

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, September 2, 2014, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members
Tom Ellis, Chair
Maribeth Gabert, Vice Chair
Larry Lautenschlager, Secretary
Shiloh Ramos
Bill Wingren

Administration
Morgan Hinkley, Administrator
Tom Geske, Director of Financial Services

Excused: Kathy Glander, Administrative Coordinator

1. Call to Order

The meeting was called to order at 3:45 p.m. by Tom Ellis, Chair. It was verified the meeting was properly noticed.

2. Approval of PVHC Minutes

It was moved and seconded to approve the August 5, 2014 PVHC Committee meeting minutes as corrected.

Resolved: Motion carried by unanimous voice vote, 5 -0.

3. Public Forum – None.

4. Communications –

- Warranty work on the building has commenced.
- Park View Health Center's Annual Fall Festival will be held on September 10th. All County Board Supervisors have been invited to attend the event.
- Park View continues to collaborate with Winnebago County Human Services and other community agencies related to dementia care within our county.
- The Season Gardener position is currently vacant and being recruited for. Facilities and Property Management staff will do what they can to keep the Park View grounds looking presentable.

5. Nurse Call System Replacement Update

Mike Elder, Facilities and Property Management Director, provided an update on the status of the Nurse Call Replacement Project. Conversations related to scope and design of the project will commence this week.

6. Parking Lot Expansion Update

Mike Elder, Facilities and Property Management Director, provided an update on the status of the Parking Lot Expansion Project. The water distribution study of the County Park, including effects of storm water from Park View, was completed. A summary including suggestion for remedy has been received and will be reviewed with the County Executive.

7. Pathways Update

Mike Elder, Facilities and Property Management Director, provided an update on the status of the Pathways Project. The project is planned to be completed before this fall. According to the calculations received by the City, there is approximately 17,000 square feet of pervious surface available to convert to impervious surface before additional storm water mitigation efforts would need to be made (e.g. a storm water retention pond).

8. Budget Update

The budget as approved by the County Executive was distributed to the committee for review.

9. Financial Report

The income statement through August 2014 was distributed and discussed.

10. Administrator’s Report –

The August 2014 census report was distributed and reviewed.

11. Suggested Topics for the Next Meeting –

- 2015 Budget
- Nurse call system replacement update
- Pathways update
- Parking lot expansion update

12. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Tuesday, October 7, 2014, at 3:45 p.m., in the Park View Board Room.

13. Adjournment

A motion to adjourn the meeting was made and seconded.

Resolved: Motion carried by voice vote, 5 -0.

The meeting was adjourned at 4:15p.m.

*Respectfully submitted by:
Morgan Hinkley, Administrator*

Tom Ellis, Chair – PVHC Committee Date