

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: December 19, 2012

TIME: 9:00 a.m.

LOCATION: J.P. Coughlin Center
625 E. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
Pat Brennand
Mike Easker
Jerry Finch
Doug Nelson
Gerry Konrad (9:05 a.m. - 9:55 a.m.)

EXCUSED: David Albrecht

ALSO PRESENT: John Rabe, Director of Solid Waste
Jennifer Semrau, Recycling Specialist

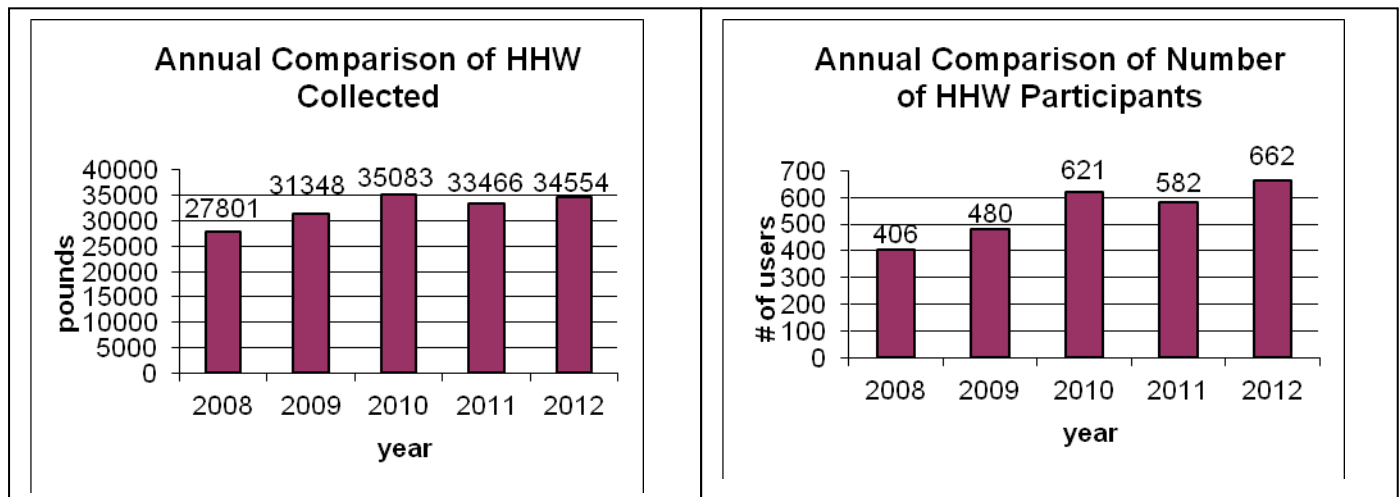
1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the December 19, 2012 agenda, made by J. Finch and seconded by M. Easker. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcement/Communications: None.
5. Approval of Minutes – December 5, 2012 Open and Closed Session: Motion to approve the December 5, 2012 open and closed session minutes made by J. Finch and seconded by D. Nelson. Motion carried 7-0.
6. Discussion/Action – Wisconsin Integrated Resource Management Conference, February 20-22, 2013, Green Bay, WI: J. Semrau distributed a flyer promoting the Wisconsin Integrated Resource Management Conference, taking place Wednesday, February 20- Friday, February 22, 2013 at the KI Convention Center in Green Bay, WI. J. Semrau also distributed a detailed event schedule, with track sessions. Two additional workshops are also being held on Tuesday, February 19, one on Construction and Demolition Recycling and one on Project Management. SWMB members interested in attending should let J. Semrau know by Friday, January 4, 2013 if possible. SWMB

members should indicate their lunch choice and if they wish to attend any optional workshops or tours.

7. Discussion – 2012 Household Hazardous Waste Program Update: J. Semrau presented the 2012 Household Hazardous Waste (HHW) Program as follows:

- Open 9:00 a.m.-Noon on Wednesdays and Saturdays (approximately every other week) from March 14 through October 27, 2012
- No appointments needed; Brown County personnel staffed facility
- Collected 34,554 pounds on 32 days (increase from 2011, same # of service days as 2011)
- 662 citizens brought material to facility (highest ever)
- Average pounds per person = 52.2 (down from 2011)
- 4,044 pounds of material placed in product exchange room; saved County ~\$3,033 in disposal costs (decrease from 2011)
- 10 people also went direct to Brown County, bringing 1,783 lbs.
- 46% paint; 26% solvents; 7% batteries; 7% pesticides; 7% aerosols
- Each participant was given a survey on the Facility:
 - 95% indicated the hours were convenient
 - Distance traveled: 0-5mi 46%; 6-10mi 38%; 11-20mi 14%; 21+mi 1%
 - 85% of participants brought material from one home only
 - Community From:
 - City of Oshkosh 45%
 - Neenah (City/Town) 39%
 - Menasha (City/Town) 7%
 - Algoma, Winneconne (ea) 3%
 - Omro, Vinland, Tn Osh (ea) 2%
 - 30% of participants were return customers; 18% learned about Facility via municipal newsletter; 16% via website; 10% via the HHW flyer; and 9% via newspaper.
 - 55% were aware of the Product Exchange Room

2008-2012 Comparison of HHW Facility



<u>Expense Item</u>	<u>2011</u>	<u>*2012</u>
Disposal Costs	\$18,808	\$21,841
Advertising/Miscellaneous	\$10,598	\$10,716
Brown County Labor	\$25,000	\$25,000
Labor (WC)	\$12,308	\$7,750
Total	<u>\$66,714</u>	<u>\$65,307</u>

*Note – 2012 expenses are approximate

Discussion ensued amongst the SWMB.

P. Eisen asked where business hazardous material is directed. J. Semrau indicated that businesses are provided with three options: 1) to utilize the Clean Sweep program each spring, 2) the Brown County Hazardous Waste Facility (open year round and accepts business material) or 3) Veolia ES (the State hazardous waste contractor for the Clean Sweep program). Businesses pay for material disposal at all three options. P. Eisen asked if WC had considered expanding to accept businesses. J. Semrau said significant modifications to the program would be required.

Discussion ensued amongst the SWMB.

8. Discussion - Fox Valley Energy Center Update: J. Rabe updated the SWMB on Fox Valley Energy Center (FVEC) as follows:

- Current disposal agreement with FVEC runs thru December 31, 2017
- 2012 Disposal Fees to date - ~\$280,000 (Annual Minimum Payment ~\$250,000)
- Security deposit system is still functioning well
- Discussion with Tom Shepard on December 17, 2012:
 - Maintenance on the cyclone burner was completed during forth quarter that should help minimize down time in the future.
 - Will continue to manage bypass material around our annual minimum payment clause (to reserve the Sludge Site airspace).
 - No outages planned for 2013 at this point.
 - FVEC's agreement with SCA runs through the end of May 2013 – working toward a renewal but deal has not been signed yet.
 - Continue with discussion on use of FVEC ash in the Sludge Site for road base/solidification.

J. Rabe did let FVEC know that if an agreement with SCA is not reached, the SWMB would like an opportunity to propose on SCA's sludge disposal.

Discussion ensued amongst the SWMB.

9. Discussion – Landfill Gas Operations Update: J. Rabe updated the SWMB on the landfill gas operations as follows:

Landfill Gas Operations – December 18, 2012		
Engine #1	Down for repairs	Expect completion Wednesday
Engine #2	Running at 987 KW	
Engine #3	Running at 987 KW	
Engine #4	Running at 1060 KW	
Engine #5	Running at 1426 KW	Replacing TCV 5 valve today
Sunnyview Compressor	Compressor A running. Pipeline outflow 1524 scfm.	
Sunnyview Flare	Flare – On; Flow – 1062 scfm; Vacuum = -46’’ wc; Blower 103 + 105 On	
Sunnyview Gas Field	CH4 = 54.2% O2 = 1.4%	
Snell Rd Flare	Flare – On; Flow – 150 scfm; Vacuum = -12.5’’ wc	
Snell Rd Gas Field	CH4 = 46.4% O2 = 2.2%	

J. Rabe updated the SWMB on site odors, WPS revenues and projects as follows:

- Landfill Gas Odors – periodic odors continue to be noted; continue corrective actions.
- Wisconsin Public Service/Direct Use Landfill Gas revenues = \$271,748 for November 2012; Should exceed \$3.2M for 2012 (\$2.8M Budgeted).
- 4th Quarter Surface Emission Monitoring – 21 exceedances at Sunnyview and 8 exceedances at Snell Road; working to achieve 10-day compliance at both sites; will need to follow-up with 30-day re-monitoring at both sites in January 2013. As of today, all exceedances at Sunnyview have been corrected; and 7 of 8 exceedances at Snell Road have been corrected.
- Landfill Gas Projects – working to obtain all closeout paperwork with Mechanical Technologies, August Winter and Terra Engineering & Construction; should be completed in January 2013.

10. Set Next Meeting Date: The next meeting date will be January 16, 2013 at 9:00 a.m.

11. Adjournment: Motion to adjourn made by J. Finch and seconded by D. Nelson. Motion carried 8-0. Meeting was adjourned at 9:55 a.m.

Respectfully Submitted,

Jennifer Semrau
Recycling Specialist

Approved by SWMB – January 16, 2013