

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, August 3, 2011, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members
Bill Wingren, Chair
Dr. Shiloh Ramos, Vice Chair
Maribeth Gabert, Secretary
Al Jacobson
Tom Ellis

Administration
Margie Rankin, Administrator
Tom Geske, Business Manager

Guests: Bob Beese, Deb Last

1. **Call to Order** - The meeting was called to order at 3:45 p.m. by Bill Wingren, Chair. It was verified that the meeting was properly noticed.

2. **Approval of PVHC Minutes –**
It was moved and seconded to approve the July 6, 2011 PVHC Committee minutes.

Resolved: Motion carried by voice vote, 4-0.

3. **Public Forum – None**

4. **Communications – None**

5. **Financial Report –**

- The income statement through July 2011 was not available this month due to the county conversion to new accounting software.
- The 2012 budget was discussed.
 - Park View was given a budget target to decrease the levy by 1.8%. This target was not met due to expected expenses exceeding anticipated revenues. Last year the 2011 target of 2.36% was met and exceeded, further compounding the challenge of continued reductions for 2012.
 - One change to the non direct care staff table of organization is the only opportunity for labor savings at this time.
 - The 2012 capital expense requests were presented.

9. **Administrator's Report –**

- The Resident Census Report for July 2011 was distributed and reviewed.
- Facilities Report –
Mike Elder, Facilities and Property Management Director, sent information noting that:
 - The gable trim will be repaired August 16-17.
 - The seasonal grounds person resigned and until that position is filled, Facilities will be mowing the lawn.
 - The bids for razing the old buildings are being reviewed. Work should begin in 4-6 weeks.
 - Any plantings within twelve feet of the old buildings that the Master Gardeners want to keep should be relocated.
 - The Master Gardeners have been notified of the twelve foot perimeter. It was noted that the Master Gardeners is an extremely important program for the Park View residents and much care needs to be taken to protect their gardens during deconstruction.
 - The committee also requested that Facilities be contacted regarding the bird droppings under the front entrance canopy.

10. Suggested Topics for the Next Meeting

- 2012 Budget Update

11. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Wednesday, September 7, 2011, at 3:45 p.m. in the PVHC Board Room.

12. Adjournment

It was moved and seconded to adjourn the meeting.

Resolved: Motion carried by voice vote, 5-0.

The meeting was adjourned at 4:10 p.m.

*Respectfully submitted by:
Margie Rankin, Administrator*

Bill Wingren, Chair – PVHC Committee

Date