

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, September 5, 2013

TIME: 8:00 a.m.

PLACE: Human Resources Conference Room

PRESENT: Claud Thompson  
David Albrecht  
Pat Brennand  
Bill Roh

EXCUSED: Joel Rasmussen

ALSO PRESENT: Mark Harris, County Executive  
Doug Petraszak, Assistant Finance Director  
Michael Collard, Director of Human Resources  
Vicky Redlin, Assistant Manager Expo Center  
Nick Schneider, Agriculture Agent UW-Extension  
Mark Habeck, Captain-Comm/Dispatch Center  
Melissa Konrad, Clerk of Courts  
Morgan Hinkley, Administrator Park View Health Center

1. David Albrecht called the meeting to order at 8:00 a.m.
2. Bill Roh moved to approve the minutes of the August 8, 2013, meeting, seconded by Pat Brennand. Carried 4-0.
3. Pat Brennand moved to approve the minutes of the August 28, 2013, meeting, seconded by Claud Thompson. Carried 4-0.
4. **Budget Transfer – Courthouse Security Capital Project, \$250,000.** The proposal was withdrawn.
5. **Budget Transfer – Parks Department, \$2,094,630.** The transfer covers the cost for reconstructing the road through the County Park. The reconstruction would change the current one-way traffic flow with a two-way traffic pattern and replace outdated road lighting, road signage and striping. Pat Brennand moved for approval, seconded by Claud Thompson. Carried 3-1. Bill Roh voted against.
6. **Resolution: Authorize an Emerald Ash Borer Pest Control Service licensing agreement between Winnebago County and Arborjet.** The three-year agreement allows Arborjet exclusive rights to provide Emerald Ash Borer (EAB) pest control services to the Parks Department through Dec. 31, 2016. Arborjet will inoculate ten ash trees per contract year and train two county employees on EAB control. In exchange Arborjet would obtain the right to install six advertising signs and erect a display providing information on their product. Pat Brennand asked the Parks Department to include in its resolution an assessment of the dollar value of the services provided. Claud Thompson proposed the Parks Department implement a planting program. Vicky Redlin said that the parks department budgets for new trees each year, but the program is costly and trees grow slowly. Bill Roh said he is concerned with how many banners the county should allow on its properties. Last month the committee approved ATM machines and radio station banners. Pat Brennand moved for approval, seconded by David Albrecht. Carried 3-1. Bill Roh voted against.
7. **Approve a community garden land-use agreement between the State of Wisconsin Department of Natural Resources and UW-Extension.** The five-year agreement allows the University of Wisconsin

Extension to continue to lease land from the DNR in the Picnic Point area of Winnebago County through Oct. 31, 2018 for use as a community garden. The county's annual fee is \$500 per year but would be covered by the revenue generated by garden plot rentals. Pat Brennand moved for approval, seconded by Bill Roh. Carried 4-0.

8. **Authorize Winnebago County to formally co-apply for an Economic Development Administration (EDA) Section 11.300 Public Works Grant in cooperation with the City of Oshkosh, and to execute any necessary agreement in relationship.** Winnebago County would partner with the City of Oshkosh to create an Oshkosh Aviation Business Park at Wittman Regional Airport. The county would submit an application for a public works grant, requesting \$2 million in federal funds, which the city will match 50 percent of the federal grant. The projected total cost is \$4,644,100. David Albrecht moved for approval, seconded by Bill Roh. Carried 3-0-1. Pat Brennand abstained.
9. **Authority to Execute 2013 Labor Agreements with the Bridgetenders Union, Highway Department Employees Union, Park View Health Center Employees Union, Human Services Employees group and Courthouse Employees' Association.** Mike Collard presented proposed one-year labor agreements between the county and the respective bargaining units for the year 2013. The agreements would include 1percent across-the-board wage increases effective Jan. 1, 2013. David Albrecht moved for approval, seconded by Bill Roh. Carried 4-0.
10. **Resolution: Approving the Winnebago County Human Resources Policy Manual.** David Albrecht moved that the resolution advance to the county board without a recommendation from the committee, seconded by Pat Brennand. Carried 4-0.
11. Pat Brennand moved to disallow the claims of Kreilkamp Trucking (claim 130539 and claim 130502) and of Peter Long, seconded by Joel Rasmussen. Carried 4-0.
12. The next scheduled meeting of the Personnel & Finance Committee is Thursday, October 3, 2013 at 8 a.m.
13. Bill Roh moved to adjourn the meeting at 9:03 a.m., seconded by Pat Brennand. Carried 4-0.

Submitted by,  
Joan Lowe