

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Wednesday, March 6, 2013, 3:45 p.m.

Location: Park View Health Center Board Room

Present: PV Committee Members
Tom Ellis, Chair
Larry Lautenschlager, Secretary
Dr. Shiloh Ramos
Bill Wingren

Administration
Morgan Hinkley, Administrator
Tom Geske, Director of Financial Services

Guests: Mike Norton, County Board Supervisor
Larry and Debbie Last

Excused: Maribeth Gabert, Vice Chair

1. Call to Order

The meeting was called to order at 3:45 p.m. by Tom Ellis, Chair. It was verified that the meeting was properly noticed.

2. Approval of PVHC Minutes

It was moved and seconded to approve the February 6, 2013 PVHC Committee meeting minutes.

Resolved: Motion carried by voice vote, 4-0.

3. Public Forum – none.

4. Communications –

- The handbooks for represented staff are on the agenda for discussion at the P & F Committee tomorrow.
- Sequestration – 2% in Medicare cuts across the board as of April 1st.
- In the State Budget, there will be acuity-based Medicaid increases; not certain how much PVHC will benefit.
- LeadingAge Lobby Days in Madison are scheduled for March 13th and 14th.
- The new therapy addition open house is scheduled for April 30th, from 2:30-4:00. Morgan Hinkley will also look into the County Board touring the new addition during their May 2013 tours of County facilities.
- The WI State Council of the Knights of Columbus graciously provided funding for a Broda Pedal Rocker. The rocker has been delivered.
- Bill Wingren wanted to know if other committee members had received an email from a Department Head regarding the need for an additional password in order to access email. This was unknown by others around the table.

- Mike Norton asked whether PVHC has any residents under Family Care or IRIS. PVHC does not have any residents under IRIS and very few under Family Care.

5. **Facilities Report –**

- PVHC facility update – The new addition has been occupied for approximately two months now. Mike Elder will be watching for any problems that occur in order to get them taken care of while everything is under warranty. An egress door in the new therapy area is really tight in its frame. There is concern once the weather becomes warmer, it could be binding on the frame. Miron Construction is aware of the problem and they plan to fix it.
- Update on the plans for pathways to/from gardens – The construction of the pathways to and from the Keller Gardens goes out for bid this spring or summer. Once the snow is gone, pathways can be staked out. He is also looking into the possibility of the County Highway Department taking the job. There will need to be a drawing created for the City's approval, which will occur in May.

Mike also reported Clover Leaf Landscaping will likely be the vendor in repairing the Keller Gardens located at the two old building sites. Water is now available at both the gardens; looking into solar-powered lighting in both gardens.

- Update on parking lot expansion – The parking lot expansion is in the capital plan. There will need to be significant storm water storage as a result. A storm water analysis will be completed.
- Other building needs – There is additional fascia damage. Muza Sheet Metal has a plan for the permanent repair of the fascia.

Someone is coming out in the spring to look at the exposed tar on the foundation around the building. There is a low area where rain water can run back to the building. A catch basin is also being considered.

6. **Financial Report –**

The income statement through February 2013 was distributed and discussed.

7. **Administrator's Report –**

The February 2013 census report was distributed and reviewed.

8. **Suggested Topics for the Next Meeting –**

There were none at this time.

9. **Future Meeting Date(s)**

The next PVHC Committee meeting is scheduled for Wednesday, April 3, 2013, at 3:45 p.m., in the PVHC Board Room.

10. **Tour of New Addition**

11. **Adjournment**

It was moved and seconded to adjourn the meeting.

Resolved: Motion carried by voice vote, 4-0.

The meeting was adjourned at 4:50 p.m.

*Respectfully submitted by:
Kathy Glander, Administrative Coordinator*

Tom Ellis, Chair – PVHC Committee

Date