

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: September 7, 2011

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
David Albrecht
Pat Brennand
Mike Easker
Jerry Finch
Gerald Konrad
Doug Nelson
Paul Eisen, Secretary (9:01 a.m. – 10:19 a.m.)

ALSO PRESENT: John Rabe, Director of Solid Waste
Adrienna Kumbier, Solid Waste Secretary
Kurt Pernsteiner, Financial Analyst
Jennifer Semrau, Recycling Specialist (9:00 a.m. – 9:29 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the September 7, 2011 agenda, made by J. Finch and seconded by D. Nelson. Motion carried 8-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe informed the Solid Waste Management Board (SWMB) that a memorandum was sent out with September invoicing to inform the landfill customers of the SWMB's \$0.60/ton solid waste tipping fee increase effective January 1, 2012.
5. Approval of Minutes – August 17, 2011 Open and Closed Session: Motion to approve the August 17, 2011 open and closed session minutes, made by J. Finch and seconded by P. Brennand. Motion carried 9-0.
6. Discussion – Distribute Final 2012 Budget Documents: J. Rabe informed the SWMB that P. O'Brien, K. Pernsteiner and himself met with the County Executive and Finance Director on August 30, 2011 to review the final 2012 Budget. J. Rabe informed the SWMB that the 2012 Budget was approved with a few minor changes/additions as follows:

- Unemployment compensation of \$20,531 added to total labor costs.
- Landfill closure schedule information added to Highlights page.
- Revised 2012 Budget deficit is \$1,964,408 – summary showing reserve funds applied added to Budget Detail.

Final 2012 budget packets were distributed to the SWMB members.

7. Discussion/Action – Consider Support of Recycling Fund Restoration Act (LRB 2452 & 2693):
J. Semrau presented the SWMB with the Recycling Fund Restoration Act (LRB 2452 & 2693) as follows:

- Bill proposed by Representative Mark Pocan (D-Madison) and Senator Chris Larson (D-Milwaukee).
- At this point the bill has not received its Senate Bill (SB) or Assembly Bill (AB) number, as Pocan and Larson were still seeking co-sponsors.
- Legislators have until noon on September 7, 2011 to notify Pocan's or Larson's office they would like to be a co-sponsor.
- The bill proposes to effectively restore 'full' funding of the Basic Recycling Grants to Responsible Units, which were slashed by 40% in the biennial budget.
- The bill increases the appropriation by \$13 million each fiscal year.
- The bill does not identify the source to be used to increase the appropriation.
- Clean Wisconsin has already endorsed the bill.
- The 4 statewide recycling and solid waste organizations (Associated Recyclers of Wisconsin {AROW}, Wisconsin Counties Solid Waste Management Association {WCSWMA}, Solid Waste Association of North America {SWANA} and Council on Recycling {COR}) which worked cooperatively during the budget battle, will likely endorse the bill, but have not done so yet.
- If the SWMB is supportive of the bill, J. Semrau will draft and send a letter of support to Pocan, Larson, identified co-sponsors and Winnebago Co legislators.

Discussion ensued amongst the SWMB.

Motion to support the Recycling Fund Restoration Act (LRB 2452 & 2693) made by K. Robl and P. O'Brien. Motion carried 9-0.

8. Discussion/Action – Consider Award of Four-Wheel Drive Articulated Rubber Tire Loaders (SW11-11): J. Semrau presented the SWMB with the results from the Request for Proposal (RFP) as follows:

	Aring Equipment, Inc.	Brooks Tractor Inc.	Fabco Equipment Inc.	Miller-Bradford & Risberg, Inc.	Yale, JCB of Green Bay
2011 PURCHASE					
Model Year	2011/2012	2011	2011	2011	2011
Make	Volvo	John Deere	Caterpillar	Case	JCB
Model Number	L90F	624K	938H	721F	436HT
Cost	\$219,435	\$249,889	\$243,943	\$222,800	\$234,000
Trade-in Allowance	(\$27,000)	(\$16,000)	(\$20,000)	(\$21,000)	(\$40,000)
Net Cost	\$192,435	\$233,889	\$223,943	\$201,800	\$194,000
Option #1 Sweeper Model Year	2011	2011	N/A	2011	2011
Option #1 Sweeper Make	Holms	Holms	N/A	Sweepster	Sweepster
Option #1 Sweeper Model Number	300/3.0	300	N/A	20409M-0934	CS
Option #1 Sweeper Cost	\$24,310	\$25,300	N/A	\$20,900	\$32,300
Net Cost + Sweeper	\$216,745	\$259,189	N/A	\$222,700	\$226,300
2012 Purchase					
Model Year	2012	2012	2012	2012	2012
Make	Volvo	John Deere	Caterpillar	Case	JCB
Model Number	L90F	624K	938H	721F	436HT
Cost	\$189,870	\$247,500	\$243,943	\$218,600	\$234,000

J. Semrau informed the SWMB that the Purchasing Department suggested that the RFP also include the pricing for a loader purchase in 2012 (Capital Outlay included in 2012 Budget). J. Semrau explained that the Option #1 wet sweeper would be very useful for a landfill/transfer station to remove dirt/debris from roads and minimize dust levels. J. Semrau stated that staff recommendation is to purchase the Volvo L90F loader and the Option #1 Holms sweeper from Aring Equipment.

Discussion ensued amongst the SWMB.

Motion to award the four-wheel drive articulated rubber tire loader with Option #1 to Aring Equipment, Inc. at a not to exceed amount of \$216,745, and for the 2012 purchase (if Outagamie County's loader does not meet staff's requirements) authorize staff to purchase the 2012 Volvo from Aring Equipment, Inc. at a not to exceed amount of \$189,870, made by K. Robl and seconded by G. Konrad. Motion carried 9-0.

9. Discussion/Action – Final Cover Construction Update and Consider Authorization of Change Orders (SW03-11): J. Rabe updated the SWMB on the final cover construction project as follows:

- Mueller Excavating (Mueller) is finishing diversion berms, surface water controls, well extensions and final topsoil placement/grading – substantial completion date is September 12, 2011.
- Natural Environmental Reclamation Concepts (NERC) will perform seeding activities the week of September 12-16, 2011.
- Original contract amount was \$943,360 (11.4 acres).
- Change Order #1 was an additional \$6,018 (additional grading layer placement, leachate, seep repair, additional freight on geosynthetics, gas system changes – discussed with SWMB at June 15, 2011 meeting).
- Change Order #2 was an additional \$97,711 (12 vertical gas wells and wellheads – SWMB authorized at the July 6, 2011 SWMB meeting).
- Change Order #3 is for an additional \$79,840 (adjust pay quantities for added area for \$48,850; T&M gas system piping/installation for \$30,990).
- Final contract amount is \$1,126,929 (12.0 acres).
- Budgeted amount was \$1,500,000 (15 acres).

Discussion ensued amongst the SWMB.

Motion to authorize Change Order #3 in the amount of \$79,840, made by D. Albrecht and seconded by J. Finch. Motion carried 9-0.

10. Discussion/Action – Consider Authorization of 2011 Retained Earnings Reservation Fund Goals: J. Rabe presented the SWMB with revised Retained Earnings Reservation Fund Goals and discussed the changes as follows:

- New retained earnings item per SWMB discussion at the July 20, 2011 meeting – undesignated for operational cash flow (10% of previous year expenses amount). Line item was added accordingly – fund goal \$1.4 million.
- Reduced Remediation/Liability to \$1.0 million.
- Increased Debt Service – Recycling to \$2.4 million.
- Increased total 2011 fund goal recommendation to \$22.1 million (Increase of \$3.2 million from 2010 Goal; currently underfunded by \$2.06 million).

Motion to approve the revised 2011 Retained Earnings Reservation Fund Goals as presented, made by J. Finch and seconded by P. Brennand.

Discussion ensued amongst the SWMB.

General consensus of the SWMB was to further discuss this topic at a future SWMB meeting along with an updated Cash Flow Analysis.

P. Brennand and J. Finch rescinded their motion and second.

11. Closed Session – Pursuant to 19.85(1)(e), Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - a. Veolia Environmental Services (Veolia) – Solid Waste Disposal Agreement

Not used by the SWMB.
12. Return to Open Session to Resume Regular Business: Not used by the SWMB.
13. Discussion/Action – Consider Authorization of Veolia Solid Waste Disposal Agreement Amendment: No action taken by the SWMB.
14. Future Agenda Items: None.
15. Set Next Meeting Date: The next meeting date will be September 21, 2011 at 9:00 a.m.
16. Adjournment: Motion to adjourn made by D. Albrecht and seconded by K. Robl. Motion carried 9-0. Meeting was adjourned at 10:19 a.m.

Respectfully Submitted,

Adrienna Kumbier
Solid Waste Secretary

Approved by SWMB – October 5, 2011