

Planning & Zoning Committee

Planning Meeting

March 8th, 2013

7:30 A.M.

PRESENT: Supervisors, Brennand, Egan, Thompson, Kreisler. Jerry Bougie – Planning Director, Brian O’Rourke – Associate Planner, Cary Rowe – Zoning Administrator.

1. Minute Approval – January 29th, February 8th, 22nd, & 27th, 2013.

Motion by T. Egan to correct the January 29th minutes to add Supervisor Kreisler as being present at the meeting as well as Supervisor Albrecht as being excused.

Staff indicated that the correct meeting minutes to amend to reflect Supervisor Albrecht as being excused were January 25th, therefore those minutes would need to be placed on the April Planning meeting agenda in order to make any corrections or amendments.

P. Brennand stated that Supervisor Sievert has officially resigned from the County Board as of January 27th and that a replacement has not been instated as of this date.

Motion to amend the January 29th meeting minutes to indicate Supervisor Kreisler as being present, place the January 25th meeting minutes on the April Planning meeting agenda, and approve other minutes as presented by T. Egan. Seconded by P. Brennand. Motion carried 4-0.

2. Committee review and action on Noffke CSM Variance – Town of Poygan.

C. Rowe discussed his memo to the Committee recommending approval of the CSM. The reason for the variance is that the proposed lot will be larger than the maximum size allowed for the creation of a garage lot. He stated that the proposed lot will not create any irregular lot lines and that there are other garage lots in the neighborhood that have been created in the same manor with regard to aligning lot lines and exceeding the maximum size allowed.

Motion to approve the proposed CSM variance by T. Egan. Seconded by C. Thompson. Motion carried 4-0.

There was no further discussion of this item.

3. Committee action on County application amending Chapter 23, County Zoning Ordinance, and forwarding application to public hearing.

B. O'Rourke stated that staff is continuing to draft the proposed amendments to Chapter 23 and recommended that the Committee make a motion to take the amendments to public hearing.

Motion to move the Chapter 23 amendment application to public hearing by C. Thompson. Seconded by L. Kreisler. Motion carried 4-0.

There was no further discussion of this item.

4. Committee review and action on forwarding Town of Winchester town zoning ordinance to County Board for action.

C. Rowe discussed his memo which recommended forwarding the Town's adopted zoning ordinance to County Board for adoption. He also indicated having an objection to the proposed Town zoning ordinance containing language regulating private on-site septic systems.

P. Brennan stated he would prefer the Committee adjourn this item to the Committee's April deliberative in order to request that the Town remove any language defining and/or regulating septic tanks. He requested staff to send a letter to the Town detailing this issue.

Motion to adjourn this item to the Committee's April deliberative by T. Egan. Seconded by C. Thompson. Motion carried 4-0.

There was no further discussion of this item.

5. Update on town activity relative to Chapter 23.

B. O'Rourke stated that the Towns of Algoma and Nekimi have officially adopted County zoning, and the Towns of Neenah and Omro have submitted the necessary documents to the County Clerks office to adopt County zoning, which will be official after the March County Board meeting.

Motion to adjourn L. Kreisler. Seconded by T. Egan. Motion carried 5-0.

Meeting adjourned at 8:15 A.M.

Brian O'Rourke – Recording Secretary