

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, August 4, 2011

TIME: 8:00 a.m.

PLACE: Personnel Conference Room

PRESENT: Stan Kline
Jeanette Diakoff
Claud Thompson
David Albrecht

EXCUSED: Bill Roh

ALSO PRESENT: Chuck Orenstein, Finance Director
Karon Kraft, Human Resources Director
Mark Harris, County Executive
John Haese, Highway Commissioner
Ellen Shute, Deputy Director
Ann Kriegel, Economic Support Division Mgr
Jan Stage, Vice President Associated Financial Group
Harold Singstock, County Board Supervisor
Mike Norton, County Board Supervisor

1. Stan Kline called the meeting to order at 8:00 a.m.
2. David Albrecht moved to approve the minutes of the July 15, 2011, meeting, seconded by Jeanette Diakoff. Carried 4-0.
3. **Budget Transfer-Highway Department, \$425,160.** The transfer covers the cost to construct a satellite facility at the STH 45 and CTH II interchange in the Town of Winchester. The estimated cost of the project is \$425,160, including highway department funds of \$138,405 and the remaining \$266,755 as part of the proposed 2011 bond issuance. David Albrecht moved for approval, seconded by Jeanette Diakoff. Carried 4-0.
4. **Approval for Winnebago County Human Services Department to participate in an Income Maintenance Consortium.** Ellen Shute and Ann Kriegel requested the committee's support for the newly multi-county consortium administering income maintenance programs consistent with the requirements in 2011 Wisconsin Act 32. Winnebago County would join a consortium comprised of at least 10 counties. The state requires counties to contribute funds to their respective consortium in an amount that is at least equal to the amount of the county's 2009 tax levy applied to the program. Winnebago County contribution will be \$761,000. Shute told the committee that staffing needs would be met within current table of organization. David Albrecht moved for approval, seconded by Stan Kline. Carried 4-0.
5. **Approval to extend the audit contract with Schenck Business Solutions.** Chuck Orenstein requested the approval of a three-year extension of a service contract with Schenck Business Solutions for auditing the county's financial statements. The proposed fee schedule represents an annual increase of less than 1%. David Albrecht moved to approve of the contract extension, seconded by Jeanette Diakoff. Carried 4-0.

6. **Presentation from Jan Stage of Associated Financial Group.** Jan Stage reviewed renewal options for health insurance and said that the renewal rates are favorable in comparison to the general market. Stage recommended that the county consider having a Milliman study done in 2012 to give the county accurate data in regards to Federal Healthcare Reform and its impact on the county.
7. **Discuss revisions to the Winnebago County Administrative Salary Schedule for 2012.** The Administrative Salary Schedule was approved at the June county board meeting but did not identify all the positions eligible to receive a 1% pay increase. Stan Kline said it was not necessary to bring the resolution back to the county board floor because what was discussed was accurate and the financial impact was correctly stated. The consensus of the committee was that an additional 1.0% wage increase will be given to all non-represented employees who had not reached the mid-point of their pay range. The revision carries no financial impact.
8. Jeanette Diakoff moved to approve the Resolution for Commendation for Cheryl Cain, seconded by Claud Thompson. Carried 4-0.
9. David Albrecht moved to disallow the claim from AT&T, seconded by Claud Thompson. Carried 4-0.
10. David Albrecht moved to disallow the claim from Wisconsin Public Service, seconded by Claud Thompson. Carried 4-0.
11. The next scheduled meeting of the Personnel & Finance Committee is Thursday, September 1, 2011 at 8 a.m.
12. David Albrecht moved to convene into Closed Session pursuant to exemption provided in section 19.85(1) (e), Wis. Stats., for conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically the discussion of collective bargaining strategies and for purposes of establishing a salary offer, in that competitive and bargaining reasons require at 8:45 a.m. Motion seconded by Stan Kline. Roll call vote: Thompson, aye; Diakoff, aye; Kline, aye; Albrecht, aye. Motion carried 4-0.
13. At 9:20a.m. Claud Thompson made a motion to reconvene to open session, seconded by David Albrecht. Roll call vote: Thompson, aye; Diakoff, aye; Kline, aye; Albrecht, aye. Motion carried 4-0.
14. David Albrecht moved to adjourn the meeting at 10:05 a.m., seconded by Jeanette Diakoff. Carried 4-0.

Submitted by,
Joan Lowe