

To: Parks Committee Members
From: Rob Way, Parks Director/Exposition Manager
Re: Summary of Agenda Items for Parks Com. Mtg. – Thursday, November 12, 2015

Item #4 Address Citizen Letter Concerning Boat Landing Issues – Included in the committee packet is a copy of a letter from a local citizen who is concerned over the department’s failure to adequately clear aquatic vegetation from the various boat ramp areas. The individual has been advised that the presentation of the letter has been included on this month’s agenda. In addition, he has been provided with the pertinent information regarding the date, time and place of the meeting.

Item #5 Approval of Army Corps of Engineers Lease for Long Term Placement of a Water Gauge Station at Lake Butte des Morts Boat Landing – Attached is the proposed lease agreement for a water level gauge that the Army Corps of Engineers would like to install at the Lake Butte des Morts Boat Landing. Approximately one month ago I met with the Army Corps of Engineers representative out at Butte des Morts and we came to an agreement on the gauge location. The spot we chose would present no problem(s) for Parks with the gauge being positioned in a “dead space” at the landing, far away from where the boaters typically congregate near the ramps.

Be aware that the only significant difference between this water level gauge lease and the 20+ year old lease that the Army Corps of Engineers has had at the Boom Bay Boat Landing site is that this particular gauge won’t have an electrical service running to it; it will be solar powered. *Note – the Boom Bay lease will be up for renewal in early 2016.

Item #6 Approval of 5 – Year Winnebago County Fair Association Rental Agreement – In the committee packet is an edited version of the proposed 2016 – 2020 Winnebago County Fair Association Rental Agreement. For purposes of facilitating your review of the document, I have taken the liberty of temporarily removing many of the boilerplate items considered to be the standard/commonplace provisions contained in nearly every one of the Expo contracts.

The document remains largely unchanged from the pervious rental agreement.

Item #7 Approval to Dedicate a Portion of Funds Remaining in the Community Park Road/Shared Use Path/ Lighting Upgrade Project for Use in both Replacing Outmoded Soccer Complex Lights and Adding New Fixtures to Three Parking Lots - I recently received a quote from Rettler Inc. regarding the amount to be charged for their putting together the electrical design and specifications as it relates to replacement of the remaining road lighting fixtures in the Community Park Soccer Complex and installing new light fixtures in three of the adjacent parking lots. The quote also included the charges for having Rettler develop the bid packet. Together with the quote provided by the electrical contractor who did the work in the north portion of the park, a description of the cost of the proposed project reads accordingly:

Cost of replacing 19 existing fixtures along roadway at \$4,285 per unit = \$81,415 (incl. materials)

Cost of installing 15 fixtures in 3 of the 4 parking lots at \$4,285 per unit = \$64,275 (incl. materials)

Lump sum engineering design and spec development costs = \$19,450

Total Cost Community Park Soccer Complex Lighting Enhancement Project = **\$165,140**

Item #8 Approval of Transfer of Funds into Parks Travel Expense Accounts – Recall that due to the incorrect wording I used to title this item on the previous agenda, the committee was unable to register a vote in this matter. The correction has been made so that this time the committee may proceed with a vote (see attachment).