

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, November 6, 2013, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members
Tom Ellis, Chair
Maribeth Gabert, Vice Chair
Larry Lautenschlager, Secretary
Bill Wingren

Administration
Morgan Hinkley, Administrator
Tom Geske, Director of Financial Services
Kathy Glander, Administrative Coordinator

Excused: Dr. Shiloh Ramos

Public: Larry and Debbie Last

1. Call to Order

The meeting was called to order at 3:45 p.m. by Tom Ellis, Chair. It was verified the meeting was properly noticed.

2. Approval of PVHC Minutes

It was moved and seconded to approve the October 9, 2013 PVHC Committee meeting minutes, with the change of Maribeth Gabert being noted as excused.

Resolved: Motion carried by unanimous voice vote, 4-0.

3. Public Forum –

Larry Last stated the PVHC budgeting is exemplary and complimented Tom Geske, Director of Financial Services, for his expertise and work.

4. Communications –

- Morgan voiced appreciation to the Park View Committee and the Winnebago County Board of Supervisors as a whole for their united support of Park View at the recent County budget hearing. Bill Wingren was specifically recognized and thanked for his thorough and supportive comments regarding Park View at the same budget hearing.
- Park View continues to be in the State Survey time frame window. A typical time period between annual surveys is approximately every 9-15 months, however the recent governmental shut-down will likely cause a delay in their schedules.
- Last week Wednesday, Park View residents hosted approximately fifty Halloween trick-or-treaters at the annual “Community Trick-or-Treat” event. Residents were seated in the atrium and all throughout the Great Room to hand out candy. “Trick-or-treater” attendance was down from previous years, partly due to public schools being in session where in previous years, teacher conferences coincided with Halloween. There remains an effort to reach out to additional day care centers for this popular event.

5. Gardens/Pathways Update –

- In a pathways update, 10 foot-wide concrete paths are being planned in order to allow better width space for wheelchairs. However, in order for the added width to meet City storm water regulations, unused pavement on the campus will be removed and grassed over. The pathways will not be completed until sometime next year. The County Highway Department may be involved in laying the pathways.

- Landscaping of the new addition has been completed. Curbing will be added next week, weather permitting, otherwise it will be next spring.

6. Financial Report –

- The income statement through October 2013 was distributed and discussed.
- The Oshkosh Area Community Foundation's PVHC Endowment Fund quarterly report was distributed and discussion followed.

7. Administrator's Report –

- The October 2013 census report was distributed and reviewed. 29 remain on the waiting list. Four vacancies remain in the locked household.
- There was an update regarding therapy services. Debbie Last asked whether Park View's advertising budget could be utilized in advertising outpatient therapy services. It was explained that Park View will not compete with other nursing facilities, therefore general advertising is not needed. The only advertising that is budgeted is a government-mandated advertisement in the Yellow Pages.
- Park View has recently completed influenza vaccination clinics for staff, and it was announced that the highest rates in employee participation resulted. The committee was alerted when attending future meetings at Park View they may see employees wearing masks who did not receive vaccinations.

8. Suggested Topics for the Next Meeting – None at this time.

9. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Wednesday, December 4, 2013, at 3:45 p.m., in the PVHC Board Room.

11. Adjournment

It was moved and seconded to adjourn the meeting.

Resolved: Motion carried by voice vote, 4-0.

The meeting was adjourned at 4:10 p.m.

*Respectfully submitted by:
Kathy Glander, Administrative Coordinator*

Tom Ellis, Chair – PVHC Committee

Date