

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, December 7, 2011, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members
Bill Wingren, Chair
Dr. Shiloh Ramos, Vice Chair
Maribeth Gabert, Secretary
Al Jacobson
Tom Ellis

Administration
Margie Rankin, Administrator
Tom Geske, Business Manager

Guests: Mike Norton, County Board Supervisor
Karon Kraft, HR Director
Julia Mader, HR Intern
Mike Elder, Dir. – Facilities and Property Management

1. **Call to Order** - The meeting was called to order at 3:45 p.m. by Bill Wingren, chair. It was verified that the meeting was properly noticed.

2. **Election of PVHC Committee Chair –**

The floor was opened for nominations in the election of the PVHC Committee chair, due to the resignation of Bill Wingren as chair.

It was moved and seconded to nominate Alfred Jacobson chair of the PVHC Committee. There were no other nominations. Nominations closed.

Resolved: Motion carried unanimously by voice vote, 5-0.

3. **Approval of PVHC Minutes –**

It was moved and seconded to approve the November 2, 2011 PVHC Committee minutes.

Resolved: Motion carried by voice vote, 5-0.

4. **Public Forum –**

Human Resources intern Julia Mader was introduced to the committee.

5. **Communications –**

Karon Kraft, Human Resources Director, announced Morgan Hinkley has been hired as the new PVHC administrator. Her first day at Park View will be 12/27/11. Morgan has been the administrator of a nursing facility in Minnesota for six years, and also holds a Wisconsin administrator's license.

Karon thanked Margie for her years of service to PVHC and she wished her well in her retirement, which was reiterated by other members of the committee.

Margie distributed an article by Medical News Today titled, "Revision of Federal Nursing Home Quality Reporting System: Nursing Home Quality Scorecards Don't Tell the Whole Story."

Chair Jacobson noted the WI Association of County Homes Annual Conference flyer did not note the city where the conference would be held, and he mentioned that a map on the flyer would be helpful in the future. Margie said she would suggest an addendum to the WACH committee.

6. Discussion and Action: \$21,167 budget transfer for sprinklers in outside canopies –

Mike reported \$21,167 was a firm vendor price attained for installation of sprinkler systems for the canopies, per a recent State survey citation. It was further noted that the monies need to come from capital expenditures and the budget transfer needs to be approved by this committee, the Facilities & Property Management Committee, the P & F Committee, then the County Board.

A motion was made and seconded to approve the budget transfer of \$21,167 for sprinklers in outside canopies.

Resolved: Motion carried by voice vote, 5-0..

7. Financial Report –

- The income statement through November was distributed and discussed.

8. Administrator's Report –

- Facilities Report – Mike reported life safety code survey citations were corrected within a week to ten days, with the exception of the sprinkler systems for the outside canopies.

With the bid results in for the construction of the storage and therapy addition, the lowest bid came from Miron Construction. Groundbreaking should be sometime in April 2012.

The demolition of the two old buildings is moving along well. The water tower will be coming down sometime in the next 2-3 weeks. The concrete and brick from the old buildings will be crushed and used to fill in the holes, then there will be top soil and grass seed laid. The ground will need to settle for a time before putting in additional parking.

- The Resident Census Report for November 2011 was distributed and reviewed. The waiting list is at 41.
- Margie thanked the PVHC Committee for their support of Park View over the years. Mike Norton specifically noted his gratitude to Margie for her efforts throughout the entire new PVHC building process and that her leadership will be a loss to the County as a whole. Margie pledged to provide a smooth transition in her remaining time at Park View.

9. Suggested Topics for the Next Meeting

- Consideration of a prairie garden and/or a butterfly garden.

10. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Wednesday, January 4, 2012, at 3:45 p.m. in the PVHC Board Room.

10. Adjournment

It was moved and seconded to adjourn the meeting.

Resolved: Motion carried by voice vote, 5-0.

The meeting was adjourned at 4:27 p.m.

Respectfully submitted by:

Kathy Glander, Administrative Coordinator

Alfred Jacobson, Chair – PVHC Committee

Date