

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: December 5, 2012

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
David Albrecht
Pat Brennand
Mike Easker
Jerry Finch
Gerry Konrad
Doug Nelson

ALSO PRESENT: John Rabe, Director of Solid Waste
Kurt Pernsteiner, Facility Manager
Jennifer Semrau, Recycling Specialist
John Fink, County Executive Assistant

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the December 5, 2012 agenda, made by K. Robl and seconded by J. Finch. Motion carried 9-0.
3. Public Comments on Agenda Items: None.
4. Announcement/Communications: J. Rabe informed the SWMB that interviews to fill the vacant full-time Scaleperson position have begun. The first round of interviews have been conducted and a second round will be scheduled soon. J. Rabe hopes to have the position filled by year end.

The vacant full-time Solid Waste Secretary position has been revised by J. Rabe to be a Confidential Secretary (as was included in the 2012 Budget) and was approved by County Executive Mark Harris. J. Rabe is waiting on Human Resources to post the position and advertise. J. Rabe hopes to have the position filled by early 2013. Kathy Larson (former Planning & Zoning Department employee) has been assisting in the Secretary duties on a temporary basis.

Operations Supervisor Gary Weich was informed during a meeting with Human Resources that his position will be eliminated as of December 31, 2012, which was part of the 2013 budget.

The sale of Veolia Environmental Services Solid Waste Division to Advanced Disposal has been completed. Contacting the former Veolia Transfer Station in Omro already reflects this change.

Dane County Public Works, while it expands its current landfill site, is seeking to divert 40,000 tons of construction and demolition (C&D) material. Landfill Reduction & Recycling Inc (LR&R), Appleton, was awarded the contract (two-year initial term, with three possible one-year extensions). LR&R reclaims wood, aggregate, metal and other materials from typical residential C&D wastes. The residual material (approximately 50%) will then be disposed of at the Outagamie County Landfill as regular garbage or fines (which may be beneficially reused as alternate daily cover material).

5. Approval of Minutes – November 21, 2012 Open Session: Motion to approve the November 21, 2012 open session minutes made by J. Finch and seconded by K. Robl. Motion carried 8-0 (G. Konrad abstained).

6. Discussion/Action – Tri-County Regional Strategic Resource Management Plan, Stakeholder Meeting Schedule: J. Rabe reminded the SWMB that at the October 3, 2012 SWMB meeting, it authorized participation in a Brown, Outagamie, Winnebago (BOW) strategic plan, with the \$15,088 Consultant expense shared evenly amongst the three counties. The strategic plan will be used as a planning tool to develop successful strategies, determine future, help resolve real issues and provide measurable improvements. J. Rabe said an example Table of Contents from the plan would include: Introduction; Components of Strategic Planning; BOW Overview; Economic Performance; Mission Statement; Vision; Strategic Issues; SWOT (Strengths, Weaknesses, Opportunities, Threats) Analysis; Goals and Objectives; and Implementation Plan. The BOW strategic plan would be adopted/approved by all three counties. Target completion date is May 31, 2013.

Brown County (BC) held their stakeholder meetings on November 12, 2012. Participants inquired about both Outagamie and Winnebago County operations, and suggested that operations amongst the BOW could be more uniform.

Outagamie County (OC) will hold their stakeholder meetings on December 10, 2012.

J. Rabe would like to hold Winnebago County's (WC) stakeholder meetings on December 19, 2012 as follows:

- ~8:00 a.m. – Solid Waste Department Staff Meeting
- ~10:00 a.m. – Internal Stakeholder Meeting (including SWMB members, County Executive and select Department Heads).
- ~2:00 p.m. – External Stakeholder Meeting (including municipal leaders, customers, waste haulers, vendors, and consultants).

J. Rabe noted that he is working on the final invitation and mailing list and those should be sent out in the next few days.

Discussion ensued amongst the SWMB.

7. Discussion – Landfill End Use Plan Charette Update: J. Rabe reminded the SWMB that the Landfill End Use Plan Charette took place on October 18, 2012. Thirteen individuals attended the meeting including five members of the SWMB.

J. Rabe reviewed the current WDNR approved End Use Plan with the SWMB which includes tree/shrub plantings on the final cover and limited public activity areas.

J. Rabe stated that the Charette included site visits to both landfills and group breakout sessions to develop various passive and active end use ideas. AES then compiled the information and prepared a final report summarizing the details from the Charette. The report provides some background information about each site, and provided two scheme's for the Snell Road Landfill (both passive and active) and one scheme for the Sunnyview Landfill.

Snell Road Landfill

The passive scheme suggested the creation of native planting (prairie/savannah) areas, walking trails with scenic overlooks, a pier/fishing area and parking by the surface water sedimentation pond, and a wetland treatment system for part of the groundwater extraction system.

J. Finch asked if the walking trails could be utilized as cross country ski trails in the winter. J. Rabe said that was a possibility.

The active scheme included similar native planting areas, walking trails, and a fishing pier, but also the addition of a BMX course, baseball fields, soccer fields, a zip-line and musical venue. Rob Way, Winnebago County Parks Director had also advocated for an ATV park, but J. Rabe and P. O'Brien are both concerned about that type of activity at the former landfill site.

Sunnyview Landfill

The scheme included a pier/fishing pond with boat ramp and ice skating/ice fishing opportunities, a lookout station/parking at the top of the co-disposal site with landmark sign and reusing existing roadways as recreational pathways. The sludge site would have small shrubs/trees and prairie plantings. Near Highway 41, a 'Welcome' sign could be prominently displayed. The current landfill office, scale and drop-off areas would need to be maintained.

The Charette report concluded AES' scope of work for this part of the project. J. Rabe has requested AES develop a second scope and cost estimate to continue the end use planning project.

P. Brennand requested that the AES report be emailed to the SWMB. J. Rabe stated he would send electronic copies to those with email addresses and mail a hard copy to the others.

G. Konrad stated that any recreational use of the former landfill sites will need to have Parks Department approval and buy-in for the necessary future maintenance.

Discussion ensued amongst the SWMB.

8. Closed Session - Pursuant to 19.85(1)(e), Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
 - a. Container Lease Program – Reliable Refuse Removal

Motion made by K. Robl and seconded by J. Finch at 9:51 a.m. to convene into closed session. Motion carried 9-0 by roll call vote.

9. Return to Open Session to Resume Regular Business: Motion to return to open session at 10:11 a.m. made by J. Finch and seconded by P. Brennand. Motion carried 9-0 by roll call vote.
10. Discussion/Action – Consider Authorization of Container Lease for Reliable Refuse Removal: Motion to authorize the purchase of containers for Reliable Refuse Removal in an amount not to exceed \$33,000 and enter into a lease agreement, made by P. Brennand, and seconded by J. Finch. Motion carried 9-0.
11. Set Next Meeting Date: The next meeting date will be December 19, 2012 at 9:00 a.m. and it will be held at the J.P. Coughlin Center.
12. Adjournment: Motion to adjourn made by J. Finch and seconded by G. Konrad. Motion carried 9-0. Meeting was adjourned at 10:13 a.m.

Respectfully Submitted,

Jennifer Semrau
Recycling Specialist

Approved by SWMB – December 19, 2012