

**RESOLUTION: Amend the Table of Organization for the Public Health Department to Add One (1) Full-Time Environmental Health Specialist**

**TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

**WHEREAS**, the Winnebago County Public Health Department acts as an agent of the State of Wisconsin as Environmental Health Specialists to perform approximately 900 inspections of food establishments, campgrounds, hotels/motels, bed and breakfast establishments, swimming pools, mobile home parks, and wells on an annual basis; and

**WHEREAS**, prior to the consolidation of the City of Oshkosh, the City of Neenah, and Winnebago County Health Departments, a position was left vacant while determining the appropriate staffing level; and

**WHEREAS**, it has now been determined that the Winnebago County Public Health Department is in need of one additional full-time Environmental Health Specialist; and

**WHEREAS**, the Public Health Department is contractually obligated to the State of Wisconsin to inspect the above-mentioned facilities at least once per year and has contracted with an outside vendor to complete some of the simpler inspections; and

**WHEREAS**, the Public Health Department Director desires to improve workload levels among all Environmental Health Specialists by adding an additional full-time Environmental Health Specialist; and

**WHEREAS**, this position is primarily funded by fees collected in the licensing of establishments.

**NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby approves amending the Table of Organization for the Winnebago County Public Health Department by adding one (1) full-time Environmental Health Specialist position.

**Fiscal Note:**

Wage Cost.....	\$43,463
Fringe Benefit Cost.....	<u>18,341</u>
TOTAL COST .....	\$61,804

Respectfully submitted by:

BOARD OF HEALTH

Committee Vote: **7-0**

Respectfully submitted by:

**PERSONNEL AND FINANCE COMMITTEE**

Committee Vote: **0-5**

Vote Required for Passage: **Two-Thirds of Membership**

Approved by the Winnebago County Executive this                      day of                      , 2013.

Mark L Harris  
Winnebago County Executive