

PARKS & RECREATION MEETING COMMITTEE MINUTES

DATE: November 8, 2011
PLACE: Sunnyview Expo Center Main Parking Lot
500 E. Cty. Rd. Y
Oshkosh WI 54901
8:30 a.m..
PRESENT: Parks Committee - Jerry Finch, Mike Norton, Don Miller, Tom
Konetzke, Harold Singstock.
ALSO PRESENT: Rob Way, Vicky Redlin – Winnebago County Parks Dept..

1. Call to order – Chairman Finch called the meeting to order at 8:30 a.m..
2. Motion made by Tom Konetzke to recess meeting in order to commence Parks Committee tour of the various Parks properties noted on the agenda. Mike Norton seconded. Motion carried 5-0. Meeting recessed at 8:31 a.m..
3. Reconvene Meeting – Following the tour the Parks Committee reassembled in the West Wing of the Expo Building and Chairman Finch called for a motion to reconvene. Don Miller moved to reconvene. Tom Konetzke seconded. Motion carried 5-0. Meeting reconvened at 9:24 a.m..
4. Approve Committee Minutes of October 11, 2011 – Tom Konetzke moved to approve the minutes. Don Miller seconded. Motion carried 5-0.
5. Discussion of matters related to Parks Properties Tour including review of Community Park Dog Park Rules – Rob Way stated that Michelle Kennedy of the Friends of Winnebago County Dog Park group is taking up the rules at that organization’s next meeting. She will then relay what the group has come up with to the Parks Committee for discussion and approval. Rob will then take the rules agreed upon to corporation counsel for approval as an administrative directive or additional wording to parks ordinances. There will need to be a differentiation between ‘rules’ and ‘guidelines’. A definition of terms will also be put together ie. What designates ‘aggression’. Jerry Finch would also like to relay to the group that in all of their marketing materials the correct name of the dog park should be used, Winnebago County Best Friends Dog Park, not Oshkosh Dog Park. The new rules must be enforceable by the OPD and the OPD will be offered an opportunity to provide input on the new rules prior to final approval.
6. Approval of Letter of Appreciation to be sent to past Parks Committee Member – Jerry Finch stated that he brought this letter to the committee’s attention specifically because the committee member in question left the area for another job. Mike Norton stated that in his opinion all committee members should be given a similar letter when they leave the committee. The committee members proceeded to sign the letter which Rob will send to former supervisor Travis Swanson.
7. Report on User Groups affiliated with programming on Parks Properties and their role(s) in maintaining and improving their Leased Facilities – Rob gave a synopsis of the user groups who are issued one year Use Permits by the Parks Department and their interaction via these agreements as 501C3 entities. Mike Norton had requested this item due to the seeming drastic budget measures being taken by some Parks & Recreation Departments in other areas of the state (i.e. Stevens Point).

8. Parks Director's Updates: ADA Item, EPA Brownfield Grant – Breezewood Property, Buoy 100 Seasonal Deactivation, Park Shelter Report – Rob reported on the ADA item regarding fishing in the park ponds and will investigate the item. A consultant recommended that the dept. not seek a Brownfield Grant for the Breezewood property due to the small amount of monies requested being more than the involved application process and the degree multi-year administrative commitment to apply and the limited amount of funding available. Buoy 100 has been deactivated for the season, a press release has been sent out to this affect. A report on park shelter revenue was included in committee members' packets.
9. Nomination and selection of Parks Committee Secretary – Don Miller nominated Mike Norton for committee secretary. Harold Singstock seconded. No more nominations were made. Don Miller moved to close nominations and vote. Motion carried 5-0.
10. Committee Chairman's Updates; Chairman Finch reported on his attendance at the WPRC conference.
11. Committee Member's Updates; Tom Konetzke questioned when the tennis court and expo shop building will be brought before the board for presentations. Jerry Finch asked that a meeting be sought with the UWEX committee on Dec. 6 at 8:30 a.m. or the time of their choice to discuss the expo shop building as a joint project. Mike Norton agreed that the building should be a joint endeavor. The items can then be brought in for board presentation in January and there was an apparent consensus that the tennis court project should be brought before the County Board sometime later. Mike Norton inquired about the new festival is likely to take place this summer at the expo and asked for re-visitation of the installation of outdoor fitness equipment. Vicky Redlin stated that there is a new music festival coming to the expo next summer however at this time it is not expected to be of the size and caliber of Lifest. Rob will bring in the information on outdoor fitness equipment to the next meeting. Rob added that due to the change in financial software it is difficult to determine where the budget stands as we approach the final month in 2012. Harold Singstock also questioned the boat launch report. Rob answered that the items in the budget for capital improvement at the boat landings will be coming out of the boat launch fee program via grants, revenue and a reserve fund.
12. Staff Updates; - Vicky Redlin reported that the winter storage program is \$160.00 or one 20' item from achieving the \$4,000.00 goal for the year. She also reported that new marketing opportunities are being identified for rental of the pavilion next year.
13. Future Agenda Items: User Group Meeting in January, outdoor fitness equipment as well as rules and guidelines for dog park usage.
14. Next Meeting Date – December 13, 2011 @ 8:30 a.m. for regular meeting, December 6, 2011 for joint meeting with UWEX if possible.
15. Adjournment – Chairman Finch called for a motion to adjourn. Tom Konetzke moved to adjourn. Mike Norton seconded. Motion carried 5-0. Meeting adjourned 11:10 a.m..

Respectfully Submitted,
Vicky Redlin
Asst. Expo Mgr.