

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, June 27, 2013

TIME: 8:00 a.m.

PLACE: Human Resources Conference Room

PRESENT: Claud Thompson
David Albrecht
Pat Brennand
Joel Rasmussen
Bill Roh (arrived at 8:06 a.m.)

ALSO PRESENT: Mark Harris, County Executive
Chuck Orenstein, Finance Director
Michael Collard, Director of Human Resources
Doug Gieryn, Director of Public Health
Mike Norton, County Board Supervisor

1. David Albrecht called the meeting to order at 8:00 a.m.
2. Pat Brennand moved to approve the minutes of the June 6, 2013, meeting, seconded by Claud Thompson. Carried 4-0.
3. **Budget Transfer – Public Health, \$1,500.** In August, 2012, the committee approved acceptance of a Community Transformation Grant. The \$1,500 supplements the initial grant to cover staff time needed for additional evaluation work. The grant's objectives are reducing smoking, increase locally-grown food consumption in a farm-to-school program, and expanding access to fitness facilities through shared use agreements. Pat Brennand moved for approval, seconded by Claud Thompson. Carried 5-0.
4. **Budget Transfer – Public Health, \$37,133.** In November, 2012, the committee approved acceptance of grant funding from the State Department of Children and Families for the purpose of conducting basic health screening of refugees resettling in the Oshkosh area. The \$37,133 continues the health assessment program for incoming refugees. Pat Brennand moved for approval, seconded by Claud Thompson. Carried 5-0.
5. **Budget Transfer – Public Health, \$40,290.** Doug Gieryn requested acceptance of a grant from the Wisconsin Partnership Program in order to revise, evaluate and update the sexual health curriculum in the Oshkosh middle schools so as to reduce the spread of sexual transmitted diseases. Bill Roh moved for approval, seconded by Pat Brennand. Carried 5-0.
6. **Resolution: Establish policy regarding reimbursement to employees for up to \$500 of the deductibles on their personal auto insurance when using their personal vehicles for county business and are involved in an accident.** The resolution adds a clause in the vehicle-use policy applying to employees who use their personal vehicles for county business. The county would reimburse the employees up to \$500 of their deductible costs per incident, providing the employee does not commit a significant traffic violation when the accident occurred. It would allow employees to be treated the same as if they had used a county car and were involved in an accident. The committee posed several questions about the resolution, leading Pat Brennand to make a motion to table the item until next month's meeting, seconded by Bill Roh. Carried 5-0.

7. **Quarterly Investment Report.** Chuck Orenstein discussed the county's 2013 first-quarter investment portfolio, reporting that the county has \$55 million in collateralized money market accounts. The portfolio balance is high due to arriving property tax payments. Interest rates on certificates of deposits remain low, earning less than 0.5 percent, Orenstein said.
8. **Discussion and preliminary review of personnel policy draft.** Mike Collard distributed a proposed format for the new county policy manuals. Collard is awaiting feedback from department heads before submitting a complete draft to the committee. The committee and county board review will include manuals applying to all county work groups and will highlight specific policies that vary from group to group.
9. Pat Brennand moved to disallow the claims of Kreilkamp Trucking, Inc. from March 29, 2013, seconded by Bill Roh. Carried 5-0.
10. Pat Brennand moved to disallow the claims of Kreilkamp Trucking, Inc. from May 17, 2013, seconded by Bill Roh. Carried 5-0.
11. Pat Brennand moved to disallow the claims of TransPac Solutions for Wayne Young, seconded by Bill Roh. Carried 5-0.
12. The next scheduled meeting of the Personnel & Finance Committee is Thursday, August 1, 2013 at 8 a.m.
13. Pat Brennand moved to adjourn the meeting at 9:06 a.m., seconded by Joel Rasmussen. Carried 5-0.

Submitted by,
Joan Lowe