

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, April 3, 2014  
TIME: 8:00 a.m.  
PLACE: Human Resources Conference Room  
PRESENT: David Albrecht  
Claud Thompson  
Joel Rasmussen  
Pat Brennand  
Bill Roh

ALSO PRESENT: Chuck Orenstein, Finance Director  
Michael Collard, Director of Human Resources  
John Matz, Sheriff  
Peter Moll, Airport Director  
Ernie Winters, Highway Commissioner  
Julie Pagel, Register of Deeds  
Rob Way, Parks Director/Expo Site Manager  
Christopher Larson, Deputy Register of Deeds  
Harold Singstock, County Board Supervisor  
Robert Keller

David Albrecht called the meeting to order at 8:00 a.m.

Bill Roh moved to approve the minutes of the Feb. 26, 2014, meeting, seconded by Joel Rasmussen. Carried 5-0.

**Budget Transfer – Airport, \$220,000.** The transfer records an \$110,000 depreciation expense to the runway project done by the Department of Aeronautics. Depreciation can't be determined until a project is completed and put in service so it could not be budgeted in advance. The remaining \$110,000 covers cost overruns from higher water and sewer rates. Joel Rasmussen moved for approval, seconded by Pat Brennand. Carried 5-0.

**Budget Transfer – Child Support, \$900.** The Child Support Agency exceeded its travel budget but can use unspent funds in other expense accounts to cover the overage. Pat Brennand moved for approval, seconded by Bill Roh. Carried 5-0.

**Budget Transfer – County Executive, \$3,100.** The transfer covers the cost of temporary help while an employee was on medical leave. Funding of \$1,500 is available in the department's budget, leaving \$1,600 to be paid from the county's salary contingency fund. David Albrecht moved for approval, seconded by Joel Rasmussen. Carried 5-0.

**Budget Transfer – Register of Deeds, \$1,200.** Julie Pagel, Register of Deeds, said her office exceeded its labor budget but has sufficient funds in other accounts to cover the overage. Pat Brennand moved for approval, seconded by Bill Roh. Carried 5-0.

**Budget Transfer – Sheriff's Office, \$22,000.** The Sheriff's Office sponsored a law enforcement leadership class and paid the initial costs upfront. Costs were reimbursed with the collection of registration fees by participants. As a result, the department has reported revenues and expenses that exceed its 2013 budget. Bill Roh moved for approval, seconded by Joel Rasmussen. Carried 5-0.

**Budget Transfer – Health/Highway/Parks Departments, \$100,000.** The Wisconsin Department of Transportation has made available \$80,000 in grant funding to create a Winnebago County bicycle and pedestrian plan. The Transportation Alternatives Program Grant requires a \$20,000 match from the county. The planning process will include a guide for future road improvements. Bill Roh moved for approval, seconded by Claud Thompson. Carried 5-0.

**Special Pay Adjustment Request – Morgan Hinkley.** Mike Collard recommended a special pay adjustment for Morgan Hinkley, Park View Administrator. Hinkley's current annual pay is \$82,548. Collard recommended a pay increase to \$90,300, effective immediately, in response to labor market conditions and a need to preserve supervisory pay differentials above subordinates. David Albrecht said that Hinkley has proven herself, and her salary should have been adjusted prior to today. Albrecht noted that PVHC has received a Medicare rating of five stars under Hinkley's leadership. Bill Roh said the county needs to look at the position not the person when giving pay adjustments. Pat Brennand moved for approval, seconded by Bill Roh. Carried 4-1. Bill Roh voted against.

**Resolution: Adopt revisions to pay schedules for former collective bargaining employees.** Action on the resolution, postponed from the Feb. 26 meeting, would establish across-the-board raises similar to those provided to administrative employees. The resolution also freezes pay-step increases, effective Feb. 10, 2014. Joel Rasmussen said that pay increases should not be delayed, but recommended the county conduct a pay study for 2015. Pat Brennand moved for approval, seconded by Bill Roh. Carried 5-0.

David Albrecht moved to approve a Resolution for Commendations for Linda Kaufman, seconded by Joel Rasmussen. Carried 5-0.

Bill Roh moved to disallow the claims of: Angela Canterbury; Leonard Esser; Timothy Henderson; Jess Kimball; and William Kraemer, seconded by Pat Brennand. Carried 5-0.

David Albrecht wished Pat Brennand, who is leaving the county board, luck in the future and thanked him for his fine service and commitment to the Personnel & Finance Committee.

The next meeting of the Personnel & Finance Committee will be Thursday, May 1, 2014, at 8 a.m.

Pat Brennand moved to adjourn the meeting at 9:00 a.m., seconded by Bill Roh. Carried 5-0.

Submitted by  
Joan Lowe