

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: August 19, 2015

TIME: 9:01 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
David Albrecht
Mike Easker
Jerry Finch
Gerry Konrad
Susan Locke

EXCUSED: Doug Nelson

ALSO PRESENT: John Rabe, Director of Solid Waste
Kathy Hutter, Confidential Secretary

1. Call to Order: P. O'Brien called the meeting to order at 9:01 a.m.
2. Approve Agenda: Motion to approve the August 19, 2015 agenda, made by K. Robl and seconded by J. Finch. Motion carried 8-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe announced that the Winnebago County (WC) Solid Waste Management Board (SWMB) Strategic Waste Resource Management Plan prepared by Golder Associates in July, 2015 has been finalized. Print copies were distributed to SWMB Members. An electronic version is also available.
5. Approval of Minutes – August 5, 2015 Open and Closed Session: Motion to approve the August 5, 2015 open and closed session minutes, made by J. Finch and seconded by G. Konrad. Motion carried 8-0.
6. Discussion – 2016 Budget Update: J. Rabe explained to the SWMB that he, K. Pernsteiner, and P. O'Brien met with Mark Harris, WC Executive and Chuck Orenstein, Finance Director

to discuss the 2016 Budget on August 18, 2015. Questions and comments were minimal as the SWMB Budget has no impact to the WC property tax levy. The meeting discussion included: the Brown, Outagamie and Winnebago (BOW) 25-year disposal agreement and beyond, landfill gas operations, papermill sludge landfill capacity at Sunnyview Sludge Site, travel and conference costs, and a new line item for wastewater bioxide treatment costs. No adjustments to the 2016 Budget were requested.

Discussion ensued amongst the SWMB.

7. Discussion – Landfill Gas Operations Report: J. Rabe updated the SWMB with the following landfill gas operations report.

Landfill Gas Operations – August 18, 2015			Meter Op. Hours	One-Week Runtime
Engine #1	Running at 987 KW	Oil sample - 8/17/15	39118	168
Engine #2	Running at 900 KW	Oil sample - 8/17/15	39552	44
Engine #3	Running at 950 KW	Oil sample - 8/17/15	8157	168
Engine #4	Running at 1060 KW	Oil sample - 8/17/15	1433	167
Engine #5	Running at 1426 KW	Oil sample - 8/17/15	3066	166
Sunnyview Compressor	Compressor A&B running at 60%; Pipeline outflow = 1881 scfm.			
Sunnyview Flare	Flare – Off; Vacuum = -31’’ wc; Blower 103– Off; 104/105 running at 73%			
Sunnyview Gas Field	CH4 = 49.2% O2 = 1.5%			
Snell Rd Flare	Flare – On; Flow = 81 scfm; Vacuum = -14.0’’ wc			
Snell Rd Gas Field	CH4 = 51.7% O2 = 1.1%			

- WPS/Highway Revenues are \$270,156 for July 2015 (on pace to slightly exceed the budgeted revenues of \$2.8 Million).
- Landfill Drilling & Piping Specialists completed installation of 18 replacement gas wells at the Sunnyview Landfill on August 5, 2015. Liquid measurements in new gas wells indicate a need for pump installation in August/September 2015; leachate recirculation implementation is expected in September 2015.
- Inland Power Group technicians completed decoking of all 5 engine/generators - currently all are running on Sunnyview Landfill gas flows; the flare is used for backup as necessary to control odors.

- Engine Oil - completed switch over to Citgo Pacemaker LFG LA-40 in all 5 engine/generators; Maintenance Technicians are collecting weekly oil samples for lab analysis to determine appropriate oil change frequencies per GE Jenbacher technical instructions.

Discussion ensued amongst the SWMB.

8. Discussion/Action – Authorize Purchase of Green Vehicle for General Use: J. Rabe explained to the SWMB that Staff currently use a 1999 Chevrolet Suburban for daily on-site/off-site operational activities and for travel to meetings in Brown and Outagamie Counties. J. Rabe further explained that:
- The 2014 Budget included a Capital Outlay Item for the purchase of a “green” vehicle (gas/electric hybrid, electric or natural gas) for general use (\$30,000 budgeted).
 - At the January 7, 2015 meeting, the SWMB approved a Budget Carryover for the purchase of a vehicle and suggested a gasoline powered model in lieu of a “green” model.
 - The WC Purchasing Department provided J. Rabe with 2015 and 2016 State Contract information for new vehicles.

J. Rabe requested the SWMB to consider authorization to purchase a 2016 Chevy Equinox AWD LS for \$20,900. The 1999 Chevy Suburban will then be used for on-site operations.

Discussion ensued amongst the SWMB.

Motion to authorize the purchase of a 2016 Chevy Equinox AWD LS for \$20,900, made by P. Eisen and seconded by J. Finch. Motion carried 8-0.

9. Discussion/Action – Authorize Change Orders for Leachate System Modifications Project (SW01-15): J. Rabe reported to the SWMB that August Winter was awarded the Leachate System Modifications Project (project) (SW01-15) for \$579,150 (2015 Budgeted amount is \$600,000). August Winter began work on the project on June 15, 2015 and substantial completion was reached on August 10, 2015. Construction contract closeout documents are in progress.

J. Rabe presented the following Change Order Summary to the SWMB.

#1 - Tank abandonment modifications, electrical equipment modifications	(-\$12,300)
#2 - Optional auto dialer to SCADA radio/programming additions	+\$11,900
#3 - Add main disconnect switch for new service/panel LS-2	+\$1,389
#4 - Final pay quantity adjustments (unit price items)	+\$9,951
<hr/> Change Order Total	<hr/> +\$10,940
Total Contract Amount	\$590,090

J. Rabe requested the SWMB to consider authorization of Change Orders #1-#4, increasing the original contract amount by \$10,940, to a total contract amount of \$590,090.

Discussion ensued amongst the SWMB.

Motion to authorize Change Orders #1-#4 for the Leachate System Modifications Project (SW01-15), increasing the original contract amount by \$10,940, to a total contract amount of \$590,090, made by G. Konrad and seconded by D. Albrecht. Motion carried 8-0.

10. Future Agenda Items: J. Rabe stated that the September 2, 2015 Meeting will have the Landfill End Use Plan Workshop and the bid recommendation for Environmental Drilling at the Snell Road Landfill (SW08-15) on the Agenda.
11. Set Next Meeting Date: The next SWMB meeting date is scheduled for September 2, 2015 at 9:00 a.m.
12. Adjournment: Motion to adjourn made by J. Finch and seconded by S. Locke. Motion carried 8-0. Meeting was adjourned at 9:41 a.m.

Respectfully Submitted,

Kathy Hutter
Confidential Secretary

Approved by SWMB – September 2, 2015