

PARKS & RECREATION COMMITTEE MEETING MINUTES

DATE & TIME: February 5, 2015 @ 3:45 p.m.

PLACE: JP Coughlin Center
Volunteer Rm. B
625 E. Cty. Rd. Y
Oshkosh WI 54901

PRESENT: Parks Committee - Mike Norton, Tom Konetzke, Brady Kiel. Excused – Jerry Finch & Guy Hegg.

ALSO PRESENT: Rob Way, Vicky Redlin – Winnebago County Parks Dept., Larry Lautenschlager District #19 – Winnebago County Board.

1. Call to order – Vice Chairman Tom Konetzke called the meeting to order at 3:45 p.m..
2. Approval of Minutes from January 8, 2015 Vice Chairman Konetzke called for a motion to approve the January 15, 2015 minutes. Mike Norton moved to approve the minutes. Brady Kiel seconded. Tom Konetzke asked for clarification on item #8 which discusses a group that is meeting to unify the buoy marking system. Rob explained that this is one of two groups that are meeting regarding plans for a unified system once the Lower Fox opens. The group that is working on buoy unification is made up of municipalities, fishing and boating clubs and lake shore groups. It has no formal moniker.
3. Public Comments - Supervisor Lautenschlager mentioned that he was impressed by the improvements made throughout the parks at no cost to the tax payer which he learned about by attending last month's User Group Meeting.
4. Approval of Parks ADA Action Plan – Rob and Vicky went over the history, completion and implementation of the required ADA Self Evaluation and Transition Plan. Questions were asked and answered regarding several facilities. Brady Kiel asked if this plan will be made available online. Once it is approved it will be on file with the County Clerk. Brady Kiel moved to approve the plan. Mike Norton seconded. Motion carried 3-0.
5. Approval of Changes to Expo Contract Exhibit "C" – Rob explained the latest rendition of Exhibit C that was discussed with horse show user groups at a previous Parks Committee meeting and brought up again at last month's User Group Meeting. This practice will bring all of the various types of events under the same policy for garbage collection. Brady Kiel moved to approve the change to Exhibit C. Mike Norton seconded. Motion carried 3-0.
6. Approval of Expo Deposit Format and Associated Pricing – Rob explained the need to update the deposit procedure at the Expo as new competition and increased value for covered arena dates especially have both increased. This move will bring the Expo in line with what other facilities charge for initial deposits as no other entity in the area has a calendar deposit format. It was mentioned at the User Group Meeting that the deposit fee was changing and would increase though no details were available at that time. Mike Norton moved to approve the new pricing format for Exhibit B of Chapter 19 of the County Code. Brady Kiel seconded. Motion carried 3-0.
7. Approval of DNR Snowmobile Trail Maintenance Grant Application – Rob presented the annual snow mobile grant application for trail maintenance. Brady Kiel moved to approve. Mike Norton seconded. Motion carried 3-0.

8. Parks Director's Updates: Oshkosh Marathon, OYSC Building Update, User Group Mtg. – Rob reported that he is currently working with the marathon organizer on using the Tribal Heritage Crossing for the ½ marathon event on 4/19/15 with the City of Oshkosh picking up the initial clean up on the trail itself. The upper part of the WIOUWASH to Cty. Hwy. G has been denied for access due to trail conditions and potential for damage to the trail surface. The organizer is currently looking at re-routing the marathon to avoid the upper portion of the WIOUWASH. The County Executive has been apprised of this matter and is in agreement that the upper trail should not be used. Though the City of Oshkosh approved the initial marathon special event permit, County Parks was not notified until an employee heard about the route on the radio. Rob will be meeting with the city attorney on several matters next week and will discuss notification for such permits at that time. Rob noted the hand out provided the facilities department regarding the timeline for the UWEX/4H storage facility construction at the Expo. The User Group Meeting minutes were included, the committee had no comments or questions on these minutes.
9. Committee Chairman's Updates: Vice Chairman Tom Konetzke had no report.
10. Committee Member's Updates: Mike Norton asked about the possibility for a sign on the landfill. Rob will check with Planning and Zoning on feasibility of such a sign. Mike also asked if a list from the city of possible concession vendors for the park would be helpful for RFP's. Rob would appreciate such a list to send to Purchasing to mail out individual RFP's to. Mike complimented Rob on his presentation in Black Wolf to the Towns Association. Mike also asked on the progress of the economic impact study. Rob stated that OCVB has an intern working on the study but we shouldn't expect anything from them until May at the earliest. Mike would like to have a presentation of the economic impact study at the May special orders meeting of the County Board. Mike also asked if the County could have a policy regarding those serving alcohol at events maintaining complete sobriety. Rob will check with Corporation Counsel on this. Brady Kiel – no report.
11. Staff Updates: Vicky noted the WHBA Business After Hours on 3/12 and Community Barn Dance on 3/13 are in celebration of the silver anniversary of WHBA, the Expo and Habitat for Humanity. All are invited to attend.
12. Future Agenda Items: attracting more events to the park, buoy group update, The Natural Way presentation, marketing promotion for Spring, landfill signage, sober servers, marathon route update.
13. Next Meeting Date: March 5, 2015 @ 3:45 p.m..
14. Adjournment – Vice Chairman Konetzke called for a motion to adjourn. Brady Kiel moved to adjourn. Mike Norton seconded. Motion carried 3-0. Meeting adjourned 5:30 p.m..

Respectfully Submitted,
Vicky Redlin
Program Manager