

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, May 9, 2012, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members
Tom Ellis, Chair
Maribeth Gabert, Vice Chair
Larry Lautenschlager, Secretary
Shiloh Ramos, at 3:50 p.m.

Administration
Morgan Hinkley, Administrator
Tom Geske, Business Manager

Excused: Bill Wingren

Guest: Bob Beese

1. Call to Order –

The meeting was called to order at 3:46 p.m. by Tom Ellis, Chair. It was verified that the meeting was properly noticed.

2. Approval of PVHC Minutes –

It was moved and seconded to approve the April 4, 2012 PVHC Committee meeting minutes.

Resolved: Motion carried by voice vote, 3-0.

3. Public Forum – Bob Beese asked when construction on the addition will start.

Construction of the therapy/storage addition will begin Monday, May 14th.

4. Communications – The following was communicated:

- a) Next week is “National Nursing Home Week” and PVHC will be acknowledging staff during the week.
- b) Two grant requests have been approved since the last committee meeting. There was an email confirmation from the Oshkosh Area United Way that their board of directors approved \$2,241.50 of a \$4,482.97 grant request towards bariatric equipment, and the Ladies Benevolent Society: Advocates for Older Adults approved \$4,340.00 for the purchase of a new standing aid.
- c) Administration is considering revisions to a retiring support staff person’s job description due to the significant increase rehab resident turnovers. The possible job description revisions will have nominal budgetary impact.
- d) On May 16th, PVHC will begin the changeover of building entry/access cards to proximity cards, in keeping with the rest of the County.

5. Financial Report –

- The income statement through April 2012 was distributed and discussed utilizing the new format generated via the County’s Munis system. Also distributed were graphs detailing gas utilities costs per DTH compared to monthly usage, and average gas utilities costs since January 2011.

6. Administrator's Report –

- Facilities Report – The construction of the therapy and storage addition will begin Monday, May 14th, with the construction company mobilizing at the site. Additionally during that week there will be site set-up, replacement of trees and shrubs, asphalt and concrete demolition, and the relocation of two staff to temporary offices. October 1st is the tentative date of completion. The County Board of Directors will be visiting the facility on Monday morning to tour the outside areas including the location of the addition.
- The Resident Census Report for April 2012 was distributed and reviewed. In looking ahead, PVHC is looking at an increase of 141 admissions for 2012 (compared to 122 in 2011) and 138 discharges in 2012 (compared to 123 in 2011).

7. Suggested Topics for the Next Meeting – None at this time.

8. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Wednesday, June 6th, at 3:45 p.m., in the PVHC Board Room.

9. Adjournment

It was moved and seconded to adjourn the meeting.

Resolved: Motion carried by voice vote, 4-0.

The meeting was adjourned at 4:20 p.m. Following adjournment, the committee toured the north side of the facility.

Respectfully submitted by:

Kathy Glander, Administrative Coordinator

Tom Ellis, Chair – PVHC Committee

Date