

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, August 7, 2013, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members
Tom Ellis, Chair
Maribeth Gabert, Vice Chair
Larry Lautenschlager, Secretary at 3:50 p.m.
Bill Wingren
Dr. Shiloh Ramos

Administration
Morgan Hinkley, Administrator
Tom Geske, Director of Financial Services
Kathy Glander, Administrative Coordinator

1. Call to Order

The meeting was called to order at 3:45 p.m. by Tom Ellis, Chair. It was verified the meeting was properly noticed.

2. Approval of PVHC Minutes

It was moved and seconded to approve the July 3, 2013 PVHC Committee meeting minutes.

Resolved: Motion carried by voice vote, 4-0.

3. Public Forum – None.

4. Communications –

- Per a recent email from the County Clerk's office noting concerns throughout County committees that they are not receiving their mailed agendas and minutes in a timely manner, the question of whether the PVHC Committee meeting agendas and minutes are mailed in enough time prior to a meeting was raised. Everyone felt this did not pertain to this committee, and all were in agreement that the current mailing time frame is working well.
- PVHC Fair Week – Morgan shared Park View had a successful and fun-filled fair week with "Flower Arranging and Exhibition", "Animals at the Garden", "Pie Contest and Social", and special music during the week.

5. Gardens/Pathways Update –

- Two bids from area landscapers were submitted to the Facilities and Property Management Department for the refurbishment of the gardens at the old buildings' sites. Cloverleaf Landscaping was sent a contract for signature. The estimated start date for their services will be the end of the month.
- Mike has been unable to connect with James Rabe, Civil Engineering Supervisor for the City of Oshkosh Storm Water Utility, regarding the site drawings of the planned pathways. Mike will continue in his attempts to reach him.

It was noted that impervious concrete has a texture much like a sponge. Morgan and Mike are planning to look at the material Karew Concrete has on display as a potential option for the added pathways.

- The DNR and an arborist with the UW-Extension assisted Facilities and Property Management recently in removing a number of diseased trees surrounding the PVHC

campus. It was mentioned that Facilities is working towards obtaining a grant for replacement of the trees. Best Tree Service will be hired to remove all the diseased tree stumps.

The other concern is for the numerable ash trees lining Butler Avenue, as there is an “Emerald Ash Borer” beetle that could potentially infiltrate and destroy them. Those particular trees will be closely monitored.

6. Financial Report –

- The income statement through July 2013 was distributed and discussed.
- 2014 proposed budget reviewed and discussed.

7. Administrator’s Report –

- The July 2013 census report was distributed and reviewed.
- PVHC received word from the Oshkosh Area United Way that they approved a grant for the purchase of an adjustable-height treatment table for the new therapy gym.
- Kronos Project – Due to the discontinuation of servicing support of PVHC’s outdated Kronos system, it had become necessary to install a Kronos timekeeping upgrade, and a scheduling package was approved as part of the installation. The training and installation of the scheduling package has been a slow process, however it will continue to be implemented “phase-wise” throughout the rest of this year and into next year.
- It was announced that the PVHC Fall Festival will be September 11th this year. Committee members are invited to attend and be part of the festivities. An official invitation will be sent in the near future.

8. Suggested Topics for the Next Meeting –

- Gardens/Pathways Update.

9. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Wednesday, September 4, 2013, at 3:45 p.m., in the PVHC Board Room.

11. Adjournment

It was moved and seconded to adjourn the meeting.

Resolved: Motion carried by voice vote, 5-0.

The meeting was adjourned at 4:10 p.m.

*Respectfully submitted by:
Kathy Glander, Administrative Coordinator*

Tom Ellis, Chair – PVHC Committee

Date