

PARKS & RECREATION COMMITTEE MEETING MINUTES

DATE & TIME: July 11, 2013 at 8:30 A.M.
PLACE: JP Coughlin Center, Volunteer Rm.
625 E. Cty. Rd. Y
Oshkosh WI 54901
PRESENT: Parks Committee - Jerry Finch, Mike Norton, Tom Konetzke,
Harold Singstock. Excused - Don Miller.
ALSO PRESENT: Rob Way, and Vicky Redlin – Winnebago County Parks Dept., Bill
Demler, and Ernie Winters – Winnebago County Hwy. Dept., Jeff
Bahling – Rettler Corp., Trish Nau – ECWRPC, Harrison Sturgis –
Town of Menasha resident.

1. Call to order - meeting called to order by Chairman Finch at 8:30 a.m..
2. Approval of Minutes from May 28, 2013 and June 6, 2013 Meetings – Tom Konetzke moved to approve the minutes from May 28 and June 6 meetings. Mike Norton seconded. Motion carried 4-0.
3. Public Comments – Harrison Sturgis commented on the proposal that was brought before the Town of Neenah regarding a northern area dog park.
4. Approval of Bonding Request Relating to Community Park Road Rehab & ADA Shared Use Path Construction Project – Rob Way handed out a revised resolution reflecting a new cost estimate. He also outlined the project with background on the age of the roadway (45 years) with little to no work done on it except minor pot hole patching and crack filling since it was constructed. This maintenance amounts to approximately \$2,000.00 per year. Due to the increased use of the park a two way road system is needed. The one way system is cumbersome and confusing for park users. The lighting system also requires replacement due to increased breakage of underground lines not in conduit and outdated fixtures that no longer have parts available. Jerry Finch commented that in part this item was put on today's agenda due to Chairman Albrecht receiving complaints from citizens that the park is not user friendly to those wishing to walk through the park. Mike Norton would like to see a statement from the county electrician regarding the aging lighting system. Vicky Redlin went over the hand out from supervisor's packets outlining the need to comply with new Federal ADA regulations prior to 2015 and how these regulations affect the project. Jeff Bahling from Rettler Corp. presented maps and cost estimates for the proposed new route of the shared use path and two way road system. There is an option to add the far south end of the park to the project at a cost of approximately \$200,000.00 which would make the entire park in complete compliance with new ADA regulations without using the current roadway which is not recommended. Harold Singstock stated that he was in favor of completing the entire park shared use path at one time. Mike Norton would like info regarding the troubles De Pere is having for not complying with ADA included in the summary of the project. Mike Norton moved to approve \$1.85 million resolution to construct the shared use path and reconstruct the roadway in the park. Tom Konetzke seconded. Motion carried 4-0. The resolution must be presented to the County Board then to P&F and back to the Board for approval.
At this time Chairman Finch asked that a portion of item #9 be brought forward so that Mr. Sturgis could be informed of the committee's decision on visiting his property. Rob Way updated that the Town of Neenah Board has approved putting the item on their next agenda for a meeting July 22 to discuss what sale or lease options the Board may want to present to Winnebago Cnty. regarding the town's

17 acre parcel located immediately west of Tullar Road. It was decided to combine a parks committee meeting with a tour of the Sturgis property on Aug. 8 @ 8:30a.m. with the tour commencing at 9:30 a.m..

5. Comprehensive Outdoor Parks & Recreation Plan – Discussion of Final Edits – Trish Nau went over the summary report and five year action program handouts. The comments and changes submitted by the committee and staff previously have been included in the final draft. There were no further changes suggested by the committee. It was decided to bring to the County Board for presentation and approval on September 3rd at the special orders meeting with Ms. Nau present to answer questions.
6. Approval of Resolution Regarding Multi-year Sponsorship Agreement Between Woodward Radio Group, County 92.9 and Winnebago County – This sponsor is taking advantage of the first right of refusal clause in their current contract in order to remain a sponsor until 12/31/15. The current arrangement is working out great. Mike Norton moved to approve. Tom Konetzke seconded. Motion carried 4-0.
7. Approval of Resolution Regarding Multi-year Sponsorship Agreement Between Cornerstone Processing Solutions Inc and Winnebago County – This sponsor is also taking advantage of their first right of refusal in extending their sponsorship to supply ATM machines to the Parks Dept.. As there is a monetary element to this contract the P&F committee must approve it before it goes before the County Board. Tom Konetzke moved to approve. Mike Norton seconded. Motion carried 4-0.
8. Highlights of Anticipated `14 Parks Budget – Rob went over the handout of highlights and took comments and questions. Increases in health care, small wage increases and a 30% increase in storm water fees and a potential 10% increase from WPS, will absorb most of any percentage that the budget would be allowed to increase.
9. Parks Director's Updates: Amendment to Mowing Contract, permanent re-route of north portion of WIOUWASH Trail Larsen By-pass, Parks Caretaker Position and Town of Neenah Dog Park Proposal - Rob reported that he is adding the Waukau Nature Preserve to the contract for Bob and Dave's mowing service. The re-route around Northeast Asphalt paid for by the company and benefiting both entities in the works. Interviewing for the open Parks Caretaker position will begin next week by interviewing those who signed for the position from within the county.
10. Committee Chairman's Updates: - Supervisor Locke had wished to attend this meeting as she is very interested in its work but could not because of a medical procedure. Chairman Finch congratulated Vicky Redlin on her recent Club Builder Award for Rotary International. He also commended Loren Dieck for his dedication, staying overnight on site to monitor the grounds during Lifest.
11. Committee Member's Updates: - Mike Norton stated that the department is doing a great job cleaning up facilities after large events in the park and at the expo. He is especially pleased with the condition of the ball diamonds. Harold Singstock asked that any potential safety issues should be addressed first in the upcoming budget and questioned the amount necessary for a sewer connection at the parks workshop. The dept. is waiting on a reply from the city on what timeline will be allowed for such a connection. Tom Konetzke asked for a report on the pavilion rental and revenue at the next meeting.

12. Staff Updates: Lifest Event and Butte des Morts Bridge Trail – Vicky Redlin passed out wrist bands and parking permits to committee members for Lifest. She also updated the committee on plans regarding the opening of the Butte des Morts bridge trail.
13. Next Meeting Date: to include possible special meeting to tour Harrison Sturgis Property – August 8, 2013 @ 8:30 a.m..at Four Seasons Restaurant
14. Next Meeting Agenda Items: - tour of Sturgis property, pavilion revenue, workshop sewer connection update, Town of Neenah decision on purchase price/leasing of 17 acre parcel.
15. Adjournment – Chairman Finch called for a motion to adjourn. Tom Konetzke moved to adjourn. Mike Norton seconded. Motion carried 4-0. Meeting adjourned 11:18 a.m..

Respectfully Submitted,
Vicky Redlin
Winnebago County Parks