

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
SOLID WASTE MANAGEMENT BOARD**

DATE: December 2, 2015

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill  
100 W. County Road Y  
Oshkosh, WI

PRESENT: Ken Robl, Vice Chairman  
Paul Eisen, Secretary  
David Albrecht  
Mike Easker  
Jerry Finch  
Gerry Konrad  
Susan Locke  
Doug Nelson

EXCUSED: Pat O'Brien, Chairman

ALSO PRESENT: John Rabe, Director of Solid Waste  
Kathy Hutter, Confidential Secretary  
Kurt Pernsteiner, Facility Manager  
Jennifer Semrau, Recycling Coordinator  
John Fink, County Executive Assistant

1. Call to Order: K. Robl called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the December 2, 2015 agenda, made by J. Finch and seconded by S. Locke. Motion carried 8-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Semrau explained to the Solid Waste Management Board (SWMB) that the public hearing for 2015 Senate Bill 340, seeking to restore \$2.3M in recycling grant funding to Responsible Units (RUs) is scheduled on December 2, 2015 in Madison, WI. Jill Martin from the Tri-County Recycling Facility, Meleesa Johnson and John Welch, from state recycling organizations, plan to attend. J. Semrau stated that she plans to attend the public hearing for the companion bill, 2015 Assembly Bill 515 on December 15, 2015. On November 4, 2015, the SWMB voted to approve creation of a letter of support for this legislation and to forward said letter to Winnebago County RUs, Brown County (BC),

Outagamie County (OC), Wisconsin Counties Association, Wisconsin Towns Association, League of Wisconsin Municipalities, Wisconsin Alliance of Cities, Winnebago County State Representatives and State Senators, Joint Committee on Finance and Governor Scott Walker. J. Semrau stated that City of Oshkosh Staff are also developing a letter of support for this legislation.

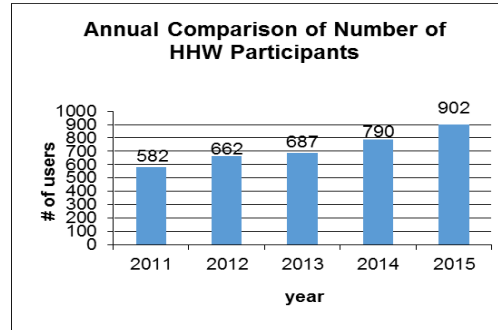
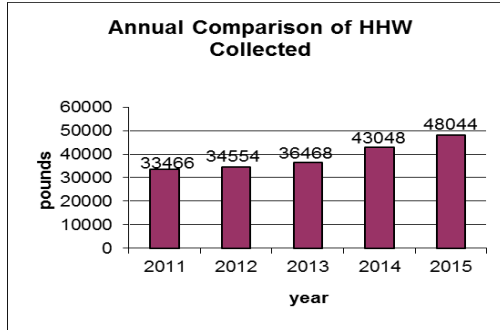
5. Approval of Minutes – November 18, 2015 Open and Closed Session: Motion to approve the November 18, 2015 open and closed session minutes, with the addition to open session minutes, P. Eisen's comments referring to the Landfill Facility Site Tour held on November 4, 2015, made by J. Finch and seconded by G. Konrad. Motion carried 8-0.
6. Discussion – Wisconsin Integrated Resource Management Conference, February 24-26, 2016: J. Rabe explained to the SWMB that the Wisconsin Integrated Resource Management Conference will be held at the Olympia Resort and Conference Center in Oconomowoc, WI from February 24-26, 2016. Room reservations must be made by February 9, 2016 to receive the group rate. Conference registration, meal preference and workshop/tour preferences should be made with K. Hutter by February 10, 2016. J. Rabe provided hotel and conference information handouts to SWMB members.

Discussion ensued amongst the SWMB.

7. Discussion – 2015 HHW Operations Report: J. Semrau presented the following 2015 Household Hazardous Waste (HHW) Operations Report to the SWMB.
  - HHW Facility was open from 9 a.m.-noon on Wednesdays and Saturdays, approximately every other week, March 18 - October 31, 2015.
  - No appointments were needed; BC staffed facility.
  - Collected 48,044 pounds of HHW on 32 operational days (highest ever).
  - 902 citizens brought material to the facility (highest ever).
  - Average pounds per person = 53.26 (slight decrease from 2014).
  - 6,463 pounds of material was saved for the product exchange room; saved County ~\$6,011 in disposal costs (increase from 2014).
  - 3 people also went direct to BC, bringing in 101 pounds of HHW.
  - HHW consisted of: 30% paint; 38% solvents; 8% aerosols; 8% pesticides; 7% batteries; 9% all other.
  - Each participant was given a survey on the Facility:
    - 92% indicated the hours were convenient.
    - ~54 people asked for more (days, dates, hours, p.m., evening, Saturdays, winter)
    - HHW material came from:
      - City of Oshkosh 48%
      - Neenah (City/Town) 28%
      - Menasha (City/Town) 8%
      - Winneconne (Village/Town), Oshkosh (Town), Algoma, Vinland – 2%
      - Clayton, Black Wolf, Winchester & Omro - each 1%

- 25% of participants were return customers; 19% learned about Facility via the HHW flyer; 16% via website/online ad/Facebook; 14% via the Landfill Offices; 11% via community newsletter; 7% via newspaper; and 4% via friend/relative referrals.
- 60% of participants were aware of the Product Exchange Room.

**2011-2015 Comparison of HHW Facility**



**Budget (of HHW Facility and Material Brought Direct to BC)**  
(Approximations - 2015 amounts have not been finalized)

	2014	2015
Disposal Costs	\$30,882	\$38,285
Advertising/Misc.	\$11,335	\$ 9,420
Brown County Labor	\$24,000	\$29,000
Labor (WC)	\$12,741	\$14,423
<b>Total</b>	<b>\$78,958</b>	<b>\$91,128</b>

J. Semrau explained to the SWMB that the HHW Facility is funded through donations and facility tip fees. Historically, HHW Facility user fees were not established in order to incentivize proper disposal of HHW materials.

Discussion ensued amongst the SWMB.

8. Discussion/Action – Award of Hauling and Recycling of Tires (SW01-16): J. Semrau explained to the SWMB that the Hauling and Recycling of Tires Request for Proposal (SW01-16) was developed and released on behalf of Brown, Outagamie and Winnebago Counties (BOW). J. Semrau presented the SWMB with the following Hauling and Recycling of Tires (SW01-16) proposal tally:

<u>Respondent's Name</u>	<u>Price per ton</u>
Bay Enviro Tire	\$200
Liberty Tire	\$150

J. Semrau explained to the SWMB that:

- The SWMB worked with both companies in the past; Liberty Tire is the current Hauler/Recycler. SWMB Staff are satisfied with the service provided by Liberty Tire.
- At WC, tires are stored in an outside bunker and loaded with a grapple arm into an open top semi-trailer provided by the Hauler/Recycler. WC collects 75-100 tons tires/year.
- SWMB Staff recommend Award of Hauling and Recycling of Tires (SW01-16) to Liberty Tire, Auburndale, WI.

Discussion ensued amongst the SWMB.

Motion made to Award the Hauling and Recycling of Tires (SW01-16) to Liberty Tire, for \$150/ton, made by M. Easker and seconded by J. Finch. Motion carried 8-0.

9. Discussion – Sludge Site Operations Update: J. Rabe explained to the SWMB that Sludge Site Operations were last discussed at the November 4, 2015 meeting. Sludge quantities, material types and odor issues were discussed. J. Rabe presented the Sludge Site Operations Update to the SWMB as follows:

- Odor and sludge instability continue to be issues in the Sludge Site; sludge settlement and surface water ponding has also been noted in fill areas of the site.
- SWMB Staff has hired GEI Consultants (GEI) as a subconsultant to Foth Infrastructure & Environment (Foth) following a site visit on November 6, 2015; Mike Ruetten from GEI has considerable experience with papermill sludge landfill design/operations; GEI expressed some operational concern with mixing WPS Weston 4 fly ash/sludge for stabilization (odors) and surface water management (odors/stability).
- The project kickoff meeting with GEI/Foth was held on November 19, 2015; a follow-up phone conference occurred on November 30, 2015; GEI staff will be on-site this week for field data collection/testing/analysis.
- Short term and long term solutions are being discussed, including: additional wood chips/bark placement over old sludge areas, surface treatment of old sludge areas, testing of passive gas vents for possible connection to the active landfill gas system, use of dewatering sumps for liquids removal, installation of a temporary geogembrane cover and gas collection/treatment, reducing design grades for future filling area. Preferred solutions/goals will maximize Sludge Site airspace while minimizing operational issues/efforts.

Discussion ensued amongst the SWMB.

P. Eisen asked if the cost vs. benefit of Sludge Site operations has been considered. J. Rabe explained that GEI will consider the Sludge Site operational economics with their continued Site evaluation and analysis.

10. Future Agenda Items: None.

11. Set Next Meeting Date: The next SWMB meeting date is scheduled for December 16, 2015 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by J. Finch and seconded by G. Konrad. Motion carried 8-0. Meeting was adjourned at 9:45 a.m.

Respectfully Submitted,

Kathy Hutter  
Confidential Secretary

**Approved by SWMB – December 16, 2015**