
	Injury Severity NO APPARENT INJURY		Airbag NON DEPLOYED
	Ejected NOT EJECTED	Ejection Path NOT EJECTED/NOT APPLICABLE	Trapped/Extricated NOT TRAPPED
	Medical Transport NOT TRANSPORTED		EMS Agency Identifier
	Hospital		EMS Run #
	Date of Death		Time of Death
	<b>Distracted By</b>		
	Distracted By Source		
	Distracted By Action		
	<b>Non Motorist</b>		
Striking Unit #		Location	

5NL00MQL0Q  
19-033541

WISCONSIN MOTOR VEHICLE  
CRASH REPORT

OSHKOSH POLICE DEPARTMENT  
420 JACKSON STREET  
OSHKOSH, WI 54903  
(920) 236-5700

UNIT INDIVIDUAL          02 003	Prior Action			
	Action			
	Action Other			To/From School
	Drug & Alcohol		Suspected Alcohol Use NO	Suspected Drug Use NO
	Alcohol Test Given TEST NOT GIVEN		Alcohol Test Type	Alcohol Test Results
	Drug Test Given TEST NOT GIVEN		Drug Test Type	Drug Test Results
	Drug Type			
	Individual Condition			
	APPEARED NORMAL			

#17119 County Mutual  
Wisconsin County Mutual  
Insurance Corporation  
(self insured)

\*County's insurance was listed incorrectly  
on the accident report.

## Progressive Group of Insurance Companies

**Settlement Summary****Claim Information****Claim Number:** 19-1172536-01**Coverage Type of Loss:** Collision**Policy Number:****Loss Date:** 10/21/2019**Owner :** KUE, SOPHIA**Reported Date:** 10/21/2019**Valuation Report ID:** 1009562633**Vehicle Information****Loss Vehicle:** 2007 Pontiac G6 GT 2 Door Coupe 3.5L 6  
Cyl Gas A FWD**Location:** WI 54901**VIN:** 1G2ZH18N174131337**Exterior Color:****Mileage:** 181,713 miles**License Plate:****Title History:** No**Title History Comments:****Loan Information****Payment Information****Lien Holder Payoff:**

\$0.00

**Lien Holder Payment(s):**

\$0.00

**Loan/Lease Payoff Coverage:**

\$0.00

**Net to Owner:**

\$2,007.46

**Settlement**

<b>Stated Amount:</b>	\$0.00
<b>Actual Cash Value:</b>	\$2,864.25
Base Value:	\$3,538.95
Title History Adjustment:	-\$0.00
Refurbishment Adjustments:	\$0.00
After Market Parts Adjustment:	\$0.00
Condition Adjustment:	-\$674.70
Prior Damage Adjustment:	-\$0.00
<b>Market Value:</b>	\$2,864.25
Settlement Adjustment(Pre-Tax):	\$0.00
<b>Fees:</b>	\$0.00
<b>Taxes:</b>	\$143.21
<b>Company Obtains:</b>	\$0.00
<b>Net Settlement:</b>	\$3,007.46
<b>Settlement Adjustment(Post-Tax):</b>	\$0.00
<b>Deductible:</b>	-\$1,000.00
<b>Other Adjustments:</b>	\$0.00
<b>Total Settlement:</b>	\$2,007.46

**Adjuster License #:****Comments:**

# Vehicle Valuation Report

Prepared For Progressive Group of Insurance Companies (800) 321-9843



## Claim Information

Claim Number 19-1172536-01	Policy Number	Loss Type COLLISION	Owner SOPHIA KUE 1625 ELMWOOD AVENUE 202 OSHKOSH, WI 54901 +1 -920-6455780	
Loss Date 10/21/2019	Reported Date 10/21/2019	Valuation Report Date 11/04/2019	Valuation Report ID 1009562633	Version Number 2

## Vehicle Information

Year 2007	Make Pontiac	Model G6 GT 2 Door Coupe 3.5L 6 Cyl Gas A FWD	Location WI 54901	Mileage 181,713 miles
Ext Color	License	VIN 1G2ZH18N174131337	Title History No	

## Valuation Summary

### Loss Vehicle Adjustments

Adjustments specific to your vehicle

Base Value =	\$3,538.95
Condition =	\$674.70
Prior Damage	\$0.00
Aftermarket Parts	\$0.00
Refurbishment	\$0.00

Market Value = \$2,864.25

**Settlement Value:**  
**\$1,864.25**

### Settlement Adjustments

Adjustments specific to your policy

Deductible = \$1,000.00

Settlement Value = \$1,864.25

**J.D. POWER**

Mitchell WorkCenter  
Total Loss

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## Loss Vehicle Detail

Loss vehicle: 2007 Pontiac G6 | GT 2 Door Coupe | 3.5L 6 Cyl Gas A FWD

### Standard Equipment

#### Exterior

Daytime running lamps	Fog lamps, front, integral in fascia with projector beam
Glass, Solar-Ray light-tinted, heat rejecting	Headlamps, halogen composite with reflector optics, automatic exterior lamp control and 20-second delay off feature
Mirrors, outside power-adjustable, Satin Black	Wipers, front intermittent, speed-sensitive, controlled-cycle

#### Interior

Air conditioning, single-zone manual	Audio system feature, Monsoon high-performance 8-speaker system with high-mounted tweeters and subwoofer
Audio system, AM/FM stereo with CD player, seek-and-scan, Radio Data System (RDS), speed-compensated volume, TheftLock, equalizer and Driver Information Center	Brake handle, leather-wrapped
Console, floor with floor shifter, integral armrest, lighted shift indicator, parking brake and storage compartment	Cruise control, electronic with set and resume speed
Defogger, rear-window	Door locks, power programmable with lockout protection and delayed locking
Instrumentation, analog with speedometer, temperature, fuel, tachometer and trip odometer	Lighting, interior with illuminated entry and theater dimming
Map pocket, driver seatback	Map pocket, front passenger seatback
Mirror, inside rearview manual day/night	Remote Keyless Entry, extended-range
Seat adjuster, driver 4-way power with manual height adjustment and ratcheting lumbar	Seat, rear 60/40 split-folding
Seats, 45/45 front bucket	Shift knob, leather-wrapped
Steering Column, Tilt and Telescopic	Steering wheel controls, mounted audio controls
Steering wheel, leather-wrapped	Theft-deterrent system, vehicle, PASSlock
Trunk release, power	Visors, driver and front passenger vanity mirrors (Illuminated visor vanity mirrors)
Windows, power with driver express-down	

#### Mechanical

Axle, 3.29 ratio	Brakes, 4-wheel antilock, 4-wheel disc, includes Traction Control
Exhaust outlet, single chrome tip	Front wheel drive
Steering, Hydraulic Power Steering (HPS)	Suspension, Sport, with thicker direct-acting front stabilizer bar and enhanced steering rack bushing and thicker rear stabilizer bar
Tires, P225/50R17 V-rated, touring, blackwall	Traction control, Traction Control System (TCS), full-function
Wheels, 17" (43.2 cm) Chrome-Tech cast aluminum	

#### Safety

Air bags, dual-stage frontal, driver and right-front passenger and head curtain side-impact, front and rear outboard seating positions with Passenger Sensing System (Head curtain side air bags are designed to help reduce the risk of head and neck injuries to front and rear seat occupants on the near side of certain side-impact collisions. Always use safety belts and correct child restraints for your child's age and size. Even in vehicles equipped with air bags and the Passenger Sensing System, children are safer when properly secured in a rear seat. Never place a rear-facing infant restraint in the front seat of any vehicle equipped with an active frontal air bag. See the vehicle Owners Manual and child safety seat instructions for more safety information.)	LATCH system (Lower Anchors and Top tethers for CHildren), for child safety seats
Safety belts, 3-point, driver and right-front passenger with shoulder comfort guide	Safety belts, 3-point, rear, all seating positions
Traction control, Traction Control System (TCS), Full Function	



## Packages

### PREMIUM PACKAGE,

includes front bucket leather-appointed seats (GT), front bucket leather-appointed seats with two-tone leather inserts (GTP), (AG1) 6-way power driver seat adjuster (GT), (KA1) heated driver and front passenger seats, (AP3) Remote vehicle starter system, (AP9) cargo nets, (B37) front and rear carpeted floor mats and (U2K) XM Satellite Radio (Convertible only)

### SUN AND SOUND PACKAGE,

includes (UN0) AM/FM stereo with CD player (G6), (UC6) AM/FM stereo with 6-disc CD changer (GT and GTP), (CF5) power sunroof and (T43) rear spoiler, rear (GT Sedan only)

## Optional Equipment

AIR BAGS, DUAL-STAGE FRONTAL AND SIDE-IMPACT, DRIVER AND RIGHT-FRONT PASSENGER AND HEAD CURTAIN SIDE-IMPACT, FRONT AND REAR OUTBOARD SEATING POSITIONS WITH PASSENGER SENSING SYSTEM

REMOTE VEHICLE STARTER SYSTEM,

XM SATELLITE RADIO.

FLOOR MATS, CARPETED FRONT AND REAR

SEATS, HEATED, DRIVER AND FRONT PASSENGER

\*DIO/PIO = Dealer/Port Installed Options

## Loss Vehicle Base Value

Loss vehicle: 2007 Pontiac G6 | GT 2 Door Coupe | 3.5L 6 Cyl Gas A FWD

## Comparable Vehicle Information

Search Radius used for this valuation: 75 miles from loss vehicle zip/postal code.

Typical Mileage for this vehicle: 133,000 miles

#	Vehicle Description	Mileage	Location	Distance From Loss Vehicle	Price	Adjusted Value
1	2007 PONTIAC G6 GT 2D CPE 6 3.5NORMAL GAS A 2WD	85,646	54937	20 miles	\$6,670.00 Sold Price	\$4,464.74
2	2007 PONTIAC G6 GT 2D CVT 6 3.5NORMAL GAS A 2WD	139,345	54165	33 miles	\$4,600.00 List Price	\$3,309.74
3	2007 PONTIAC G6 GT 4D SDN 6 3.5NORMAL GAS A 2WD	83,000	54304	37 miles	\$4,500.00 List Price	\$3,065.52
4	2007 PONTIAC G6 GT 2D CVT 6 3.9NORMAL GAS A 2WD	151,537	54482	60 miles	\$5,000.00 List Price	\$3,264.88
5	2007 PONTIAC G6 GT 2D CVT 6 3.5NORMAL GAS A 2WD	135,958	53225	68 miles	\$4,999.00 List Price	\$3,393.06
6	2007 PONTIAC G6 GT 2D CPE 6 3.5NORMAL GAS A 2WD	152,934	53214	75 miles	\$3,995.00 List Price	\$3,735.73
<b>Base Value:</b>						<b>\$3,538.95</b>

## Loss Vehicle Adjustments

Loss vehicle: 2007 Pontiac G6 | GT 2 Door Coupe | 3.5L 6 Cyl Gas A FWD

## Condition Adjustments

Condition Adjustment: -\$674.70

Overall Condition: 2.23-Fair

Typical Vehicle Condition: 3.00

Category	Condition	Comments
Interior		
GLASS	2 Fair	damage does not require replacement significant marks
DOORS/INTERIOR PANELS	2 Fair	
DASH/CONSOLE	3 Good	
SEATS	2 Fair	significant wear
CARPET	3 Good	
HEADLINER	3 Good	
Exterior		
VINYL/CONVERTIBLE TOP	Typical	
PAINT	2 Fair	numerous scrapes
BODY	3 Good	
TRIM	3 Good	
Mechanical		
TRANSMISSION	2 Fair	significant fluid build up obvious leak
ENGINE	1 Poor	
Tire	3 Good	7/7/14/14

Typical Vehicle Condition reflects a condition similar to the same year, make and model. Amount of wear and tear/ damage consistent with its age.

Comments:

## Comparable Vehicles

Loss vehicle: 2007 Pontiac G6 | GT 2 Door Coupe | 3.5L 6 Cyl Gas A FWD

1

2007 PONTIAC G6 GT 2D CPE 6 3.5 NORMAL GAS A2WD

Sold Price: \$6,670.00

VIN

Stock No

Listing Date

ZIP/Postal Code

Distance from Loss Vehicle

1G2ZH17N974XXXXXX

09/24/2019

54937

20 miles

Source

DEALER SALE - BUILDSHEET - J.D. POWER

Adjustments	Loss Vehicle	This Vehicle	Amount
Mileage	181,713	85,646	-\$2,227.54
Equipment			
XM SATELLITE RADIO.	Yes	No	\$58.92
PEDALS, POWER-ADJUSTABLE FOR ACCELERATOR AND BRAKE	No	Yes	-\$37.64
Total Adjustments:			-\$2,205.26
Adjusted Price:			\$4,464.74

Comparable Vehicle Package Details:

PREMIUM PACKAGE, (REMOTE VEHICLE STARTER SYSTEM,, FLOOR MATS, CARPETED FRONT AND REAR, SEATS, HEATED, DRIVER AND FRONT PASSENGER)

SUN AND SOUND PACKAGE,

Comparable Vehicle Option Details:

AIR BAGS, DUAL-STAGE FRONTAL AND SIDE-IMPACT, DRIVER AND RIGHT-FRONT PASSENGER AND HEAD CURTAIN SIDE-IMPACT, FRONT AND REAR OUTBOARD SEATING POSITIONS WITH PASSENGER SENSING SYSTEM, PEDALS, POWER-ADJUSTABLE FOR ACCELERATOR AND BRAKE

2

2007 PONTIAC G6 GT 2D CVT 6 3.5 NORMAL GAS A2WD

List Price: \$4,600.00

VIN

1G2ZH35N374151721

Stock No

3133

Listing Date

10/25/2019

ZIP/Postal Code

54165

Distance from Loss Vehicle

33 miles

Source

DEALER WEB LISTING - CARS.COM  
 AUTO PLAZA  
 202 E STATE HIGHWAY 54  
 SEYMOUR WI 54165  
 920-833-2049

Adjustments	Loss Vehicle	This Vehicle	Amount
Projected Sold Adjustment			-
Vehicle Configuration Adjustment			\$404.00
Mileage	181,713	139,345	\$802.91
Equipment			\$519.77
PREMIUM PACKAGE,	Yes	No	\$192.25
SUN AND SOUND PACKAGE,	Yes	No	\$168.50
AIR BAGS, DUAL-STAGE FRONTAL AND SIDE-IMPACT, DRIVER AND RIGHT-FRONT PASSENGER AND HEAD CURTAIN SIDE-IMPACT, FRONT AND REAR OUTBOARD SEATING POSITIONS WITH PASSENGER SENSING SYSTEM	Yes	No	\$45.19
XM SATELLITE RADIO.	Yes	No	\$30.48
Total Adjustments:			-\$1,290.26
Adjusted Price:			\$3,309.74

**2007 PONTIAC G6 GT 4D SDN 6 3.5 NORMAL GAS A2WD****List Price: \$4,500.00**VIN  
1G2ZH58N574208511

Stock No

Listing Date  
07/31/2019ZIP/Postal Code  
54304Distance from Loss Vehicle  
37 miles

Source

PRIVATE WEB LISTING - CARS.COM

Adjustments	Loss Vehicle	This Vehicle	Amount
Projected Sold Adjustment			-\$578.00
Vehicle Configuration Adjustment			-\$31.15
Mileage	181,713	83,000	-\$1,325.78
Equipment			
PREMIUM PACKAGE,	Yes	No	\$220.45
SUN AND SOUND PACKAGE,	Yes	No	\$193.22
AIR BAGS, DUAL-STAGE FRONTAL AND SIDE-IMPACT, DRIVER AND RIGHT-FRONT PASSENGER AND HEAD CURTAIN SIDE-IMPACT, FRONT AND REAR OUTBOARD SEATING POSITIONS WITH PASSENGER SENSING SYSTEM	Yes	No	\$51.82
XM SATELLITE RADIO.	Yes	No	\$34.96
Total Adjustments:			-\$1,434.48
Adjusted Price:			<b>\$3,065.52</b>

4

**2007 PONTIAC G6 GT 2D CVT 6 3.9 NORMAL GAS A2WD****List Price: \$5,000.00**

VIN	Stock No	Listing Date	ZIP/Postal Code	Distance from Loss Vehicle
1G2ZH361X74129632	P2061A	10/30/2019	54482	60 miles

## Source

DEALER WEB LISTING -  
BUILDSHEET - CARS.COM  
STEVENS POINT CHRYSLER  
DODGE JEEP RAM  
5441 HWY 10 E  
STEVENS POINT WI 54482  
715-341-4400

Adjustments	Loss Vehicle	This Vehicle	Amount
Projected Sold Adjustment			-\$439.00
Vehicle Configuration Adjustment			-\$872.75
Mileage	181,713	151,537	-\$400.41
Equipment			
PREMIUM PACKAGE,	Yes	Yes	-\$21.06
XM SATELLITE RADIO,	Yes	PREMIUM PACKAGE,	\$33.14
SUN AND SOUND PACKAGE,	Yes	No	\$183.16
SPORT PACKAGE,	No	Yes	-\$220.52
AIR BAGS, DUAL-STAGE FRONTAL AND SIDE-IMPACT, DRIVER AND RIGHT-FRONT PASSENGER AND HEAD CURTAIN SIDE-IMPACT, FRONT AND REAR OUTBOARD SEATING POSITIONS WITH PASSENGER SENSING SYSTEM	Yes	No	\$49.12
AIR BAGS, DUAL-STAGE FRONTAL AND SIDE-IMPACT, DRIVER AND RIGHT-FRONT PASSENGER WITH PASSENGER SENSING SYSTEM	No	Yes	-\$46.80
Total Adjustments:			-\$1,735.12
<b>Adjusted Price:</b>			<b>\$3,264.88</b>

## Comparable Vehicle Package Details:

PREMIUM PACKAGE, (REMOTE VEHICLE STARTER SYSTEM,, FLOOR MATS, CARPETED FRONT AND REAR, SEATS, HEATED, DRIVER AND FRONT PASSENGER, XM SATELLITE RADIO.)

SPORT PACKAGE,

## Comparable Vehicle Option Details:

AIR BAGS, DUAL-STAGE FRONTAL AND SIDE-IMPACT, DRIVER AND RIGHT-FRONT PASSENGER WITH PASSENGER SENSING SYSTEM



**2007 PONTIAC G6 GT 2D CVT 6 3.5 NORMAL GAS A2WD****List Price: \$4,999.00**

VIN	Stock No	Listing Date	ZIP/Postal Code	Distance from Loss Vehicle
1G2ZH36N274122757	101018	09/25/2019	53225	68 miles

## Source

DEALER WEB LISTING - CARS.COM  
A AUTO, INC.  
5140 N. 124TH STREET  
MILWAUKEE WI 53225  
414-466-8050

Adjustments	Loss Vehicle	This Vehicle	Amount
Projected Sold Adjustment			-\$642.00
Vehicle Configuration Adjustment			-\$833.72
Mileage	181,713	135,958	-\$583.39
Equipment			
PREMIUM PACKAGE,	Yes	No	\$199.63
SUN AND SOUND PACKAGE,	Yes	No	\$174.97
AIR BAGS, DUAL-STAGE FRONTAL AND SIDE-IMPACT, DRIVER AND RIGHT-FRONT PASSENGER AND HEAD CURTAIN SIDE-IMPACT, FRONT AND REAR OUTBOARD SEATING POSITIONS WITH PASSENGER SENSING SYSTEM	Yes	No	\$46.92
XM SATELLITE RADIO.	Yes	No	\$31.65
Total Adjustments:			-\$1,605.94
Adjusted Price:			<b>\$3,393.06</b>

**2007 PONTIAC G6 GT 2D CPE 6 3.5 NORMAL GAS A2WD****List Price: \$3,995.00**

VIN 1G2ZH18N674174684 Stock No Listing Date 10/19/2019 ZIP/Postal Code 53214 Distance from Loss Vehicle 75 miles

## Source

DEALER WEB LISTING -  
AUTOTRADER.COM  
AUTOPLEX  
7623 W GREENFIELD AVE  
MILWAUKEE WI 53214  
414-212-8218

Adjustments	Loss Vehicle	This Vehicle	Amount
Projected Sold Adjustment			-\$351.00
Mileage	181,713	152,934	-\$376.97
Equipment			
PREMIUM PACKAGE,	Yes	No	\$206.47
SUN AND SOUND PACKAGE,	Yes	No	\$180.96
AIR BAGS, DUAL-STAGE FRONTAL AND SIDE-IMPACT, DRIVER AND RIGHT-FRONT PASSENGER AND HEAD CURTAIN SIDE-IMPACT, FRONT AND REAR OUTBOARD SEATING POSITIONS WITH PASSENGER SENSING SYSTEM	Yes	No	\$48.53
XM SATELLITE RADIO.	Yes	No	\$32.74
Total Adjustments:			-\$259.27
Adjusted Price:			<b>\$3,735.73</b>

**Sub-Model Comparison**

Sub-Model Description	Configuration	Original MSRP
2007 Pontiac G6 GT	2 Door Coupe 3.5L 6 Cyl Gas FWD	\$22,150.00
2007 PONTIAC G6 GT	2D CVT 6 3.5 NORMAL GAS A 2WD	\$28,750.00
2007 PONTIAC G6 GT	4D SDN 6 3.5 NORMAL GAS A 2WD	\$22,380.00
2007 PONTIAC G6 GT	2D CVT 6 3.9 NORMAL GAS A 2WD	\$28,750.00

## Vehicle Valuation Methodology Explanation

WorkCenter Total Loss was designed and built in conjunction with J.D. Powers, experts in data analysis and vehicle pricing and a highly trusted name among consumers. With years of experience in vehicle pricing, J.D. Power is a credible, third-party expert whose name provides consumer recognition and confidence. WCTL provides a consistent methodology across all vehicles and it includes valid comparable vehicles that most closely resemble the totaled vehicle and are similar to the vehicles a consumer would find in their own research.

WorkCenter Total Loss produces accurate and easy-to-understand vehicle valuations via this five step process:

### Step 1 - Locate Comparable Vehicles

Locate vehicles that are the closest match to the loss vehicle in the same market area. WorkCenter Total Loss utilizes consumer-based vehicle sources along with inventory directly from Dealerships. When available WCTL also provides sold vehicle records from sources such as J.D. Powers.

### Step 2 - Adjust Comparable Vehicles

Make adjustments to the prices of the comparable vehicles. The comparable vehicles are identical to the loss vehicle except where adjustments are itemized. There are several types of comparable vehicle adjustments

- Projected Sold Adjustment - an adjustment to reflect consumer purchasing behavior (negotiating a different price than the listed price).
- Vehicle Configuration Adjustment- an adjustment for differences in configuration between the comparable vehicle and the loss vehicle (e.g. differences in trim).
- Mileage Adjustment - an adjustment for differences in mileage between the comparable vehicle and the loss vehicle.
- Equipment- adjustments for differences in equipment between the comparable vehicle (e.g. equipment packages and options) and the loss vehicle.

### Step 3 - Calculate Base Vehicle Value

The base vehicle value is calculated by averaging the adjusted prices of the comparable vehicles.

### Step 4 - Calculate Loss Vehicle Adjustments

There are four types of loss vehicle adjustments:

- Condition Adjustment:  
Adjustments to account for the condition of the loss vehicle prior to the loss.
- Prior Damage Adjustment:  
Adjustments to account for any prior damage present on the loss vehicle prior to the loss.
- After Market Part Adjustment:  
Adjustments to account for any after market parts present on the loss vehicle prior to the loss.
- Refurbishment Adjustment:  
Adjustments to account for any refurbishment performed on the loss vehicle prior to the loss.

### Step 5 - Calculate the Market Value

The Market Value is calculated by applying the loss vehicle adjustments to the base value.

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Page 1



**RESOLUTION: Authorize a Capital Project for Wittman Regional Airport to Construct a New General Aviation Terminal Building at a Cost of \$5.7 Million, to be Funded as Follows: \$2 Million Transferred from the Undesignated General Fund Balance, \$1.9 Million of Bond Proceeds, and \$1.8 Million Reimbursed from the Wisconsin Department of Transportation - Bureau of Aeronautics (WI DOT BOA)**

**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, from 1971 to 2003, the current terminal at Wittman Regional Airport served as the “gateway to our community” for commercial airline passengers, with the terminal’s west wing, which was built in 1958, serving that purpose from the general aviation perspective to this day; and

**WHEREAS**, over the years many analyses have been conducted, including the most recent evaluation of all options to resolve the Airport’s terminal facility challenges for the foreseeable future; and

**WHEREAS**, the option to construct the new General Aviation Terminal Building and demolish the existing commercial service terminal is the path forward to meet the long-term needs of supporting general aviation air traffic at the busiest general aviation airport in the state of Wisconsin; and

**WHEREAS**, a new General Aviation Terminal Building, which has been specifically designed to meet the needs of the Airport, will accomplish the “gateway to our community” role for many years to come and will provide modern facilities relied upon by today’s general aviation users while fostering a much more financially self-sustaining operation than the current 1958 and 1971 facilities are able to offer.

**NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby approves and authorizes a capital project for Wittman Regional Airport to construct a new General Aviation Terminal Building at a total cost of \$5.7 million, to be funded as follows: \$2 million transferred from the Undesignated General Fund Balance, \$1.9 Million of bond proceeds, and \$1.8 million reimbursed from the Wisconsin Department of Transportation—Bureau of Aeronautics (WI DOT BOA).

**BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that \$1.9 million of funds to pay for this project will be advanced from the General Fund and will be reimbursed from a subsequent bond issue.

**Fiscal Impact:** The Undesignated General Fund Balance will decrease by \$2 million. Winnebago County will seek bonding for \$1.9 million. The annual debt service for this bonding over 10 years amounts to approximately \$194,750 assuming a 2.5% interest rate.

Respectfully submitted by:

**AVIATION COMMITTEE**

Committee Vote: **4-0**

Respectfully submitted by:

**FACILITIES AND PROPERTY MANAGEMENT COMMITTEE**

Committee Vote: **4-0**

Respectfully submitted by:

**PERSONNEL AND FINANCE COMMITTEE**

Committee Vote: **5-0**

45 Vote Required for Passage: **Three-Fourths of Membership**

46

47 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2019.

48

49

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51

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Mark L Harris  
Winnebago County Executive

1   **252-122019**

2  
3   **RESOLUTION: Authorize Additional Spending of \$183,000 for Re-design, Bidding, and**  
4                   **Construction Administration Services of the Wittman Regional Airport New**  
5                   **General Aviation (GA)Terminal Building, to be Funded with Bond Proceeds**  
6

7   **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8           **WHEREAS**, in January 2016, pursuant to Resolution Number 257-012016, the Winnebago County Board  
9 appropriated an amount not to exceed \$600,000 to design a new General Aviation Terminal Building; and

10          **WHEREAS**, subsequently in May 2016, pursuant to Resolution Number 016-052016, an architect was hired  
11 and contracted to design and perform bidding and construction administration services for an amount not to exceed  
12 \$288,550; and

13          **WHEREAS**, to date, that contract amount has not been fully spent as the project has not been put out to bid  
14 and has not been constructed; and

15          **WHEREAS**, certain aspects of the building designed in 2016 need to be re-designed; and

16          **WHEREAS**, additional spending will be needed for this re-design and to carry out the bidding and  
17 construction administration services with the architect of record on the project.

18  
19          **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
20 authorizes an additional \$183,000 for the re-design and bidding and construction administration services of Wittman  
21 Regional Airport's new General Aviation Terminal Building, to be funded with bond proceeds.

22  
23          **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that funds to pay for this  
24 capital project will be advanced from the General Fund and reimbursed from a subsequent bond issue.  
25

26   **Fiscal Impact:** The annual debt service for this bonding over 10 years amounts to approximately \$18,758 assuming  
27 a 2.5% interest rate.

28  
29                                   Respectfully submitted by:

30                                   **AVIATION COMMITTEE**

31   Committee Vote: **5-0**

32                                   Respectfully submitted by:

33                                   **FACILITIES AND PROPERTY MANAGEMENT COMMITTEE**

34   Committee Vote: \_\_\_\_\_

35                                   Respectfully submitted by:

36                                   **PERSONNEL AND FINANCE COMMITTEE**

37   Committee Vote: **4-1**

38   Vote Required for Passage: **Three-Fourths of Membership**

39  
40           Approved by the Winnebago County Executive this \_\_\_\_\_ day of \_\_\_\_\_, 2019.  
41

42                                   \_\_\_\_\_  
43                                   Mark L Harris  
44                                   Winnebago County Executive

2     **RESOLUTION:     Redirect \$1.1 Million, Previously Earmarked and Approved for the Airport**  
3                               **Terminal Property Pursuant to Resolution Numbers 208-112017 and 223-**  
4                               **122017, to Demolish the Airport Terminal Building and Construct a**  
5                               **General Aviation Terminal Facility Through the Issuance of General**  
6                               **Obligation Promissory Notes**

7  
8  
9     **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

10           **WHEREAS**, during the 2018 Budget deliberations by the Winnebago County Board of Supervisors, a project  
11 to raze a portion of the Wittman Regional Airport Terminal Building and repair a portion of the roof was approved by a  
12 majority of the Winnebago County Board of Supervisors; and

13           **WHEREAS**, the Winnebago County Board of Supervisors approved the funding source for the airport project  
14 from the issuance of general obligation promissory notes as opposed to the Undesignated General Fund Balance;  
15 and

16           **WHEREAS**, in the Fall of 2019, a proposal was submitted to construct a general aviation terminal; and

17           **WHEREAS**, on November 6, 2019, the Aviation Committee was asked to approve a capital funding request.  
18 The minutes show the request was for \$2 Million to come from the Undesignated General Fund and \$1.9 Million from  
19 additional future bonding. It was also stated the intent was to utilize the previously-appropriated \$1.1 Million,  
20 approved in Fall 2017, for largely the same purpose it was originally appropriated, demolition of the existing  
21 commercial service terminal. A motion was made and seconded to approve the funding request. The motion carried  
22 4-0.

23           **WHEREAS**, on November 13, 2019, the Facilities and Property Management Committee was asked to  
24 approve the same request made to the Aviation Committee on November 6, 2019. A motion was made and  
25 seconded to approve the request. The motion carried 4-0.

26  
27           **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
28 redirects \$1.1 Million, previously earmarked and approved for the Airport Terminal property pursuant to Resolution  
29 Numbers 208-112017 and 223-122017, to demolish the Airport terminal building in order to construct a General  
30 Aviation Terminal facility, to be paid for through the issuance of General Obligation Promissory Notes.

31  
32           **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that, as previously approved,  
33 the funds to pay for this project will be advanced from the General Fund and will be reimbursed from a subsequent  
34 bond issue.

35  
36   Respectfully submitted by:  
37   **AVIATION COMMITTEE**

38     Committee Vote: **4-0**

39   Respectfully submitted by:  
40   **FACILITIES AND PROPERTY MANAGEMENT COMMITTEE**

41     Committee Vote: **4-0**

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Respectfully submitted by:  
**TOM EGAN, District # 33**  
**LARRY LAUTENSCHLAGER, District # 19**

Committee Vote: \_\_\_\_\_

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mark L Harris  
Winnebago County Executive



1 **254-122019**

2  
3 **RESOLUTION: Authorize the Wittman Regional Airport to Accept Additional Land Rental**  
4 **Revenue for Fiscal Year 2019 from the Experimental Aircraft Association (EAA) in**  
5 **the Amount of \$116,603, and Appropriate the Funds to Capital Outlay to Begin**  
6 **Design Work on Hangar Re-Development**  
7

8  
9 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

10 **WHEREAS**, the existing land lease agreement between Winnebago County and the Experimental Aircraft  
11 Association (EAA) was previously identified as being outdated and antiquated; and

12 **WHEREAS**, Amendment #2 to the current lease was negotiated and approved by both parties; and

13 **WHEREAS**, in aggregate, EAA's rent due to Winnebago County under the amended lease will increase from  
14 \$113,500 to \$230,103 annually, effective January 1, 2019, resulting in an additional \$116,603 annually; and

15 **WHEREAS**, this additional land rental revenue will be paid retroactively for fiscal year 2019; and

16 **WHEREAS**, the additional revenues will be used to begin design work on a hangar re-development project.

17  
18 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
19 authorizes the Wittman Regional Airport to accept additional land rental revenue for fiscal year 2019 from EAA in the  
20 amount of \$116,603, and appropriate the funds to capital outlay to begin design work on hangar re-development.  
21

22 **Fiscal Impact:** No fiscal impact. The additional rental revenue will cover the additional capital outlay expenditures.  
23

24 Respectfully submitted by:

25 **AVIATION COMMITTEE**

26 Committee Vote: **5-0**

27 Respectfully submitted by:

28 **PERSONNEL AND FINANCE COMMITTEE**

29 Committee Vote: **5-0**

30 Vote Required for Passage: **Two-Thirds of Membership**  
31

32 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2019.  
33

34 \_\_\_\_\_  
35 Mark L Harris  
36 Winnebago County Executive

**RESOLUTION: Amend Section 19.24(2)(a) of the General Code of Winnebago County to Reflect Implementation of a Soccer Shelter Rental Fee to be Charged During Tournament and Special Event Usage**

**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, in finalizing plans for the construction of the soccer shelter at the Winnebago County Community Park, it was concluded that building a metal pole building near the soccer shelter instead of dedicating a sizeable portion of the interior of the new soccer shelter for the Oshkosh Youth Soccer Club's (OYSC's) field maintenance equipment and operational supplies would make it possible for the OYSC to improve its operational functions; and

**WHEREAS**, by having a separate storage garage to store OYSC's field preparation equipment and materials, there would be auxiliary storage room in the soccer shelter to support OYSC's concession operations; and

**WHEREAS**, providing OYSC storage space in the new soccer shelter would allow OYSC the ability to transfer its food, condiments, utensils, and prep equipment to a secure setting, and free up use of the front concession room so it may be rented out to other non-profit organizations that may wish to conduct tournament and/or special event activities within the soccer complex according to a yearly schedule of available dates; and

**WHEREAS**, in following procedures applied to other shelter rental units within the Community Park, it would be appropriate for the aforementioned non-profit organizations renting the interior concession room and overhang area of the soccer shelter to compensate Winnebago County a portion of the costs incurred for maintaining the facilities associated with the organizations' tournaments and special events activities; and

**WHEREAS**, to accommodate the added service of allowing non-profit organizations use of the soccer shelter concession room and overhang area to support their tournament and special event activities, it is appropriate to apply rental fees matching those established for the Community Park pavilion.

**NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby amends Section 19.24(2)(a) of the General Code of Winnebago County to reflect implementation of soccer shelter rental fees to be assessed during tournament and special event usage and that Section 19.24(2)(a) of the General Code of Winnebago County be amended to read as follows:

**19.24 FEES AND CHARGES**

(2) The following fees shall apply for the reserved use of picnic and shelter buildings at the Community Park:

(a) COMMUNITY PARK SHELTER RENTAL FEE SCHEDULE

Facility	Group Size	Weekday Charge	Weekend Charge
		(Mon-Thurs)	(Fri-Sun)
Shelters 1 & 2	Up to 150	\$50.00	\$60.00
	151-300	\$80.00	\$80.00
	301-1000	\$140.00	\$140.00
	Over 1000	Negotiable Minimum \$220.00)	Negotiable (Minimum \$220.00)
Shelters 3 & 4	Up to 50	\$35.00	\$40.00
	51-300	\$80.00	\$80.00
	301-1000	\$140.00	\$140.00

	Over 1000	Negotiable Minimum \$220.00)	Negotiable (Minimum \$220.00)
Pavilion & Soccer Shelter	Up to 150	\$120.00	\$145.00
	151-300	\$180.00	\$180.00
	301-1000	\$220.00	\$220.00
	Over 1000	\$265.00	\$265.00

**BE IT FURTHER RESOLVED** that because of the nature and functions of the building, rental of the soccer shelter concession room and overhang area shall be exclusive to use by non-profit organizations who may wish to conduct tournament and/or special event activities within the soccer complex according to a yearly schedule of available dates.

**BE IT FURTHER RESOLVED** that the Oshkosh Youth Soccer Club shall be exempt from the obligation to pay a rental fee for use of the soccer shelter concession room and overhang area.

**BE IT FURTHER RESOLVED** that the soccer shelter concession room and overhang area shall be available for use by other parties as may be allowed, with or without rental fees applied, at the Parks Director's discretion.

**BE IT FURTHER RESOLVED** that this amendment to Section 19.24(2)(a) of the General Code of Winnebago County shall become effective January 1, 2020.

**Fiscal Impact:** Anticipated revenue to be received on an annual basis from rental fees applied to non-profits for use during 3 summer tournaments - \$795. Approximate annual overhead costs excluding administrative expenses as well as depreciation on equipment/buildings/grounds – \$200. Estimated annual net revenue – \$595.

Respectfully submitted by:

**PARKS AND RECREATION COMMITTEE**

Committee Vote: **4-0**

Respectfully submitted by:

**PERSONNEL & FINANCE COMMITTEE**

Committee Vote: **5-0**

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mark L Harris  
Winnebago County Executive

2  
3 **RESOLUTION: Authorize an Automated Teller Machine (ATM) Licensing Agreement Between**  
4 **Winnebago County and Cornerstone Processing Solutions Inc**

5  
6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, Cornerstone Processing Solutions, Inc. desires to enter into a four (4) year ATM licensing  
8 agreement with Winnebago County whereby Cornerstone Processing Solutions, Inc. would become the official ATM  
9 service provider of the Winnebago County Parks Department and would be provided with exclusive rights to own,  
10 operate, and maintain ATM units on predetermined Winnebago County Parks properties; and

11 **WHEREAS**, this agreement is consistent with two previous agreements Cornerstone Processing Solutions,  
12 Inc. entered into with Winnebago County; and

13 **WHEREAS**, pursuant to this agreement, Cornerstone Processing Solutions, Inc. would be granted rights to  
14 utilize the Winnebago County Parks Department's electrical services for its ATM units at predetermined parks  
15 locations where electrical outlets currently exist; and

16 **WHEREAS**, in exchange for both its financial and material support, Winnebago County would extend to  
17 Cornerstone Processing Solutions, Inc. certain promotional privileges including the right to post specified advertising-  
18 related materials on predetermined parks properties; and

19 **WHEREAS**, in conjunction with this agreement, on a monthly basis, Cornerstone Processing Solutions, Inc.  
20 will pay Winnebago County a compensatory sum equal to the total number of customer transactions on Parks  
21 properties units multiplied by the commission rate of \$0.55 per transaction; and

22 **WHEREAS**, the aforementioned agreement will be effective from January 1, 2020, through December 31,  
23 2023, with Cornerstone Processing Solutions, Inc. being provided the first right to renegotiate said agreement for an  
24 additional term. A copy of said agreement may be obtained from the Winnebago County Parks Director or  
25 Winnebago County Corporation Counsel and is incorporated by reference as a part of this resolution.

26 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
27 authorizes the Winnebago County Executive and Winnebago County Clerk to enter into an agreement with  
28 Cornerstone Processing Solutions, Inc. for the exclusive right to own, operate, and maintain ATM units on  
29 predetermined Winnebago County Parks properties

30 **BE IT FURTHER RESOLVED** that this agreement shall be effective from January 1, 2020, through  
31 December 31, 2023, and shall contain those major terms as described above.

32  
33 Respectfully submitted by:  
34 Committee Vote: **4-0** **PARKS AND RECREATION COMMITTEE**

35  
36 Respectfully submitted by:  
37 Committee Vote: **5-0** **PERSONNEL & FINANCE COMMITTEE**

38 Vote Required for Passage: **Majority of Those Present**

39  
40 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2019.

41  
42 \_\_\_\_\_  
43 Mark L Harris  
44 Winnebago County Executive

2

3     **RESOLUTION:     Authorize Execution of Three (3)-Year Lease Agreement Between Winnebago**  
4                           **County Parks Department and Richard Helms for Property Located at 770 East**  
5                           **County Road Y, Oshkosh, Wisconsin**

6

7     **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8             **WHEREAS**, the Winnebago County Sunnyview Exposition Center consists of 210 acres which include three  
9     main campuses, an annex area, and extensive open camping/parking areas used by 200,000+ attendees annually.  
10    Altogether there are 20 buildings, 2,500+ campsites, 5 barns, a 35,000-seat stadium, a year-round exposition  
11    building, and auxiliary service structures for each, including significant infrastructure; and

12            **WHEREAS**, promoters lease the Sunnyview Exposition Center for the purpose of availing themselves of an  
13    array of quality facilities and services that are vital to the successfulness of their event(s). According to the 2019  
14    Sunnyview Exposition Center Economic Impact Study, these events have the potential of generating \$71.8 Million for  
15    the local economy; and

16            **WHEREAS**, as the proprietor of the Sunnyview Exposition Center, it is incumbent upon Winnebago County  
17    to provide the safe and dependable delivery of services in order to protect the promoter from experiencing disruption  
18    or cancelation of the promoter's event; and

19            **WHEREAS**, in order to safeguard against having an event severely hampered or canceled due to the  
20    inability of staff to respond expeditiously to correct emergent issues at the Sunnyview Exposition Center, it would be  
21    judicious for the County to have a personnel resource available in close proximity to the Exposition Center grounds  
22    who can respond quickly to unanticipated safety concerns or service failures as well as to be able to provide for  
23    security monitoring and protection of County property; and

24            **WHEREAS**, Winnebago County recognizes that the property known as 770 East County Road Y, which  
25    includes a livable dwelling, affords a valuable benefit for oversight of operations at the Sunnyview Exposition Center;  
26    and

27            **WHEREAS**, the Sunnyview Exposition Center has events scheduled twelve months of the year, primarily  
28    occurring during mid-afternoon-to-late-evening hours and weekends; and

29            **WHEREAS**, the Exposition Center Operations Manager is a salaried administrative position which is  
30    responsible for oversight of programming at the Sunnyview Exposition Center and as such is called on and in to  
31    attend to emergencies and other immediate needs throughout the course of programmed events; and

32            **WHEREAS**, the Exposition Operations Supervisor wishes to rent the property at 770 East County Road Y  
33    from the County as a personal residence; and

34            **WHEREAS**, it is beneficial to both Winnebago County and the Exposition Operations Supervisor to have the  
35    supervisor reside at the site to provide for immediate needs, safety, and security of the Exposition Center site as well  
36    as the adjacent County properties as specified; and

37            **WHEREAS**, although long range plans for the property eventually call for demolition of what is presently a  
38    viable residential dwelling, and because the house will remain habitable for many more years without requiring  
39    anything but superficial repairs, it has been determined that the best use for the building would be for Winnebago  
40    County to enter into a three (3) year eight hundred dollar (\$800) per month rental agreement with the Exposition  
41    Operations Supervisor in exchange for the Exposition Operations Supervisor's performing specified duties that are



42 associated with events at Sunnyview Exposition Center and Winnebago County Community Park which primarily  
43 occur after 5:00 p.m. Mondays through Fridays and throughout the afternoon and evening hours on weekends,  
44

45 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
46 authorizes that the Winnebago County Executive and Winnebago County Clerk execute a rental agreement between  
47 Winnebago County and Richard Helms for the property and dwelling located at 770 East County Road Y, Oshkosh,  
48 Wisconsin, for a period of three (3) consecutive years with an option for two (2) additional years, and for a starting  
49 rental rate of eight hundred dollars (\$800) per month. .  
50

51 **Fiscal Impact:** Anticipated revenue to be received over the 3-year term of contract - \$23,000.00. Approximate  
52 overhead costs excluding administrative expenses as well as repairs depreciation on  
53 equipment/buildings/grounds – \$5,000.00. Estimated net revenue over 3-year term of contract  
54 equal \$23,000.00.  
55

56 Respectfully submitted by:  
57 **PARKS AND RECREATION COMMITTEE**

58 Committee Vote: **4-0**

59 Respectfully submitted by:  
60 **PERSONNEL & FINANCE COMMITTEE**

61 Committee Vote: **2-3**

62 Respectfully submitted by:  
63 **HAROLD SINGSTOCK, District # 23**  
64 **STEPHANIE SPELLMAN, District # 10**

65 Vote Required for Passage: **Majority of Those Present**  
66

67 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2019.  
68

69 \_\_\_\_\_  
70 Mark L Harris  
71 Winnebago County Executive  
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**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, the horse show presented by Wisconsin Futurity Horse Festival is open to the public and is an event of merit for the Sunnyview Exposition Center facilities. and

**WHEREAS**, the long-range scheduling of events at the Sunnyview Exposition Center allows County staff to efficiently program the facilities so as to maximize their use and ensure generation of revenues.

**NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Parks Department to enter into a three (3)-year lease agreement with Wisconsin Futurity Horse Festival for presentation of a horse show to be held annually for four days during the month of September with a rental fee of approximately \$15,000 per year.

## PARKS AND RECREATION COMMITTEE

## PERSONNEL & FINANCE COMMITTEE

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Page 1

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**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, the Advancing a Healthier WI grant will be used to fund a tri-county suicide prevention coordinator and program for three years; and

**WHEREAS**, accepting the funding and applying the funds to program expenses would be beneficial to the residents of Winnebago County.

**Fiscal Impact:** No fiscal impact. The grant funds will cover the program costs.

## BOARD OF HEALTH

## PERSONNEL & FINANCE COMMITTEE

Vote Required for Passage: **Two-Thirds of Membership**

Approved by the Winnebago County Executive this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Mark L Harris  
Winnebago County Executive

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**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, there is an opportunity to provide more “homelike” neighborhood meal service as well as a cost savings with a new system; and

**WHEREAS**, after review by an architect, the cost of the entire project will be \$300,000, resulting in an additional \$190,000 needed to complete this project.

**Fiscal Impact:** This will decrease Park View Health Center's Unrestricted Fund Balance by \$190,000.

## PARK VIEW HEALTH CENTER COMMITTEE

Respectfully submitted by:

Committee Vote: **5-0**

Approved by the Winnebago County Executive this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Page 1

1 261-122019

2  
3 **RESOLUTION: Authorize a Change of Funding Source for the University of Wisconsin Oshkosh –**  
4 **Fox Cities Campus Roof Repairs from Bond Proceeds to a Transfer from the**  
5 **Undesignated General Fund, Total Cost of \$50,000 with \$25,000 Being**  
6 **Reimbursed from Outagamie County**  
7

8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **WHEREAS**, pursuant to Resolution Number 237-112019, on November 19, 2019, the Winnebago County  
10 Board approved a roof repair project for the University of Wisconsin Oshkosh—Fox Cities Campus; and

11 **WHEREAS**, the total project cost is \$50,000 and will be equally funded by Outagamie and Winnebago  
12 County, each County contributing fifty percent (50%) towards the total cost, resulting in a \$25,000 cost per County;  
13 and

14 **WHEREAS**, the Winnebago County Board approved funding this project with bond proceeds; and

15 **WHEREAS**, these roof repairs should be classified as building repairs and do not qualify for bonding as a  
16 capital project.

17  
18 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
19 authorizes a funding source change for the University of Wisconsin Oshkosh—Fox Cities Campus roof repairs from  
20 bond proceeds to a transfer from the Undesignated General Fund.

21  
22 **BE IT FURTHER RESOLVED** that the total cost of repairs are \$50,000 with \$25,000 being reimbursed from  
23 Outagamie County.

24  
25 **Fiscal Impact:** This will decrease the Winnebago County Undesignated General Fund balance by \$25,000.  
26

27 Respectfully submitted by:

28 **PERSONNEL & FINANCE COMMITTEE**

29 Committee Vote: **5-0**

30 Vote Required for Passage: **Two-Thirds of Membership**  
31

32 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2019.  
33

34 \_\_\_\_\_  
35 Mark L Harris  
36 Winnebago County Executive

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**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, a Request for Proposal (RFP) was issued for new contract proposals for these rentals and services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby authorizes Winnebago County to enter into a 2-year contract with Cintas Corporation to provide mat and uniform rental and cleaning services.

**Fiscal Note:** Estimated annual cost is approximately \$6,620. This cost is spread among departments based on their usage of rentals and services. This amount is comparable to what Winnebago County has spent in the past.

## PERSONNEL AND FINANCE COMMITTEE

Vote Required for Passage: **Two-Thirds of Membership**

Approved by the Winnebago County Executive this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Mark L Harris  
Winnebago County Executive



## WINNEBAGO COUNTY PURCHASE OF SERVICES AGREEMENT

**RE: Mat & Uniform Rental Services**

**THIS AGREEMENT** made and entered into this **18th** day of **December 2019**, by and between Winnebago County, hereinafter referred to as "COUNTY" (whether a department, board, or agency thereof), and **Cintas Corporation**, hereinafter referred to as "CONTRACTOR."

### WITNESSETH:

**WHEREAS** the COUNTY, whose address is 415 Jackson Street, Oshkosh, WI 54901, desires to purchase services from the CONTRACTOR for the purpose of ***Mat and Uniform Rental and Cleaning Services***; and

**WHEREAS** the CONTRACTOR whose address is **800 Isbell St., Green Bay WI 54303**, is able and willing to provide such services;

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, the COUNTY and the CONTRACTOR do agree as follows:

1. **TERM**: The term of this Agreement shall commence as of the **1st** day of **January 2020**, and shall terminate as of the **31<sup>st</sup>** day of **December 2021**, unless sooner agreed upon by the parties. In any event, the CONTRACTOR shall complete its obligations under this Agreement not later than the 15th day of January 2022, and upon its failure to do so, the COUNTY may invoke the penalties set forth in the bid specifications, RFP, or Schedule A. The COUNTY shall not be liable for any services performed by CONTRACTOR other than during the term of this Agreement.
2. **SERVICE TO BE PROVIDED**: CONTRACTOR agrees to provide the services detailed in the **Request for Proposals (RFP# VA03-19)** and the CONTRACTOR's response thereto, and on the attached Schedule A, incorporated herein by reference. In the event of a conflict between or among the RFP, proposals, and/or the terms of Schedule A, it is agreed that the terms of Schedule A, to the extent of any conflict, will be controlling.

8. **WISCONSIN LAW CONTROLLING:** It is expressly understood and agreed to by the parties hereto that in the event of any disagreement or controversy between the parties, Wisconsin law shall be controlling.
9. **ARBITRATION:**
- A. This Agreement shall be covered by the laws of the State of Wisconsin.
  - B. Claims, disputes, and other matters in question between the parties to this Agreement arising out of, or relating to, this Agreement or the breach thereof shall be decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association then pertaining, upon the express written consent of all parties of this Agreement. In the event the parties proceed to arbitration, the proceedings shall be governed by the following:
    - 1) The American Arbitration Association shall submit a panel of five (5) arbitrators to the parties. The parties shall alternate strikes until one arbitrator remains who shall arbitrate the dispute. The party initiating the first strike shall be determined by the winner of a coin flip.
    - 2) The costs of the arbitration proceeding (except for the filing fee, which shall be paid by the party initiating the proceeding) shall be borne equally by the parties. Each party shall pay his own legal fees and expenses incurred in connection with the proceeding.
    - 3) Any arbitration shall take place in the city of Oshkosh, Winnebago County, Wisconsin.
    - 4) Unless otherwise agreed upon by the parties, the arbitration hearing shall be limited to one day in length with the arbitrator providing each side equal time to present its case during that day.
    - 5) Any discovery proceeding shall be limited to the thirty (30) day period prior to the date of the arbitration hearing. The party requesting the discovery shall pay for all costs incurred by the opposite party, except for attorney's fees, relating to the discovery procedure including, but not limited to, witness, reporter's fees for depositions, photocopying fees, postage fees, and delivery fees.
    - 6) In issuing any ruling regarding any arbitration matter, the arbitrator shall issue a written decision which shall include written findings of fact and conclusions of law.
    - 7) The proceeding and arbitration shall be governed by the law of the State of Wisconsin including, specifically, Chapter 788, Wis Stats.

16. **HOLD HARMLESS:** At all times during the term of this Agreement, CONTRACTOR agrees to indemnify, save harmless, and defend the COUNTY, its boards, commissions, agencies, officers, employees, and representatives against any and all liability, losses, damages, costs, or expenses, whether personal injury or property damage, that the COUNTY, its officers, employees, agencies, boards, commissions, and representatives may sustain, incur, or be required to pay by reason of the CONTRACTOR furnishing the services or goods required to be provided under this Agreement, provided, however, that the provisions of this section shall not apply to liabilities, losses, charges, costs, or expenses caused by or resulting from the acts or omissions of the COUNTY, its agencies, boards, commissions, officers, employees, or representatives.

17. **INSURANCE:**

A. Prior to commencing work, CONTRACTOR shall, at its own cost and expense, furnish COUNTY with a Certificate of Insurance indicating proof of the following insurance from companies licensed in the State of Wisconsin:

- 1) **Workers' Compensation:** (Statutory) In compliance with the Compensation law of the State of Wisconsin and Employers' Liability Insurance with a limit not less than \$100,000 each accident.
- 2) **Comprehensive or Commercial General Liability Insurance** with a minimum limit of \$1,000,000 per occurrence/\$1,000,000 aggregate combined Single Limit for bodily injury and property damage. This insurance shall include, but not be limited to, the following coverages:
  - a) Premises—Operations
  - b) Products and Completed Operations
  - c) Broad Form Property Damage
  - d) Contractual
  - e) Personal Injury
- 3) **Automobile Liability:** Insurance with a minimum limit of \$1,000,000 per occurrence/\$1,000,000 aggregate Combined Single Limit for bodily injury and property damage, and shall include coverage for all of the following:
  - a) Owned Automobiles
  - b) Hired Automobiles
  - c) Non-Owned Automobiles

B. The certificate shall list the **Certificate Holder and Address** as follows:

WINNEBAGO COUNTY  
ATTENTION INSURANCE ADMINISTRATOR  
PO BOX 2808

CONTRACTOR agrees to post in conspicuous places, available to all employees and applicants for employment, notices setting forth the provisions of this Agreement as they relate to affirmative action and nondiscrimination.

20. **AFFIRMATIVE ACTION:** CONTRACTOR may be required to file an Affirmative Action Plan with the COUNTY if the CONTRACTOR receives \$10,000 in annual aggregate contracts or other such consideration of comparable worth, and CONTRACTOR has ten (10) or more employees. Such plan must be filed within fifteen (15) days of the effective date of this Agreement, and failure to do so by said date shall constitute grounds for immediate termination of this Agreement by the COUNTY.
21. **EQUAL OPPORTUNITY EMPLOYER:** CONTRACTOR shall, in all solicitations for employment placed on CONTRACTOR's behalf, state that CONTRACTOR is an "Equal Opportunity Employer."
22. **COMPLIANCE INFORMATION:** CONTRACTOR agrees to furnish all information and reports required by the COUNTY as they relate to affirmative action and nondiscrimination, which may include any books, records, or accounts deemed appropriate to determine such compliance.
23. **CONTRACTOR'S LEGAL STATUS:** CONTRACTOR warrants that it has complied with all necessary requirements to do business in the State of Wisconsin, that the persons executing this Agreement on its behalf are authorized to do so and, if a corporation, that the name and address of CONTRACTOR's registered agent is as set forth opposite the heading REGISTERED AGENT on the last page of this Agreement. CONTRACTOR shall notify COUNTY immediately, in writing, of any change in its registered agent, his or her address, and the CONTRACTOR's legal status.
24. **ENTIRE AGREEMENT:** The entire Agreement of the parties is contained herein, and this Agreement supersedes any and all oral agreements and negotiations between the parties relating to the subject matter hereof.
25. **COMPLIANCE WITH WISCONSIN PUBLIC RECORDS LAW:** Contractor understands that Winnebago County is bound by the Wisconsin Public Records Law, Wis. Stat. sec. 19.21, et. seq. Pursuant to Wis. Stat. sec. 19.36 (3), County may be obligated to produce to a third party the records of a Contractor that are

## SCHEDULE A

The terms and conditions of this addendum supersede any terms contained in the Purchase of Services Agreement.

### General Terms and Conditions:

- Added: All rental merchandise will remain property of Cintas. Upon expiration or termination of this Agreement for any reason, Winnebago County agrees to (a) pay all previous undisputed balances due to Cintas (b) promptly return all rental Merchandise (except any Specialty Merchandise) in good and usable condition and in a commercially reasonable manner, or pay to Cintas the applicable Replacement Value for any such damaged or unreturned Merchandise, (c) purchase at the applicable Replacement Value all Specialty Merchandise (whether then in service or in Cintas' inventory).
- ADDED:  
WINNEBAGO COUNTY'S REMEDIES DESCRIBED IN THIS AGREEMENT ARE WINNEBAGO COUNTY'S SOLE REMEDIES FOR ANY BREACH BY CINTAS OF ITS OBLIGATIONS, AND IN ANY EVENT, CINTAS SHALL NOT BE LIABLE FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL OR PUNITIVE DAMAGES.
- Delete Section 16 and Replace with:  
**Indemnification.** Cintas agrees to indemnify, defend and hold harmless Winnebago County, its directors, officers, employees, agents and representatives from and against any and all liability, damages, claims, suits, actions or expenses (including reasonable legal fees) asserted by third parties on account of any property damage or personal injury directly arising out of the negligent act or omission of Cintas.

Winnebago County agrees to indemnify, defend and hold harmless Cintas, its directors, officers, employees, agents and representatives from and against any and all liability, damages, claims, suits, actions or expenses (including reasonable legal fees) asserted by third parties on account of any property damage or personal injury directly arising out of the negligent act or omission of Winnebago County.

Each party agrees that it will give the other party prompt and timely notice of any claim made or suit instituted which might affect the other party under this Section

- See following page for pricing.

## SCHEDULE A

### SIGNATURE PAGE

**\*\*REMEMBER TO ATTACH** information from companies for whom you are currently providing a similar service including a contact name and phone number. Minimum of three (3).

**\*\*REMEMBER** to attach additional information for any item marked on the Pricing Proposal Page.

Deviations/Comments: All emblems will be patch style.

We, the undersigned, propose to furnish, in accordance with the requirements outlined herein, rental and cleaning services to various County departments for a period of two-years and will hold pricing firm during the entire length of the contract.

Submitted by:

Contractor: Cintas

Address: 800 Isbell St.  
Green Bay, WI 54303

Phone#: 920.497.2509 Fax#: 920.497.8490

Email: ebertz a@cintas.com

Signature: A Ebertz

Printed Name: Amber Ebertz

Title: Service Manager Date: 10 / 14 / 19



**TALLY SHEET-RFP# VA03-19 DUE 10/23/19**

	Cintas			Gunderson		
	Service	PER WEEK	Replacement Cost	Service	PER WEEK	Replacement Cost
Floor Mats 3'x4'	\$ 1.00	\$ 11.50	\$ 36.00	\$2.16	\$24.84	\$89.90
Floor Mats 4'x6'	\$ 1.90	\$ 20.90	\$ 64.00	\$4.32	\$47.52	\$139.95
Floor Mats 3'x10'	\$ 2.45	\$ 34.30	\$ 90.00	\$5.40	\$75.60	\$212.95
Floor Mats 5'x12'	\$ 6.00	\$ 18.00	\$ 120.00	\$10.80	\$32.40	\$312.95
Shop Towels 18x18 Orange	\$ 0.05	\$ 10.80	\$ 0.35	\$0.06	\$12.96	\$0.36
Small Shop Towel	\$ 0.05	\$ -	\$ -	\$0.06	\$0.00	\$0.36
Hand Towels White	\$ 0.07	\$ 4.90	\$ 0.75	\$0.11	\$7.70	\$1.00
CRT Towels	\$ 1.50	\$ 3.00	\$ 20.00	\$1.75	\$3.50	\$35.00
Cabinet Roll	\$ -	\$ -	\$ 90.00	\$0.00	\$0.00	\$125.00
24" Dust Mops	\$ 0.40	\$ 0.40	\$ 8.00	\$0.52	\$0.52	\$12.95
36" Dust Mops	\$ 0.60	\$ 2.10	\$ 15.00	\$0.54	\$1.89	\$14.95
48" Dust Mops	\$ 0.80	\$ 1.20	\$ 20.00	\$0.79	\$1.19	\$18.95
72" Dust Mops	\$ 1.20	\$ 1.80	\$ 36.00	\$0.94	\$1.41	\$21.95
Mop Handle	\$ -	\$ -	\$ 8.00	\$0.00	\$0.00	\$12.00
Foreman Shirt	\$ 0.95	\$ 0.95	\$ 20.00	\$0.50	\$0.50	\$18.95
Uniform Shirt-short sleeve	\$ 0.14	\$ 4.20	\$ 18.00	\$0.50	\$15.00	\$18.95
Uniform Shirt-long sleeve	\$ 0.14	\$ 4.20	\$ 18.00	\$0.50	\$15.00	\$18.95
Uniform Pants	\$ 0.14	\$ 5.60	\$ 18.00	\$0.50	\$20.00	\$20.95
Cargo Pants	\$ 0.16	\$ 0.80	\$ 18.00	\$0.50	\$2.50	\$20.95
Coveralls	\$ 0.22	\$ 2.42	\$ 27.00	\$0.90	\$9.90	\$29.95
Jackets	\$ 0.35	\$ 0.09	\$ 28.00	\$1.00	\$0.25	TBD
Cleaning only						
County owned Coveralls	\$ 0.65	\$ 0.16	N/A	\$0.50	\$0.13	N/A
Other	None			\$8.95 week/delivery, Linen Mgmt Program 12% per invoice		
<b>COST PER WEEK</b>	<b>\$ 127.32</b>			<b>\$345.63</b>		
<b>ANNUAL PROJECTED COST</b>	<b>\$ 6,620.64</b>			<b>\$17,972.86</b>		

## Forbes, Laura

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**From:** Doroghazi, Jason <Doroghazi-Jason@aramark.com>  
**Sent:** Friday, November 08, 2019 8:09 AM  
**To:** Forbes, Laura  
**Cc:** Murphy, Justin  
**Subject:** Aramark

Hi Laura,

I had the opportunity to speak with our VPO this morning and unfortunately we are not going to be able to make any more changes to our service agreement. We are formally withdrawing from the bid process for Winnebago County at this time. If something changes in the future we will definitely reach out. We sincerely appreciate the opportunity to be part of the bid process.

Best Regards,

**Jason Doroghazi** | Aramark | Sales Manager | Uniform Services

Wisconsin, Minnesota, Iowa, Michigan

**P:** 715-379-2742 **F:** 608-781-4434

**EMAIL** [Doroghazi-Jason@aramark.com](mailto:Doroghazi-Jason@aramark.com) | **WEB** [www.aramarkuniform.com](http://www.aramarkuniform.com) | **FACEBOOK** [aramark](#) | **TWITTER** [@aramark](#)

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**PLEASE PRINT RESPONSIBLY**

**From:** Forbes, Laura [mailto:[lforbes@co.winnebago.wi.us](mailto:lforbes@co.winnebago.wi.us)]

**Sent:** Wednesday, November 06, 2019 4:02 PM

**To:** Doroghazi, Jason <Doroghazi-Jason@aramark.com>

**Subject:** RE: Aramark

**CAUTION:** This email was sent from an external sender. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Here is our standard contract.

Have a good evening.

Laura Forbes, CPPB  
Purchasing Manager  
Winnebago County  
(920) 232-3427

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**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, the present lease expires at the end of the current year; and

**WHEREAS**, both Winnebago County and the United States Department of Agriculture are amenable to this lease agreement and extension, upon the terms outlined above from January 1, 2020, through December 31, 2022.

**NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby authorizes the Winnebago County Clerk and the Winnebago County Executive to renew its lease agreement between Winnebago County and the United States Department of Agriculture for approximately 2,500 usable square feet of office space at the James Coughlin Building, at a rate of \$12.90 per usable square foot, at a monthly rate of \$2,687.50. The term lease agreement shall be effective from January 1, 2020 through December 31, 2022.

## FACILITIES & PROPERTY MANAGEMENT COMMITTEE

Respectfully submitted by:

Committee Vote: **5-0**

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Mark L Harris  
Winnebago County Executive

<p align="center"><b>GENERAL SERVICES ADMINISTRATION PUBLIC BUILDINGS SERVICE</b></p> <p align="center"><b>LEASE AMENDMENT</b></p>	<p align="center"><b>LEASE AMENDMENT No. 4</b></p> <hr/> <p>TO LEASE NO. <u><b>Winnebago County USDA Service Center</b></u></p>
<p>ADDRESS OF PREMISES</p> <p><b>625 East County Road Y, Suite 200 Oshkosh, WI 54901</b></p>	<p>PDN Number: <b>N/A</b></p>

**THIS AMENDMENT** is made and entered into between **Winnebago County**

whose address is: **Orrin H. King Administration Building  
448 Algoma Blvd., Room 130  
Oshkosh, WI 54901**

hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

**WHEREAS**, the parties hereto desire to amend the above Lease to extend lease term.

NOW THEREFORE, these parties for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, covenant and agree that the said Lease is amended, effective upon execution by the Government as follows:

1. Effective upon execution by the Government, the lease period of the above described premises will be extended from **January 1<sup>st</sup>, 2020** through **December 31<sup>st</sup>, 2022**.
2. The Government will pay the Lessor annual rent of **\$32,250.00** payable at the rate of **\$2,687.50\*** per month (representing **\$12.90** per square foot for **2,500** net usable square feet) in arrears. (\*Rates may be rounded.)
3. The Lessor must have an active/updated registration in the System for Award Management (SAM) System (<https://www.sam.gov>) upon receipt of this lease Amendment. The Government will not process rent payments to Lessors without an active/updated SAM Registration.

This Lease Amendment contains 1 pages.

All other terms and conditions of the lease shall remain in force and effect.

IN WITNESS WHEREOF, the parties subscribed their names as of the below date.

**FOR THE LESSOR:**

**FOR THE GOVERNMENT:**

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Entity Name: \_\_\_\_\_  
 Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: **Lease Contracting Officer, USDA**  
 Date: \_\_\_\_\_

**WITNESSED FOR THE LESSOR BY:**

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_



**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, the grant funds are intended to be used to fund a new full-time Community Health Strategist position, who will perform the day-to-day operations of grant activities as well as coordinate the activities of the coalition; and

**WHEREAS**, pursuant to Resolution Number 240-112019, the budget transfer needed to appropriate the funds needed for this position has already been approved.

**NOW, THEREFORE, BE IT RESOLVED**, by the Winnebago County Board of Supervisors, that the Table of Organization for the Winnebago County Health Department is amended, effective immediately, adding one full-time Community Health Strategist position, which will remain on the Table of Organization as long as grant funding is available.

**Fiscal Impact:** Resolution Number 240-112019 provided a 2020 budget transfer of \$98,405 in labor accounts to cover the expected cost of this position. No budget transfer for 2020 will be necessary. Based on the foregoing, there is no fiscal impact attached to this Resolution.

Respectfully submitted by:

## PERSONNEL AND FINANCE COMMITTEE

Committee Vote: **5-0**

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Mark L Harris  
Winnebago County Executive