

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, September 6, 2012

TIME: 8:00 a.m.

PLACE: Personnel Conference Room

PRESENT: Stan Kline  
Pat Brennand  
David Albrecht (left at 8:50 a.m.)  
Claud Thompson

EXCUSED: Bill Roh

ALSO PRESENT: Karon Kraft, Human Resources Director  
Mark Harris, County Executive  
Chuck Orenstein, Finance Director  
Doug Gieryn, Director of Public Health  
Patty Francour, Director Information Systems  
John Matz, Sheriff  
Mark Habeck, Jail Division Captain  
Morgan Hinkley, Administrator Park View Health Center  
Guy Hegg, County Board Supervisor  
Bradley Viegut, Director @ Robert W. Baird

1. Stan Kline called the meeting to order at 8:00 a.m.
2. Pat Brennand moved to approve the minutes of the August 2, 2012, meeting, seconded by David Albrecht. Carried 4-0.
3. Pat Brennand moved to approve the minutes of the August 21, 2012, meeting, seconded by David Albrecht. Carried 4-0.
4. **Budget Transfer – Information Systems, \$60,000.** Patty Francour requested a transfer of \$60,000 for the purchase of purchasing and implementing the Kronos scheduling application at the Sheriff's Office and Park View Health Center. Guy Hegg addressed the committee, suggesting the transfer be referred back to its committee of jurisdiction, where it had passed by a vote of 3-2. Hegg said he was unable to attend the earlier committee meeting and therefore unable to vote against the measure, ensuring its defeat. Stan Kline noted that protocol was followed, and a majority had voted, so the P & F committee would consider the transfer. David Albrecht moved for approval, seconded by Pat Brennand. Carried 4-0.
5. **Budget Transfer – Information Systems, \$72,000.** The transfer from the contingency fund to the technology replacement fund will cover the costs of the update the current Kronos system to its latest application version. Pat Brennand moved for approval, seconded by David Albrecht. Carried 4-0.
6. **Budget Transfer – Public Health, \$5,558.** Doug Gieryn requested acceptance of a WIC grant to purchase furniture for the Neenah WIC office waiting area. Claud Thompson moved for approval, seconded by David Albrecht. Carried 4-0.

7. **Discussion and approval of jail food, laundry, vending and commissary service contract.** Mark Habeck requested approval of a five-year contract, plus an additional three-year option, with Aramark to provide meal services at the Winnebago County Jail. The joint contract with Outagamie County features a sliding cost scale and per-meal costs to be based on the combined population of both jails. Pat Brennand moved for approval, seconded by David Albrecht. Carried 4-0.
8. **Discussion and approval of inmate health care services contract.** Mark Habeck requested the approval of a five-year contract plus an additional three-year option, with Correctional Healthcare Companies, Inc., to provide medical and mental health services at the Winnebago County Jail. The joint contract with Outagamie County is consistent with the county's 10-year capital plan. Pat Brennand moved for approval, seconded by Stan Kline. Carried 4-0.
9. **Resolution: Authorizing the borrowing of up to \$17,525,000 and the issuance and sale of general obligation promissory notes therefore.** The resolution would allow the county to raise funds for the cost of demolition work, acquiring and improving land, roads, highways and buildings; and acquiring and installing equipment, furnishings and fixtures, including projects at the University of Wisconsin-Fox Valley campus. David Albrecht moved for approval, seconded by Pat Brennand. Carried 4-0.
10. Pat Brennand moved to approve the Resolution for Commendations for Pam Thorp, seconded by Claud Thompson. Carried 4-0.
11. David Albrecht moved to disallow the claim of American Family Insurance on behalf of Ralph and Cynthia Schwister, seconded by Pat Brennand. Carried 4-0.
12. Pat Brennand moved to disallow the claim of Leia Kettleston, seconded by Claud Thompson. Carried 3-0.
13. Pat Brennand moved to disallow the claim of Jon Gjerstad, seconded by Claud Thompson. Carried 3-0.
14. Pat Brennand moved to disallow the claim of Rodney Christianson, Daryl Christianson and Howard Christianson, seconded by Claud Thompson. Carried 3-0.
15. The next scheduled meeting of the Personnel & Finance Committee is Thursday, October 4, 2012 at 8 a.m.
16. Claud Thompson moved to adjourn the meeting at 8:55 a.m., seconded by Pat Brennand. Carried 3-0.

Submitted by,  
Joan Lowe