

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
SOLID WASTE MANAGEMENT BOARD**

DATE: April 18, 2012

TIME: 8:30 a.m.

LOCATION: Sunnyview Landfill  
100 W. County Road Y  
Oshkosh, WI

PRESENT: Ken Robl, Vice Chairman  
Pat Brennand  
Mike Easker  
Jerry Finch  
Gerry Konrad  
Doug Nelson

EXCUSED: David Albrecht

ALSO PRESENT: John Rabe, Director of Solid Waste  
Adrienna Bartell, Solid Waste Secretary  
Kurt Pernsteiner, Financial Analyst  
Jennifer Semrau, Recycling Specialist  
Pat O'Brien  
Paul Eisen

1. Call to Order: K. Robl called the meeting to order at 8:30 a.m.
2. Approve Agenda: Motion to approve the April 18, 2012 agenda, made by J. Finch and seconded by G. Konrad. Motion carried 6-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: None.
5. Approval of Minutes – March 21, 2012 Open and Closed Session: Motion to approve the March 21, 2012 open and closed session minutes, made by J. Finch and seconded by P. Brennand. Motion carried 6-0.
6. Discussion – Review of Annual RUG Recycling Meeting Reports: J. Semrau presented the Solid Waste Management Board (SWMB) with the annual 2011 RUG recycling financial report. J. Semrau reviewed the 2011 budget versus actual for revenues and expenses, and summarized the financial breakdown between the signing municipalities and the SWMB (County) in accordance with the recycling agreement. The bottom line for the signing municipalities is a \$952,381 surplus for 2011. The SWMB (County) portion yielded a deficit of \$171,470 for the program.

This is mainly due to the single stream recycling (SSR) debt service (\$324,119) that is not being passed along to the signing municipalities (part of SWMB 2008/2009 commitment to move forward with Tri-County SSR Facility).

J. Semrau informed the SWMB that this deficit will be discussed with the signing municipalities at tomorrow's RUG meeting. In advance, J. Rabe asked J. Semrau to suggest different options to address the deficit for the SWMB's consideration as follows:

- Option #1: Surplus Revenues Used to Offset Net SWMB Deficit.
- Option #2: Surplus Revenues Used for Landfill Tip Stabilization
- Option #3: Modify Agreement – Debt Service Language
- Option #4: Complete Overhaul of Agreement

Discussion ensued amongst the SWMB.

General consensus of the SWMB was to only present Option #1 to the municipalities.

7. Discussion – Fox Valley Energy Center Update: J. Rabe updated the SWMB on Fox Valley Energy Center (FVEC) operations to date:

- Large quantities of bypass sludge material received in November 2011, March 2012 and April 2012.
- Security deposit of \$15,000 continues to be replenished in a timely manner during these events.
- Need to start discussions with FVEC about possible modifications to the disposal agreement.

Discussion ensued amongst the SWMB.

8. Discussion – Landfill Gas Project Updates: J. Rabe updated the SWMB on the landfill gas operations as follows:

| Landfill Gas Operations – April 18, 2012 |   |   |
|--|---|---|
| Engine #1                                | Down – Generator failure                                | Removal of generator occurs April 19, 2012 (morning). Inspect for repair by L & S ASAP. |
| Engine #2                                | Running at 987 KW                                       |   |
| Engine #3                                | Running at 987 KW                                       |   |
| Engine #4                                | Running at 1060 KW                                      |   |
| Engine #5                                | Running at 1426 KW                                      |   |
| Sunnyview Compressor                     | Compressor A running. Pipeline outflow 1418 scfm.       |   |
| Sunnyview Flare                          | Flare – On Flow – 1236 scfm Vacuum = -48” Blower % = 98 |   |
| Sunnyview Gas Field                      | CH4 = 50.4% O2 = 1.3%                                   |   |
| Snell Road Compressor                    | Running – Flow 118 scfm                                 |   |

|                      |                       |  |
|----------------------|-----------------------|--|
| Snell Road Flare     | Off                   |  |
| Snell Road Gas Field | CH4 = 50.9% O2 = 1.0% |  |

J. Rabe updated the SWMB on landfill gas projects as follows:

- Foth Infrastructure & Environment (Foth) on-site performing monthly gas well monitoring at Snell Road and Sunnyview Landfills.
- WPS Revenues – power sales and landfill gas usage revenues for March 2012 were \$294,534.
- Engine #4/5 Law Enforcement Center –dump radiators were delivered. Coordination with Facilities chiller project continues. April 17, 2012 site meeting/inspection revealed some piping issues that will need to be changed. Estimated 4 weeks left until completion (SWMB’s portion). Project estimated to be fully completed by mid-summer.
- Snell Road Flare System – on hold until air construction permit issues resolved (nothing new to report).
- Sunnyview Flare System Modifications – on hold until air construction permit issues resolved (nothing new to report).

Discussion ensued amongst the SWMB.

9. Closed Session – Pursuant to 19.85(1)(c) and (e), Wisconsin Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and for the purpose of deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- a. Regional Personnel Transition Planning Update
  - b. Veolia Environmental Services (Veolia) – Waste Disposal Agreement

Motion made by P. Brennand and seconded by G. Konrad at 9:40 a.m. to convene into closed session. Motion carried 6-0 by roll call vote.

10. Return to Open Session to Resume Regular Business: Motion to return to open session at 9:49 a.m. made by P. Brennand and seconded by J. Finch. Motion carried 6-0 by roll call vote.
11. Discussion/Action – Consider Amendment to Veolia Waste Disposal Agreement: No action taken by the SWMB.
12. Future Agenda Items: None.
13. Set Next Meeting Date: The next meeting date will be May 2, 2012 at 9:00 a.m.

14. Adjournment: Motion to adjourn made by P. Brennand and seconded by J. Finch. Motion carried 6-0. Meeting was adjourned at 9:51 a.m.

Respectfully Submitted,

Adrienna Bartell  
Solid Waste Secretary