

1 286-122013

2 **RESOLUTION: Authorize the Finance Director to Write Off Old Uncollectible Accounts**
3 **Receivable.**

4
5 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

6 **WHEREAS**, the Finance Department collects accounts receivable using a process that includes internal
7 billing and collection efforts; dunning letters and the commencement of law suits through the office of Corporation
8 Counsel; the use of a collection agency; and tax intercept; and

9 **WHEREAS**, once accounts reach a certain age without successful collection, it is best to remove them from
10 the accounting system; and

11 **WHEREAS**, the process of writing off old accounts does not forgive the debt but only allows the Finance
12 Department to remove them from the accounting system; and

13 **WHEREAS**, the uncollected accounts still remain at the County's contracted collection agency and efforts
14 continue to be made to collect the accounts; and

15 **WHEREAS**, removing the accounts from the accounting system allows the Finance Department to maintain
16 a cleaner, more efficient, system.

17 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
18 authorizes the Finance Department to incorporate the attached policy for the write-off of accounts receivable.

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20 Respectfully submitted by:

21 **PERSONNEL AND FINANCE COMMITTEE**

22 Committee Vote: **5-0**

23 Vote Required for Passage: **Majority of Those Present**

24
25 Approved by the Winnebago County Executive this ____ day of _____, 2013.

26
27 _____
28 Mark L Harris
29 Winnebago County Executive