

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: December 18, 2013

TIME: 9:01 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Paul Eisen, Secretary
David Albrecht
Pat Brennand
Mike Easker
Jerry Finch
Gerry Konrad
Doug Nelson

EXCUSED: Ken Robl, Vice Chairman

ALSO PRESENT: John Rabe, Director of Solid Waste
Kathy Hutter, Confidential Secretary
Kurt Pernsteiner, Facility Manager
Jennifer Semrau, Recycling Specialist

1. Call to Order: P. O'Brien called the meeting to order at 9:01 a.m.
2. Approve Agenda: Motion to approve the December 18, 2013 agenda, made by J. Finch and seconded by P. Brennand. Motion carried 8-0.
3. Public Comments on Agenda Items: None.
4. Announcement/Communications: D. Nelson announced to the Solid Waste Management Board (SWMB) that he recently attended a meeting for Battle on Bago where he had a conversation with a number of parties who were interested in the Snell Road Landfill Nature Center project. D. Nelson reported that Wisconsin Department of Natural Resources (WDNR), Battle on Bago, Boy Scouts of America and Boys & Girls Clubs of America may be potential resources for the SWMB when further discussion of the Snell Road Landfill Nature Center project occurs.

5. Approval of Minutes – December 4, 2013 Open Session: Motion to approve the December 4, 2013 open session minutes made by J. Finch and seconded by P. Brennand. Motion carried 8-0.
6. Discussion – Landfill Gas Operations Update: J. Rabe updated the SWMB on the landfill gas operations, WPS revenues, Air Permit and projects as follows:

Landfill Gas Operations – December 17, 2013		
Engine #1	Running at 987 KW	
Engine #2	Running at 987 KW	
Engine #3	Running at 900 KW	
Engine #4	Running at 1060 KW	
Engine #5	Running at 1426 KW	
Sunnyview Compressor	Compressors A & B running at 58%. Pipeline outflow 1814 scfm.	
Sunnyview Flare	Flare – On; Flow – 781 scfm; Vacuum = -51’’ wc; Blowers 103/104/105 running at 87%	
Sunnyview Gas Field	CH4 = 54.4% O2 = 0.7%	
Snell Rd Flare	Flare – On; Flow – 72 scfm; Vacuum = -15.1’’ wc	
Snell Rd Gas Field	CH4 = 51.1% O2 = 2.0%	

- Operations Summary – Problem with Engine #3 - vibration issues (camshaft/lobe) and currently running at a reduced load; may require a block replacement; Inland is researching block configurations, prices and availability of parts.
- WPS/Highway Revenues – \$280,824.09 for November 2013. Revenues continue to be on target for 2013 estimate of ~\$3 Million.
- Q4 SEM – completed week of December 2, 2013 through December 6, 2013. Sunnyview Landfill had 7 exceedances and Snell Road Landfill had 6 exceedances. All exceedances passed 10-day remonitoring after corrective actions were taken. 30-day remonitoring remains.
- Air Permit – WDNR held a follow-up meeting on Tuesday, December 10, 2013 and determined that a Notice of Violation would be issued for exceeding Formaldehyde emissions standards. J. Rabe is still waiting for the official document.
- p-BACT Analysis – p-BACT has yet to be approved by WDNR and does not appear to fit the SWMB site due to our current power purchase agreement. SWMB Staff will need to prepare a site specific BACT analysis by January 27, 2014 per WDNR air compliance evaluation report (90 day deadline). Foth is currently working on the site specific BACT analysis.

Discussion ensued amongst the SWMB members.

7. Closed Session: – Pursuant to 19.85(1)(c) and (e), Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and for the purpose of deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
 - a. Regional Personnel Transition Planning
 - b. 2014 Sales/Marketing Plan

Motion made by P. Brennand and seconded by G. Konrad at 9:23 a.m. to convene into closed session. Motion carried 8-0 by roll call vote.

8. Return to Open Session to Resume Regular Business: Motion to return to open session at 10:29 a.m. made by P. Brennand and seconded by D. Nelson. Motion carried 8-0 by roll call vote.
9. Discussion/Action – Consider Authorization of 2014 Sales/Marketing Plan: No action taken at this time.
10. Future Agenda Items: None.
11. Set Next Meeting Date: The next SWMB meeting date will be January 8, 2014 at 9:00 a.m.
12. Adjournment: Motion to adjourn made by J. Finch and seconded by D. Nelson. Motion carried 8-0. Meeting was adjourned at 10:30 a.m.

Respectfully Submitted,

Kathryn Hutter
Confidential Secretary

Approved by SWMB – January 8, 2014