

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
SOLID WASTE MANAGEMENT BOARD**

DATE: April 15, 2015

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill  
100 W. County Road Y  
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman  
Ken Robl, Vice Chairman  
Paul Eisen, Secretary  
Mike Easker  
Jerry Finch  
Susan Locke  
Doug Nelson

EXCUSED: David Albrecht  
Gerry Konrad

ALSO PRESENT: John Rabe, Director of Solid Waste  
Kathy Hutter, Confidential Secretary  
Kurt Pernsteiner, Facility Manager  
Jennifer Semrau, Recycling Coordinator  
Chuck Orenstein, Finance Director (9:00 a.m. - 9:39 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the April 15, 2015 agenda, made by J. Finch and seconded by K. Robl. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcement/Communications: J. Semrau announced to the Solid Waste Management Board (SWMB) that she, Mark Walter, Business Development Manager, Brown County (BC) Port & Resource Recovery and Chris Miller, Recycling Coordinator, Outagamie County (OC) Recycling appeared on the front page of the April 2015 Northeast Wisconsin edition of *Nature's Pathways*. The feature includes a two-page article entitled "Recycle More, Landfill Less: How the Tri-County Recycling Facility is shaping the future of recycling." Copies of the magazine are available at a number of local retail locations.

J. Semrau will also provide copies at the Annual 2014 RUG Financial and Informational Meeting and for an upcoming Winnebago County (WC) Board Meeting.

J. Semrau updated the SWMB with the results from the 2016 City of Fond du Lac Municipal Solid Waste (MSW) Disposal and Curbside Recycling (SSR) Collection & Disposal Request for Proposal (RFP). The SWMB proposed \$38.00/ton for MSW Disposal; Advanced Disposal Services (ADS) proposed \$32.60/ton and Waste Management (WM) proposed \$42.00/ton. The SWMB is unable to provide recycling collection services so it offered processing options to Inland Waste Solutions for their SSR Collection & Processing proposal. Inland Waste Solutions proposed \$2.95/household per month for SSR Collection & Processing; ADS proposed \$3.69/household per month and WM proposed \$2.39/household per month. The City of Fond du Lac has not formally awarded contracts for the 2016 MSW and SSR RFPs.

J. Semrau notified the SWMB that per J. Finch's request, staff invited local State Representatives and Senators to tour the Tri-County MRF in Appleton. J. Semrau will be leading the tour on May 1, 2015 at 9:00 a.m. Representatives David Murphy (R - Greenville), Amanda Stuck (D - Appleton) and Mike Rohrkaste (R - Neenah) have confirmed attendance.

P. O'Brien stated that he received letters of support for the WCSWMB Resolution Opposing Reduction of Recycling Grant Funding and Elimination of SHWEC and UW System Solid Waste Research Program Funding (Resolution) from WI State Representatives Amanda Stuck and Gordon Hintz (D - Oshkosh). P. O'Brien also received a letter from Governor Scott Walker's office thanking the SWMB for submitting the Resolution. SWMB Staff will keep the letters on file.

P. Eisen reported to the SWMB that a legal notice for the Diesel Aboveground Storage Tank Installation (SW04-15) was published in the Oshkosh *Northwestern* on March 26, 2015 and April 2, 2015. J. Rabe stated that bids were due on April 14, 2015 and staff will recommend a Bid Award at the next SWMB meeting.

5. Discussion/Action – Election of Officers: Motion to elect P. O'Brien as Chairman, K. Robl as Vice Chairman and P. Eisen as Secretary made by J. Finch and seconded by S. Locke. Motion carried 7-0.
6. Approval of Minutes – March 18, 2015 Open and Closed Session: Motion to approve the March 18, 2015 open and closed session minutes, made by J. Finch and seconded by S. Locke. Motion carried 7-0.
7. Discussion – County Investment Presentation: J. Rabe asked C. Orenstein, WC Finance Director to give a County Investment Presentation to the SWMB. C. Orenstein provided the SWMB with copies of the WC Portfolio Analysis for General Operating and Capital Project Fund Deposits and Investments, dated December 31, 2014. C. Orenstein reviewed investment options, interest rates, and how specific WC investment funds performed in 4<sup>th</sup> quarter 2014.

C. Orenstein explained that current interest rates remain low; Return averages have been improved slightly by investing funds in Municipal Bonds and Brokerage Firms such as Baird and Bank of Oklahoma (BOSC). C. Orenstein explained the SWMB holds 32% of total investments, the second largest portion of investment assets. This portion of investment assets does not include the SWMB's Department of Natural Resources (WDNR) escrow accounts.

P. Eisen asked if the SWMB could loan funds to other WC Departments in lieu of bonding for capital projects. C. Orenstein stated he would investigate this option and report his findings for further SWMB discussion.

Discussion ensued amongst the SWMB members.

8. Discussion/Action – Review of Annual 2014 RUG Financial & Informational Reports: J. Semrau reviewed the agenda for the upcoming RUG (Responsible Unit of Government) Financial & Informational Meeting with the SWMB. J. Semrau explained that the reports would be presented in full detail at the Annual 2014 RUG Recycling Meeting scheduled on April 30, 2015 at the J.P. Coughlin Building in Oshkosh.

K. Pernsteiner presented the annual 2014 RUG Recycling Financial Reports to the SWMB. K. Pernsteiner reviewed the 2014 budget versus actual for revenues and expenses, and summarized the financial breakdown between the signing municipalities and the SWMB (County) in accordance with the Recycling Agreement. The bottom line for the signing municipalities is a \$143,446 surplus for 2014. The SWMB (County) portion yielded a deficit of (\$3,956) for the program. This is mainly due to the single stream recycling (SSR) debt service (\$318,286) that is not being passed along to the signing municipalities (part of the SWMB's 2008/2009 commitment to move forward with the Tri-County SSR Facility). A combined effort of Brown, Outagamie and Winnebago (BOW) County Staff to secure non-BOW recycling tonnage has helped reduce the recycling program's County portion deficit. SWMB Staff will not ask signing municipalities to help offset the 2014 recycling program deficit.

Discussion ensued amongst the SWMB.

No Action taken by the SWMB.

9. Discussion/Action – Consider Award of 2015 Vertical Gas Well Installation (SW02-15): J. Rabe explained to the SWMB that the Request for Bid (RFB) 2015 Vertical Gas Well Installation project (SW02-15) (Project) was published in March, 2015 with bids due on April 7, 2015. J. Rabe further explained that the Project involves replacement of 18 gas wells and installation of 9 leachate reinjection wells at Sunnyview Landfill. The Project is expected to improve landfill gas flows. Project funding will come from the Sunnyview Landfill - Long Term Care escrow account.

J. Rabe presented the 2015 Vertical Gas Well Installation - Bid Tally to the SWMB as follows:

	Landfill Drilling & Piping Specialists, LLC	Terra Engineering & Construction Corp.	SCS Field Services
Base Bid	\$226,074	\$281,022	\$376,804
Alternative Bid Item 2A - 8" Sch. 120 PVC	\$111.35/ft	\$136.00/ft	No bid
Alternative Bid Item 2B - 6" Sch. 120 PVC	\$98.20/ft	\$120.00/ft	No bid
Alternative Bid Item 2C - 8" Sch. 40 Carbon Steel	\$122.90/ft	\$131.00/ft	No bid
Alternative Bid Item 2D - 6" Sch. 40 Carbon Steel	\$110.00/ft	\$114.00/ft	No bid

J. Rabe explained that the Base Bid included 8" Sch. 80 PVC well piping and Alternative Bid Items were for heavier duty piping materials. Brown County replaced Sch. 80 PVC piping with Sch. 120 PVC piping at its closed landfill and has had no further well breakage issues.

J. Rabe presented a summary of the Landfill Drilling & Piping low base bid with Alternate Bid item 2A/3A to the SWMB as follows:

<u>Item</u>	<u>Units</u>	<u>No. of Units</u>	<u>Landfill Drilling &amp; Piping Specialists, LLC</u>	
			<u>Cost per Unit</u>	<u>Extension</u>
Mobilization	Lump Sum	1	\$6,710	\$6,710
Vertical Gas Well Installation - Composite Cover Area (Sch. 120 PVC)	Vertical Feet	1,442	\$111.35	\$160,567
Vertical Gas Well Installation - Clay Cover Area (Sch. 120 PVC)	Vertical Feet	158	\$102.40	\$16,179
Vertical Gas Well Head Installation	Each Well	18	\$565	\$10,170
Miscellaneous Well Piping	Each Well	18	\$1,735	\$31,230
Abandonment of Well Refusals	Vertical Feet	100	\$40.00	\$4,000
Cover Repair at Well Refusal Abandonment Locations	Each Location	2	\$800	\$1,600
Liquid Injection Wells	Each	9	\$2,362	\$21,258
Restoration	Lump Sum	1	\$11,000	\$11,000
Demobilization	Lump Sum	1	\$2,800	\$2,800
<b>Total Award</b>				<b>\$265,514</b>

J. Rabe stated that a pre-bid meeting was held on March 24, 2015. Landfill Drilling & Piping Specialists, LLC (Landfill DPS) was the only participant. The President of Landfill DPS previously worked for Terra Engineering & Construction Corporation and has 20+ years of experience working on landfill gas collection/piping systems. J. Rabe recommended the SWMB award the 2015 Vertical Gas Well Installation bid to Landfill DPS for \$265,514 (for project base bid plus upgraded 8” Sch. 120 PVC piping).

Discussion ensued amongst the SWMB.

Motion made by J. Finch and seconded by P. Eisen to award the 2015 Vertical Gas Well Installation project (SW02-15) to Landfill Drilling & Piping Specialists, LLC for \$265,514. Motion carried 7-0.

10. Discussion – Landfill Gas Operations Report: J. Rabe updated the SWMB with the following landfill gas operations report.

Landfill Gas Operations – April 14, 2015		
Engine #1	Running at 987 KW	
Engine #2	Running at 987 KW	
Engine #3	Running at 987 KW	
Engine #4	Off	30,000 hour rebuild being performed
Engine #5	Running at 1426 KW	Oil change due 4-17-2015
Sunnyview Compressor	Compressor A & B running at 46%; Pipeline outflow = 1510 scfm.	
Sunnyview Flare	Flare – Off; Vacuum = -27” wc; Blower 103/104/105 running at 44%	
Sunnyview Gas Field	CH4 = 48.8% O2 = 1.6%	
Snell Rd Flare	Flare – On; Flow = 87 scfm; Vacuum = -14.0” wc	
Snell Rd Gas Field	CH4 = 45.3% O2 = 1.4%	

- WPS/Highway Revenues were \$261,812 for March 2015. Engine #5 was down for shortblock replacement during the first half of March 2015. Overall Revenues were down slightly for the first quarter of 2015. Snell Road Landfill (Engines 1, 2 & 3) had its highest Revenue month ever in March 2015 (\$177,858).
- Maintenance Technicians found a thrust bearing/rod journal in the oil pan for Engine #4 during a recent rebuild. Inland Power Group (Inland) technicians were on site on April 15, 2015 for further inspection. This may require a more costly repair. J. Rabe will have more information for the SWMB at the next meeting.
- Inland performed an inspection of Engine #5’s damaged shortblock on April 8, 2015. J. Rabe also observed the inspection. Inland Technicians were unable to find any specific cause for damage. SWMB Staff believe it may have been caused by an

- alignment issue following the GE Jenbacher (GEJ) gear train upgrade. GEJ will perform an additional inspection of the damaged shortblock.
- Foth started 2<sup>nd</sup> Quarter Surface Emission Monitoring during the week of April 13, 2015.
  - The Landfill Gas Engine Lubrication Oil (SW05-15) 2-year Contract Request for Quote was published in March 2015 with quotes due on March 31, 2015. SWMB Staff are researching the new GE Jenbacher approved oil products and will have a recommendation for award the next SWMB meeting.

Discussion ensued amongst the SWMB.

11. Closed Session:

- a. Pursuant to Section, 19.85(1)(e), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relationship to a Container Lease Agreement with the City of Neenah.

Motion made by K. Robl and seconded by M. Easker at 10:25 a.m. to convene into closed session. Motion carried 7-0 by roll call vote.

12. Return to Open Session and Resume Regular Business: Motion to return to open session at 10:52 a.m. made by D. Nelson and seconded by J. Finch. Motion carried 7-0 by roll call vote.

13. Discussion/Action – Container Lease Agreement with the City of Neenah: Motion made to provide the City of Neenah with a copy of J. Semrau's City of Neenah Container Lease Agreement Report as presented in Closed Session made by D. Nelson and seconded by J. Finch. Motion carried 7-0.

14. Future Agenda Items: None.

15. Set Next Meeting Date: The next SWMB meeting date is scheduled for May 6, 2015 at 9:00 a.m.

16. Adjournment: Motion to adjourn made by J. Finch and seconded by S. Locke. Motion carried 7-0. Meeting was adjourned at 10:55 a.m.

Respectfully Submitted,

Kathy Hutter  
Confidential Secretary

**Approved by SWMB – May 6, 2015**