

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: October 7, 2015

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
Jerry Finch
Gerry Konrad
Susan Locke
Doug Nelson

EXCUSED: David Albrecht
Mike Easker

ALSO PRESENT: John Rabe, Director of Solid Waste
Kathy Hutter, Confidential Secretary
Kurt Pernsteiner, Facility Manager
Jennifer Semrau, Recycling Coordinator
John Fink, County Executive Assistant

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the October 7, 2015 agenda, made by K. Robl and seconded by J. Finch. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Semrau explained to the Solid Waste Management Board (SWMB) that the NEWCMG/WCSWMA 2015 Fall Conference was held from September 30 - October 1, 2015 in Waupaca. Discussion topics included: State of Recycling Commodity Markets, SHWEC Resource Update, Tire Recycling Markets, Municipal Collection & Hauling Service Contracts, Recycling Education/Outreach, Wisconsin Department of Natural Resources (WDNR) E-Cycle, Waste Management and Council on Recycling Updates, and Statewide Recycling Association Updates. J. Semrau stated that the 2015 Fall Conference was well attended and presentations will be made available online.

5. Approval of Minutes – September 16, 2015 Open and Closed Session: Motion to approve the September 16, 2015 open and closed session minutes, made by J. Finch and seconded by G. Konrad. Motion carried 7-0.

6. Discussion/Action – End Use Planning Update and SmithGroup JJR Proposal for Additional End Use Planning Services: J. Rabe presented the SWMB with the following End Use Planning Update and SmithGroupJJR (SGJJR) Proposal for Additional End Use Planning Services.
 - The SWMB authorized SGJJR to perform Site Evaluations for both Sunnyview and Snell Road Landfills on January 6, 2015 at the cost of \$23,880.
 - SGJJR met with the SWMB for an End Use Planning Workshop on September 2, 2015; the SWMB determined that improvements should begin at Snell Road Landfill.
 - SGJJR completed final Recommendations for the Master Planning Process on September 23, 2015 with a focus on park improvements at the Snell Road Landfill.
 - SGJJR submitted a proposal for an Overall Master Plan and Schematic Design of Phase 1 Park Improvements for Snell Road Landfill on September 25, 2015. The Scope of Services is as follows:
 - Master Plan Concepts
 - Draft Consensus Master Plan and Phase 1 Schematic Design
 - Permit and Grant Discussion
 - Final Master Plan and Phase 1 Schematic Design
 - Work will be performed over a 4-month period of time at a total cost of \$35,780.
 - Note: Additional steps will involve permitting, final design, bidding and construction.

J. Rabe requested the SWMB to consider authorization of the SGJJR proposal for additional End Use Planning Services at Snell Road Landfill.

Discussion ensued amongst the SWMB.

Motion to authorize SmithGroup JJR to perform additional End Use Planning Services at Snell Road Landfill for \$35,780, made by G. Konrad and seconded by K. Robl. Motion carried 7-0.

7. Closed Session:
 - a. Pursuant to Section, 19.85(1)(e), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relationship to Refuse and Recyclable Material Collection Services Proposals (SW09-15).

 - b. Pursuant to Section, 19.85(1)(e), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or

bargaining reasons require a closed session, in relationship to City of Neenah Container Lease Agreement/Rates.

- c. Pursuant to Section, 19.85(1)(e), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relationship to Columbia County Disposal/Recycling Quote.

Motion made by K. Robl and seconded by J. Finch at 9:28 a.m. to convene into closed session. Motion carried 7-0 by roll call vote.

8. Return to Open Session and Resume Regular Business: Motion to return to open session at 10:59 a.m. made by J. Finch and seconded by D. Nelson. Motion carried 7-0 by roll call vote.
9. Discussion/Action – Consider Award of Refuse and Recyclable Material Collection Services Agreement (SW09-15): Motion to award the Refuse and Recyclable Material Collection Services Agreement (SW09-15) to Van’s Waste with further clarification as discussed in Closed Session, made by J. Finch and seconded by D. Nelson. Motion carried 7-0.
10. Discussion/Action – Consider Authorization of City of Neenah Container Lease Agreement/Rates: Motion made to authorize the City of Neenah Container Lease Agreement/Rates as recommended by SWMB Staff, made by D. Nelson and seconded by J. Finch. Motion carried 7-0.
11. Discussion/Action – Consider Authorization of Columbia County Disposal/Recycling Quote: No discussion or action at this time.
12. Future Agenda Items: None.
13. Set Next Meeting Date: The next SWMB meeting date is scheduled for October 21, 2015 at 9:00 a.m.
14. Adjournment: Motion to adjourn made by J. Finch and seconded by G. Konrad. Motion carried 7-0. Meeting was adjourned at 11:01 a.m.

Respectfully Submitted,

Kathy Hutter
Confidential Secretary

Approved by SWMB – October 21, 2015