

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, June 6, 2012, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members
Tom Ellis, Chair
Maribeth Gabert, Vice Chair
Larry Lautenschlager, Secretary
Shiloh Ramos
Bill Wingren

Administration
Morgan Hinkley, Administrator
Tom Geske, Business Manager

1. Call to Order –

The meeting was called to order at 3:46 p.m. by Tom Ellis, Chair. It was verified that the meeting was properly noticed.

2. Approval of PVHC Minutes –

It was moved and seconded to approve the May 9, 2012 PVHC Committee meeting minutes.

Resolved: Motion carried by voice vote, 4-0, with one abstention.

3. Public Forum – None.

4. Communications – The following was communicated:

- In follow-up to a question recently raised by a County Board Supervisor, it was communicated that approximately 60% of the PVHC resident population are Oshkosh residents, and the remaining 40% are from other communities in Winnebago County. The information has been forwarded to Supervisor Paul Eisen.

- The Centers for Medicare and Medicaid Services (CMS) is seeking requests for proposals to eliminate regulations that are obsolete, unnecessary, burdensome, and counter-productive. This does not impact the State Operations Manual for skilled nursing facilities, however.

5. Discussion and Action: Revision to PVHC Table of Organization

There was discussion regarding a proposed change of a vacant Unit Assistant position to an “Administrative/LPN” position. A resolution draft to revise the PVHC Table of Organization, a proposed job description, and job classification data was distributed to the committee for review. It was also noted the proposed position change would be cost neutral.

Dr. Shiloh Ramos moved and Maribeth Gabert seconded to accept the revision to the PVHC Table of Organization, with the title change to “LPN Unit Assistant”.

Resolved: Motion carried by voice vote, 5-0.

6. Financial Report –

- The income statement through May 2012 was distributed and discussed.

- A “Comparison of Private Pay Rates from Local Nursing Homes” table was distributed for consideration of a rate change in order to be comparable with other rates in the area.

Resolved: Private pay rate changes will be placed on the agenda for discussion and action at next month’s committee meeting.

6. Administrator’s Report –

- Facilities Report & Addition Update – Mike Elder, Facilities & Property Management Director, reported to Morgan that the construction start of the addition has been halted while the City deliberates permit approvals pertaining to “impervious grounds”. The construction process is two weeks behind. Two social workers and an RN Manager have been moved to temporary offices during the construction period.

Mike is working with the Highway Dept. to remove asphalt that is in need of repair/no longer in use.

The committee commented on how nice the PVHC campus/grounds are looking with the continued landscaping work being done.

- The Resident Census Report for May 2012 was distributed and reviewed.
- Annual Satisfaction Survey Update – The committee received a summary of the annual satisfaction survey. The committee asked that copies be provided to the entire County Board of Supervisors for their next meeting.

7. Suggested Topics for the Next Meeting –

- Private Pay Rates Update

8. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Wednesday, July 11, at 3:45 p.m., in the PVHC Board Room.

9. Adjournment

It was moved and seconded to adjourn the meeting.

Resolved: Motion carried by voice vote, 5-0.

The meeting was adjourned at 4:35 p.m.

*Respectfully submitted by:
Kathy Glander, Administrative Coordinator*

Tom Ellis, Chair – PVHC Committee

Date