# SUMMARY BY DIVISION

	R	evenues	 Expenses	A	djustments	 Levy
TRANSPORTATION						
Airport	\$	960,350	\$ 3,219,216	\$	(1,544,300)	\$ 714,566
Airport Debt		-	54,000		-	54,000
Highway Department		12,663,131	13,722,684		(1,059,553)	-
County Road Maintenance		2,048,000	3,161,233		-	1,113,233
	\$	15,671,481	\$ 20,157,133	\$	(2,603,853)	\$ 1,881,799

# **AIRPORT** Airport Fund: 510 2016 BUDGET NARRATIVE

### DEPARTMENT HEAD: Peter M. Moll LOCATION: Wittman Regional Airport 525 W. 20<sup>th</sup> Avenue Oshkosh, WI 54902-6871

**TELEPHONE: 236-4930** 

#### **MISSION STATEMENT:**

To provide modern facilities and support services for Aviation-related activities that will enhance sustainable economic development of the region.

### **PROGRAM DESCRIPTION:**

<u>ADMINISTRATION</u> Handle accounting and record keeping, conduct correspondence, maintain statistics, administer leases, negotiate and write contracts, collect and assemble operations statistics, update operations and security manuals, manage personnel, plan and direct airport development, promote and market airport services, supervise daily airport operations.

<u>FIELD MAINTENANCE</u> Maintain a safe operating Airport in compliance with Federal and State regulations and directives. Operations include turf mowing, snow plowing, lighting system and pavement maintenance. Conduct FAA-required inspections and correct deficiencies.

<u>MAINTENANCE SHOP</u> Perform routine, preventative, and repair maintenance on the airport's fleet of turf mowers, snow plows and blowers, trucks, and other specialized equipment.

<u>FIRE STATION</u> Maintain the airport-owned fire station, staffed by City of Oshkosh firefighters in a joint-use facility. Provide training required by the FAA.

**TOWER** Maintain a facility to provide air traffic control services and provide an regional FAA equipment repair base.

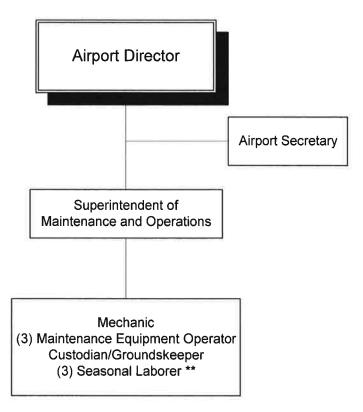
<u>TERMINAL BUILDING</u> Provide a central airport facility to host aviation and non-aviation related businesses and airport administration. Rent available space to concessionaires.

WEST TERMINAL BUILDING Continue full rental occupancy and maintain this facility as a long-term, revenue-producing asset.

<u>OTHER BUILDINGS</u> Fulfill contractual obligations by maintaining over thirty county-owned buildings, many over 40 years old. These buildings include T-hangars, multi-aircraft storage hangars, and a full-service fixed base operation. Provide hangar facilities to meet all aspects of general aviation.

**<u>UNCLASSIFIED EXPENSE</u>** Track capital outlay, including Federal and State grant programs.

# AIRPORT



\*\* Unclassified position

# AIRPORT Airport Fund: 510 2016 BUDGET NARRATIVE

DEPARTMENT HEAD: Peter M. Moll LOCATION: Wittman Regional Airport 525 W. 20<sup>th</sup> Avenue Oshkosh, WI 54902-6871 **TELEPHONE: 236-4930** 

#### 2015 ACCOMPLISHMENTS:

- 1. Continued partnership with Oshkosh Corporation with vehicle storage and testing programs.
- 2. Maintained over 90% hangar occupancy rate.
- **3.** Partnered with City of Oshkosh, Greater Oshkosh Economic Development Corporation (GOEDC), and NextJen Studios to continue marketing efforts for the Aviation Business Park.
- 4. Teamed with Experimental Aircraft Association to ensure their successful EAA AirVenture 2015.
- 5. Completed work with OMNNI Associates for updating the Airport Layout Plan (ALP)
- 6. Enhanced work with NextJen Studios for expanded airport marketing and promotions work through social media and print media.
- 7. Continued design and development of new airport administration and Fixed Base Operator (FBO) building to replace existing terminal.
- 8. Initiated Taxiway B reconstruction and realignment project.
- 9. Initiated design concepts for new hangar development/revenue on the north side of the airport.
- **10.** Partnered with the Experimental Aircraft Association (EAA) and the National Intercollegiate Flying Association (NIFA) local chapter to host a regional flying competition for college students.

### 2016 GOALS & OBJECTIVES:

- 1. Continue to seek additional and alternative revenue sources, both aeronautical and non-aeronautical, to become a self-sufficient department.
- 2. Continue to operate the airport in a safe manner while complying with FAA regulations and guidelines, and while remaining within budget limitations and directives.
- **3.** Maximize the use of Federal and State funding for development to put Wittman Regional Airport in the best financially competitive and marketable position.
- 4. Continue partnerships with NextJen Studios, Greater Oshkosh Economic Development Corporation (GOEDC), and the City of Oshkosh to attract new aviation businesses to, and assist existing businesses at, Wittman Regional Airport.
- 5. Continue development efforts of Aviation Industrial Park land.
- 6. Maintain partnership with EAA to ensure a viable and successful EAA AirVenture event and other year-round EAA-hosted activities .
- 7. Initiate and continue small pavement maintenance programs to extend life of airport pavements.
- 8. Initiate design work and funding request for Taxiway A reconstruction.
- 9. Continue design and funding options for potential terminal replacement.
- 10. Investigate new hangar developments with potential outside partners and funding.
- 11. Continue marketing efforts to educate the citizens of Winnebago County and surrounding areas about the positive aspects of Wittman Regional Airport.

# AIRPORT 2016 BUDGET NARRATIVE HIGHLIGHTS

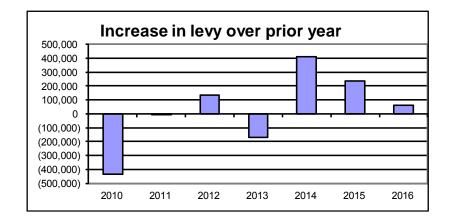
#### **DEPARTMENT STAFFING:**

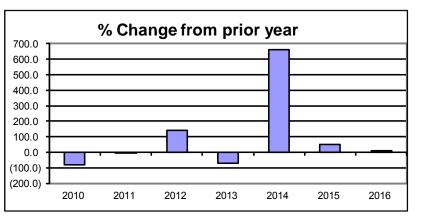
	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Full Time	7	7	7	7	7	7	7	7	7	8
Part Time	2	2	2	2	2	1	1	1	1	0
Total	9	9	9	9	9	8	8	8	8	8

The change in the staffing table is from moving a part time custodian/ grounds person to a full time custodian/ grounds person.

The Airport budget includes \$100,000 to add a back up air-conditioning system to the control tower. This will be paid for from Airport fund balance, rather than adding this to the tax levy.

**COUNTY LEVY:** The net tax levy for 2016 is \$768,566, an increase of \$61,411 or 8.7% over 2015.





### SIGNIFICANT CHANGES FROM 2015 ADOPTED - Airport

Account	Amount	Description
Significant changes from 2015		
Tax Levy 2015	\$ 707,155	
Revenue Changes - impact on levy:		
Other Miscellaneous Revenues	(3,000)	Increased revenues from event marketing and rental fees for conference room & terminal.
Expense Changes - impact on levy:		
Temporary Employees	21,746	Increase to reflect correct labor costs, in 2015 seasonal laborers were included in regular pay.
Overtime	(6,566)	Decrease due to less overtime work and more employees using comp time.
Health Insurance	(10,569)	The increases or decreases in health care costs are the result of changes in coverage selections and cost of health care changing from the prior year.
Capital - Equipment	93,000	The largest component of the increase is the addition of air conditioning of the control tower at a cost of \$100,000. This will be funded with Airport undesignated fund balance rather than adding to the tax levy.
Promotions Airport	5,000	Increase due to additional marketing/promotions programs planned for 2016.
Maintenance Buildings	5,300	Increase due to planned maintenance at the Fire Station in 2016.
Maintenance Vehicles	9,500	Increase based on anticipated repairs and upgrades needed primarily for snow removal equipment and ARFF vehicles.
Equipment Repairs	3,750	Increase based on anticipated repair/replacement of equipment in field and tower.
Power and Light	6,000	Increase primarily to more closely reflect past history of actual costs.
Water and Sewer	44,000	Increase to more closely reflect past history.
Vehicle Repairs	6,500	Increase based on planned contracted repairs/upgrades for snow removal equipment.
Grounds Maintenance	(40,000)	Decrease due to fewer contracted projects planned/anticipated for 2016.
Building Repairs	(12,500)	Decrease due to fewer contracted projects planned/anticipated for 2016.
Property Liability Insurance	6,058	A large increase is expected in property insurance premiums provided by the Wisconsin Local Government Property Insurance Fund, prompted by changes in the State Budget.
Debt Principal Payments	(11,000)	From debt service schedule, payments fluctuate annually to maintain a level county wide debt
Debt Interest Payments	(3,000)	service.
Fund Balance	(50,000)	Increase in Airport fund balance to balance the budget. We used \$50,000 in 2015 and are using \$100,000 in 2016 to cover the cost to add backup air conditioning to the control tower.
Other small changes:	(2,808)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2016	\$ 768,566	

# Financial Summary Airport Fund

Items	2015 7-Month Actual	2015 12-Month Estimate	2015 Adopted Budget	2015 Adjusted Budget	2016 Executive Budget
Total Revenues	538,912	848,800	941,800	941,800	960,350
Labor	346,650	600,298	607,194	607,194	629,872
Travel Capital	1,590 41,704	2,135 113,000	2,280 113,000	2,280 113,000	2,455 206,000
Other Expenditures	1,207,792	2,376,057	2,415,930	2,392,930	2,434,889
Total Expenditures	1,597,736	3,091,490	3,138,404	3,115,404	3,273,216
Levy Before Adjustments	1,058,824	2,242,690	2,196,604		2,312,866
Adjustments					
Decrease fund balance			(50,000)		(100,000)
Back out depreciation			(1,439,449)		(1,444,300)
Net Levy After Adjustments			707,155		768,566

		2012	2013	2014	2015	0040	2016 5	% Change rom Prior Y
Description	Object	Actual	Actual	Actual	Adopted	2016 Request	Executive	Adopte
Fund - 510 - Airport								
Revenue								
Public Services:								
Rental Revenues	45011	30,770	24,360	22,470	39,000	40,000	40,000	2.56%
Airport Landing Fees	45048	993	3,160	6,346	2,500	3,000	4,000	60.00%
Fuel Flowage Fee	45049	61,395	58,337	53,224	75,000	75,000	75,000	0.00%
Land Rental - Airport	45059	1,497,287	739,323	496,081	470,000	397,000	472,000	0.43%
Building Rental Airport	45060	302,659	320,309	311,963	350,000	360,000	360,000	2.86%
Public Services Subtotal:		1,893,105	1,145,489	890,084	936,500	875,000	951,000	1.55%
Intergov Services:								
Other Fees	43001	5,000	6,250	3,750	4,000	5,000	5,000	25.00%
Intergov Services Subtotal:	43001	<b>5,000</b>	6,250	<b>3,750</b>	4,000 4,000	5,000	5,000	25.00%
intergov Services Subtotai:		5,000	6,250	3,750	4,000	5,000	5,000	25.00%
Total Operating Revenue:		1,898,105	1,151,739	893,834	940,500	880,000	956,000	1.65%
Misc Revenues:								
Misc Revenues: Sale of Scrap	48106	177	628	447	300	350	350	16.67%
	48106 48109	177 800	628 2,742	447 3,913	300 1,000	350 4,000	350 4,000	
Sale of Scrap Other Miscellaneous Revenues								300.00%
Sale of Scrap Other Miscellaneous Revenues Misc Revenues Subtotal:		800	2,742	3,913	1,000	4,000	4,000	300.00%
Sale of Scrap Other Miscellaneous Revenues Misc Revenues Subtotal:		800 <b>977</b>	2,742 3,370	3,913	1,000	4,000	4,000	300.00% <b>234.62</b> %
Sale of Scrap Other Miscellaneous Revenues Misc Revenues Subtotal: Other Financing Srcs:	48109	800	2,742	3,913 <b>4,360</b>	1,000 <b>1,300</b>	4,000 <b>4,350</b>	4,000 <b>4,350</b>	300.00% <b>234.62%</b> 0.00%
Sale of Scrap Other Miscellaneous Revenues Misc Revenues Subtotal: Other Financing Srcs: Gain Sale of Assets Other Financing Srcs Subtotal:	48109	800 <b>977</b> 11,991	2,742 <b>3,370</b> 17,480	3,913 <b>4,360</b> 9,691	1,000 <b>1,300</b> 0	4,000 <b>4,350</b> 0	4,000 <b>4,350</b> 0	300.00% <b>234.62%</b> 0.00%
Sale of Scrap Other Miscellaneous Revenues Misc Revenues Subtotal: Other Financing Srcs: Gain Sale of Assets Other Financing Srcs Subtotal: Transfers In:	48109	800 977 11,991 11,991	2,742 3,370 17,480 17,480	3,913 <b>4,360</b> 9,691 <b>9,691</b>	1,000 <b>1,300</b> 0 <b>0</b>	4,000 4,350 0 0	4,000 4,350 0 0	300.00% 234.62% 0.00% 0.00%
Sale of Scrap Other Miscellaneous Revenues Misc Revenues Subtotal: Other Financing Srcs: Gain Sale of Assets	48109	800 <b>977</b> 11,991	2,742 <b>3,370</b> 17,480	3,913 <b>4,360</b> 9,691	1,000 <b>1,300</b> 0	4,000 <b>4,350</b> 0	4,000 <b>4,350</b> 0	300.00% 234.62% 0.00% 0.00%
Sale of Scrap Other Miscellaneous Revenues Misc Revenues Subtotal: Other Financing Srcs: Gain Sale of Assets Other Financing Srcs Subtotal: Transfers In: Other Transfers In Transfers In Subtotal:	48109	800 977 11,991 11,991 0 0	2,742 3,370 17,480 17,480 17,480 1,528,437 1,528,437	3,913 4,360 9,691 9,691 0 0	1,000 1,300 0 0 0	4,000 4,350 0 0 0	4,000 4,350 0 0 0 0	300.00% 234.62% 0.00% 0.00% 0.00%
Sale of Scrap Other Miscellaneous Revenues Misc Revenues Subtotal: Other Financing Srcs: Gain Sale of Assets Other Financing Srcs Subtotal: Transfers In: Other Transfers In	48109	800 977 11,991 11,991 0	2,742 3,370 17,480 17,480 1,528,437	3,913 4,360 9,691 9,691 0	1,000 <b>1,300</b> 0 0	4,000 4,350 0 0	4,000 4,350 0 0	16.67% 300.00% 234.62% 0.00% 0.00% 0.00% 0.00% 234.62%

		2012	2013	2014	2015	0040	2016 5	% Change om Prior Yi
Description	Object	Actual	Actual	Actual	Adopted	2016 Request	Executive	Adopted
Fund - 510 - Airport	enjeet	, lotaal	fieldal	, lottali	Adoptod	Request	ZXOOUITO	Auoptoe
Expense								
14/								
Wages:	51100	100 117	074 005	004.075	000 500	110.000	440.000	4.400/
Regular Pay	51100	400,147	371,035	381,675	396,532	413,028	413,028	4.16%
Temporary Employees	51101	12,782	21,176	21,215	4,254	26,000	26,000	511.19%
Overtime	51105	9,187	13,620	9,125	12,316	5,750	5,750	-53.31%
Comp Time	51108	4,735	5,402	0	0	0	0	0.00%
Payroll Sundry Account	51190	528	0	0	0	0	0	0.00%
Wages Subtotal:		427,380	411,233	412,016	413,102	444,778	444,778	7.67%
Fringes Benefits:								
FICA Medicare	51200	29,939	30,233	30,355	31,277	34,026	34,026	8.79%
Health Insurance	51201	103,499	98,098	104,848	120,520	109,951	109,951	-8.77%
Dental Insurance	51202	5,643	5,499	7,240	8.426	7,219	7,219	-14.32%
Workers Compensation	51203	11,483	16,843	4,493	4,045	3,945	3,945	-2.47%
Compensated Absences Expense	51205	18,115	(9,143)	7,073	0	0	0	0.00%
WI Retirement	51206	23,665	25,792	27,404	27,802	27,639	27,639	-0.59%
Fringe Benefits Other	51207	1,885	1,767	(9,906)	2,022	2,314	2,314	14.44%
Fringes Benefits Subtotal:		194,231	169,088	171,507	194,092	185,094	185,094	-4.64%
Total Labor:		621,611	580,321	583,523	607,194	629,872	629,872	3.73%
		021,011	300,321	303,323	007,134	029,072	029,072	5.157
Travel:	<b>F000</b> (	000	0.45			700	000	40.070
Registration Tuition	52001	220	215	440	530	730	630	18.87%
Automobile Allowance	52002	102	0	931	0	200	200	100.00%
Commercial Travel	52004	432	0	804	600	600	600	0.00%
Meals	52005	0	0	171	200	200	200	0.00%
Lodging	52006	381	230	744	900	550	550	-38.89%
	52007	20	0	2	50	200	200	300.00%
Other Travel Exp		0	0	68	0	75	75	100.00%
Taxable Meals	52008	-						
•	52008	1,155	445	3,159	2,280	2,555	2,455	7.68%

Description	Object	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Request	2016 Executive	% Change From Prior Yr Adopted
Fund - 510 - Airport	Object	Actual	Actual	Actual	Adopted	Request	LACCULIVE	Adopted
Capital Outlay:								
Land	58000	0	1,000,287	0	0	0	0	0.00%
Improvements	58002	328,771	0	15,000	0	0	0	0.00%
Equipment	58004	507,998	899,550	309,055	113,000	198,000	206,000	82.30%
Capital Outlay Subtotal:		836,768	1,899,836	324,055	113,000	198,000	206,000	82.30%
Total Capital:		836,768	1,899,836	324,055	113,000	198,000	206,000	82.30%
Office:								
Office Supplies	53000	470	388	458	500	500	500	0.00%
Stationery and Forms	53001	44	0	47	100	100	100	0.00%
Printing Supplies	53002	94	128	114	200	200	200	0.00%
Postage and Box Rent	53004	26	0	79	50	50	50	0.00%
Telephone	53008	7,027	9,006	8,385	7,500	7,500	8,000	6.67%
Long Distance	53011	0	26	57	0	0	0	0.00%
Wireless	53012	1,457	1,540	1,029	2,000	0	0	-100.00%
Pagers	53013	90	90	60	100	0	0	-100.00%
Voice and Data Cabling	53014	138	201	0	0	0	0	0.00%
Office Subtotal:		9,345	11,379	10,229	10,450	8,350	8,850	-15.31%
Operating:								
Advertising	53500	721	426	148	400	400	400	0.00%
Membership Dues	53502	740	1,280	1,820	1,835	1,535	1,535	-16.35%
Promotions Airport	53505	57,000	60,109	53,391	65,000	70,000	70,000	7.69%
Food	53520	0	0	42	50	100	100	100.00%
Small Equipment	53522	30,611	13,881	15.001	21,300	19.600	19.600	-7.98%
Other Operating Supplies	53533	4,642	5,732	6,041	6,500	7,000	7,000	7.69%
Motor Fuel	53548	25,923	29,504	29,996	32,000	32,000	32,000	0.00%
Operating Licenses Fees	53553	289	350	809	600	600	600	0.00%
Bad Debts Expense	53561	(163)	(806)	77	0	0	0	0.00%
Taxes & Assessments	53562	405	406	420	500	500	500	0.00%
Small Equipment Technology	53580	40	1,063	623	0	250	250	100.00%
Print Duplicate	73003	679	1,153	839	700	750	750	7.14%
Postage and Box Rent	73004	200	239	139	450	450	450	0.00%
Operating Subtotal:		121,088	113,336	109,347	129,335	133,185	133,185	2.98%

<b>D</b>		2012	2013	2014	2015	2016		% Change From Prior Yi
Description Fund - 510 - Airport	Object	Actual	Actual	Actual	Adopted	Request	Executive	Adopted
Fund - 510 - Airport								
Repairs & Maint:								
Maintenance Buildings	54020	10,738	12,967	17,278	52,700	58,000	58,000	10.06%
Maintenance Grounds	54021	35,613	54,313	39,352	36,000	36,000	36,000	0.00%
Maintenance Equipment	54022	1,569	860	1,193	1,800	2,200	2,200	22.22%
Maintenance Vehicles	54023	37,795	42,080	39,708	35,000	44,500	44,500	27.14%
Sign Parts Supplies	54027	0	0	127	200	200	200	0.00%
Equipment Repairs	54029	4,670	1,701	4,317	6,500	10,250	10,250	57.69%
Maintenance Grounds	74021	10,000	290	15,037	15,000	15,000	15,000	0.00%
Equipment Repairs	74029	396	396	396	350	400	400	14.29%
Repairs & Maint Subtotal:		100,782	112,606	117,408	147,550	166,550	166,550	12.88%
Utilities:								
Heat	54700	55.953	60.051	69.767	80.000	79.000	79.000	-1.25%
Power and Light	54701	120,868	114,552	110,123	104,500	110,500	110,500	5.74%
Water and Sewer	54702	219,592	304,691	377,942	226,000	240,000	270,000	19.47%
Refuse Collection	54703	3,736	4,237	4,326	4,096	2,596	2,596	-36.62%
Utilities Subtotal:	01100	400,149	483,531	562,158	414,596	432,096	462,096	11.46%
<b>Contractual Services:</b>								
Medical and Dental	55000	1,034	721	657	700	0	0	-100.00%
Vehicle Repairs	55005	13,986	15,892	6,805	16,000	22,500	22,500	40.63%
Grounds Maintenance	55007	56,541	83,657	56,585	74,000	34,000	34,000	-54.05%
Building Repairs	55008	22,437	38,896	27,155	41,500	29,000	29,000	-30.12%
Janitorial Services	55016	0	0	1,803	1,200	1,200	1,200	0.00%
Architect Engineer	55019	0	0	12,062	10,000	10,000	10,000	0.00%
Contractual Services Subtota	al:	93,998	139,166	105,067	143,400	96,700	96,700	-32.57%
Insurance Expenses:								
Prop Liab Insurance	76000	75,216	53,400	59.244	63,150	69,208	69,208	9.59%
	10000	10,210	55,700	55,277	00,100	00,200	03,200	0.007

Description	Object	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Request	2016 Executive	% Change From Prior Yr Adopted
Fund - 510 - Airport	, <b>,</b>							
Deprec & Amort:								
Depreciation Expense	56503	1,631,702	1,675,173	1,593,006	1,439,449	1,444,300	1,444,300	0.34%
Deprec & Amort Subtotal:		1,631,702	1,675,173	1,593,006	1,439,449	1,444,300	1,444,300	0.34%
Total Other Operating:		2,432,280	2,588,591	2,556,459	2,347,930	2,350,389	2,380,889	1.40%
Debt Payments:								
Debt Principal Payments	57000	130,881	601,435	57,195	59,000	48,000	48,000	-18.64%
Debt Interest Payments	57001	11,881	23,388	9,768	9,000	6,000	6,000	-33.33%
Debt Payments Subtotal:		142,762	624,823	66,963	68,000	54,000	54,000	-20.59%
Other Financing Uses:								
Loss on Disposition of Assets	59508	1,080	898	0	0	0	0	0.00%
Other Financing Uses Subtotal:		1,080	898	0	0	0	0	0.00%
Total Non-Operating Expense:		143,842	625,722	66,963	68,000	54,000	54,000	-20.59%
Expense Total:		4,035,657	5,694,915	3,534,160	3,138,404	3,234,816	3,273,216	4.30%
Airport Net/(Levy):		(2,124,584)	(2,993,889)	(2,626,275)	(2,196,604)	(2,350,466)	(2,312,866)	5.29%
Adjustments to calculate operation	ng levy:							
Decrease fund balance		0	0	50,000	50,000	0	100,000	100.00%
Back out debt service		142,762	624,824	66,963	68,000	54,000	54,000	-20.59%
Back out depreciation		1,631,702	1,675,173	1,593,006	1,439,449	1,444,300	1,444,300	0.34%
Net (levy) / surplus from operatio	ins:	(350,120)	(693,892)	(916,305)	(639,155)	(852,166)	(714,566)	11.80%
Total (levy) for debt service		(142,762)	(624,824)	(66,963)	(68,000)	(54,000)	(54,000)	-20.59%

## WINNEBAGO COUNTY CAPITAL OUTLAY - 2016

Department	Description	Quantity	Unit Cost	Capital Outlay
Airport -				
	Small mowing tractor with rotary large area mower	1	70,000	70,000
	Snow blow blade (20 ft) for front end loader	1	21,000	21,000
	Replacement shades for air traffic control tower cab	1	15,000	15,000
	Backup Air conditioning control tower	1	100,000	100,000
		4		206,000

### AIRPORT PROGRAM BUDGETS

								T	OTALS BY YEAR		ANNU <u>PERCENT IN</u> 2016	
NAME	NUMBER	LABOR	TRAVEL & MEETINGS	CAPITAL	OTHER EXPENSES	TOTAL EXPENSES	REVENUES	2016 EXECUTIVE	2015 ADOPTED	2014 ADOPTED	OVER 2015	OVER 2014
AIRPORT							960,350	(960,350)	(941,800)	(1,371,300)	2.0	(31.3)
Administration	51701	244,204	2,455	-	1,608,093	1,854,752	-	1,854,752	1,840,581	2,274,631	0.8	(19.1)
Field Maintenance	51703	283,125	-	-	288,400	571,525	-	571,525	542,223	286,900	5.4	89.0
Maintenance Shop	51705	73,195	-	-	55,596	128,791	-	128,791	143,257	43,822	(10.1)	226.9
Fire Station	51707	-	-	-	56,500	56,500	-	56,500	42,000	43,950	34.5	(4.4)
Tower	51709	-	-	-	44,450	44,450	-	44,450	41,350	35,962	7.5	15.0
Terminal Building	51711	14,256	-	-	259,200	273,456	-	273,456	287,418	249,874	(4.9)	15.0
West Terminal Wing	51713	-	-	-	6,450	6,450	-	6,450	5,450	33,150	18.3	(83.6)
Other Buildings	51715	15,092	-	-	62,200	77,292	-	77,292	55,125	29,200	40.2	88.8
Unclassified	51717	-	-	206,000	-	206,000	-	206,000	113,000	256,000	82.3	(55.9)
Debt Principal		-	-	-	48,000	48,000		48,000	59,000	139,000	(18.6)	(57.6)
Debt Interest					6,000	6,000		6,000	9,000	23,000	(33.3)	(60.9)
Grand Totals		629,872	2,455	206,000	2,434,889	3,273,216	960,350	2,312,866	2,196,604	2,044,189	5.3	7.5
Decrease fund balance								(100,000)	(50,000)	(50,000)	100.0	0.0
Back out depreciation								(1,444,300)	(1,439,449)	(1,521,784)	0.3	(5.4)
(Income)/Loss on cash fle	ow basis							768,566	707,155	472,405	8.7	49.7

# **HIGHWAY DEPARTMENT**

Highway Fund: 540 2016 BUDGET NARRATIVE

### DEPARTMENT HEAD: LOCATION:

Ernest Winters Winnebago County 901 W. County Rd Y Oshkosh, WI 54901 **TELEPHONE: 232-1750** 

### **MISSION STATEMENT:**

Provide a high level of public service to residents of Winnebago County and the public in general, through cost effective management, repair and construction of the County system of highways; by assisting the Towns in Winnebago County with town road maintenance services and by providing maintenance and oversight services on behalf of the State Department of Transportation on the State highway system.

### **PROGRAM DESCRIPTION:**

<u>COUNTY ROAD MAINTENANCE</u> Overall management and administration of the County highway system including budgeting and financials, planning, engineering and system operations. Plan and provide highway routine maintenance, snow and ice control, pavement rehabilitation and construction, bridge maintenance, traffic control and all highway and right of way related activities. The Department provides safe, cost effective and high quality services to the County Trunk Highway System for County residents and travelers throughout Winnebago County.

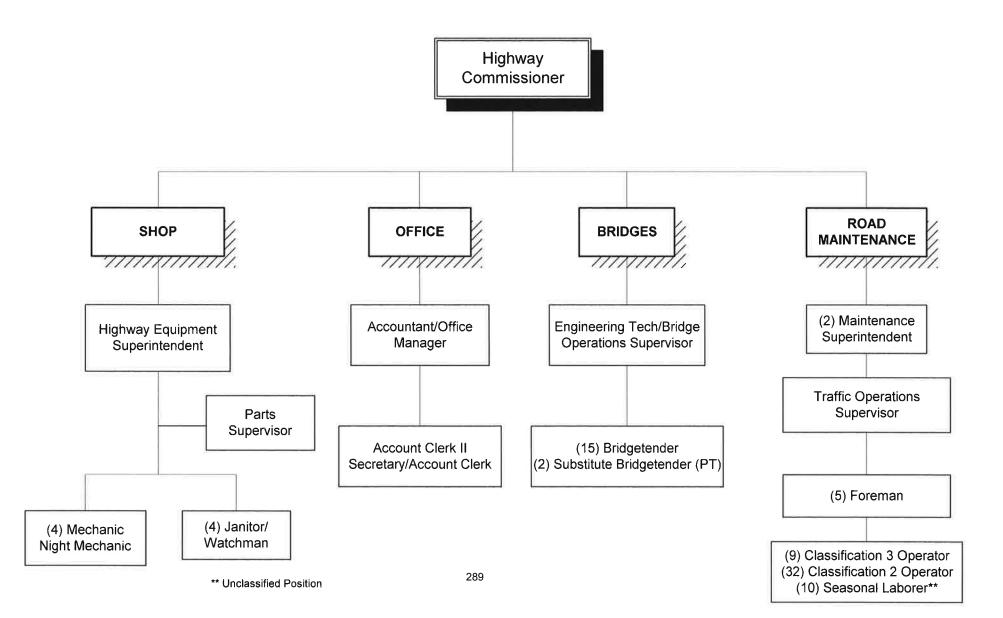
**STATE ROAD MAINTENANCE** The County provides highway maintenance operations on a contractual basis including winter snow and ice control, lift bridge oversight and operations, daily routine roadway maintenance and special maintenance, incident management and response assistance along with assisting with construction projects. Activities include sign maintenance, drainage, structure maintenance, traffic control, plowing, salting, patching and patrolling.

<u>LOCAL ROAD MAINTENANCE</u> The County provides daily and special maintenance to many of the Towns of Winnebago County on a prearranged basis, by letter of agreement. Provides winter and routine road maintenance, drainage and ditch maintenance and special improvements projects. We provide assistance to the Towns on improvement projects and help Towns plan and coordinate with the State on special funding programs. Provide financial assistance and guidance for Culvert/Bridge Aid projects.

<u>COUNTY ROAD MAJOR IMPROVEMENTS</u> Provides expertise in the planning and design of needed reconstruction of County Roads utilizing available Federal and State funding.

**<u>UNDERGROUND STORAGE TANK PROGRAM</u>** Manages the County's underground storage tanks to comply with applicable DNR regulations.

# HIGHWAY



# **HIGHWAY DEPARTMENT**

Highway Fund: 540 2016 BUDGET NARRATIVE

## DEPARTMENT HEAD: Err LOCATION: Wi

Ernest Winters Winnebago County 901 W. County Rd. Y Oshkosh, WI 54901

### **TELEPHONE: 232-1750**

### 2015 ACCOMPLISHMENTS:

- 1. Constructed and implemented a Magnesium Chloride dispenser system which improved winter maintenance operations for the County and State highways.
- 2. Implemented the use and operations of a new salt storage facility built on STH 26 in order to improve efficiencies during winter maintenance operations on USH 41 and nearby County and town roadways.
- 3. Passed a County Board Resolution to implement new State Laws regarding Implements of Husbandry, weight limits and operating guidelines.
- 4. The ongoing implementation of the DOT program regarding "Performance Based Maintenance" which calls for counties to bid on certain types of state highway maintenance
- 5. Assisted the Health and Parks departments with the application and implementation of a Wisconsin DOT Transportation Assistance Program grant. This grant will be used for a rural bicycle and pedestrian study.
- 6. Performed highway maintenance activities consisting of mill & overlay, patching, chip sealing, drainage improvements, signing and shouldering on over 50 miles of county trunk highways.

### 2016 GOALS & OBJECTIVES:

- 1. Oversee, and manage the design and construction activities pertaining to the department's Capital Improvement Program.
- 2. Continue to monitor and work with DOT pertaining to Performance Based Maintenance to insure that Winnebago County is well positioned in this program for now and in the future.
- 3. Assist Town, Cities and Villages with the application process and use of Local Road and Surface Transportation funding available through various DOT mechanisms.
- 4. Continue to perform highway system maintenance activities leading to improvements in our Levels of Service on a County wide basis.

## HIGHWAY 2016 BUDGET NARRATIVE HIGHLIGHTS

#### **DEPARTMENT STAFFING:**

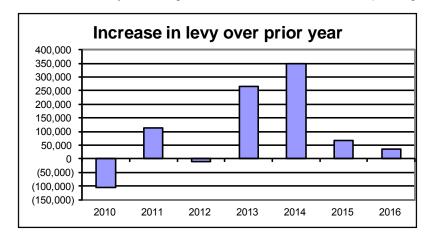
	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Full Time	78	78	78	78	78	78	77	78	80	80
Part Time	2	2	2	2	2	2	2	2	2	2
Total	80	80	80	80	80	80	79	80	82	82

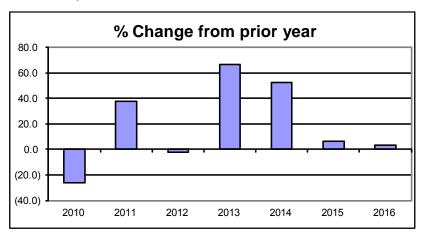
There is no change to the department staffing table for 2016.

**COUNTY LEVY:** The Highway Department operates as a proprietary type activity and as such does not have a direct tax levy. The department provides county road maintenance, which is charged back to the general fund. The department also does work for the State and other municipalities within Winnebago County and bills those units of government for services provided.

**County Road Maintenance:** The 2016 tax levy in the General Fund for County Road Maintenance is \$1,113,233, an increase of \$35,808 or 3.3% over 2015.

**Note:** The County has budgeted \$5,000 for the cost of snowplowing at the Tri-County Ice Arena.





## SIGNIFICANT CHANGES FROM 2015 ADOPTED - Highway

Impact on the Operating Budget (Excludes Principal Payments on Debt)

Significant changes from 2015	Effect on Budget	Effect on Surplus	Total	
2015 Budgeted Surplus (Deficit)			\$ 431,811	
Significant changes to revenues:				
Account	Incr/(Decr) Revenue			
Highway Services	(3,045)	(3,045)		Decrease based on historical trend.
Hwy Maint State	239,230	239,230		Increase due to combining the revenue from line item "Hwy Non Road Related Revenue, below) which was not a correct classification of this revenue source.
Hwy Non Road Related Revenues	(328,400)	(328,400)		Decrease due to combining the revenue from this line item with "Hwy Maint State" which is a better reflection of this revenue source.
Hwy Culture Red Ec Revenues	6,245	6,245		Increase based on historical data and Winnebago Mental Health Institute purchasing salt.
Hwy Conservation Dev Revenue	11,760	11,760		Increase based on addition of dead deer pickup contract with DNR.
Hwy Maint Municipal	(40,000)	(40,000)		Decrease in the amount of Culvert/Bridge projects.
Highway Services - interfund	(1,869,644)	(1,869,644)		Decrease in mill and pave projects projected to be done on county roads in 2016.
Sale of Scrap	7,500	7,500		Decrease based on historical data.
Total revenue changes	(1,976,354)			
Significant changes to expenses:				
Account	Incr/(Decr) Expense			Description
Temporary Employees	47,899	(47,899)		Increase to budget for part-time employees to cover employee time off (unexpected days), especially for winter maintenance.
Dental Insurance	(3,458)	3,458		Decrease in cost as projected by Human Resources.
WI Retirement	(15,756)	15,756		Decrease based on projections from Human Resources, probable due to the tenure of work force.

## SIGNIFICANT CHANGES FROM 2015 ADOPTED - Highway

Impact on the Operating Budget (Excludes Principal Payments on Debt)

Significant changes from 2015	Effect on Budget	Effect on Surplus	Total	
Capital - Buildings	55,000			Increase based on the new request for shop floor drains and overhead doors.
Capital - Equipment	(402,500)	402,500		Decrease in the amount of capital equipment needed for Highway operations in 2016.
Wireless	(3,200)	3,200		Decrease based on reclassifying these expenses under Telephone.
Small Equipment	13,300	(13,300)		Increase due to routine replacement of new digital radios (costs slightly higher than old system radios).
Sodium Chloride	75,250	(75,250)		Increase due to higher unit cost, use of more road salt, and less salt/sand/chip mix (operational decision). Use of magnesium treated salt in extreme cold temps sold to the State, untreated State salt is directly purchased by WISDOT.
Lubricants	4,950	4,950		Decrease based on historical data.
Road Maintenance Materials	(1,474,946)	1,474,946		Decrease in mill and pave projects in 2016.
Equipment Repairs	(15,800)	15,800		Decrease based on historical data.
Other Repair Maint Streets	(110,000)	110,000		Decrease in mill and pave projects in 2016 and historical data decline.
Other small changes	267,671	(267,671)		This is a combination of small increases and decreases to revenue and expense accounts.
Total expense changes	(1,561,590)			
2016 Budgeted Surplus (Deficit)			\$ 26,947	

# Financial Summary Highway Fund

Items	2015 7-Month Actual	2015 12-Month Estimate	2015 Adopted Budget	2015 Adjusted Budget	2016 Executive Budget
Nome	/ lotual	Lotiniato	Budgot	Budgot	Budgot
Total Revenues	7,431,818	14,686,269	14,592,383	14,592,383	12,663,131
Labor	3,078,498	5,609,580	5,642,177	5,642,177	5,632,644
Travel	2,065	7,920	7,889	7,889	7,625
Capital	463,419	1,413,333	1,362,000	1,413,333	1,014,500
Other Expenditures	4,159,717	8,879,107	8,579,506	8,579,506	7,067,915
Total Expenditures	7,703,699	15,909,940	15,591,572	15,642,905	13,722,684
(Surplus) deficit before adjustments	271,881	1,223,671	999,189	1,050,522	1,059,553
<i>Adjustments:</i> Back out depreciation			(1,083,378)	(1,083,378)	(1,072,900)
Net (surplus) deficit on a budgetary basis			(84,189)	(32,856)	(13,347)

Description	Object	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Dominant	2016 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway	Object	Actual	Actual	Actual	Adopted	Request	Executive	T Adopted
Revenue								
Licenses:								
Permit Fees	44003	15,158	16,780	11,854	15,000	15,000	15,000	0.00%
Licenses Subtotal:		15,158	16,780	11,854	15,000	15,000	15,000	0.00%
Public Services:								
Highway Services	45000	32,679	532	174	3,870	825	825	-78.68%
Forms Copies Etc	45003	0	10	1	0	0	0	0.00%
Rental Revenues	45011	350	350	350	350	350	350	0.00%
Public Services Subtotal:		33,029	892	525	4,220	1,175	1,175	-72.16%
Intergov Services:								
Hwy Maint State	43005	2,525,852	3,036,115	3,495,004	3,518,110	3,757,340	3,757,340	6.80%
Hwy Maint Municipal	43008	2,470,334	2,887,297	2,216,286	2,637,728	2,685,190	2,685,190	1.80%
Hwy Non Road Related Revenues	43011	245,570	318,595	0	328,400	0	0	-100.00%
Hwy Health Agency Revenues	43012	6,870	27,684	25,822	26,160	26,000	26,000	-0.61%
Hwy Culture Rec Ed Revenues	43013	2,523	9,479	11,643	3,755	10,000	10,000	166.31%
Hwy Conservation Dev Revenue	43014	157	5,544	140	240	12,000	12,000	4,900.00%
Intergov Services Subtotal:		5,251,306	6,284,713	5,748,896	6,514,393	6,490,530	6,490,530	-0.37%
Interfund Revenue:								
Hwy Maint Municipal	63008	17,475	19,689	22,310	70,200	30,200	30,200	-56.98%
Highway Services	65000	7,067,806	6,079,498	5,020,106	7,908,220	6,038,576	6,038,576	-23.64%
Interfund Revenue Subtotal:	00000	7,085,281	6,099,187	5,042,416	7,978,420	6,068,776	6,068,776	-23.94%
		.,,	0,000,101	0,0, 0	.,,	0,000,110	0,000,000	
Total Operating Revenue:		12,384,774	12,401,572	10,803,690	14,512,033	12,575,481	12,575,481	-13.34%
Interest:								
Interest Investments	48000	8,763	10,042	9,317	12,000	12,000	12,000	0.00%
Investment Mark to Market	48002	0	(14,447)	7,458	0	0	0	0.00%
Interest Subtotal:		8,763	(4,405)	16,774	12,000	12,000	12,000	0.00%

		2012	2013	2014	2015	2016	2016	% Change From Prior
Description	Object	Actual	Actual	Actual	Adopted	Request	Executive	Yr Adopted
Fund - 540 - Highway								
Misc Revenues:								
Sale Of Prop Equip	48104	485	0	0	0	0	0	0.00%
Sale of Scrap	48106	29,979	28,564	54,166	35,050	42,550	42,550	21.40%
Other Miscellaneous Revenues	48109	34,075	32,143	36,287	33,300	33,100	33,100	-0.60%
Misc Revenues Subtotal:		64,539	60,707	90,453	68,350	75,650	75,650	10.68%
Total Non-Operating Revenue:		73,301	56,302	107,227	80,350	87,650	87,650	9.09%
Revenue Total:		12,458,075	12,457,874	10,910,918	14,592,383	12,663,131	12,663,131	-13.22%
Expense								
Wages:								
Regular Pay	51100	3,237,620	3,293,150	3,323,659	3,615,565	3,589,456	3,589,456	-0.72%
rtegulai i ay		-,	0,200,100	- , ,			- , ,	
Temporary Employees	51101	0	0	22,666	19,200	67,099	67,099	249.47%
Temporary Employees	51101	0	0	22,666	19,200	67,099	67,099	0.00%
Temporary Employees Overtime	51101 51105	0 227,071	0 301,238	22,666 248,599	19,200 292,000	67,099 292,000	67,099 292,000	249.47% 0.00% 0.00% <b>0.55</b> %
Temporary Employees Overtime Comp Time	51101 51105	0 227,071 (7,841)	0 301,238 (3,996)	22,666 248,599 5,220	19,200 292,000 0	67,099 292,000 0	67,099 292,000 0	0.00%
Temporary Employees Overtime Comp Time Wages Subtotal:	51101 51105	0 227,071 (7,841)	0 301,238 (3,996)	22,666 248,599 5,220	19,200 292,000 0	67,099 292,000 0	67,099 292,000 0	0.00%
Temporary Employees Overtime Comp Time Wages Subtotal: Fringes Benefits:	51101 51105 51108	0 227,071 (7,841) <b>3,456,849</b>	0 301,238 (3,996) <b>3,590,392</b>	22,666 248,599 5,220 <b>3,600,144</b>	19,200 292,000 0 <b>3,926,765</b>	67,099 292,000 0 <b>3,948,555</b>	67,099 292,000 0 <b>3,948,555</b>	0.00% 0.00% <b>0.55%</b> 0.58%
Temporary Employees Overtime Comp Time Wages Subtotal: Fringes Benefits: FICA Medicare	51101 51105 51108 51200	0 227,071 (7,841) <b>3,456,849</b> 246,573	0 301,238 (3,996) 3,590,392 265,256	22,666 248,599 5,220 <b>3,600,144</b> 263,439	19,200 292,000 0 <b>3,926,765</b> 300,321	67,099 292,000 0 <b>3,948,555</b> 302,064	67,099 292,000 0 <b>3,948,555</b> 302,064	0.00% 0.00% <b>0.55</b> %
Temporary Employees Overtime Comp Time Wages Subtotal: Fringes Benefits: FICA Medicare Health Insurance	51101 51105 51108 51200 51201	0 227,071 (7,841) <b>3,456,849</b> 246,573 849,396	0 301,238 (3,996) <b>3,590,392</b> 265,256 812,271	22,666 248,599 5,220 <b>3,600,144</b> 263,439 834,755	19,200 292,000 0 <b>3,926,765</b> 300,321 943,255	67,099 292,000 0 <b>3,948,555</b> 302,064 927,828	67,099 292,000 0 <b>3,948,555</b> 302,064 927,828	0.00% 0.00% 0.55% 0.58% -1.64% -5.82%
Temporary Employees Overtime Comp Time Wages Subtotal: Fringes Benefits: FICA Medicare Health Insurance Dental Insurance	51101 51105 51108 51108 51200 51201 51202	0 227,071 (7,841) <b>3,456,849</b> 246,573 849,396 40,045	0 301,238 (3,996) <b>3,590,392</b> 265,256 812,271 46,835	22,666 248,599 5,220 <b>3,600,144</b> 263,439 834,755 56,433	19,200 292,000 0 <b>3,926,765</b> 300,321 943,255 59,428	67,099 292,000 0 <b>3,948,555</b> 302,064 927,828 55,970	67,099 292,000 0 <b>3,948,555</b> 302,064 927,828 55,970	0.00% 0.00% 0.55% 0.58% -1.64% -5.82% -8.83%
Temporary Employees Overtime Comp Time Wages Subtotal: Fringes Benefits: FICA Medicare Health Insurance Dental Insurance Workers Compensation	51101 51105 51108 51200 51201 51202 51202 51203	0 227,071 (7,841) <b>3,456,849</b> 246,573 849,396 40,045 63,347	0 301,238 (3,996) <b>3,590,392</b> 265,256 812,271 46,835 106,368	22,666 248,599 5,220 <b>3,600,144</b> 263,439 834,755 56,433 32,271	19,200 292,000 0 <b>3,926,765</b> 300,321 943,255 59,428 33,328	67,099 292,000 0 <b>3,948,555</b> 302,064 927,828 55,970 30,386	67,099 292,000 0 <b>3,948,555</b> 302,064 927,828 55,970 30,386	0.00% 0.00% 0.55% 0.58% -1.64% -5.82% -8.83% 3.00%
Temporary Employees Overtime Comp Time Wages Subtotal: Fringes Benefits: FICA Medicare Health Insurance Dental Insurance Workers Compensation Unemployment Comp	51101 51105 51108 51200 51201 51202 51203 51203 51204	0 227,071 (7,841) <b>3,456,849</b> 246,573 849,396 40,045 63,347 88,944	0 301,238 (3,996) <b>3,590,392</b> 265,256 812,271 46,835 106,368 86,464	22,666 248,599 5,220 <b>3,600,144</b> 263,439 834,755 56,433 32,271 97,258	19,200 292,000 0 <b>3,926,765</b> 300,321 943,255 59,428 33,328 95,000	67,099 292,000 0 <b>3,948,555</b> 302,064 927,828 55,970 30,386 97,850	67,099 292,000 0 <b>3,948,555</b> 302,064 927,828 55,970 30,386 97,850	0.00% 0.00% <b>0.55%</b> 0.58% -1.64%
Temporary Employees Overtime Comp Time Wages Subtotal: Fringes Benefits: FICA Medicare Health Insurance Dental Insurance Workers Compensation Unemployment Comp WI Retirement	51101 51105 51108 51108 51200 51201 51202 51203 51204 51204 51206	0 227,071 (7,841) <b>3,456,849</b> 246,573 849,396 40,045 63,347 88,944 215,698	0 301,238 (3,996) <b>3,590,392</b> 265,256 812,271 46,835 106,368 86,464 238,646	22,666 248,599 5,220 <b>3,600,144</b> 263,439 834,755 56,433 32,271 97,258 247,326	19,200 292,000 0 <b>3,926,765</b> 300,321 943,255 59,428 33,328 95,000 265,646	67,099 292,000 0 <b>3,948,555</b> 302,064 927,828 55,970 30,386 97,850 249,890	67,099 292,000 0 <b>3,948,555</b> 302,064 927,828 55,970 30,386 97,850 249,890	0.00% 0.00% 0.55% 0.58% -1.64% -5.82% -8.83% 3.00% -5.93%

Description	Object	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Request	2016 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway					•			•
Travel:								
Registration Tuition	52001	4,523	2,341	2,093	3,200	3,550	3,550	10.94%
Automobile Allowance	52002	565	0	54	675	675	675	0.00%
Meals	52005	368	382	0	773	1,050	1,050	35.83%
Lodging	52006	1,845	1,078	1,769	2,816	2,050	2,050	-27.20%
Other Travel Exp	52007	60	0	0	100	0	0	-100.00%
Taxable Meals	52008	10	25	57	325	300	300	-7.69%
Travel Subtotal:		7,370	3,825	3,973	7,889	7,625	7,625	-3.35%
Total Travel:		7,370	3,825	3,973	7,889	7,625	7,625	-3.35%
Capital Outlay:								
Buildings	58001	0	63,781	0	0	55,000	55,000	100.00%
Equipment	58004	728,818	1,066,761	1,103,584	1,362,000	959,500	959,500	-29.55%
Capital Outlay Subtotal:		728,818	1,130,542	1,103,584	1,362,000	1,014,500	1,014,500	-25.51%
Total Capital:		728,818	1,130,542	1,103,584	1,362,000	1,014,500	1,014,500	-25.51%
Office:								
Office Supplies	53000	3,978	2,589	3,407	2,575	2,675	2,675	3.88%
Printing Supplies	53002	325	338	356	550	550	550	0.00%
Print Duplicate	53003	109	20	204	450	600	600	33.33%
Postage and Box Rent	53004	761	510	543	895	620	620	-30.73%
Computer Software	53004	0	1,540	465	1,500	1,500	1,500	0.00%
Telephone	53008	14,600	12,664	12,673	15,900	15,700	15,700	-1.26%
Telephone Supplies	53009	0	58	0	800	500	500	-37.50%
Long Distance	53011	0	1	57	100	0	0	-100.00%
Wireless	53012	16,199	18,791	17,945	21,200	18,000	18,000	-15.09%
Voice and Data Cabling	53012	0	3,942	0	0	0	0	0.00%
Office Subtotal:	00014	-		-	-			
Once Subtotal:		35,971	40,452	35,649	43,970	40,145	40,145	-8.70%

Description	Object	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Request	2016 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway								
Operating:								
Advertising	53500	138	35	45	275	200	200	-27.27%
Subscriptions	53501	300	469	280	500	500	500	0.00%
Membership Dues	53502	859	781	697	859	859	859	0.00%
Household Supplies	53516	614	1,687	1,838	2,600	2,600	2,600	0.00%
Uniforms Tools Allowance	53517	7	0	0	0	0	0	0.00%
Food	53520	389	887	1,751	1,000	1,000	1,000	0.00%
Small Equipment	53522	19,062	27,647	21,014	28,500	41,800	41,800	46.67%
Shop Supplies	53523	38,365	36,487	48,879	42,000	43,000	43,000	2.38%
Medical Supplies	53524	204	136	184	400	400	400	0.00%
Other Operating Supplies	53533	5,253	4,045	4,226	5,700	4,500	4,500	-21.05%
Safety Supplies	53543	4,084	4,167	4,148	4,100	3,900	3,900	-4.88%
Motor Fuel	53548	645,941	739,849	658,939	792,804	795,274	795,274	0.31%
Equipment Rental	53551	50,310	37,945	38,596	52,050	52,400	52,400	0.67%
Operating Licenses Fees	53553	498	900	709	865	835	835	-3.47%
Other Miscellaneous	53568	832	42	0	0	0	0	0.00%
Machinery Rental	53570	0	0	0	0	0	0	0.00%
Fuel Handling	53571	0	0	0	0	0	0	0.00%
Close to Assets Lia	53572	(16,312)	54,067	(314,366)	(26,100)	(50,600)	(50,600)	93.87%
Building Space Cost	53574	(21,611)	(63,781)	0	0	0	0	0.00%
Field Small Tools	53575	0	0	0	0	8	8	100.00%
Shop Services	53576	0	0	4,572	0	0	0	0.00%
Employee Benefits	53577	0	0	0	0	0	0	0.00%
Small Equipment Technology	53580	0	0	108	0	0	0	0.00%
Print Duplicate	73003	3,526	3,542	3,784	4,000	4,000	4,000	0.00%
Postage and Box Rent	73004	1,134	1,121	890	1,500	1,500	1,500	0.00%
Operating Subtotal:		733,593	850,025	476,295	911,053	902,176	902,176	-0.97%
Repairs & Maint:								
Sodium Chloride	54002	185,381	389,743	283,078	280,000	355,250	355,250	26.88%
Calcium Chloride	54003	0	0	14	50	0	0	-100.00%
Small Hardware	54008	3,332	1,220	2,146	3,000	3,500	3,500	16.67%
Other Elect Products	54012	0	252	470	0	0	0	0.00%
Other Building Materials	54015	9,071	108,416	20,351	21,100	23,480	23,480	11.28%

Description	Object	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Request	2016 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway					•			•
Lubricants	54016	34,753	38,647	31,847	37,950	42,900	42,900	13.04%
Machine Equip Parts	54017	372,670	481,925	466,453	430,900	450,250	450,250	4.49%
Tires Batteries	54018	65,210	72,822	55,206	62,900	64,200	64,200	2.07%
Road Maintenance Materials	54019	4,027,773	3,463,762	2,514,226	4,867,605	3,392,659	3,392,659	-30.30%
Maintenance Buildings	54020	39	0	0	0	0	0	0.00%
Maintenance Grounds	54021	11	223	489	0	0	0	0.00%
Maintenance Equipment	54022	1,851	1,288	1,059	1,900	1,900	1,900	0.00%
Consumable Tools	54026	11,250	9,500	11,935	9,420	10,000	10,000	6.16%
Equipment Repairs	54029	46,662	57,820	57,929	80,000	64,200	64,200	-19.75%
Maintenance Grounds	74021	18,604	19,503	15,102	15,019	14,982	14,982	-0.25%
Equipment Repairs	74029	561	594	627	628	660	660	5.10%
Repairs & Maint Subtotal:		4,777,168	4,645,716	3,460,932	5,810,472	4,423,981	4,423,981	-23.86%
Heat	54700	7,453	14,053	15,034	19,600	20,100	20,100	2.55%
Utilities:								
	54700	,			- ,		-,	
Power and Light Water and Sewer	54701	82,895 26,460	93,258 32,254	86,932 36,027	104,250 37,450	105,400 37,200	105,400 37,200	1.10% -0.67%
Refuse Collection	54703	0	0	164	0	0	0	0.00%
Heat	74700	9.796	11.172	11.111	-			-2.60%
		-,	,	,	15,400	15,000	15,000	
Refuse Collection	74703	15,546	17,011	22,094	16,900	17,700	17,700	4.73%
Utilities Subtotal:		142,150	167,747	171,362	193,600	195,400	195,400	0.93%
Contractual Services:								
Medical and Dental	55000	5,052	5,163	5,367	8,600	8,700	8,700	1.16%
Pest Extermination	55002	477	495	495	500	500	500	0.00%
Other Repair Maint Streets	55004	310,645	177,829	155,214	266,800	156,800	156,800	-41.23%
Grounds Maintenance	55007	71	0	0	500	0	0	-100.00%
Building Repairs	55008	13,499	11,931	21,940	27,200	28,200	28,200	3.68%
Data Processing	55013	765	0	0	0	0	0	0.00%
Professional Service	55014	800	0	0	0	0	0	0.00%
Contractual Services Subtotal:		331,309	195,417	183,015	303,600	194,200	194,200	-36.03%

Description	Object	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Request	2016 Executive	% Change From Prior Yr Adopted
Fund - 540 - Highway						Request		
Insurance Expenses:								
Prop Liab Insurance	76000	158,942	161,280	152,160	157,433	157,217	157,217	-0.14%
Insurance Expenses Subtotal:		158,942	161,280	152,160	157,433	157,217	157,217	-0.14%
Deprec & Amort:								
Depreciation Expense	56503	998,099	1,050,066	1,066,163	1,083,378	1,072,900	1,072,900	-0.97%
Deprec & Amort Subtotal:		998,099	1,050,066	1,066,163	1,083,378	1,072,900	1,072,900	-0.97%
Total Other Operating:		7,177,233	7,110,704	5,545,576	8,503,506	6,986,019	6,986,019	-17.85%
Debt Payments:								
Debt Principal Payments	57000	51,514	61,495	65,600	69,000	72,000	72,000	4.35%
Debt Interest Payments	57001	22,505	20,594	8,652	7,000	9,896	9,896	41.37%
Debt Payments Subtotal:		74,019	82,089	74,251	76,000	81,896	81,896	7.76%
Transfers Out:								
Other Transfers Out	59501	456,933	150,000	0	0	0	0	0.00%
Transfers Out Subtotal:		456,933	150,000	0	0	0	0	0.00%
Total Non-Operating Expense:		530,952	232,089	74,251	76,000	81,896	81,896	7.76%
Expense Total:		13,391,708	13,653,859	11,895,446	15,591,572	13,722,684	13,722,684	-11.99%
Highway Surplus / (Deficit) prior to adjustments		(933,633)	(1,195,985)	(984,529)	(999,189)	(1,059,553)	(1,059,553)	6.04%
Adjustments:								
Back out depreciation		998,099	1,050,066	1,066,163	1,083,378	1,072,900	1,072,900	-0.97%
Net Surplus / (Deficit) on budgetary	basis	64,466	(145,919)	81,635	84,189	13,347	13,347	0.00%

## WINNEBAGO COUNTY CAPITAL OUTLAY - 2016

Department	Description	Quantity	Unit Cost	Capital Outlay
Highway -				
	Street sweeper	1	305,000	305,000
	Quad Axle Dump Truck	1	290,000	290,000
	5500 Quad Cab Pickup	1	110,000	110,000
	Concrete Drill	1	10,000	10,000
	FWD Utility Vehicle	1	38,000	38,000
	Road Roller	1	55,000	55,000
	Arrow Board	1	5,500	5,500
	Riding Lawn Mower	1	35,000	35,000
	Floor Scrubber	1	35,000	35,000
	Forklift	1	36,000	36,000
	Shop floor drains	1	30,000	30,000
	Overhead doors	1	25,000	25,000
	Fuel system upgrade	1	40,000	40,000
		13		1,014,500

# SIGNIFICANT CHANGES FROM 2015 ADOPTED - County Road Maintenance

Account	Amount	Description
Significant changes from 2015		
Tax Levy 2015	\$ 1,077,425	
Revenue Changes - impact on levy:		
None	-	
Expense Changes - impact on levy:		
Snow Removal Streets	755,000	Increase is the result of moving the cost which previously was incorrectly classified under the "contractual" category. It should have been shown as work done by our own highway crews.
Snow Removal	(700,000)	Decrease is the result of moving this cost which should have been classified as performed by our staff, not contracted services.
Other small changes	(19,192)	This is a combination of small increases and decreases to revenue and expense accounts.
Tax Levy 2016	\$ 1,113,233	

Snow removal streets includes \$5,000 for snow plowing at the Tri County Ice Arena.

# Financial Summary County Road Maintenance

Items	2015 7-Month Actual	2015 12-Month Estimate	2015 Adopted Budget	2015 Adjusted Budget	2016 Executive Budget
Total Revenues	1,486,127	2,015,048	2,003,390	2,003,390	2,048,000
Labor	-	-	-	-	-
Travel Capital	-	-	-	-	-
Other Expenditures	1,763,822	3,080,815	3,080,815	3,117,634	3,161,233
Total Expenditures	1,763,822	3,080,815	3,080,815	3,117,634	3,161,233
Levy			1,077,425		1,113,233

Description	Object	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Request	2016 Executive	% Change From Prior Yr Adopted
Department - 040 - County Roa				1	•			•
Revenue								
Intergov Rev:								
Transportation Aids	42015	2,077,499	1,866,226	1,925,116	1,955,390	2,000,000	2,000,000	2.28%
Intergov Rev Subtotal:		2,077,499	1,866,226	1,925,116	1,955,390	2,000,000	2,000,000	2.28%
Interfund Revenue:								
Material Sales	68105	19,487	23,624	25,869	33,000	33,000	33,000	0.00%
ivialerial Sales			00.004	25,869	33,000	33,000	33,000	0.00%
Interfund Revenue Subtotal:		19,487	23,624	23,003	,	,	,	
		19,487 2,096,986	1,889,850	1,950,984	1,988,390	2,033,000	2,033,000	2.24%
Interfund Revenue Subtotal: Total Operating Revenue:								2.24%
Interfund Revenue Subtotal: Total Operating Revenue: Misc Revenues:		2,096,986	1,889,850	1,950,984	1,988,390	2,033,000	2,033,000	
Interfund Revenue Subtotal: Total Operating Revenue: Misc Revenues: Insurance Recoveries	48107	<b>2,096,986</b> 14,367	<b>1,889,850</b> 14,343	<b>1,950,984</b> 7,390	<b>1,988,390</b> 15,000	<b>2,033,000</b> 15,000	<b>2,033,000</b> 15,000	0.00%
Interfund Revenue Subtotal: Total Operating Revenue: Misc Revenues:	48107 48109	<b>2,096,986</b> 14,367 75,000	<b>1,889,850</b> 14,343 75,000	<b>1,950,984</b> 7,390 0	<b>1,988,390</b> 15,000 0	<b>2,033,000</b> 15,000 0	<b>2,033,000</b> 15,000 0	2.24% 0.00% 0.00% 0.00%
Interfund Revenue Subtotal: Total Operating Revenue: Misc Revenues: Insurance Recoveries Other Miscellaneous Revenues		<b>2,096,986</b> 14,367	<b>1,889,850</b> 14,343	<b>1,950,984</b> 7,390	<b>1,988,390</b> 15,000	<b>2,033,000</b> 15,000	<b>2,033,000</b> 15,000	0.00%
Interfund Revenue Subtotal: Total Operating Revenue: Misc Revenues: Insurance Recoveries Other Miscellaneous Revenues		<b>2,096,986</b> 14,367 75,000	<b>1,889,850</b> 14,343 75,000	<b>1,950,984</b> 7,390 0	<b>1,988,390</b> 15,000 0	<b>2,033,000</b> 15,000 0	<b>2,033,000</b> 15,000 0	0.00%
Interfund Revenue Subtotal: Total Operating Revenue: Misc Revenues: Insurance Recoveries Other Miscellaneous Revenues Misc Revenues Subtotal:		<b>2,096,986</b> 14,367 75,000	<b>1,889,850</b> 14,343 75,000	<b>1,950,984</b> 7,390 0	<b>1,988,390</b> 15,000 0	<b>2,033,000</b> 15,000 0	<b>2,033,000</b> 15,000 0	0.00% 0.00% <b>0.00%</b>
Interfund Revenue Subtotal: Total Operating Revenue: Misc Revenues: Insurance Recoveries Other Miscellaneous Revenues Misc Revenues Subtotal: Transfers In:	48109	<b>2,096,986</b> 14,367 75,000 <b>89,367</b>	1,889,850 14,343 75,000 89,343	<b>1,950,984</b> 7,390 0 <b>7,390</b>	<b>1,988,390</b> 15,000 0 <b>15,000</b>	<b>2,033,000</b> 15,000 0 <b>15,000</b>	<b>2,033,000</b> 15,000 0 <b>15,000</b>	0.00% 0.00% 0.00%
Interfund Revenue Subtotal: Total Operating Revenue: Misc Revenues: Insurance Recoveries Other Miscellaneous Revenues Misc Revenues Subtotal: Transfers In: Other Transfers In	48109	<b>2,096,986</b> 14,367 75,000 <b>89,367</b> 456,933	1,889,850 14,343 75,000 89,343	1,950,984 7,390 0 7,390 0 7,390	1,988,390 15,000 0 15,000	<b>2,033,000</b> 15,000 0 15,000 0	<b>2,033,000</b> 15,000 0 15,000 0	0.00%

Description	Object	2012 Actual	2013 Actual	2014 Actual	2015 Adopted	2016 Request	2016 Executive	% Change From Prior Yr Adopted
Department - 040 - County I	Road Maintenance							
Expense								
Operating:								
Operating Grants	53565	124,174	0	0	0	0	0	0.00%
Operating Subtotal:		124,174	0	0	0	0	0	0.00%
Repairs & Maint:								
Repair Maint Streets	75806	2,195,002	1,871,522	1,876,370	2,359,600	2,384,644	2,384,644	1.06%
Snow Removal Streets	75807	0	0	874,727	0	750,000	755,000	100.00%
Repairs & Maint Subtotal:		2,195,002	1,871,522	2,751,097	2,359,600	3,134,644	3,139,644	33.06%
Contractual Services:								
Professional Service	55014	53,721	46,329	51,917	0	0	0	0.00%
Architect Engineer	55019	0	9,064	142	12,000	12,000	12,000	0.00%
Snow Removal	75003	615,421	1,048,430	0	700,000	0	0	-100.00%
Contractual Services Subtotal:		669,142	1,103,824	52,059	712,000	12,000	12,000	-98.31%
Insurance Expenses:								
Prop Liab Insurance	76000	7,644	8,496	8,772	9,215	9,589	9,589	4.06%
Insurance Expenses Subtota	al:	7,644	8,496	8,772	9,215	9,589	9,589	4.06%
Total Other Operating:		2,995,961	2,983,842	2,811,928	3,080,815	3,156,233	3,161,233	2.61%
Expense Total:		2,995,961	2,983,842	2,811,928	3,080,815	3,156,233	3,161,233	2.61%
County Road Maintenance Net/(Levy):		(352,675)	(854,649)	(853,554)	(1,077,425)	(1,108,233)	(1,113,233)	3.32%