

## **PARKS & RECREATION COMMITTEE MEETING MINUTES**

DATE & TIME: January 15, 2015 @ 3:45 p.m.  
PLACE: JP Coughlin Center  
Mtg. Rm. B  
625 E. Cty. Rd. Y  
Oshkosh WI 54901  
PRESENT: Parks Committee - Mike Norton, Tom Konetzke, Brady Kiel. Excused –  
Jerry Finch and Guy Hegg.  
ALSO PRESENT: Rob Way, Vicky Redlin – Winnebago County Parks Dept., Larry  
Lautenschlager district #19 – Winnebago County Board, Nancy Barker  
district #2 – Winnebago County Board.

1. Call to order – Vice-Chairman Konetzke called the meeting to order at 3:47 p.m..
2. Approval of Minutes from December 4, 2014 – Vice-Chairman Konetzke called for a motion to approve the December 4, 2014 meeting minutes. Brady Kiel moved to approve the minutes. Mike Norton seconded. Motion carried 3-0.
3. Public Comments – Nancy Barker asked for information on the progress of the UW Extension/4H storage building project. She stated that it should be finished in time for the fair to move its things inside after this year's event. There has been no information forthcoming from other committee meetings. Rob will contact Facilities and let UW Extension know his findings.
4. Partial Conversion of Community Park Sanitary and Water Utilities Maintenance and Ownership Responsibilities from County Domain over to City of Oshkosh - Rob explained that he has been approached by the city of Oshkosh regarding sewer lines that were installed by the County in the Community Park around 1969. Additionally, a water line that was installed back in 1997, comes in off of Snell Rd. and runs along the park road to the Soccer Shelter and then north to Butler Ave. is another item that needs to be looked and possibly put under City jurisdiction; the water line was installed as part of the soccer renovation in the late 1990's. These sections of pipe connect to the City's water utility system and it appears as if it may be appropriate to grant the City an easement in perpetuity to the City for any future maintenance and replacement activities involving the sewer line and possibly the water main as well. It is not currently customary for these types of sections to be privately owned. The advantage to doing this is that all future inspections and repairs would have to be performed by the City. Essentially, City ownership would alleviate the need for the county to maintain these pipes going forward. The water line may have different circumstances and may not ultimately be transferred over to the City; representatives of the City continue to look into this. Currently Corporation Counsel and the City attorney will be meeting to come up with wording for an easement. A map of the pipes' location was included in committee member's packets.
5. Review of 5-Year Cap Plan Submittal – Rob went over the three items that were turn into the County Executive for inclusion in his five year capital budget. It was requested by the committee that the Executive be asked to switch the years '17 and '18 respectively, for the park lots and the expo ceiling projects. A concern of deterioration of the expo building was expressed with a desire to protect the most beneficial asset first. If it's not already gone to print, Rob will ask the Executive to make that change. If it has then the adjustment will be made in next year's plan.
6. Breakdown of Pavilion Rentals – Rob went over the breakdown of the last 3 years Pavilion rentals. The rental revenue has been steadily growing along with the number of rentals per season. There are a few new improvements that have been made to the

Pavilion for the upcoming season and it is being marketed strongly. The committee will likely visit the pavilion during the committee's Parks Tour this summer.

7. Update on 3 County Permit – 2014 Review – Rob went over the amounts from the first year of the Tri-county Permit. It is too early to tell if there is a trend occurring though the regular boat landing parking permit numbers are down approximately \$5,000.00 from the previous year. The agreement reached in '13 between the 3 directors called for at least two years of participation. After a 2015 year end evaluation the committee must decide whether or not to continue with the permit.
8. Parks Director's Updates: Spring '15 Tree Planting in Community Park, DNR's Upgrading of Buoy Markings – We have received two grants for trees which have been purchased and are set for planting in the spring. The DNR is working on updating the markings that currently appear on all buoys ie. no wake etc.. The changes would be made by the contractor hired to put in and take out the buoys annually. This change might also bump up the price of the contractor's bid submittal; the current contract expired last year. There is a diverse group of people and organizations in the area that have been meeting with the DNR on this issue to create an overall approach to unified buoy selection and placement throughout the system. By doing this it is hoped that the Fox River and Winnebago pool lakes will all have a codified navigational system in place for when the Lower Fox opens in 2017.
9. Committee Chairman's Updates: none
10. Committee Member's Updates: Brady Kiel reported that the City of Neenah Park and Rec is looking into two more trestle type trails for future trail expansion. He also asked about doing Facebook ads and explained the procedure. Rob will task Kim Delcore the Parks Facebook administrator to look into ads. Mike Norton asked for an OYSC update on their new building, progress on the economic impact study that is being worked on with the OCVB and an update on the county bike/ped plan. Rob will contact Leslie of OYSC for an update. Vicky stated that the OCVB currently has an intern working on the report though results should not be expected until late spring. Rob will be meeting this coming Monday with the County bike/ped plan committee. Mike also expressed gratitude to Rob for the quick response on his budget questions and to Vicky for participating in meeting with other City and County entities to market National Senior Fitness Day throughout the County.
11. Staff Updates: Vicky passed out a copy of the sponsor's annual report that is sent to all sponsors of the parks department assessing the previous year's activities within the department that are beneficial to the sponsorship. She also stated that the annual user group meeting is taking place on Saturday January 17 at 9:00 a.m. at the expo building south wing. Committee members are encouraged to attend and the meeting has been officially posted.
12. Future Agenda Items: 4H storage building update, water/sewer line easement completion, OYSC building update.
13. Next Meeting Date: February 5, 2015 @ 3:45 p.m..
14. Adjournment - Vice-Chairman Konetzke called for a motion to adjourn. Mike Norton moved to adjourn, Brady Kiel seconded. Motion carried 3-0. Meeting adjourned 5:30 p.m..

Respectfully Submitted  
Vicky Redlin  
Program Mgr.