

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: June 4, 2014

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Paul Eisen, Secretary
Mike Easker
Gerry Konrad
Susan Locke
Doug Nelson

EXCUSED: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
David Albrecht
Jerry Finch

ALSO PRESENT: John Rabe, Director of Solid Waste
Kathy Hutter, Confidential Secretary
Kurt Pernsteiner, Facility Manager
John Fink, County Executive Assistant

1. Call to Order: P. Eisen called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the June 4, 2014 agenda with Item 8 removed, made by M. Easker and seconded by D. Nelson. Motion carried 5-0.
3. Public Comments on Agenda Items: None.
4. Announcement/Communications: P. Eisen reported to the Solid Waste Management Board (SWMB) that a Public Notice/Advertisement for Bids for the 2014 Leachate System Modifications (Bid# SW07-14) for the Sunnyview Co-Disposal and Sludge Sites was published in the May 29, 2014 Oshkosh *Northwestern* print edition.

J. Rabe reported to the SWMB that there were two recent damage incidents involving trucks owned by Kreilkamp Trucking (contracted solid waste/recycling hauler for the SWMB). On May 29, 2014, a Kreilkamp truck tarping mechanism bracket was bent and on May 30, 2014, a 2-foot hole was punctured in a tarp. Both incidents occurred at the SWMB Transfer Station while the trucks

were being loaded with trash. J. Rabe explained to the SWMB that he expects Kreilkamp Trucking to submit damage claims for both incidents.

5. Approval of Minutes – May 21, 2014 Open and Closed Session: Motion to approve the May 21, 2014 open and closed session minutes, made by G. Konrad and seconded by S. Locke. Motion carried 5-0.
6. Discussion – 2014 Construction Project Updates: J. Rabe updated the SWMB with the 2014 Construction Projects as follows:
 - 2014 Leachate System Modification Project (Bid# SW07-14)
 - Budgeted a couple of years ago and carried over into 2014.
 - The original project included abandonment of the two (2) underground leachate storage tanks located at the Sunnyview Co-Disposal and Sludge Sites.
 - The project has evolved to include:
 - Abandonment of a 20,000 gallon and a 40,000 gallon underground leachate storage tanks
 - Abandonment of existing lift stations
 - Removal of existing manholes
 - Furnish and install two (2) duplex lift stations
 - Furnish and install a junction manhole
 - Furnish and install a flow metering manhole
 - Installation of miscellaneous underground piping
 - Replacement of electrical point of service
 - Restoration
 - The Leachate System Modification Project will combine five (5) flow metering/sampling points into (1) flow metering manhole/sampling point and will save the SWMB ~\$20,000 per year in testing/administrative costs for the leachate treatment program.
 - Original budgeted amount for the project = \$200,000; current engineers construction estimate is \$400,000 without contingency.
 - A pre-bid meeting is scheduled for June 11, 2014 at the Landfill Office.
 - Bids are due on June 24, 2014.
 - SWMB Staff expect to present bid results at the July 2, 2014 SWMB Meeting for an award.
 - Snell Road Air Compressor Upgrade
 - Used in the flare operating system and powering pneumatic leachate extraction pumps throughout the site.
 - Current air compressor is dated and oversized.
 - Planning to replace it with a duplex air compressor system much like the system that is currently used at the Sunnyview Co-Disposal Site.
 - Two options to consider: Install a containerized unit adjacent to the existing shop or replace the air compressor in its current location, using the existing shop building.
 - SWMB budgeted \$170,000 for the Snell Road air compressor upgrade. The project budget could be reduced by about 50% if the new air compressor system is located in the existing building.

Other Construction Projects include:

- Replacement of the oldest truck scale, located at the Landfill Office.
- Abandonment of a large, underground diesel storage tank and replacement with a smaller above-ground diesel storage tank.
- Improvements to pavement and loading docks at the convenience/material drop-off area.

Discussion ensued amongst the SWMB.

7. Discussion – Organics Recycling Opportunity: J. Rabe explained to the SWMB that since the closure of the Sunnyview Co-Disposal site the on-site need for yard waste, brush, palletized wood, and a wood chip mixture has diminished. Currently, loads of wood and yard waste collected at the Sunnyview Landfill Facility are processed and shipped to the Outagamie County (OC) Landfill for operational useage. The need for yard waste at OC is limited; SWMB Staff would like to find other uses of this material.

J. Rabe further explained that on May 13, 2014, SWMB Staff toured the University of Wisconsin - Oshkosh (UWO) biodigester facility. UWO uses its biodigester for academic studies and sells power generated from a 370 kW engine that burns methane created during anaerobic digestion of organic materials. The UWO biodigester uses a feedstock mixture consisting of food waste, yard waste (grass clippings) and farm crop residue. Per UWO Staff, there can be seasonality issues with current feedstock and they are willing to consider yard waste feedstock available from the Sunnyview Landfill. SWMB Staff have already designated an area at the Sunnyview yard waste drop-off site for grass clippings and will work with UWO to develop a finely ground leaf/brush mixture that can be used in lieu of farm crop residue. Trial runs and a pilot program are still in the works.

P. Eisen asked how the SWMB would benefit from this program. J. Rabe explained that using the UWO biodigester is a less expensive option for the SWMB to manage yard waste materials (using UWO instead of OC). This material will also help UWO keep their biodigester up and running for academic research and power generation when regular feedstocks diminish.

Discussion ensued amongst the SWMB.

8. Discussion – 2014 Retained Earnings Reservations: No discussion.

9. Closed Session:

- a. Pursuant to Section 19.85(1)(e), Wisconsin Statutes, at this point in the meeting, the Board shall consider a motion to convene into closed session for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relationship to a Container Lease Agreement with Jack Cleven Trucking.

Motion made by G. Konrad and seconded by M. Easker at 9:34 a.m. to convene into closed session. Motion carried 5-0 by roll call vote.

10. Return to Open Session to Resume Regular Business: Motion to return to open session at 9:42 a.m. made by D. Nelson and seconded by G. Konrad. Motion carried 5-0 by roll call vote.
11. Discussion/Action – Consider Authorization of a Container Lease Agreement with Jack Cleven Trucking: Motion made by M. Easker and seconded by G. Konrad to increase the container small equipment budget by \$23,000 (which will be offset by revenues generated by the container lease), and to authorize the purchase of 2 -15 cu. yd., 2 - 20 cu. yd. and 2 - 30 cu. yd. containers (not to exceed \$23,000) and to enter into a 5 year Lease Agreement with Jack Cleven, Inc. Motion carried 5-0.
12. Future Agenda Items: J. Rabe stated the 2014 Retained Earning Reservation will be discussed at a future meeting when more SWMB Members are able to attend.
13. Set Next Meeting Date: The next SWMB meeting date is scheduled for June 18, 2014 at 9:00 a.m.
14. Adjournment: Motion to adjourn made by M. Easker and seconded by G. Konrad. Motion carried 5-0. Meeting was adjourned at 9:45 a.m.

Respectfully Submitted,

Kathy Hutter
Confidential Secretary

Approved by SWMB – June 18, 2014