

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
SOLID WASTE MANAGEMENT BOARD**

DATE: August 7, 2013

TIME: 9:01 a.m.

LOCATION: Sunnyview Landfill  
100 W. County Road Y  
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman  
Ken Robl, Vice Chairman  
Paul Eisen, Secretary  
Pat Brennand (9:01 a.m. - 10:01 a.m.)  
Mike Easker  
Jerry Finch  
Gerry Konrad (9:01 a.m. - 11:18 a.m.)  
Doug Nelson

EXCUSED: David Albrecht

ALSO PRESENT: John Rabe, Director of Solid Waste  
Kathy Hutter, Confidential Secretary  
Kurt Pernsteiner, Facility Manager  
Jennifer Semrau, Recycling Specialist  
John Fink, County Executive Assistant

1. Call to Order: P. O'Brien called the meeting to order at 9:01 a.m.
2. Approve Agenda: Motion to approve the August 7, 2013 agenda, made by K. Robl and seconded by J. Finch. Motion carried 8-0.
3. Public Comments on Agenda Items: None.
4. Announcement/Communications: None.
5. Approval of Minutes – July 17, 2013 Open and Closed Session: Motion to approve the July 17, 2013 open and closed session minutes made by G. Konrad and seconded by K. Robl. Motion carried 8-0.
6. Discussion - 2014 Budget Workshop: J. Rabe distributed additional pages 6a, 6b, and 6c of the draft 2014 budget packets to the Solid Waste Management Board (SWMB). J. Rabe presented the SWMB with the draft 2014 budget as follows:

- August 1, 2013 Memorandum summarizing the Draft 2014 Budget
- Mission Statement/Program Descriptions
- Table of Organization
- 2013 Accomplishments/2014 Goals & Objectives
- 2014 Highlights/Significant Changes
- Budget Detail
- Capital Outlay
- Travel & Conference, Small Equipment, Capital Outlay and Architect Engineer Summaries
- Program Budgets, Escrow Accounts, Cash & Interest, Tipping Fee/WDNR Surcharge and Retained Earnings Summaries

P. Eisen suggested that the Mission Statement include a reference to Winnebago County's (WC) co-ownership of the Tri-County Single Stream Recycling Facility.

P. Eisen suggested that the 2013 Accomplishments include a reference to obtaining assistance from our municipal partners to offset recycling program deficits in 2011/2012 (due to single stream recycling debt service).

P. Eisen suggested that the 2014 Goals & Objectives include a reference to improving communications between the Tri-County Regional Program stakeholders (Brown, Outagamie and Winnebago Counties) based on recommendations included in the Strategic Plan for Waste Resource Management.

P. O'Brien suggested that the 2014 Goals & Objectives include a reference to utilize social networking for marketing purposes.

K. Pernsteiner advised the SWMB of a correction made to the Budget Detail by the Finance Department after the mailing of the budget packets. Amortization of SSR (Page 13) will be changed to \$257,633 (Decrease of \$61,132).

Discussion ensued amongst the SWMB members.

7. Closed Session – Pursuant to 19.85(1) (e), Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
  - a. 2013/2014 Tonnage and Revenue Report
  - b. 2014 Budget Workshop – Tipping Fees

Motion made by K. Robl and seconded by D. Nelson at 10:42 a.m. to convene into closed session. Motion carried 7-0 by roll call vote.

8. Return to Open Session to Resume Regular Business: Motion to return to open session at 11:29 a.m. made by J. Finch and seconded by P. Eisen. Motion carried 6-0 by roll call vote.

9. Discussion/Action – Consider Approval of 2014 Budget and Tipping Fees: Motion to approve the 2014 Budget with the discussed changes and increase solid waste tipping fee by \$2.00/ton (\$39/ton gate rate) as recommended by SWMB staff, made by J. Finch and seconded by D. Nelson. Motion carried 6-0.
10. Future Agenda Items: None.
11. Set Next Meeting Date: The next SWMB meeting date will be August 21, 2013 at 9:00 a.m.
12. Adjournment: Motion to adjourn made by K. Robl and seconded by J. Finch. Motion carried 6-0. Meeting was adjourned at 11:30 a.m.

Respectfully Submitted,

Kathryn Hutter  
Confidential Secretary

**Approved by SWMB – August 21, 2013**