

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
SOLID WASTE MANAGEMENT BOARD**

DATE: September 2, 2015

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill  
100 W. County Road Y  
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman  
Ken Robl, Vice Chairman  
Paul Eisen, Secretary  
David Albrecht (9:00 a.m. - 10:24 a.m.)  
Jerry Finch  
Gerry Konrad  
Susan Locke  
Doug Nelson

EXCUSED: Mike Easker

ALSO PRESENT: John Rabe, Director of Solid Waste  
Kathy Hutter, Confidential Secretary  
Kurt Pernsteiner, Facility Manager  
Chris Anderson, Foth Infrastructure & Environment  
Jessie Fink, Smithgroup JJR  
Mark O'Leary, Smithgroup JJR

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the September 2, 2015 agenda, made by J. Finch and seconded by K. Robl. Motion carried 8-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe reported to the Solid Waste Management Board (SWMB) that he presented an Update on the Solid Waste Department to the Winnebago County Board at the September 1, 2015 Special Orders Meeting. J. Rabe further explained that the presentation went well and generated few questions. Electronic copies of the presentation are available through email and on the Solid Waste website.

5. Approval of Minutes – August 19, 2015 Open Session: Motion to approve the August 19, 2015 open session minutes, made by J. Finch and seconded by S. Locke. Motion carried 7-0. D. Nelson abstained.
6. Discussion – NEWCMG/WCSWMA Fall Conference 2015: J. Rabe distributed itinerary/registration forms for the upcoming NEWCMG/WCSWMA Fall Conference 2015 to the SWMB. The conference is scheduled for September 30 - October 1, 2015 in Waupaca. Room reservations are due by September 15, 2015 and registration is due by September 22, 2015. Completed registration forms should be submitted to K. Hutter by September 21, 2015.

Discussion ensued amongst the SWMB.

7. Discussion/Action – Award Drilling Services Project (SW08-15): J. Rabe explained to the SWMB that a bid notification for Drilling Services Project (SW08-15) was published in the Oshkosh *Northwestern* on July 23, 2015. The bid request was for the installation of new monitoring wells resulting from an ongoing Wisconsin Department of Natural Resources (WDNR) groundwater investigation at the closed Snell Road Landfill. Bids were received on August 4, 2015 and were reviewed by SWMB Staff and Foth Infrastructure & Environment (Foth) personnel.

J. Rabe presented the following Drilling Services Project (SW08-15) Bid Tally to the SWMB:

<u>Bidder's Name</u>	<u>Total Bid</u>
Cascade Drilling LP	\$36,525
Layne Christensen	\$35,690
Sam's Well Drilling	\$21,175

J. Rabe explained that Sam's Well Drilling (Randolph, WI) provided the most competitive bid, has the required OSHA Hazardous Waste Operations and Emergency Response certification, has favorable work references and can meet the desired completion deadline in October, 2015. SWMB Staff recommend awarding the Drilling Services Project (SW08-15) bid to Sam's Well Drilling for \$21,175. Funding for the Project will come from the Long-Term Care (Operations/Retained Earnings).

Discussion ensued amongst the SWMB.

Motion to award Sam's Well Drilling the Drilling Services Project (SW08-15) bid for \$21,175, made by J. Finch and seconded by G. Konrad. Motion carried 8-0.

8. Discussion/Action – End Use Planning Workshop: J. Rabe explained to the SWMB that J. Fink and M. O'Leary from Smithgroup JJR would lead the End Use Planning Workshop. C. Anderson, Foth Infrastructure & Environmental was also present to participate in the discussion.

J. Fink explained to the SWMB that she and M. O'Leary completed site assessments of the closed Sunnyview and Snell Road Landfills from May 12-13, 2015. J. Fink presented the following site assessments to the SWMB:

- Sunnyview Landfill Considerations:
  - A pond located in Northeast corner of the site is a potential area of development of either passive habitat or conservation park activity.
  - Preliminary site assessment reveals that Sunnyview Landfill may be bordered by natural wetlands. Natural wetlands may not be developable under WDNR regulations. Created wetlands in storm water management areas also exist and may be developable.
  - A full-scale wetland delineation will be required before much of this area can be considered for recreational development.
- Snell Road Landfill Considerations:
  - A pond located at the Northwest corner of the site is a potential area of development for passive habitat or conservation park activity.
  - Fewer natural wetlands appear to exist at Snell Road Landfill, however created wetlands in storm water management areas do exist.
  - The City of Oshkosh Public Works Department storage yard located on the Southeast corner of the site will require further assessment.
- Sunnyview and Snell Road Landfill recreation areas as part of a regional park system:
  - A large amount of public and quasi-public land exists in the general area of both closed landfills.
  - Potential on-site trail development could tie into area parks and existing trail routes.
  - Duplicating recreational opportunities already offered in nearby parks is not preferred.
  - A private campground is located near the Snell Road Landfill.

J. Fink stated that possible park/recreational opportunities are passive habitat, conservation park or extreme sports park. J. Fink explained that the next steps for the End Use Planning Workshop would be to prioritize development projects and habitat enhancements.

Discussion ensued amongst the SWMB.

P. O'Brien recommended prioritizing park development at Snell Road Landfill. P. O'Brien stated that he would prefer to stay away from extreme sports park development at the site.

D. Nelson stated he would prefer a passive habitat park over an extreme sports park.

P. Eisen suggested researching private and public partnerships for further input and potential funding.

C. Anderson recommended restricting public access at the Snell Road Landfill hills, the Landfill Gas Facility and gas wellheads. C. Anderson also recommended tree/shrub planting projects for both Sunnyview and Snell Road Landfills.

M. O'Leary stated that prairie grasses could be established as the main vegetation on the landfill hills. Tree and shrub plantings would be restricted to areas with greater soil depth or in areas that can be improved with additional soils.

C. Anderson stated that surface emissions monitoring at landfill gas wellheads may require continued mowing of the landfill hills.

J. Fink stated she would develop a memorandum summarizing the End Use Planning Workshop findings and prioritization of the Snell Road Landfill for recreational and habitat development. J. Fink will plan to have the memorandum available for the SWMB to consider at the September 16, 2015 meeting.

No action taken by the SWMB.

9. Future Agenda Items: The SWMB/City of Neenah Lease Container Refuse and Recyclable Material Collection Services (SW09-15) Request for Proposal discussion and Staff recommendations is tentatively scheduled for the October 7, 2015 meeting.
10. Set Next Meeting Date: The next SWMB meeting date is scheduled for September 16, 2015 at 9:00 a.m.
11. Adjournment: Motion to adjourn made by J. Finch and seconded by D. Nelson. Motion carried 7-0. Meeting was adjourned at 10:51 a.m.

Respectfully Submitted,

Kathy Hutter  
Confidential Secretary

**Approved by SWMB – September 16, 2015**