

1 89-102014

2 **RESOLUTION: Transfer \$24,000 from the Contingency Fund to the Professional Services**  
3 **Account of the Land Records Fund to Cover a Projected Overage Related**  
4 **to a Document Imaging Project**

5  
6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, a document imaging project was undertaken in 2013 to convert files from paper to electronic  
8 format; and

9 **WHEREAS**, the project was under budgeted for 2014; and

10 **WHEREAS**, it was prudent to continue the project as it completed the digital conversion of all land records  
11 within the Register of Deeds office dating back to the 1840s which must be statutorily historically preserved; and

12 **WHEREAS**, the land records fund does not have sufficient funds remaining to cover costs due to funds being  
13 used on other land records projects; and

14 **WHEREAS**, the document imaging project has been completed and all invoices paid to the vendor; and

15 **WHEREAS**, payment of those invoices will result in a shortfall in the land records fund by the end of 2014;  
16 and

17 **WHEREAS**, The Register of Deeds office will continue contributing to the land record modernization fund  
18 through a portion of each recording fee as statutorily required; and

19  
20 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby  
21 authorizes a transfer of \$24,000 from the general contingency fund to the professional services account of the land  
22 records fund to cover additional costs of completing the digitizing project.

23  
24 **Fiscal Note:** The balance in the contingency fund at the end of September was \$275,000. This will reduce the fund  
25 by \$24,000.

26 Respectfully submitted by:  
27 **JUDICIARY AND PUBLIC SAFETY COMMITTEE**

28 Committee Vote: **5-0**

29 Respectfully submitted by:  
30 **PERSONNEL AND FINANCE COMMITTEE**

31 Committee Vote: **5-0**

32 Vote Required for Passage: **2/3rds of membership**

33  
34 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2014.

35  
36 \_\_\_\_\_  
37 Mark L Harris  
38 Winnebago County Executive