



Leadership Committee

Date: June 19, 2013

Location: Winnebago County Admin Bldg, 1<sup>st</sup> Floor Conference Room

Minutes taken by: Linda Baeten

Attendees:				
Emily Dieringer	re:TH!NK, CTG Coordinator		Mary Duff	Intern with re:TH!NK
Doug Gieryn	WCHD Director		Anna Carpenter	re:TH!NK / Tobacco Coordinator
Brenna Root	AmeriCorps – re:TH!NK		Sarah Wright	WCHD, NOD Committee
Joe Yana	Advocacy		Heidi Keating	re:TH!NK, DFC Coordinator
Kristen Biese	WWWP/ Healthy Lifestyles			
Absent: Barry Busby (WC Coroner), Denise Krueger (WCHD), Jason Weber (ToM PD), Jennifer Zager (WCHD), Dan Hinton (WCHS), Rob Way (WC Parks & Rec), Cheryl Laabs (WCHD)				

Topic	Facilitated by:	Discussion	Actions
Welcome and Introductions	Emily Dieringer	Welcome Mary Duff, a Student Intern from Purdue, majoring in Public Health promotion. She will be with us until August. Her current project is with the School Gardens. Introductions were made around the table.	
Public Comments		None	
Funding and Structure Updates	Heidi Sarah	DFC, F2S, STOP grants <ul style="list-style-type: none"> <li>• DFC grant application has been sent for year 6-10. We will know if we are awarded this grant in late August or early September.</li> <li>• We have applied for 3 more AmeriCorps Members, or two depending on F2S AmeriCorps being awarded.</li> <li>• STOP grant to work with UWO regarding underage drinking was applied for. We will know in August if we are awarded.</li> <li>• Applied for a USDA Farm to School grant for \$100,000 to supplement the Transform WI Grant. We should hear about this award in September</li> </ul>	

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	Doug	<p>AmeriCorps for 2013-14</p> <ul style="list-style-type: none"> <li>• Applied to F2S AmeriCorps for a full time member to work with the Farm to School program in Oshkosh Schools. We hope to eventually expand to other schools.</li> <li>• HealthCorps AmeriCorps positions               <ul style="list-style-type: none"> <li>○ Farm to School position (if not funded from other AmeriCorps program)</li> <li>○ Public Health Communication Specialist</li> <li>○ re:TH!NK support/membership engagement</li> </ul> </li> </ul> <p>Community Health Program Coordinator Position</p> <ul style="list-style-type: none"> <li>• Doug proposed adding a new position in the Health Department 2014 budget for a Community Health Program Coordinator to serve the whole department.</li> </ul>	
Review Guidance Documents	Emily	<p>Everyone was sent the Guidance document with track changes. Copies were available for today's meeting. We hope to get the changes approved when the Coalition meets in September. Voting can take place in person or electronically (by email). Items to note:</p> <ul style="list-style-type: none"> <li>• The re:TH!NK logo is now a Registered Trademark. See the ®. Emily asked that this new version of the logo be used.</li> <li>• Changes noted in red in the Guidance document were those agreed upon by the Leadership Committee.</li> <li>• Emily also added the CTG grant (aka Transform WI) where needed.</li> </ul> <p>Discussion involved definitions of members, how to designate them, and what their responsibilities may be.</p> <ul style="list-style-type: none"> <li>• The Guidance Document is a changeable document designed to reflect re:TH!NK's current activity.</li> </ul>	Emily will send the new logo out to Leadership Committee members.

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		<ul style="list-style-type: none"> <li>• Partners sign a form and get included on the Partnership list. Committee Chairs should keep a list of members and affiliates for their committee. Also have available a Partner Agreement Form at each Committee meeting.</li> <li>• Organizational Partners are agencies that desire to be involved in re:THINK's activities and should have at least one Member on the Membership list.               <ul style="list-style-type: none"> <li>○ Permission to use the Organization's name and/or logo would need to be determined by the person(s) of that organization.</li> <li>○ Partner Agreement Form to be updated.                   <ul style="list-style-type: none"> <li>▪ Acceptance of Committees' Members to be determined by the re:THINK Leadership Committee. Members who sign the membership form must support our Mission Statement.</li> </ul> </li> </ul> </li> </ul> <p>Further discussion took place about who would be considered a voting member and who would need to vote on changes to the Guidance Documents.</p> <ul style="list-style-type: none"> <li>• Decision made by consensus to have the Leadership Committee vote on the changes to the Guidance Document. No need for the entire partnership of the Coalition to vote.</li> <li>• Vote to change Guidance Document to reflect LC voting at "re:THINK level" and Committee Members voting at "Committee level" will still need to take place at September general coalition meeting (as is currently required in Guidance Document).</li> <li>• Committee Chairs will present changes and bring feedback to/from the Leadership Committee to their respective committees.</li> </ul> <p>Leadership Roles and Responsibilities – handout</p> <ul style="list-style-type: none"> <li>• Discussion regarding recruitment took place. Changes are needed to be consistent with the new member definitions in the Guidance Document.</li> </ul>	<p>Emily will make further changes/updates to the Guidance Document for clarity and consistency regarding membership and voting.</p> <p>LC members will look at newest draft version prior to July LC meeting.</p> <p>Emily will make changes to the Roles and Responsibilities as discussed by LC.</p>

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Youth Update	Brenna	<p>Busy with the Youth Coalition since April.</p> <ul style="list-style-type: none"> <li>• Kick Butts Day – had an event at Maplewood School</li> <li>• TATU held an event to pick up butts in the parks. They plan to put together a presentation to encourage the city parks to go smoke-free.</li> <li>• Photo Voice and Photo Mapping projects focused on safety, physical activity and product placement. Students have been taking pictures for presentations. Will revisit this in the fall.               <ul style="list-style-type: none"> <li>○ Photo Mapping was a project for a Transform WI objective – Physical Activity in the Community. May be able to use this information to assist with recreational use agreements.</li> </ul> </li> <li>• Country USA will have youth volunteers on Tuesday.</li> </ul>	
Communications	Emily, Heidi  Kim	<p>Emily asked to table the Social Media Analytics and TV Show discussions due to time constraints.</p> <p>Kim has written an article for The SCENE. re:TH!NK will be able to do a quarterly article that is in line with the SCENE’s themes.</p>	Discuss topic ideas for Scene article at next LC meeting.
Committee Updates	Kristen          Heidi	<p>Healthy Lifestyles Committee</p> <ul style="list-style-type: none"> <li>• Mental Health Workshop is large and will continue as a networking group, meeting quarterly.               <ul style="list-style-type: none"> <li>○ Many members have joined the NEWConnection (a tri-county group) to work on action items of No Wrong Door and RAIL. A collaboration success.</li> </ul> </li> <li>• Dental Access – a resource guide has been developed with the help of UWO Nursing Students.</li> <li>• A new focus for the HL Committee is Suicide Prevention. They will partner with CDRT (Child Death Review Team)</li> </ul> <p>Substance Abuse Prevention</p>	

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	Kim  Sarah  Anna	<ul style="list-style-type: none"> <li>0-1-2 Committee has revamped their campaign. Ads start in July at the Leach Amphitheatre and eventually to various bars and restaurants. Look for re:SPONS!BLE Drinking.</li> <li>Working with the Tavern League on special permitting for beverage serving at events. (Volunteers are required to have a license in Appleton, but not Oshkosh.)               <ul style="list-style-type: none"> <li>Responsible Beverage Serving education and a requirement for at least 1 licensed person on site. Need to define "on site".</li> </ul> </li> <li>MARC – the mascot makes its debut at the Town of Menasha Safety Event.</li> </ul> <p>Active Communities</p> <ul style="list-style-type: none"> <li>Drive your Bike Campaign kickoff event went well</li> <li>Meeting quarterly</li> </ul> <p>Nutrition, Obesity and Diabetes</p> <ul style="list-style-type: none"> <li>There will be another Walking School Bus at Carl Traeger School next year.</li> <li>Mary Duff and parent and faculty volunteers have been working with the gardens at Emmeline Cook and Webster. They just had their first harvest.</li> <li>Farm to School Conference in LaCrosse – Sarah to give a presentation on Partnerships created with Nutrition Education and School Gardens.</li> <li>Plan to report on eatsmart! next time.</li> </ul> <p>Tobacco</p> <ul style="list-style-type: none"> <li>Tobacco Compliance checks showed 2 sales out of 32.</li> <li>Volunteers are needed at Country USA</li> </ul>	
SHOW	Anna	Survey results of SHOW will be presented at August LC meeting with additional invites to other coalition/community partners.	Anna will create invite.
Next Meeting	Emily	<b>re:THINK Leadership Committee</b> meets Wed. July 17, 2-4pm in Neenah. Details to come.	Heidi will make arrangements for room

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