

## **PARKS & RECREATION COMMITTEE MEETING MINUTES**

DATE & TIME: March 5, 2015 @ 3:45 p.m.

PLACE: JP Coughlin Center  
Volunteer Rm. B  
625 E. Cty. Rd. Y  
Oshkosh WI 54901

PRESENT: Parks Committee – Jerry Finch, Mike Norton, Tom Konetzke, Brady Kiel. Absent - Guy Hegg.

ALSO PRESENT: Rob Way, Vicky Redlin – Winnebago County Parks Dept., Larry Lautenschlager district #19 – Winnebago County Board.

1. Call to order – Chairman Finch called the meeting to order at 3:45 p.m..
2. Approval of Minutes from February 5, 2015 - Chairman Finch called for a motion to approve the February 5, 2015 minutes. Tom Konetzke moved to approve the minutes. Brady Kiel seconded. Motion carried 3-0.
3. Public Comments - none
4. Discussion of Ideas to Increase Activities in the Community Park – Rob stated that with the parks secretary moving to the sheriff's department office staff consists of just two people, so until a new secretary is hired and trained any new programming ideas must be put on hold. Mike Norton (arrived at 3:47 p.m.) stated that he was looking for ways that other groups could use the park on a regular basis for a small activity such as an exercise class. Rob explained that if the event is going to be generating revenue (i.e. the person leading the class is taking a fee from each participant), then the organization must be a 501C non-profit per county ordinance. For profit groups or businesses are not allowed to charge to use parks property or able to engage in money transactions on the premises unless they are a subcontractor of the 501C non-profit group. The other issue with such a group is liability insurance which is required for officially recognized groups that do programming within the park. If a group of friends wanted to meet up in the park on any given day and exercise, or play disc golf, etc. they are allowed to do so. However, if the event turns into something where the Parks Department must become involved in order to help facilitate the activity (i.e. reserving an area), then once again the organization must be identified as a 501C and must there after obtain an use permit as well as insurance. Use permits do not necessarily require a fee if no facilities such as park shelters are to be rented.
5. Approval of GameTime Grant Application – Rob went over the opportunity available from GameTime for installation of a playground and exercise area near Shelter #2. Vicky added notes from her conversation with the GameTime representative and passed around preliminary drawings of what such a facility may look like. Rob stated that P&F approved the grant application this morning unanimously. Brady Kiel noted two typos in the resolution, line #15 should end with "a" and line #38 should read 'resolved'. Brady Kiel moved to approve applying for the GameTime Grant. Mike Norton seconded. Motion carried 4-0.
6. Possible action on a Resolution Supporting the Reactivation of the Complete Streets Program as well as Funding of the Transportation Alternatives Program and the Stewardship Program as it pertains to the Governor's '16-'17 Proposed Budget – Rob went over the various programs and how they have benefited parks in the past. This

- resolution will have to go to the Legislative Committee (if they are having a meeting in the near future) or directly to the County Board who may send it to the Legislative Committee prior to acting on it. Tom Konetzke moved to support the reactivation of these programs via the resolution. Mike Norton seconded. Chairman Finch requested that Rob contact the chairman of the Legislative Committee to ask about putting this resolution on the upcoming agenda. Motion carried 3-1. Brady Kiel voted no.
7. Approval of the Trail Ambassador Program – Vicky went over the program which is essentially the same as the highway department’s adopt a trail program. There is already a group that would like to adopt the Tribal Trail. Marketing of the program will be done upon approval. Tom Konetzke noticed that in the documents there is a clause that states the parks will provide 4 reflective vests. That will be changed to 8. Mike Norton moved to approve the program. Brady Kiel seconded. Motion carried 4-0.
  8. Parks Director’s Updates: Oshkosh Marathon – Rob reported that is has been worked out with the group to provide a \$5,000.00 bond prior to the event to use the portion of WIOUWASH trail north to Cty. G. Any damages would be covered by this bond. The RFP for concessionaire in the park will be going out next week.
  9. Committee Chairman’s Updates: Chairman Finch asked why the marquee is not being used as he had some community members ask. The marquee has been inoperable for the past five years. Parts are not available to fix it and a new one would be approximately \$28,000.00. The ordinance governing the size of the sign makes it impractical to replace it as is due to the small size and lack of readability. He would also like to have “Winnebago County’s” added above the name on the sign for the Best Friends Dog Park.
  10. Committee Member’s Updates: Mike Norton requested that information on what restrictions for alcohol sales in the parks are in force and what is the city already responsible for. He would also like to expand facilities like the airport is doing to increase revenues. Brady Kiel reported that the City of Neenah has updated their web site, committee members should take a look at the new design. Tom Konetzke asked if naming rights for various facilities is still a viable option for adding amenities. Yes it is a viable option.
  11. Staff Updates: Vicky noted the WHBA Business After Hours on 3/12 and Community Barn Dance on 3/14 are in celebration of the silver anniversary of WHBA, the Expo and Habitat for Humanity. All are invited to attend. There is now a banner for the birthday of the expo up inside the expo building as well and the showcases will be redone next week. Also, the new carpet and vinyl tile in the south wing should be finished this week.
  12. Future Agenda Items: veteran’s discount for launch permits, dog park fee, disc golf and soccer fees, cemetery trail trade update, alcohol sales, soccer fundraiser update.
  13. Next Meeting Date: April 2, 2015 @ 3:45 p.m..
  14. Adjournment – Chairman Finch called for a motion to adjourn. Tom Konetzke moved to adjourn. Mike Norton seconded. Motion carried 3-0. Meeting adjourned 5:30 p.m..

Respectfully Submitted,  
Vicky Redlin  
Program Manager