

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: June 20, 2012

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
David Albrecht
Pat Brennand
Mike Easker
Jerry Finch
Gerry Konrad

EXCUSED: Doug Nelson

ALSO PRESENT: John Rabe, Director of Solid Waste
Adrienna Bartell, Solid Waste Secretary
Kurt Pernsteiner, Facility Manager
Jennifer Semrau, Recycling Specialist
John Fink, County Executive Assistant

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the June 20, 2012 agenda, made by G. Konrad and seconded by J. Finch. Motion carried 8-0.
3. Public Comments on Agenda Items: None.
4. Announcement/Communications: J. Rabe informed the Solid Waste Management Board (SWMB) that P. Eisen brought in the advertisement for the 2012 Air Construction Permit Modification Project (30-day public comment period) that was in the June 16, 2012 edition of The Oshkosh Northwestern. J. Rabe added that copies of the final 2011 Annual Report were provided to the SWMB members.
5. Approval of Minutes – June 6, 2012 Open and Closed Session: Motion to approve the June 6, 2012 open and closed session minutes, made by J. Finch and seconded by M. Easker. Motion carried 8-0.

6. Discussion – 2012 Clean Sweep Event Report: J. Semrau presented the SWMB with the results from the 2012 Clean Sweep Event as follows:
- Household Hazardous Waste (HHW) Clean Sweep
 - Held Friday, April 20, 2012 from 9:00 a.m. – 11:00 a.m. at the Town of Clayton Public Works Facility, 8348 County Rd T, Larsen (2nd year); 3:00 p.m. – 6:00 p.m. at the City of Appleton Municipal Building, 2625 E Glendale Ave, Appleton (4th year utilizing this site) and Saturday, April 21, 2012 from 9:00 a.m. – Noon at the Town of Menasha Fire Station, 1000 Valley Rd, Menasha (same site as previous 8 years).
 - Target: residents of the City of Appleton, City of Neenah, City/Town of Menasha, Town of Clayton, Town of Harrison and Town of Buchanan.
 - 315 participants over two (2) day event (increase from 2011).
 - Approximately 49% of participants from Winnebago County (WC) (consistent with 2011, due to Town of Clayton location).
 - 44% from Appleton, 20% from Town of Menasha, 15% from City of Neenah, 9% from City of Menasha, 5% from Town of Clayton, 7% other.
 - 49% had never participated in a clean sweep before.
 - 18,776 lbs. of material were collected by Veolia Environmental Services (Veolia) (up from 2011).
 - Businesses (Very Small Quantity Generators {VSQG}) are also eligible to participate, but needed to pay disposal costs; two (2) businesses participated, disposing of 2,395 lbs.
 - Veolia's expense was \$29,018.01; other expenses totaled \$2,032.68. The counties received a Department of Agriculture, Trade and Consumer Protection (DATCP) grant in the amount of \$21,827.44. The balance to be split and paid for by the counties based on the percentage of participation and amount spent in local expenses. WC's portion of overages is \$3,697.24.
 - Agriculture (AG) Clean Sweep
 - Held Friday, April 20, 2012 from 9:00 a.m. – 11:00 a.m. at the Town of Clayton Public Works Facility, 8348 County Rd T, Larsen and at the Outagamie County (OC) Highway Department, 440 Municipal Dr, Seymour.
 - Target: Farmers from throughout OC and WC (whether active or abandoned farms).
 - 15 farmers participated from WC; 6 farmers from OC.
 - 4,209 lbs. of material were collected by Veolia.
 - Average of over 200 lbs./farmer.
 - Veolia's expense was \$6,728.25. The counties received a DATCP grant in the amount of \$8,389.54. Extra DATCP grant funds were added to the HHW grant amount provided above (DATCP allows up to 50% of funds to be shifted from Ag to HHW).

Discussion ensued amongst the SWMB.

7. Discussion/Action – 2012 Gas Well Leachate Extraction System Installation (SW04-12): J. Rabe informed the SWMB that a prebid meeting was held on June 5, 2012 for the 2012 Gas Well Leachate Extraction System Installation project. This project will include the installation of the following items:

- Compressed air pipe
- Leachate conveyance pipe
- 12 vertical gas wells
- Lateral gas pipe
- Well head modifications to 45 vertical wells
- Pneumatic pumps – 19 vertical wells
- Two (2) leachate head wells
- Compressor building/system

J. Rabe presented the SWMB with the bids received as follows:

<u>Bidder</u>	<u>Total Bid</u>
Buteyn-Peterson Construction	\$ 645,657
Michels Pipeline	\$1,109,347
Mueller Excavating	\$ 581,910
Riverview Construction	\$ 519,823
Terra Engineering & Construction	\$ 495,746

J. Rabe informed the SWMB that Terra Engineering & Construction (Terra) is the lowest bidder and are fully qualified to perform the work. The budget amount for this project is \$750,000.

Discussion ensued amongst the SWMB.

Motion to award the 2012 Gas Well Leachate Extraction System Installation project (SW04-12) to Terra in the amount of \$495,746, made by J. Finch and seconded by G. Konrad. Motion carried 8-0.

8. Discussion/Action – Transfer Station Operation/Direct Hauling Options: J. Rabe updated the SWMB on the Transfer Station (TS) operations as follows:

- During the week of July 16, 2012 larger WC customers hauling in semis will be sent to OC (Columbia County and Veolia's Omro TS). This will leave the smaller route trucks utilizing the landfill.
- During the week of July 23, 2012, SWMB staff will start transitioning waste to WC's TS, which will be fully operational by the end of July 2012.
- Kreilkamp is the selected hauling contractor and the agreement runs thru 2016 (2013 rate of \$175/load + fuel adjustment).
- Disposal rates at OC unknown for 2013; used 2012 BOW rate in analysis.
- Most expenses are fixed. The only large variable is ability to maximize direct hauls to avoid double handling.

K. Pernsteiner presented the SWMB with an analysis for direct hauls (SWMB was provided a hard copy of this analysis).

Discussion ensued amongst the SWMB.

P. Brennand stated that the SWMB needs a plan for the future that includes WC hauling to Brown County.

Discussion ensued amongst the SWMB about direct haul options.

9. Discussion – Landfill Gas Operations/Project Updates: J. Rabe updated the SWMB on the landfill gas operations as follows:

Landfill Gas Operations – June 19, 2012		
Engine #1	Running at 987 KW	Replacement of intercooler completed on Monday.
Engine #2	Running at 987 KW	Schedule top end cleaning in July.
Engine #3	Running at 987 KW	
Engine #4	Running at 1060 KW	Turbo replacement to start Wednesday.
Engine #5	Running at 1400 KW	Waiting on completion of parts order from Inland to replace worn and leaking cylinder liners.
Sunnyview Compressor	Compressor A and B running at 59%. Pipeline outflow 1711 scfm.	
Sunnyview Flare	Flare – On Flow – 675 scfm Vacuum = -40’’ Blower % = 90	
Sunnyview Gas Field	CH4 = 51.4% O2 = 0.9%	
Snell Road Compressor	Running – Flow 128 scfm	
Snell Road Flare	Off	
Snell Road Gas Field	CH4 = 47.8% O2 = 1.4%	

J. Rabe updated the SWMB on landfill gas projects as follows:

- Landfill gas odors remain low.
- WPS Revenues - \$253,025 for May 2012.
- Surface emissions monitoring for the second quarter were completed in May 2012. There will be a 30 day follow up in June 2012 (third quarter will include monitoring all penetrations and involve WDNR on-site oversight).
- Engine/generator 4/5 – startup/testing took place June 12, 2012; pump/impeller and piping modifications being considered; law enforcement center chiller has arrived and is installed.
- Snell Road and Sunnyview flare systems – waiting on WDNR air construction permits; estimated 6 weeks before issuance, then construction can commence.

10. Closed Session – Pursuant to 19.85(1)(c), (e) and (g), Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; for the purpose of deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session; and for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
- a. Regional Personnel Transition Planning Update
 - b. Veolia Environmental Services (Veolia) – Waste Disposal Agreement
 - c. Inland Power Group – Engine/Generator #5 Warranty

Motion made by K. Robl and seconded by P. Brennand at 10:32 a.m. to convene into closed session. Motion carried 8-0 by roll call vote.

11. Return to Open Session to Resume Regular Business: Motion to return to open session at 10:48 a.m. made by M. Easker and seconded by P. Brennand. Motion carried 8-0 by roll call vote.
12. Discussion/Action – Consider Amendment to Veolia Waste Disposal Agreement: No action taken by the SWMB.
13. Future Agenda Items: None.
14. Set Next Meeting Date: The next meeting date will be July 11, 2012 at 9:00 a.m.
15. Adjournment: Motion to adjourn made by J. Finch and seconded by G. Konrad. Motion carried 8-0. Meeting was adjourned at 10:52 a.m.

Respectfully Submitted,

Aдриenna Bartell
Solid Waste Secretary