

SECURITY COMMITTEE MEETING

October 15, 2014

Minutes

Location: Room 500 in the Courthouse

Next Meeting: January 14, 2015 in Room 500 in the Courthouse at Noon.

Committee Members Present: Judge Karen Seifert, Clerk of Courts Melissa Konrad, Lieutenant Joe Kroncke, District Attorney Christian Gossett, Family Court Commissioner Lisa Krueger, State Public Defender Linda Meier, Victim Witness Coordinator Terri Vandellen, Facilities Director Mike Elder, Sheriff John Matz District Court Administrator Jon Bellows and County Board Members: Bill Wingren, Bill Roh, and Dave Albrecht (County Board Chairman.).

Others Present: Harold Singstock and Guy Haag

- I. Minutes:** The Minutes from the July 9, 2014 meeting were approved by the Committee.
- II. New Member:** Bill Roh is our newest member, he is the new Chair of the Facilities Committee. Judge Seifert acknowledged him and welcomed him.
- III. Security Manual:** Judge Seifert informed the group that the subcommittee worked on complying with SCR 68.05(4) at this time there is a draft put together attempting to address the 23 items the policy is supposed to include. Judge Seifert asked the group to review the draft that is complete and submit any concerns or comments. The Clerk of Courts will send the draft with the meeting minutes.
- IV. Room 60:** There has been concern regarding leaving room 60 in the courthouse locked or unlocked. The room is a shelter for the building but there is a need to keep it locked for security reasons. The consensus was enough people had keys to the room for it to be opened when necessary. Mike Elder indicated that people would be safe in the basement regardless if they were in room 60. All agreed to keep the room locked when not in use and when it needs to be open alert the officers on duty to open it up.
- V. Courthouse Security & Efficiency Study:** The National Center for State Courts (NCSC) returned their report to the County a month late. The results came back a bit slower because one of the main people working on the project had heart surgery due to a heart attack. Judge Seifert discussed the history of the Security Committee the Study and the presentation made to the County Board by the NCSC in September 2015. There was discussion regarding a letter District Attorney Christian Gossett gave to Bill Roh, and Bill Roh shared some concerns to the County Board at the meeting. Judge Seifert wanted the group to stay united on the main task of Safety for the Courthouse. Judge Seifert asked the County Board members what the next step should be. Some of the members of the Committee questioned why the study did not address efficiency. The County Board members indicated that Facilities would take over at this point. The Sheriff will be getting his report that he presented to the County Board back out on the table.

Respectfully Submitted by Melissa Konrad, Clerk of Courts.