

## PARKS & RECREATION COMMITTEE MEETING MINUTES

DATE & TIME: January 9, 2014 @ 8:30 a.m.  
PLACE: JP Coughlin Center  
Volunteer Rm.  
625 E. Cty. Rd. Y  
Oshkosh WI 54901  
PRESENT: Parks Committee - Jerry Finch, Mike Norton, Tom Konetzke,  
Harold Singstock and Chuck Tews.  
ALSO PRESENT: Rob Way, Vicky Redlin – Winnebago County Parks Dept., Jeff Lemiesz –  
Impact Motorsports, Chris Kniep - UWEX.

1. Call to order – Chairman Finch called the meeting to order at 8:30 a.m..
2. Approval of Minutes from November December 12, 2013 Meeting – Harold Singstock asked that the word ‘launch’ be removed from the first sentence of item #7 as that particular description was not his intent. Mike Norton moved to approve the amendment. Tom Konetzke seconded. Motion carried 5-0. Mike Norton moved to approve the minutes as amended. Tom Konetzke seconded. Motion carried 5-0.
3. Public Comments – Jeff Lemiesz stated that he is here to answer questions regarding the racetrack contract and C.U.P..
4. Approval of Conditional Use Permit for Regulating of Racetrack Program Activities – Rob explained that the new C.U.P. must be approved by this committee, then County Board, City Planning Commission and City Council in that order. There were a few neighbors who stopped in after the last meeting, due to them having the incorrect date, with comments. Those neighbors were invited to attend this meeting, however none are present. Jeff Lemiesz stated that he had talked to a neighbor who questioned whether racing would stop at 11:00 p.m. or that was an arbitrary end time. It was emphatically stated that all racing noise emanating from the race track would cease at 11:00 p.m. and only minimal activity would continue during clean up after the events. Mike Norton questioned if lighting has ever been an issue with neighbors and we have not had any complaints regarding lights. Harold Singstock asked what the ADA regulations were referring to. The building is currently ADA accessible and those areas are to be left unblocked. The promoter is required to provide assistance to any participant who is disabled and requests access to areas used by participants, for example the pit area. Tom Konetzke moved to approve the new C.U.P. and Mike Norton seconded. Motion carried 5-0. device
5. Approval of 2014-2015 Racetrack Promoters’ Operating Agreement – Mike Norton moved to approve the agreement. Chuck Tews seconded. This is only a two year agreement due to a change that is likely to be installed within subsequent agreements involving the co-funding of racetrack capital repairs (i.e. ballasts, light fixture housings, fans, etc.). Jeff Lemiesz made an inquiry as to where the revenue the county had collected over the years from Impact Motorsports had been directed. Rob indicated that as per county finance policies, with the exception of the Boat Landing Trailer Parking Program fees, all other revenue received by the Parks Department is deposited in the county’s General Fund. Thereafter, Rob passed out a list of 2012 expenses that reflect the Parks’ racetrack venue operating costs which accounted for Impact Motorsports’ presence at the facility. Conversely, Rob also provided a document which estimated department expenses if the promoter had not been present at the racetrack during 2012. The presence of Lifest and the Fair were taken into account in both scenarios. Also on

this handout is the revenue amounts received from the various promoters from 1999 forward. The next contract will be for 2016-2018. Motion carried 5-0.

6. Approval of Document Encompassing an Interdepartmental Agreement Pertaining to the Expo Program Storage building – Chris Kniep handed out the amended draft of the agreement. The additions were gone over and it was decided to add trimming to the section on responsibilities of Parks under #5. Each Committee must approve the agreement and then it will be kept on file in each. Mike Norton moved to approve the agreement with “trimming” added. Tom Konetzke seconded. Motion carried 5-0. Chris will make the change immediately and return with the document for Rob’s signature.
7. Approval of Revised Agreement between WDNR and County for Operation of Tribal Heritage Trail – still waiting for response from WDNR.
8. Approval of Unified Boat Launch Fee for Lake Winnebago Counties – The other two counties involved have gone through their committees on this and Fond du Lac’s approval is contingent on Winnebago’s. The effect on individual counties’ revenues is unknown. This is a one year trial program. Rob will also provide the Committee with an update on the program in July. Tom Konetzke moved to approve the agreement. Mike Norton seconded. Motion carried 5-0.
9. Report on Scheduling of Demolition of Breezewood Property Dwelling – Rob reported that in December the tank was removed and that a work order has been issued to facilities to cap the well. At this point Alpha Terra is being brought on board as a consultant in order to complete an assessment of the presence of any hazardous wastes in the dwelling. Depending upon the findings, a contractor may have to engage in hazardous waste removal inside the structure. Once these tasks are complete a report will be developed for DNR approval along with a plan on dismantling the building. So far it is assumed that asbestos remediation must take place for the floor tile though there could be other contaminants that must be cleared before any type of demo could take place including a controlled burn. If the DNR signs-off on the report before the end of March, Rob felt that we may be able to proceed with having the Hwy. Dept. demo the building sometime in April. Engaging in a controlled burn may also be an option depending upon how the report comes out in its assessment of the hoarded materials dispersed around the interior.
10. Parks Director’s Updates: Update on Com. Park road upgrade; North county dog park update. The meetings have started with Rettler on the new roadway/path. The User Group meeting is scheduled for January 18 at 9am at the expo south wing. Rettler will present at that meeting. Rob went on to provide some positive information I received from the NE DNR Remediation/Redevelopment Division. Late last week one of the representatives had informed Rob that from the initial feedback given from one of her peers in Green Bay, there does appear to be some solid basis for deeming that the county may not to automatically be assuming the past or future landfill related liability if it were to purchase the north county landfill site located east of CB. Rob is proceeding to further look into the State regulation dealing with this matter. There has also been some concerns over the status of the Hmong Service Center organization; the group that uses the Community Park for the Memorial Day and Labor Day soccer tournaments.
11. Committee Chairman’s Updates: - The Chairman mentioned that a constituent had contacted him asking for an explanation of the closure of Snell Road entrance in the winter. He went on to that staff should continue investigating opportunities for holding an event in the grandstand to benefit the parks.

12. Committee Member's Updates: - Chuck is not running for another term. Mike asked how snowmobile trail grooming is going. Rob informed the committee that Zone #1 is open, the others will remain closed until there is more snow. Harold had some ideas for future activities to benefit the parks, and requested an update of the Parkview drainage problem as it applies to park property. Tom also wanted to be kept informed of the Parkview drainage problem and was wondering why it had an affect on the Community Park even though the park property itself has no drainage problem. He also asked where the 3-county boat launch parking permit will be sold – the parks and perhaps the county clerk's offices only.
13. Staff Updates: - Vicky question if the committee would like to hold an official groundbreaking ceremony for the new roadway/path. It was stated that the committee would like to do such an event before construction starts in April. Vicky also stated that 2014 is the 25<sup>th</sup> Anniversary of the Sunnyview Expo Center's existence. She is putting together a booklet on the history of the site and of the county fair. Any input for the booklet is appreciated. An event will be held in the fall to commemorate the anniversary. There will also be a grand opening for the roadway/path project upon completion and a smaller notification on the multi-sport court if it is finished prior to the roadway/path.
14. Next Meeting Date: Feb. 13, 2014 @ 8:30 a.m.
15. Next Meeting Agenda Items: snowmobile grants, DNR/Breezewood property, boat landing grants, OASD softball contract and perhaps the Revised Agreement between WDNR and County for Operation of the Tribal Heritage Trail.
16. Adjournment – Chairman Finch called for a motion to adjourn. Tom Konetzke moved to adjourn. Mike Norton seconded. Motion carried 5-0. Meeting adjourned 10:30 a.m..

Respectfully Submitted,  
Vicky Redlin  
Program Manager  
Winnebago County Parks/Sunnyview Expo Center